



# AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, July 13, 2020

Zoom Webinar

Spring Grove Area High School / Cafeteria

1490 Roth’s Church Road, Spring Grove, PA 17362

(Park in Rear Parking Lot and Enter in Rear of Building, @ Door #10)

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I. **Call To Order** .....MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
  - July 6, 2020 for Legal Reasons

II. **Welcome Visitors: Formal and Informal requests to address the Board**

*Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.*

*The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

- Damion Crawford, Return to School
- Erin Wendish, School Reopening
- Becky Stauffer, Distance Learning

III. **Board and Administration Response to Public Comment**

IV. **Superintendent’s Report** ..... DR. GEORGE W. IOANNIDIS

V. **Correspondence**.....MS. CINDY HUBER

VI. **Legislative Update**.....MR. TODD STAUB

VII. **York County School of Technology**.....MR. DAVE TRETTEL

VIII. **York Adams Academy**..... MRS. KAREN BAUM

IX. **Special Committee Reports** (as needed)



- X. **Approval of Minutes:** *(motion and second needed, voice vote)*
- June 22, 2020 – Regular Voting Meeting
  - June 22, 2020 – Directors’ Study Forum
- XI. **NO Treasurer’s Report** – *to be included with August 24<sup>th</sup> report*
- XII. **Departmental Reports/Board Action Requests** *(motion and second needed, roll call vote)*
- **BUSINESS/FINANCE REPORTS**
    - Budget and Finance..... Mr. Todd Staub
  - **MANAGEMENT REPORTS**
    - Policy ..... Mrs. Karen Baum
    - Personnel..... Mr. Doug Stein
- XIII. **Adjournment** *(motion and second needed, voice vote)*

**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists for June 30, 2020, as presented.
  
- B. **2019-2020 BUDGETARY TRANSFERS** – Approval of the attached budgetary transfers for the 2019-2020 fiscal year.



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**POLICY BOARD ACTIONS REQUESTED:**

- A. **PHASED SCHOOL REOPENING HEALTH AND SAFETY PLAN** – Adoption of the Phased School Reopening Health and Safety Plan for the Spring Grove Area School District based upon PDE guidance, to serve as the local guidelines for all instructional and non-instructional reopening activities.
  
- B. **REVISED 2020-2021 SCHOOL CALENDAR** – Approval of the attached, updated 2020-2021 School Calendar, revised to impact all students of the Spring Grove Area School District in grades K-12, including those students enrolled in the Student Launch Program.
  
- C. **2020-2021 OPERATIONAL PLAN** – Approval of the attached, proposed 2020-2021 Spring Grove Area School District Operational Plan.
  
- D. **2020-2021 STUDENT/PARENT HANDBOOK** – Approval of the Student/Parent Handbook for the 2020-2021 school year, to include the Code of Student Conduct and a core section relevant to district policies and procedures implemented with students at all K-12 educational levels.

**Background Information:** *A draft of handbook information was shared with board members at the June 22, 2020 meeting.*

# 2020-2021 MODIFIED Spring Grove Area School District SCHOOL CALENDAR, PRESENTED FOR APPROVAL - JULY 13, 2020

JULY							 <p style="color: red; font-weight: bold; margin: 0;">Spring Grove Area Board of School Directors reserves the right to modify this school calendar at any time. Notification of any such changes to this calendar will be made at least five days prior to enacting the change(s), whenever possible.</p>	JANUARY							1 - HOLIDAY / SCHOOLS CLOSED  12 - End of Second Marking Period (Gr. 7-12)  15 - Early Dismissal for Students AM / Teacher In-Service PM  18 - NO SCHOOL for Teachers / Students		
Su	Mo	Tu	We	Th	Fr	Sa		Su	Mo	Tu	We	Th	Fr	Sa			
			1	2	3	4							<del>8</del>	9			
5	6	7	8	9	10	11		3	4	5	6	7	8	9			
12	13	14	15	16	17	18		10	11	12	13	14	15	16			
19	20	21	22	23	24	25		17	<del>18</del>	19	20	21	22	23			
26	27	28	29	30	31			24	25	26	27	28	29	30			
								31	19 Student Days (102) / 19 Teacher Days (108)								
AUGUST								17-21 - Teacher In-Service, NO SCHOOL for students (x = ACT 80 day)  24 - FIRST DAY FOR ALL STUDENTS	FEBRUARY							12 - NO SCHOOL for Teachers / Students - *EMERGENCY/WEATHER MAKE UP DAY #1  15 - HOLIDAY / SCHOOLS CLOSED  26 - End of Second Trimester (Gr. K-6)	
Su	Mo	Tu	We	Th	Fr	Sa			Su	Mo	Tu	We	Th	Fr			Sa
						1			1	2	3	4	5	6			
2	3	4	5	6	7	8	7		8	9	10	11	12*	13			
9	10	11	12	13	14	15	14		<del>15</del>	16	17	18	19	20			
16	17	18	19	20	21x	22	21		22	23	24	25	26	27			
23	24	25	26	27	28	29	28										
30	31	7 Student Days / 11 Teacher Days					18 Student Days (120) / 18 Teacher Days (126)										
SEPTEMBER							7 - HOLIDAY / SCHOOLS CLOSED		MARCH								19 - End of Third Marking Period (Gr. 7-12)
Su	Mo	Tu	We	Th	Fr	Sa			Su	Mo	Tu	We	Th	Fr	Sa		
		1	2	3	4	5			1	2	3	4	5	6			
6	<del>7</del>	8	9	10	11	12		7	8	9	10	11	12	13			
13	14	15	16	17	18	19		14	15	16	17	18	19	20			
20	21	22	23	24	25	26		21	22	23	24	25	26	27			
27	28	29	30					28	29	30	31						
21 Student Days (28) / 21 Teacher Days (32)								23 Student Days (143) / 23 Teacher Days (149)									
OCTOBER								9 - Early Dismissal for Students AM / Teacher In-Service PM  12 - Teacher In-Service / NO SCHOOL for students  26 - End of First Marking Period (Gr. 7-12)	APRIL							1 - NO SCHOOL for Teachers / Students - *EMERGENCY/WEATHER MAKE UP DAY #2  2 - HOLIDAY / SCHOOLS CLOSED  5 - NO SCHOOL for Teachers / Students - *EMERGENCY/WEATHER MAKE UP DAY #3	
Su	Mo	Tu	We	Th	Fr	Sa			Su	Mo	Tu	We	Th	Fr	Sa		
				1	2	3						1*	<del>2</del>	3			
4	5	6	7	8	9	10	4		5*	6	7	8	9	10			
11	12	13	14	15	16	17	11		12	13	14	15	16	17			
18	19	20	21	22	23	24	18		19	20	21	22	23	24			
25	26	27	28	29	30	31	25		26	27	28	29	30				
21 Student Days (49) / 22 Teacher Days (54)							19 Student Days (162) / 19 Teacher Days (168)										
NOVEMBER							16 - End of First Trimester (Gr. K-6)  25 - Teacher In-Service / NO SCHOOL for students  26-30 - HOLIDAY / SCHOOLS CLOSED		MAY								7 - NO SCHOOL for Teachers / Students - *EMERGENCY/WEATHER MAKE UP DAY #4  27 - LAST DAY FOR STUDENTS / Early dismissal for Students AM / Teacher In-Service PM  28 - Teacher In-Service / NO SCHOOL for students <b>2021 GRADUATION / FIRM</b>
Su	Mo	Tu	We	Th	Fr	Sa			Su	Mo	Tu	We	Th	Fr	Sa		
1	2	3	4	5	6	7								1			
8	9	10	11	12	13	14		2	3	4	5	6	7*	8			
15	16	17	18	19	20	21		9	10	11	12	13	14	15			
22	23	24	25	<del>26</del>	<del>27</del>	28		16	17	18	19	20	21	22			
29	<del>30</del>							23	24	25	26	27	28	29			
17 Student Days (66) / 18 Teacher Days (72)								18 Student Days (180) / 19 Teacher Days (187)									
DECEMBER								23 - Early Dismissal for Students AM / Teacher In-Service PM  24-31 - HOLIDAY / SCHOOLS CLOSED	JUNE							<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p style="color: red; font-size: small; margin: 0;">OCTOBER 9, DECEMBER 23, JANUARY 15, MAY 27 - EARLY DISMISSAL TIMES:</p> <p style="margin: 0;">GRADES 7-12 @ 10:30 AM</p> <p style="margin: 0;">GRADES K-4 @ 11:30 AM</p> <p style="margin: 0;">GRADES 5-6 @ 11:50 AM</p> </div> <div style="text-align: center;">  <p style="font-weight: bold; margin: 0;">Scan to SGASD:</p> </div>	
Su	Mo	Tu	We	Th	Fr	Sa			Su	Mo	Tu	We	Th	Fr	Sa		
		1	2	3	4	5				1	2	3	4	5			
6	7	8	9	10	11	12	6		7	8	9	10	11	12			
13	14	15	16	17	18	19	13		14	15	16	17	18	19			
20	21	22	23	<del>24</del>	<del>25</del>	26	20		21	22	23	24	25	26			
27	<del>28</del>	<del>29</del>	<del>30</del>	<del>31</del>			27		28	29	30						
17 Student Days (83) / 17 Teacher Days (89)																	



**SPRING GROVE AREA SCHOOL DISTRICT**  
**PROPOSED OPERATIONAL PLAN**  
**2020-2021**

**CURRICULUM & INSTRUCTION**

- 1. Redefine and expand Instructional Technology and Online Learning options for staff and students***
- 2. Continue to evaluate and implement options for our own programming for students with complex needs***
- 3. Continue implementation of ESSA (Every Student Succeeds Act) mandates***
- 4. Explore additional curricular programs to offer students opportunities to broaden post-secondary opportunities***

**MANAGEMENT**

- 5. Implement new consumer driven benefit options to expand whole employee wellness including physical, emotional, financial, professional, and community wellness***
- 6. Continue planning for repurposing and/or disposition of district facilities not currently used for instruction***
- 7. Maximize Implementation of Sapphire (Student Information System)***
  - Repository of student-specific information***
  - Online student registration***
  - Expanded use of portal messages***
- 8. Complete the implementation of Frontline upgrade of Human Resource Management System (HRMS) to replace/upgrade CSIU***
- 9. Transition and integrate changes in the District Leadership Team***

Board Approved:

**PERSONNEL BOARD ACTIONS REQUESTED:**

- A. **CBA MEMORANDUM OF UNDERSTANDING** – Approval of the Memorandum of Understanding to append the current Agreement between the Spring Grove Area School District and the Spring Grove Education Association, clarifying professional staff members’ rights and responsibilities for remote student instruction during the period of the Governor’s ordered closure of all public schools in the Commonwealth, effective March 16, 2020, for an indefinite period of time in response to the COVID-19 pandemic emergency.
- B. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Spring Grove Area School District Accounting Services Manager** – Mrs. Lonna Trump, effective upon appropriate transition in the department, for personal reasons.
  - 2) **Varsity Assistant Football Coach** – Mr. Glenn Brandt, effective June 17, 2020, for personal reasons to focus on retirement.
  - 3) **Varsity Assistant Football Coach** – Mr. Zachariah Hostetter, effective June 17, 2020, to transition to a volunteer coaching role due to family commitments at this time.
  - 4) **Girls’ Varsity Assistant Soccer Coach** – Mr. Tyler Smith, effective June 24, 2020, to accept a Head Golf Coach position in a neighboring district.
  - 5) **Boys’ Varsity Head Volleyball Coach** – Mr. Cameron Mummert, effective June 25, 2020, for personal reasons.
  - 6) **Varsity Assistant Football Coach** – Mr. Craig Crites, effective June 30, 2020, for personal reasons and may be available to volunteer as time permits.
- B. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **Spring Grove Area Middle School English Language Arts Instructor** – Mrs. Rosalinda Staples, effective at the beginning of the 2020-2021 school year, with compensation established at Step 10 of the Master’s +15 Schedule.
  - 2) **Spring Grove Area Intermediate School Full-Time Custodian** – Ms. Holly Senft, effective July 14, 2020, with compensation established at \$12.50 per hour for 8 hours per day, 260 days per year.
  - 3) **Spring Grove Area Elementary School Full-Time Custodian** – Mrs. Penny Crushong, effective July 14, 2020, with compensation established at \$11.82 per hour for 8 hours per day, 260 days per year.
  - 4) **Spring Grove Elementary School Part-Time Custodian** – Ms. Kimberley Smith, effective July 14, 2020, with compensation established at \$11.82 per hour for 4 hours per day, 260 days per year.
  - 5) **Spring Grove Middle School Part-Time Custodian** – Ms. Sarah Forney, effective July 14, 2020, with compensation established at \$11.82 per hour for 4 hours per day, 260 days per year.

C. **ESY (EXTENDED SCHOOL YEAR) INSTRUCTORS** – Approval of the following instructional staff/professional substitutes to facilitate the 2019-2020 ESY Program, with compensation established at the 2019-2020 per diem rate:

- 1) Laura Blacker, Elementary
- 2) Melissa Culp, Autism
- 3) Elizabeth Harner, Elementary
- 4) Kristen King, Secondary
- 5) Jhett Markle, Autism
- 6) Jennifer Rausch, Autism
- 7) Anne Scheeler, Elementary

D. **ESY (EXTENDED SCHOOL YEAR) SUPPORT STAFF** – Approval of the following support staff to assist students during the 2019-2020 ESY Program with compensation established at the current hourly rate:

- 1) Heather Austin, Autism
- 2) Julia Cardenas, Secondary
- 3) Barbara Meckley, Elementary
- 4) Bridget Smith, Elementary
- 5) Noelia Vastardis, Elementary

E. **SUMMER SCHOOL PROGRAM** – Approval of the following instructional staff to teach during the 2020 Summer School Program. Compensation established at the 2019-2020 per diem rate:

- 1) Anthony Miller – Health
- 2) Samantha Strausbaugh – Health

F. **EXTRACURRICULAR POSITION** – Approval of the following individual, for the 2020-2021 school year, contingent upon the extracurricular program’s implementation. Compensation as outlined in the Extracurricular Minimum Stipend Matrix:

	<b>Appointment</b>	<b>Position</b>	<b>Years</b>	<b>Stipend</b>
1)	Timothy Bupp	Assistant Marching Band Director	3	\$2,500.00

G. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitute for the 2019-2020 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Brianna Schoenenberger

H. **ATHLETICS** – Approval of the following updated list of coaches for the 2020-2021 Fall Season, including additional recommendations where appropriate, with compensation determined by the Coaches’ Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment as a result of a delayed, shortened, or canceled seasons due to COVID-19:

<b>Sport</b>	<b>Varsity / Junior High</b>	<b>Head / Assistant</b>	<b>Coach Name</b>	<b>Years</b>	<b>Stipend</b>
Cross Country	Varsity	Head	Brian Bahn	17	\$3,593.00
Cross Country	Varsity	Assistant	<b>VACANT</b>		
Cross Country	Junior High	Head	Stephen Perago	2	\$1,857.00
Football	Varsity	Head	Kyle Sprenkle	10	\$5,100.00



Sport	Varsity / Junior High	Head / Assistant	Coach Name	Years	Stipend
Football	Varsity	Assistant	Matt Foltz	7	\$3,400.00
Football	Varsity	Assistant	Matt Osmun	3	\$3,385.00
Football	Varsity	Assistant	Kirk Ruff	3	\$1,712.50
Football	Varsity	Assistant	Benjamin Redding	0	\$1,663.00
Football	Varsity	Assistant	Weston Yohe	0	\$1,663.00
Football	Varsity	Assistant	Jeff Zinn	3	\$1,712.50
Football	Junior High (9th Grade)	Head	Nathan Smith	0	\$3,088.00
Football	Junior High (9th Grade)	Assistant	Jackson LeVault	0	\$2,850.00
Football	Junior High (8th Grade)	Head	Eric Baumgardner	5	\$3,088.00
Football	Junior High (8th Grade)	Assistant	Devin Altland	0	\$2,850.00
Golf	Varsity	Head	David Childress	8	\$3,231.00
Field Hockey	Varsity	Head	Julia Snyder	2	\$3,956.00
Field Hockey	Varsity	Assistant	Lindy Eisenhart	0	\$2,770.00
Field Hockey	Junior High	Head	Christine Kenney	5	\$2,671.00
Field Hockey	Junior High	Assistant	Michelle Garrett	4	\$4,986.00
Boys Soccer	Varsity	Head	Bryan Gettman	3	\$4,056.00
Boys Soccer	Varsity	Assistant	John Sporer	2	\$2,770.00
Boys Soccer	Varsity	Assistant	<b>VACANT</b>	0	
Girls Soccer	Varsity	Head	Emily Wryk	5	\$4,106.00
Girls Soccer	Varsity	Assistant	Renee Wilson	4	\$2,820
Girls Tennis	Varsity	Head	Holly Metzger	13	\$3,716.00
Girls Tennis	Varsity	Assistant	Nicole Harlacker	6	\$2,125.00
Girls Volleyball	Varsity	Head	Elizabeth Zeigler	5	\$4,106.00
Girls Volleyball	Varsity	Assistant	Samantha Strausbaugh	4	\$2,820.00
Cheerleading (Football)	Varsity	Head	Jordan Myers	2	\$1,741.00
Cheerleading (Football)	Junior High	Head	Kelsey Sersen	2	\$1132.00