



AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, June 22, 2020

Zoom Webinar

Spring Grove Area Middle School / LGI Room #242 (Enter Door No. 15)

244 Old Hanover Road, Spring Grove, PA 17362

I. Call To OrderMS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
 - June 8, 2020 for Personnel

II. Welcome Visitors: Formal and Informal requests to address the Board

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

III. Board and Administration Response to Public Comment

IV. Superintendent's Report DR. GEORGE W. IOANNIDIS

- Recognition of 2019-2020 Retirees – *Slideshow*

V. Correspondence.....MS. CINDY HUBER

VI. Legislative Update.....MR. TODD STAUB

VII. York County School of Technology.....MR. DAVE TRETTEL

VIII. York Adams Academy.....MRS. KAREN BAUM

IX. Special Committee Reports (as needed)



- X. **Approval of Minutes:** *(motion and second needed, voice vote)*
- May 18, 2020 – Regular Voting Meeting
 - June 8, 2020 – Voting Meeting
 - June 8, 2020 – Directors’ Study Forum
- XI. **Treasurer’s Report** *(motion and second needed, roll call vote)*..... MR. TODD STAUB
- Month Ending May 31, 2020
- XII. **Departmental Reports/Board Action Requests** *(motion and second needed, roll call vote)*
- **BUSINESS/FINANCE REPORTS**
 - Budget and Finance..... Mr. Todd Staub
 - **MANAGEMENT REPORTS**
 - Policy Mrs. Karen Baum
 - Personnel..... Mr. Doug Stein
 - **PROGRAM REPORTS**
 - Curriculum Mr. Brent Hoschar
- XIII. **Adjournment** *(motion and second needed, voice vote)*

TREASURER'S REPORT FOR THE MONTH ENDING May 31, 2020

GENERAL FUND - CHECKING

| | | | |
|---------------------------|---|------------------------------|------------------------|
| <u>Balance 04/30/2020</u> | | 13,547,090.94 | \$13,547,090.94 |
| <u>Receipts</u> | | | |
| | Total Receipts (as per attached) | 1,215,415.37 | \$1,215,415.37 |
| | Returned checks | | |
| <u>Expenditures</u> | | | |
| | Paid bills/Payroll through May 31, 2020 | 5,036,010.77 | \$5,036,010.77 |
| | Voided Checks | <u>1,038.25</u> | \$1,038.25 |
| <u>Balance 5/31/2020</u> | ACNB (.95%) | <u>\$9,727,533.79</u> | \$9,727,533.79 |

GENERAL FUND - INVESTMENTS

| | | | |
|-----------------------------|---|--------------|------------------------|
| <u>Balance 5/31/2020</u> | | | |
| | PLGIT Plus (.02%) | 1,735.13 | |
| | PSDLAF - Max (.19%) | 4,809,793.61 | |
| | PSDLAF - Malvern Federal Savings Bank (2.55%) 6/10/20 | 240,000.00 | |
| | PSDLAF - Full Flex Pool (.10%) 6/18/2020 | 3,000,000.00 | |
| | PSDLAF -Collateralized Pool (1.60%) 6/16/2020 | 1,000,000.00 | |
| | | | \$9,051,528.74 |
| GENERAL FUND - TOTAL | | | \$18,779,062.53 |

NUTRITION SERVICES FUND

| | | | |
|--------------------------------------|----------------------------------|---------------------|---------------------|
| <u>Balance 04/30/2020</u> | | 417,060.21 | \$417,060.21 |
| <u>Receipts</u> | | | |
| | Total Receipts (as per attached) | 220,710.92 | \$220,710.92 |
| | Returned Checks | | |
| <u>Expenditures</u> | | | |
| | Paid bills through May 31, 2020 | 92,529.79 | \$92,529.79 |
| | Voided Checks | | \$0.00 |
| <u>Balance 05/31/2020</u> | ACNB (.95%) | \$545,241.34 | \$545,241.34 |
| NUTRITION SERVICES FUND TOTAL | | | \$545,241.34 |

CAPITAL RESERVE FUND

| | | | |
|---------------------------|---------------------------------|-------------------|---------------------|
| <u>Balance 04/30/2020</u> | | 529,421.37 | \$529,421.37 |
| <u>Receipts</u> | | | |
| | Interest | 426.16 | |
| | Deposit | 0.00 | \$426.16 |
| <u>Expenditures</u> | | | |
| | Paid bills through May 31, 2020 | <u>0.00</u> | \$0.00 |
| <u>Balance 5/31/2020</u> | ACNB (.95%) | <u>529,847.53</u> | \$529,847.53 |

CAPITAL RESERVE INVESTMENTS

| | | | |
|--|---|--|-----------------------|
| | PSDLAF PSDMAX (.38%) | | \$846,073.96 |
| | PSDLAF -Collateralized Pool (1.60%) 6/16/2020 | | \$750,000.00 |
| | | | \$1,596,073.96 |

| | | | |
|------------------------------|--|--|-----------------------|
| CAPITAL RESERVE TOTAL | | | \$2,125,921.49 |
|------------------------------|--|--|-----------------------|

Invoices presented for Board approval - June 2020

| | | | |
|--|---------------------|-------------|-------------------|
| | | | \$6,995.18 |
| | ATT Sports Inc. | \$4,392.00 | |
| | Sprinturf, LLC | \$19,800.00 | |
| | Turf, Track & Court | 4,131.88 | |
| | Turf, Track & Court | 1,469.85 | |
| | Turf, Track & Court | 1,393.45 | |

STUDENT ACTIVITY FUNDS

| | | | |
|-------------------------------------|---------------------|-------------------|---------------------|
| <u>Balance 5/31/2020</u> | | | |
| | Elementaries | 7,445.21 | |
| | Intermediate School | 7,116.57 | |
| | Middle School | 2,787.21 | |
| | High School | <u>147,008.06</u> | |
| STUDENT ACTIVITY FUNDS-TOTAL | | | \$164,357.05 |

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists, as presented.

- B. **REAPPOINTMENT OF SCHOOL DISTRICT SOLICITOR** – Reappointment of Stock and Leader, Attorneys at Law, as School District Solicitor for the 2020-2021 fiscal year, with Gareth D. Pahowka, Esquire, named as principal counsel and primary contact with the firm.

- C. **CONTRACTED TELEPHONE SERVICES** – Approval to award a three-year contract to TeleSystem as the district’s service provider of telephone services at a base price of \$3,477.34 per month.

POLICY BOARD ACTIONS REQUESTED:

- A. **HEALTH AND SAFETY PLAN FOR ATHLETICS** – Adoption of the K-12 Health and Safety Plan for Athletics based upon PDE Preliminary Guidance for Phased Reopening of schools in the Spring Grove Area School District.
- B. **RESOLUTION CALLING FOR CRITICAL SUPPORT AND MANDATE RELIEF** – Adoption of the attached Resolution by the Spring Grove Area School District Board of School Directors, calling upon the General Assembly to prioritize public education in the commonwealth's 2020-2021 state budget and provide critical support by approving a permanent mandate waiver program enabling school districts to operate in an effective, efficient and economical manner.
- C. **SECOND READING** – Approval of a second reading for the following policies:
- 1) Policy No. 006.1: BOARD, Attendance at Board Meetings via Electronic Communications
 - 2) Policy No. 210: PUPILS, Medications
 - 3) Policy No. 222: PUPILS, Tobacco and Vaping Products
 - 4) Policy No. 227: PUPILS, Controlled Substances/Paraphernalia
 - 5) Policy No. 323: EMPLOYEES, Tobacco and Vaping Products
 - 6) Policy No. 351: EMPLOYEES, Drug and Substance Abuse
 - 7) Policy No. 626: FINANCES, Federal Fiscal Compliance
- D. **STUDENT REPRESENTATIVE** – Authorization for Miss Paige Little to serve as Student Representative to the Board of School Directors and be a non-voting member from September 2020 through May 2021 at regular voting meetings.

Background Information: Per Policy #004, the Student Representative is a member of the School Board but does not have voting rights and does not attend caucus sessions (unless by invitation of the Board). Miss Little has been appointed as 2020-21 President of Student Council at the High School.

- E. **YORK ADAMS ACADEMY JOINT OPERATING COMMITTEE MEMBER** – Approval for Karen Baum to continue as Board Representative on the York Adams Academy Joint Operating Committee for the 2020-2021 school term.
- F. **VOTING DELEGATES FOR PSBA DELEGATE ASSEMBLY MEETING** – Appointment of Karen Baum and Todd Staub, School Board Directors, as eligible attendees/voting delegates in the PSBA Delegate Assembly meeting of Friday, October 16, 2020.

Background Information: Spring Grove is a third class district and eligible to send two voting delegates to the Delegate Assembly in conjunction with the PASA-PSBA School Leadership Conference. Delegates consider and act upon proposed changes to PSBA Bylaws and consider proposals recommended by the PSBA Platform Committee. A response/registration form will be submitted to PSBA through the Superintendent's office.

- G. **SCHOOL PHYSICIAN FOR MANDATED SCHOOL PHYSICALS** – Approval to employ Dr. Howard Farrington, MD, 2030 Thistle Hill Drive, Suite 200, Spring Grove, PA, during the 2020-2021 school year, as needed, in order to complete mandated student physical examinations.

Background Information: Physical examinations are required in Pennsylvania for students in grades 6 and 11. If a student does not submit a form completed by his/her family physician, the District is required to complete the examination. Dr. Farrington is the sole provider used by the District for this requirement and comes to the appropriate school to complete physicals in the nurse's suite.

H. **DONATIONS** – Acknowledgment of the following school-affiliated organizations for providing donations totaling more than \$221,650 to supplement district costs associated with student field trips, books and supplies purchases, athletic equipment, uniforms, student scholarships and other miscellaneous student incentives:

- 1) New Salem Elementary PTO
- 2) Paradise Elementary PTO
- 3) Spring Grove Elementary PTO
- 4) Spring Grove Intermediate PTO
- 5) Spring Grove Area Educational Fund, Inc.
- 6) Spring Grove Area Scholarship Fund, Inc.
- 7) Spring Grove Athletic Boosters
- 8) Spring Grove Music Boosters

**Resolution Calling for the General Assembly to Provide
Critical Support and Mandate Relief
Benefitting Public Schools and Students
By the Board of Directors of the
Spring Grove Area School District**

WHEREAS, Pennsylvania's more than 1.7 million public school students deserve the highest quality education; and the state's public schools work best when they have the resources to give all students the opportunities they need to succeed, meet prescribed standards, support adequacy and promote equity; and

WHEREAS, the unexpected closure of school buildings beginning in March 2020 due to the COVID-19 pandemic has forced unparalleled challenges upon school districts to stretch funding to meet the needs of students and families with meals, online education programs, technical resources and other needs; and in addition to these unbudgeted expenses, school districts are required to continue paying operational bills, including the costliest expenses such as salaries, pensions, and charter school tuition; and

WHEREAS, mandated school district costs have eclipsed state funding increases; and the Spring Grove Area School District's mandated costs, which include pension and charter school tuition among other expenses, have increased by over \$64 million from 2010-11 through 2019-2020; and

WHEREAS, due to the economic implications of this pandemic, school districts statewide face declining local revenue collection that is projected at more than \$325 million this year and as much as an additional \$1 billion in local revenue next year; and the Spring Grove Area School District is facing projected local deficits in excess of \$6,000,000; and school districts need support from the General Assembly as they continue to navigate these developing situations; and

WHEREAS, the Spring Grove Area School District recognizes the commonwealth will experience significant shortfalls in revenue; and that the federal CARES Act funds will provide important support to help maintain education funding levels; and the district believes that the use of federal funds by the state should not supplant the allocation of critically-needed state subsidies in current or future budgets; and

WHEREAS, as school districts must confront numerous challenges in order to re-open schools, they face difficult decisions about how to allocate declining financial resources to sustain high-quality instruction and other essential services with the physical and mental health and safety of their students in mind; and school districts need certainty from the state on matters of funding so they can plan and budget appropriately for the entire 2020-21 fiscal year; and

WHEREAS, school districts could realize cost savings through the enactment of broad, long-term relief from unfunded and underfunded mandates that consume much of district budgets; and one specific solution is the enactment of a permanent mandate waiver program that could provide significant savings, both in terms of dollars and efficiency, as well as reduce the number of burdensome mandates placed on schools.

NOW, THEREFORE BE IT RESOLVED that the Spring Grove Area School Board along with the Pennsylvania School Boards Association calls upon the General Assembly to prioritize public education in the commonwealth's 2020-21 state budget and, at a minimum, maintain the 2019-20 level of state investments for public education without reductions in basic education, special education and other critical subsidies.

BE IT FURTHER RESOLVED that the Spring Grove Area School Board calls upon the General Assembly to provide costs savings to school districts through approval of a permanent mandate waiver program which would enable districts to improve instructional programs or operate in a more effective, efficient and economical manner.

Adopted this _____ day of _____, 2020.

Signed,

Cindy Huber, School Board President

Mark Czapp, School Board Secretary

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RENEWAL OF ACT 93 AGREEMENT** – Approval of the updated Act 93 Agreement between Administrative and Supervisory Personnel and the Spring Grove Area School District.
- B. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Spring Grove Area Middle School English Language Arts Instructor** – Ms. Tanya R. Markley, effective on the last scheduled workday prior to the beginning of the 2020-2021 school year, for purposes of relocation.
 - 2) **Spring Grove Area High School Part Time Guidance Secretary** – Mrs. Bonnie Hamme, effective August 14, 2020, for the purposes of retirement after 5 years with the district.
 - 3) **Spring Grove Area High School Part-Time Cook** – Ms. Sandra Irwin-Tiller, effective June 14, 2020, for personal reasons.
 - 4) **Boys’ Varsity Assistant Volleyball Coach** – Mr. Colby Messersmith, effective May 28, 2020, for personal reasons.
- C. **TRANSFERS** – Approval of the following transfers:
- 1) **Spring Grove Area School District Supervisor of Online Learning** – Mr. Benjamin Louey, **from** Spring Grove Area School District Instructional Technology Specialist **to** Spring Grove Area School District Supervisor of Online Learning, effective July 1, 2020. Annual compensation established at \$92,000.00.

***Background Information** – Mr. Louey earned a Master of Education in Educational Leadership from Wilkes University, and he holds a PA Administrative Certification. Mr. Louey obtained PA certification in Instructional Technology through a certification program at Temple University. He has been working with the district since 2015 and previously coordinated a “Digital Academy” in a neighboring district.*
 - 2) **Spring Grove Elementary School Head Custodian** – Ms. Bekka Swiger, **from** Spring Grove Area Intermediate School Full-Time Custodian **to** Spring Grove Elementary School Head Custodian, effective June 22, 2020. Compensation established at \$15.23 per hour for 8 hours per day, 260 days per year.

***Background Information** – Ms. Swiger had been working with the district for nearly 5 years, initially as a substitute custodian transitioning eventually to a full-time custodian. She is filling the vacancy resulting from the retirement of Sharon Forry.*
- D. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **Spring Grove Area School District Special Education Instructor** – Mrs. Sarah Moore, effective at the beginning of the 2020-2021 school year. Compensation established at Step 1 of the Bachelor’s Schedule.
 - 2) **Spring Grove Area School District Special Education Instructor** – Ms. Morgan Miller, effective at the beginning of the 2020-2021 school year, Compensation established at Step 1 of the Bachelor’s Schedule.



- 3) **Spring Grove Area School District Tax Accountant / Business Office and Technology Department Secretary** – Ms. Kelli Ammlung, effective June 23, 2020. Compensation established at \$16.00 per hour for 8 hours per day, 260 days per year.



PERSONNEL REPORT / FOR INFORMATION ONLY

- A. The following are temporary professionals whose work has been certified by the District Superintendent (*within the last 4 months of the third year of service*) as being satisfactory and meeting requirements to be extended a tenure contract:

| <i>EMPLOYEE NAME</i> | <i>BUILDING(S)</i> | <i>DEPARTMENT</i> |
|----------------------|-------------------------|-------------------|
| Madison Bowser | Spring Grove Elementary | General Education |
| Savannah Cole | Elementary | Music |
| Amelia Laird | New Salem Elementary | General Education |
| Trent Whisler | High School | English |

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **DISTRICT ASSESSMENT PLAN** – Approval of the attached 2020-2021 District Assessment Plan for Classroom Teachers.

- B. **2019-2020 KEYSTONE ASSESSMENTS** – Approval to waive administering 2019-2020 Summer Keystone Assessments due to the COVID-19 pandemic, as allowable by PDE.

- C. **HIGH SCHOOL TARGETED SCHOOL IMPROVEMENT (HSTSI) PLAN for SPECIAL EDUCATION** – Approval of the 2020-2021 High School Targeted School Improvement Plan for Special Education.

**Spring Grove Area School District
District Assessment Plan for Classroom Teachers
2020/2021**

| Grade | Assessment | Timeline |
|---------------------|---|--|
| Kindergarten | BAS (Benchmark Assessment System)¹ | W, S |
| | Acadience Reading | F, W, S |
| | District Writing | F, W, S |
| | Math Local Assessments⁵ | Completion of Correlated PCS Strand |
| Grade 1 | BAS (Benchmark Assessment System)¹ | F, W, S |
| | District Writing | F, W, S |
| | Acadience Reading | F, W, S |
| | Math Local Assessments⁵ | Completion of Correlated PCS Strand |
| Grade 2 | BAS (Benchmark Assessment System)¹ | F, W, S |
| | District Writing | F, W, S |
| | Acadience Reading | F, W, S |
| | Math Local Assessments⁵ | Completion of Correlated PCS Strand |
| Grade 3 | BAS (Benchmark Assessment System)¹ | F, W, S |
| | District Writing | F, W |
| | Acadience Reading | F, W, S |
| | PSSA English Language Arts and Math | S |
| | Math Local Assessments⁵ | Completion of Correlated PCS Strand |
| | District-Created Math Assessment from CDT/Local Assessment Questions⁶ | F, W |
| Grade 4 | BAS (Benchmark Assessment System)¹ | F, W, S |
| | District Writing | F, W |
| | Acadience Reading | F, W, S |
| | PSSA English Language Arts, Math, and Science | S |
| | Math Local Assessments⁵ | Completion of Correlated PCS Strand |
| | District-Created Math Assessment from CDT/Local Assessment Questions⁶ | F, W |

**Spring Grove Area School District
District Assessment Plan for Classroom Teachers
2020/2021**

| | | |
|-----------------|---|---|
| Grade 5 | District Writing | F, W |
| | Acadience Reading | F, W, S |
| | PSSA English Language Arts, and Math | S |
| | Study Island⁷ (Reading & *Math) | F, W, S / *W, S |
| | Math Local Assessments⁵ | Completion of Correlated PCS Strand |
| | | |
| Grade 6 | District Writing | F, W |
| | Acadience Reading | F, W, S |
| | PSSA English Language Arts and Math | S |
| | Study Island⁷ (Reading & *Math) | F, W, S / *W, S |
| | Math Local Assessments⁵ | Completion of Correlated PCS Strand |
| | | |
| Grade 7 | Classroom Diagnostic Tools (Reading, Math, and Science)⁴ | Up to 3 times per year |
| | PSSA English Language Arts and Math | S |
| | Keystone Exam – Algebra 1 (if applicable) | May |
| | | |
| Grade 8 | Classroom Diagnostic Tools (Reading, Math, and Science)⁴ | Up to 3 times per year |
| | PSSA English Language Arts, Math, and Science | S |
| | Keystone Exam – Algebra 1 (if applicable) | May |
| | | |
| Grade 9 | Classroom Diagnostic Tools – Literature, Math, Science as applicable⁴ | 2 times per year |
| | Keystone Exams – Algebra 1 (all levels), Algebra 1 Retakes, Biology 1 (Honors) | May |
| | | |
| Grade 10 | Classroom Diagnostic Tools – *Literature, Math, Science as applicable (students not proficient on Keystone Exam)⁴ | 2 times per year/*3 times per year for English Honors students |
| | Keystone Exams – Algebra 1 Retakes and Biology I – (Honors) - Re-takes | December, January |
| | Keystone Exam – Literature – English 10 (all levels) and Biology 1 | May |
| | | |
| Grade 11 | Classroom Diagnostic Tools – Literature, Math, Science as applicable (students not proficient on Keystone Exam)⁴ | 2 times per year |
| | Keystone Exams– Algebra 1 – Re-takes, Biology 1 – Re-takes, Literature – Re-takes | December, January |
| | | |

**Spring Grove Area School District
District Assessment Plan for Classroom Teachers
2020/2021**

| | |
|---|--|
| ¹ BAS: (Benchmark Assessment System) | <i>The Fountas and Pinnell Benchmark Assessment System (BAS) measures student literacy in the areas of accuracy, fluency, and comprehension. It links assessment to instruction along the Continuum of Literacy Learning and identifies students' instructional and independent reading levels.</i> |
| Acadience Reading | <i>1) For K – first sound fluency (F, W), letter naming fluency (F, W, S), phoneme segmentation (W, S), nonsense word fluency (W, S) Grade 1 – letter naming fluency (F), phoneme segmentation (F), nonsense word fluency (F, W, S), oral reading fluency (W, S), miscue (W, S), retell and retell quality (W, S) Grade 2 – nonsense word fluency (F), oral reading fluency (F, W, S), miscue (F, W, S), retell and retell quality (F, W, S) Grades 3 – 6 – oral reading fluency (F, W, S), miscue (F, W, S), DAZE comprehension (F, W, S) Acadience Reading assessments are administered by teams of teachers and administrators trained to do these assessments.</i> |
| ⁴ Classroom Diagnostic Tools | <i>Classroom Diagnostic Tools (CDTs) provide information to guide instruction specifically targeted to meet students' strengths and areas of need, above or below grade level. PDE recommends use of this assessment to target individual skill groups in PSSA tested areas.</i> |
| ⁵ Math Local Assessments | <i>Math Local Assessments are summative assessments designed to reflect instruction in the Pennsylvania Core Standards (PCS) reporting categories:</i> <ul style="list-style-type: none"> • <i>Numbers and Operations</i> • <i>Algebraic Concepts</i> • <i>Geometry</i> • <i>Measurement, Data, and Probability</i> |
| ⁶ District-Created Math Assessments Created from CDT/Local Assessment Questions | <i>Grades 3 and 4 will create and administer two benchmark math assessments using CDT released items.</i> |
| ⁷ Study Island | <i>Study Island combines rigorous content that is highly customized to specific state standards in math, reading, writing, science, and social studies. Study Island provides information to guide instruction specifically targeted to meet students' strengths and areas of need, above or below grade level.</i> |

NOTE: This chart may change as state and federal regulations/requirements are developed. (i.e. Keystone Exams, Mandated Field Testing)

F = Fall
W = Winter
S = Spring

Board Approval Requested: 6/22/20