



**MINUTES**  
**SPRING GROVE AREA SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS MEETING**

**DATE/TIME of MEETING:** March 23, 2020 @ 5:00 PM

**LOCATION of MEETING:** Educational Service Center, 100 East College Avenue, Spring Grove, PA

**ATTENDANCE**

**The following School Directors were in attendance:**

Karen Baum (Zoom), Maurice Gaskins (Zoom), Brent Hoschar, Cindy Huber, Rachel Rohrbaugh (Zoom), Todd Staub (Zoom), Doug Stein (Zoom), Dave Trettel, Doug White

**The following School Directors were absent:**

n/a

**The following Spring Grove Area School District Administrators were in attendance:**

Dr. George W. Ioannidis, Superintendent  
Dr. Mary Beth Grove, Assistant Superintendent (Zoom)  
Mr. Mark Czapp, Director of Business Operations  
Ms. Karyn Brown, Director of Pupil Services (Zoom)

---

The regular voting meeting of the Board of School Directors of the Spring Grove Area School District was held on Monday, March 23, 2020. Cindy Huber, Board President, called the meeting to order at 5:00 PM.

The Pledge of Allegiance was recited and a moment of silence was observed. Roll call taken by the Board Recording Secretary reflected all nine Board members present.

Huber announced that the Board met on March 9, 2020, at 6:45 PM for an executive session to discuss student discipline matters, and held a second executive session was held following adjournment on March 9, 2020, to discuss personnel matters. There will be an executive session following adjournment of this evening's meeting to discuss personnel matters.

**PUBLIC COMMENT:**

There was no public comment.

**BOARD OR ADMINISTRATIVE RESPONSE:**

There was no board or administrative response.

Ms. Huber suspended the reading of the following with agreement by all members: Superintendent's Report, Legislative Report, and York Adams Academy Report. Dave Trettel noted that the March York County School of Technology Board meeting was canceled.

**APPROVAL OF GENERAL BOARD ACTION:**

1. Hoschar moved and Trettel seconded approval of the following actions:

- A. Approval to suspend the procedure contained in Board Policy #006 and allow for the board meetings to be conducted and actions to be transacted through a quorum of members via physical and remote participation, in accordance with Board Policy #003 allowing for such provision, as a result of extenuating emergency circumstances and to preserve the health and safety of board directors and community members, until such time as the emergency concludes.
- B. Authorization for the Superintendent or designee to execute contracts, pay all bills, fill vacant professional and support employee positions, or take any other action to ensure continuity of District operations, subject to ratification by the Board of School Directors at its next regular or special meeting.

**Spring Grove Area School District  
Board of School Directors Meeting Minutes  
March 23, 2020, Voting Meeting**

Vote by roll call resulted in the motion carrying by unanimous vote.

**APPROVAL OF MINUTES:**

2. Trettel moved and Hoschar seconded approval of the following minutes: Regular Voting Meeting on February 24, 2020; Voting Meeting on March 9, 2020; and Directors’ Study Forum on March 9, 2020. The motion was unanimously approved by voice vote.

**TREASURER’S REPORTS:**

3. Following Todd Staub’s presentation of the Treasurer’s Report for month ending February 29, 2020, Staub moved and Trettel seconded approval of the reports as presented. The motion was unanimously approved by roll call vote.

**BUSINESS/FINANCE REPORTS:**

4. Following a report of the Budget and Finance Committee’s recommendations read by Todd Staub, Staub moved and Trettel seconded the following:
  - A. Approval of General Fund and Nutrition Fund Accounts Payable lists, as presented.
  - B. Approval to engage Health Advocate as a health benefits vendor to provide assistance to covered Spring Grove Area School District employees by simplifying, personalizing, and clarifying terms of healthcare coverage and benefits, at a cost of \$.80 per employee/per month.

Vote by roll call resulted in the motion carrying with a unanimous vote by Board members.

5. Following a report of the Buildings and Grounds Committee’s recommendations read by Doug White, White moved and Trettel seconded the following:
  - A. Approval to award the capital projects bid and contract for the replacement of the Spring Grove Area High School turf and track to the following, with total costs as indicated and as recommended by Turf, Track & Court, LLC:
    - 1) Sprinturf - \$508,642.00
    - 2) ATT Sports, Inc. - \$228,300.00

A brief discussion by members included concern over the District’s financial status and whether it may be prudent to postpone the project until a more definitive ending date to school closures is determined. Following confirmation of the capital projects fund balance and a recommendation by administration to continue the project as planned, vote by roll call resulted in the motion carrying with a unanimous vote by Board members.

The following mandated building fire drills were entered into the minutes:

<b>SCHOOL BUILDING</b>	<b>DATE OF DRILL</b>	<b>MINUTES</b>	<b>SECONDS</b>
New Salem Elementary	02/20/2020	2	15
Paradise Elementary	02/26/2020	1	23
Spring Grove Elementary	02/03/2020	1	52
Spring Grove Area Intermediate School	02/03/2020	1	50
Spring Grove Area Middle School	02/24/2020	2	24
Spring Grove Area High School	02/24/2020	4	31

**Spring Grove Area School District  
Board of School Directors Meeting Minutes  
March 23, 2020, Voting Meeting**

6. Following a report of the Transportation Committee's recommendations read by Rachel Rohrbaugh, Rohrbaugh moved and Hoschar seconded the following:
  - A. Approval of the following additional contracted Red Lion Bus Company van driver for the 2019-2020 school year:
    - 1) Myrna Powell

Vote by roll call resulted in the motion carrying with a unanimous vote by Board members.

**MANAGEMENT REPORTS:**

7. Following a report of the Policy Committee's recommendations read by Karen Baum, Baum moved and Hoschar seconded the following:
  - A. Approval of a first reading for the following policies:
    - 1) Policy #004: BOARD, Membership (*revisions*)
    - 2) Policy #226: PUPILS, Searches (*revisions*)
    - 3) Policy #233: PUPILS, Suspension and Expulsion (*revisions*)
    - 4) Policy #625: FINANCES, Procurement Cards (*revisions*)
    - 5) Policy #808: OPERATIONS, Food Services (*revisions*)
  - B. Adoption of the attached Resolution from the Spring Grove Area School District Board of School Directors calling upon the General Assembly to revise the existing charter school funding systems for regular and special education.
  - C. Approval of the attached, updated versions of the 2020-2021 School Calendar and the 2020-2021 Launch Calendar, reflecting a slight change to the February 2021 in-service date.
  - D. Approval for Lonna Trump to represent the Spring Grove Area School District as the voting delegate and Mark Czapp to continue as the alternate voting delegate on the York Adams Tax Bureau, effective immediately.
  - E. Approval for Lonna Trump to represent the Spring Grove Area School District as the voting delegate and Mark Czapp to continue as the alternate voting delegate on the York County Tax Collection Committee (TCC), effective immediately.
  - F. Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
    - 1) A \$100.00 monetary donation from Charles and Jill Amspacher to support the District's Student Launch Initiative.
    - 2) A \$1,000.00 monetary donation from AquaPhoenix Scientific, Inc. to support the District's Wrestling Program.
    - 3) A \$1,000.00 monetary donation from the Hanover Kiwanis Foundation to support the High School's Key Club.
    - 4) A \$1,000.00 monetary donation from the Spring Grove Area Historical Society to support the High School students' Holocaust Remembrance trip.

**Spring Grove Area School District  
Board of School Directors Meeting Minutes  
March 23, 2020, Voting Meeting**

- 5) A \$100.00 monetary donation from the Veterans for Foreign Wars – G2 to support the High School students' Holocaust Remembrance trip.

Vote by roll call resulted in the motion carrying with a unanimous vote by Board members.

8. Following a report of the Personnel Committee's recommendations read by Doug Stein, Stein moved and Trettel seconded the following:

A. Approval of the following resignations:

- 1) New Salem Elementary Principal – Mr. Robert Shick, effective April 1, 2021, for the purpose of retirement after 13 years of service with the district.
- 2) Spring Grove Area High School Full-Time Custodian – Mr. Kurt Baker, effective March 31, 2020, for the purpose of retirement after 8 years of service with the District.
- 3) Spring Grove Area High School Personal Care Assistant – Ms. Justine Kitzmiller, effective April 3, 2020, for personal reasons.

B. Approval of the following request for uncompensated leave:

- 1) Spring Grove Area Middle School Part-Time Cook – Ms. Joy Keller, effective approximately February 13, 2020, through approximately March 31, 2020.

C. Approval of the following transfers:

- 1) Spring Grove Area Intermediate School Principal – Dr. Joseph Intrieri, from Spring Grove Area High School Assistant Principal to Spring Grove Area Intermediate School Principal, effective April 1, 2021, with compensation to be determined prior to the effective date.

***Acknowledgment and Background:*** *Mr. Intrieri's move to Spring Grove Area Intermediate School (SGI) Principal is the result of Mr. Craig Seelye, current SGI Principal's transfer to the New Salem Elementary Principal vacancy following Mr. Robert Shick's retirement resignation.*

- 2) Spring Grove Area High School Full-Time Guidance Secretary – Ms. Jaime Sterner, from Spring Grove Area High School Part-Time Guidance Secretary to Spring Grove Area High School Full-Time Guidance Secretary, effective March 9, 2020, with compensation established at \$12.58 per hour for 8 hours per day, 260 days per year.

D. Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Spring Grove Elementary School Part-Time Cook – Ms. Jessica McMaster, effective March 24, 2020, with compensation established at \$10.89 per hour for 3 hours per day, 180 days per year.
- 2) Spring Grove Area High School Full-Time Custodian – Ms. Lucinda Peterson, effective March 24, 2020. Compensation established at \$11.82 per hour for 8 hours per day, 260 days per year.

**Spring Grove Area School District  
Board of School Directors Meeting Minutes  
March 23, 2020, Voting Meeting**

E. Approval of the following instructional staff to facilitate the 2019-2020 Summer Pre-K Program, contingent upon the program’s implementation, with compensation established at the 2019-2020 per diem rate:

- 1) Wendi Bulgerelli, Substitute Nurse

F. Approval of the following instructional staff to facilitate the 2019-2020 Summer Pre-K Program, contingent upon the program’s implementation, with compensation established at the 2019-2020 per diem rate:

- 1) Chanda Barley
- 2) Lindsay Chronister
- 3) Laura Blacker, Substitute

G. Approval of the following support staff to assist students during the 2019-2020 Pre-K Program, contingent upon the program’s implementation, with compensation established at the current hourly rate:

- 1) Sandra Bohnert, Aide
- 2) Diane Breeden, Substitute Aide
- 3) Judith Dubs, Substitute Health Care Assistant
- 4) Martha Good, Substitute Aide
- 5) Christine Kauffman, Aide
- 6) Sarah Nickey, Substitute Aide
- 7) Michele Soroko, Health Care Assistant

H. Approval of the following individual for the 2020-2021 school year, with compensation as outlined in the Extracurricular Minimum Stipend Matrix:

	<b>Appointment</b>	<b>Position</b>	<b>Years In Position</b>	<b>Stipend</b>
1)	Kyle Showalter	Marching Band Director	6	5,000.00

I. Approval of the following individual, pending receipt of updated clearances, for the 2019-2020 school year to work athletic events at the established event rate in the matrix:

- 1) Jill Reed

J. Approval of the following professional substitute for the 2019-2020 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Emily Wible

K. Approval of the following registered nurse substitute for the 2019-2020 school year at the rate of \$30.00 per hour, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Megan Krolus

**Spring Grove Area School District  
Board of School Directors Meeting Minutes  
March 23, 2020, Voting Meeting**

L. Approval of the following classified substitutes for the 2019-2020 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Tyler Amspacher
- 2) Stacy Ferencz
- 3) Lucinda Peterson
- 4) Jay Smith

Vote by roll call resulted in the motion carrying with a unanimous vote by Board members.

Huber reminded Board members of the executive session to discuss personnel matters following adjournment of the meeting.

**ADJOURNMENT:**

Trettel moved for adjournment at 5:18 PM. Hoschar seconded. The meeting adjourned by unanimous voice vote.

**RESPECTFULLY SUBMITTED BY:**

Mark A. Czapp,  
Director of Business Operations/Board Secretary