



MINUTES
SPRING GROVE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING

DATE/TIME of MEETING: May 18, 2020 @ 7:00 PM

LOCATION of MEETING: VIRTUAL MEETING HELD VIA ZOOM WEBINAR

ATTENDANCE: **The following School Directors were in virtual attendance:**
Karen Baum, Maurice Gaskins, Brent Hoschar, Cindy Huber,
Rachel Rohrbaugh, Todd Staub, Doug Stein, Doug White

The following School Directors were absent:
Dave Trettel

The following Spring Grove Area School District Administrators were in virtual attendance:
Dr. George W. Ioannidis, Superintendent
Dr. Mary Beth Grove, Assistant Superintendent
Mr. Mark Czapp, Director of Business Operations
Ms. Karyn Brown, Director of Pupil Services

The regular voting meeting of the Board of School Directors of the Spring Grove Area School District was held on Monday, May 18, 2020. Cindy Huber, Board President, called the meeting to order at 7:00 PM.

The Pledge of Allegiance was recited and a moment of silence was observed. Roll call taken by the Board Recording Secretary reflected eight board members present, with Dave Trettel absent for personal reasons.

Huber announced that the Board met on May 4, 2020, for an executive session to discuss school safety and personnel matters. There will be an executive session following adjournment of this evening's meeting to discuss personnel matters.

APPROVAL OF GENERAL BOARD ACTION:

1. Hoschar moved and Gaskins seconded approval of the following action:

- A. In the interim of adopting newly proposed Policy #006.1, approval to suspend the procedure contained in Board Policy #006 and allow for board meetings to be conducted and actions to be transacted through a quorum of members via remote participation, in accordance with Board Policy #003 allowing for such provision, as a result of continued extenuating emergency circumstances and to preserve the health and safety of board directors and community members, until such time as the emergency concludes.

The motion carried with a unanimous voice vote.

PUBLIC COMMENT:

Aiden Fissel, high school senior and 2019-20 Student Representative to the Board, shared his appreciation and enjoyment working with board members and the administration over the past year. He noted that the experience contributed greatly to his personal growth and professional development. Fissel confirmed that Paige Little has been elected as 2020-2021 Student Council President and Student Representative.

BOARD OR ADMINISTRATIVE RESPONSE:

Board members and administrators thanked Fissel for his service.

SUPERINTENDENT'S REPORT:

Dr. Ioannidis noted that the District will congratulate 17 total retirees who, collectively, comprise 326 years of experience in SGASD. A video is being assembled to honor them.

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Congratulations to Dr. Grove for her recommissioning on May 7th following the Board's action to renew her contract. Judge Adams noted this to be his first administered Oath of Office in a virtual setting.

The 2020 SGASF Awards Event will be held virtually on Tuesday, May 19th. Special thanks to Steph Kennedy for her assistance in creating the event video that will recognize 82 recipients receiving more than \$128,000 in total scholarships.

Junior student, Chris Henry, and seniors, Isabel Kuhn and Evan Winters, participated in the PA Media and Design Competition on March 17th, a regional conference that included submitted projects from 28 schools. Spring Grove students won first place for their entry, "All Vets to Quantico, Virginia." They now move on to the state competition.

Ioannidis noted that remote learning continues during the final weeks of 2019-20. The Governor's decision to move York County to the yellow phase has prompted updated communications to families regarding graduation. The District continues to offer drive-up meal distribution, and the administration continues to work on a plan for seniors and retirees to retrieve personal items in buildings. Administrators are also considering varying scenarios for re-opening schools in the fall, and kindergarten registration has been rescheduled for June and will take place remotely, where possible.

Ioannidis concluded his report by noting his appreciation to Aiden Fissel, Student Representative, noting Fissel had served as an intern to Mr. Christian Ehrhart during his senior year. Fissel's post-secondary plans include enrollment at Penn State Main Campus, with an interest in business administration. Ioannidis wished him all the best in his future endeavors.

CORRESPONDENCE:

There was no correspondence to report.

LEGISLATIVE UPDATE:

Ioannidis reported that there are proposed initiatives at the state level that could impact the District's cash flow: a potential freeze at current tax rates for the 2020-21 school year; extending the eligible discount period for an additional 30 days; and elimination of penalty for late payment of taxes altogether. Updates will be shared as they become available.

YORK COUNTY SCHOOL OF TECHNOLOGY REPORT:

There was no report.

YORK ADAMS ACADEMY REPORT:

Karen Baum reported that the YAA Board met on May 21 virtually and discussed ongoing operations during the pandemic. Enrollment as of May 8th included 8 Spring Grove resident students, and 9 graduates from the program for the 2019-2020 school year. Plans are underway to hold a 2020 graduation program in June, with the date to be determined.

APPROVAL OF MINUTES:

2. Baum moved and Staub seconded approval of the following minutes: Regular Voting Meeting on April 20, 2020; Voting Meeting on May 4, 2020; and Directors' Study Forum on May 4, 2020. The motion was unanimously approved by voice vote.

TREASURER'S REPORTS:

3. Following Todd Staub's presentation of the Treasurer's Report for the month ending April 30, 2020, Staub moved and Gaskins seconded approval of the report as presented. The motion was unanimously approved by roll call vote.

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BUSINESS/FINANCE REPORT:

4. Following a report of the Budget and Finance Committee's recommendations read by Todd Staub, Staub moved and Rohrbaugh seconded the following:
 - A. Approval of General Fund and Nutrition Fund Accounts Payable lists, as presented.
 - B. Approval of the Nutrition Services Fund Budget for the 2020-2021 fiscal year, with total revenues of \$2,224,003, total expenditures of \$2,239,964, and no change in breakfast and lunch pricing from the 2019-2020 school year.
 - C. Approval of the Proposed General Fund Budget for the 2020-2021 fiscal year, with total revenues of \$69,584,372, total expenditures of \$75,606,252, with the shortfall of \$6,021,880 to be funded from the General Fund Unreserved Fund Balance, and setting the real estate tax millage rate at 23.6663 mills, a zero increase from the 2019-2020 millage rate, the earned income tax of ½%, and the real estate transfer tax of ½% under Act 511.
 - D. Approval to engage Kochenour, Earnest, Smyser & Burg to conduct the audit of the District's financial statements and perform related functions for fiscal year ending June 30, 2020, at a proposed fee not to exceed \$12,500.00.
 - E. Approval to enter into agreement with American Fidelity for flexible spending account (FSA) / health savings account (HSA) plan administration and additional voluntary benefits to employees, if interested.
 - F. Authorization for the superintendent to enter into all necessary agreements with PDE to meet mandates for participation in 2020-2021 Federal Programs/Grants as generally indicated on the attached.
 - G. Appointment of ACNB Bank and PayPal as District School Depositories for the period July 1, 2020, through June 30, 2021.
 - H. Reappointment of Todd Staub as Board Treasurer for the Spring Grove Area School District for the period July 1, 2020, through June 30, 2021.
 - I. As a result of the vacancy in the office of Paradise Township Tax Collector, approval to authorize and appoint York County and the York County Treasurer to collect Paradise Township school real estate taxes for the 2020-2021 fiscal year.

Stein requested a separate vote on item C.

Vote by roll call on all items of Budget and Finance except item C resulted in the motion carrying with a unanimous vote by Board members.

Vote by roll call on Budget and Finance item C resulted in the motion carrying with Hoschar, White, Baum, Rohrbaugh, Staub and Huber voting in favor. Gaskins and Stein voted against.

MANAGEMENT REPORTS:

5. Following a report of the Policy Committee's recommendations read by Karen Baum, Baum moved and Gaskins seconded the following:

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- A. Authorization of the attached Resolution by the Spring Grove Area School District Board of School Directors, in response to the Governor-ordered closure of public schools, beginning March 16, 2020, due to the COVID-19 pandemic, temporarily suspending the parameters of Board Policies and other established requirements as they pertain to the Graduating Class of 2020, and establishing alternative requirements in place thereof.
- B. Approval of a first reading for the following policies:
- 1) Policy No. 006.1: BOARD, Attendance at Board Meetings via Electronic Communications – *new*
 - 2) Policy No. 210: PUPILS, Medications – *revised*
 - 3) Policy No. 222: PUPILS, Tobacco and Vaping Products – *revised*
 - 4) Policy No. 227: PUPILS, Controlled Substances/Paraphernalia – *revised*
 - 5) Policy No. 323: EMPLOYEES, Tobacco and Vaping Products – *revised*
 - 6) Policy No. 351: EMPLOYEES, Drug and Substance Abuse – *revised*
 - 7) Policy No. 626: FINANCES, Federal Fiscal Compliance – *revised*

Hoschar requested a separate vote on item A.

Vote by roll call on item B of Policy resulted in the motion carrying with a unanimous vote by Board members.

Vote by roll call on item A of Policy resulted in the motion carrying, with Rohrbaugh, Baum, Staub, Stein, Gaskins, and Huber voting in favor. White and Hoschar voted against.

8. Following a report of the Personnel Committee's recommendations read by Doug Stein, Stein moved and Baum seconded the following:
- A. Approval of the following resignations:
- 1) Spring Grove Area Middle School Part-Time Cook – Mrs. Joy Keller, at the end of the 2019-2020 school year, for the purposes of retirement after 15 years with the district.
 - 2) Cross Country Varsity Assistant Coach – Mrs. Caitlin Beegle, effective May 11, 2020, for personal reasons.
 - 3) Track and Field Varsity Assistant Coach – Mrs. Caitlin Beegle, effective May 11, 2020, for personal reasons.
- B. Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Spring Grove Area School District Elementary Instructor – Ms. Kimberly Dunlap, effective at the beginning of the 2020-2021 school year. Compensation established at Step 7 of the Master's + 45 Schedule.
 - 2) Spring Grove Area School District School Social Worker – Mr. Carl Barnes, effective at the beginning of the 2020-2021 school year. Compensation established at Step 4 of the Master's Schedule.
 - 3) Spring Grove Elementary School Head Custodian – Ms. Connie Diacont, effective May 19, 2020. Compensation established at \$15.23 per hour for 8 hours per day / 260 days per year.

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- C. Approval of the following additions and corrections to coaches for the 2020-2021 Fall Season, with compensation determined by the Coaches' Salary Matrix:

Sport	Varsity / Junior High	Head / Assistant	Coach Name	Years	Stipend
Cross Country	Junior High	Head	Stephen Perago	1	\$1,857.00
Girls Soccer	Varsity	Assistant	Renee Wilson	4	\$1,385.00
Girls Soccer	Varsity	Assistant	Tyler Smith	1	\$1,135.00
Field Hockey	Varsity	Assistant	Lindy Eisenhart	0	\$2,770.00

- D. Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective approximately June 1, 2020 through August 14, 2020, to assist with summer technology projects. Compensation established at \$11.00 per hour.

- 1) Tyler Sengia

- E. Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective approximately June 1, 2020 through August 14, 2020, to assist with summer technology projects. Compensation established at \$9.00 per hour.

- 1) Christopher Henry
2) Brenden Livelsberger

- F. Approval of the following classified substitutes for the 2019-2020 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Keith Fishel
2) Kimberly Smith

Vote by roll call resulted in the motion carrying with a unanimous vote by Board members.

Ioannidis extended congratulations to newly appointed Rocket staff members and welcomed them to the District.

PROGRAM REPORTS:

6. Following a report of the Curriculum Committee's recommendations read by Brent Hoschar, Hoschar moved and Rohrbaugh seconded the following:

- A. Approval of the following new/revised curricula:

<u>TITLE</u>	<u>DEPARTMENT</u>
Rise Up Certification	Business
American Sign Language 1A: Introduction	World Language
Modern Band Level 1	Music
Select Modern Band	Music
Exploring Aviation and Aerospace	STEM
Launching Into Aviation	STEM

Vote by roll call resulted in the motion carrying with a unanimous vote by Board members.

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ADJOURNMENT:

Staub moved for adjournment at 7:50 PM. Hoschar seconded. The meeting adjourned by unanimous voice vote.

RESPECTFULLY SUBMITTED BY:

Mark A. Czapp,
Director of Business Operations/Board Secretary