



AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

Monday, May 18, 2020 @ 7:00 PM

Zoom (Virtual) Webinar Meeting

Visit the SGASD Website (www.sgasd.org) School Board Tab for
Zoom Webinar Meeting I.D. Number and Registration Information

I. **Call To Order**MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
 - May 4, 2020 for School Safety and Personnel Matters

II. **Board Action to Conduct Business**.....MR. BRENT HOSCHAR

III. **Welcome Visitors: Formal and Informal requests to address the Board**

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

IV. **Board and Administration Response to Public Comment**

V. **Superintendent's Report** DR. GEORGE W. IOANNIDIS

VI. **Correspondence**.....MS. CINDY HUBER

VII. **Legislative Update**.....MR. TODD STAUB

VIII. **York County School of Technology**.....MR. DAVE TRETTEL

IX. **York Adams Academy**.....MRS. KAREN BAUM

X. **Special Committee Reports (as needed)**



XI. **Approval of Minutes:** *(motion and second needed, voice vote)*

- April 20, 2020 – Regular Voting Meeting
- May 4, 2020 – Voting Meeting
- May 4, 2020 – Directors’ Study Forum

XII. **Treasurer’s Report** *(motion and second needed, roll call vote)*MR. TODD STAUB

- Month Ending April 30, 2020

XIII. **Departmental Reports/Board Action Requests** *(motion and second needed, roll call vote)*

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance..... Mr. Todd Staub

- **MANAGEMENT REPORTS**

- PolicyMrs. Karen Baum
- Personnel..... Mr. Doug Stein

- **PROGRAM REPORTS**

- Curriculum Mr. Brent Hoschar

XIV. **Adjournment** *(motion and second needed, voice vote)*

XV. **Executive Session for Personnel Matters**



BOARD ACTION REQUESTED:

- A. **TEMPORARY SUSPENSION OF BOARD POLICY LANGUAGE** – In the interim of adopting newly proposed Policy #006.1, approval to suspend the procedure contained in Board Policy #006 and allow for board meetings to be conducted and actions to be transacted through a quorum of members via remote participation, in accordance with Board Policy #003 allowing for such provision, as a result of continued extenuating emergency circumstances and to preserve the health and safety of board directors and community members, until such time as the emergency concludes.

TREASURER'S REPORT FOR THE MONTH ENDING April 30, 2020

GENERAL FUND - CHECKING

<u>Balance 03/31/2020</u>		15,410,853.24	\$15,410,853.24
<u>Receipts</u>			
	Total Receipts (as per attached)	2,411,213.61	\$2,411,213.61
	Returned checks		
<u>Expenditures</u>			
	Paid bills/Payroll through April 30, 2020	4,275,315.91	\$4,275,315.91
	Voided Checks	<u>340.00</u>	\$340.00
<u>Balance 4/30/2020</u>	ACNB (.95%)	<u>\$13,547,090.94</u>	\$13,547,090.94

GENERAL FUND - INVESTMENTS

<u>Balance 4/30/2020</u>			
	PLGIT Plus (.02%)	1,735.05	
	PSDLAF - Max (.38%)	6,802,184.92	
	PSDLAF -Collateralized Pool (1.60%) 5/18/2020	1,000,000.00	
	PSDLAF - Malvern Federal Savings Bank (2.55%) 6/10/20	240,000.00	
	PSDLAF -Collateralized Pool (1.60%) 6/16/2020	1,000,000.00	
			\$9,043,919.97
GENERAL FUND - TOTAL			\$22,591,010.91

NUTRITION SERVICES FUND

<u>Balance 03/31/2020</u>		317,336.24	\$317,336.24
<u>Receipts</u>			
	Total Receipts (as per attached)	285,449.24	\$285,449.24
	Returned Checks		
<u>Expenditures</u>			
	Paid bills through April 30, 2020	185,725.27	\$185,725.27
	Voided Checks		\$0.00
<u>Balance 04/30/2020</u>	ACNB (.95%)	\$417,060.21	\$417,060.21
NUTRITION SERVICES FUND TOTAL			\$417,060.21

CAPITAL RESERVE FUND

<u>Balance 03/31/2020</u>		529,009.29	\$529,009.29
<u>Receipts</u>			
	Interest	412.08	
	Deposit	0.00	\$412.08
<u>Expenditures</u>			
	Paid bills through April 30, 2020	<u>0.00</u>	\$0.00
<u>Balance 4/30/2020</u>	ACNB (.95%)	<u>529,421.37</u>	\$529,421.37

CAPITAL RESERVE INVESTMENTS

	PSDLAF PSDMAX (.38%)		\$845,934.66
	PSDLAF -Collateralized Pool (1.60%) 6/16/2020		\$750,000.00
			\$1,595,934.66

GENERAL FUND - ' CAPITAL RESERVE TOTAL**\$2,125,356.03****Invoices presented for Board approval - May 2020****\$0.00****STUDENT ACTIVITY FUNDS**

<u>Balance 4/30/2020</u>			
	Elementaries	7,445.21	
	Intermediate School	7,116.57	
	Middle School	2,787.21	
	High School	<u>139,304.20</u>	
STUDENT ACTIVITY FUNDS-TOTAL			\$156,653.19

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of General Fund and Nutrition Fund Accounts Payable lists, as presented.
- B. **2020-2021 NUTRITION SERVICES FUND BUDGET** – Approval of the Nutrition Services Fund Budget for the 2020-2021 fiscal year, with total revenues of \$2,224,003, total expenditures of \$2,239,964, and no change in breakfast and lunch pricing from the 2019-2020 school year.
- C. **2020-2021 GENERAL FUND BUDGET** – Approval of the Proposed General Fund Budget for the 2020-2021 fiscal year, with total revenues of \$69,584,372, total expenditures of \$75,606,252, with the shortfall of \$6,021,880 to be funded from the General Fund Unreserved Fund Balance, and setting the real estate tax millage rate at 23.6663 mills, a zero increase from the 2019-2020 millage rate, the earned income tax of ½%, and the real estate transfer tax of ½% under Act 511.
- D. **LOCAL AUDITOR** – Approval to engage Kochenour, Earnest, Smyser & Burg to conduct the audit of the District’s financial statements and perform related functions for fiscal year ending June 30, 2020, at a proposed fee not to exceed \$12,500.00.
- E. **FSA/HSA/VOLUNTARY BENEFITS VENDOR** – Approval to enter into agreement with American Fidelity for flexible spending account (FSA) / health savings account (HSA) plan administration and additional voluntary benefits to employees, if interested.
- F. **2020-2021 FEDERAL PROGRAMS SUMMARY** – Authorization for the superintendent to enter into all necessary agreements with PDE to meet mandates for participation in 2020-2021 Federal Programs/Grants as generally indicated on the attached.
- G. **SCHOOL DEPOSITORIES** – Appointment of ACNB Bank and PayPal as District School Depositories for the period July 1, 2020, through June 30, 2021.
- H. **REAPPOINTMENT OF SCHOOL BOARD TREASURER** – Reappointment of Todd Staub as Board Treasurer for the Spring Grove Area School District for the period July 1, 2020, through June 30, 2021.
- I. **SERVICES FOR PARADISE TOWNSHIP REAL ESTATE TAX COLLECTION** – As a result of the vacancy in the office of Paradise Township Tax Collector, approval to authorize and appoint York County and the York County Treasurer to collect Paradise Township school real estate taxes for the 2020-2021 fiscal year.

POLICY BOARD ACTIONS REQUESTED:

- A. **RESOLUTION IN RESPONSE TO COVID-19 PANDEMIC** – Authorization of the attached Resolution by the Spring Grove Area School District Board of School Directors, in response to the Governor-ordered closure of public schools, beginning March 16, 2020, due to the COVID-19 pandemic, temporarily suspending the parameters of Board Policies and other established requirements as they pertain to the Graduating Class of 2020, and establishing alternative requirements in place thereof.
- B. **FIRST READING** – Approval of a first reading for the following policies:
- 1) Policy No. 006.1: BOARD, Attendance at Board Meetings via Electronic Communications – *new*
 - 2) Policy No. 210: PUPILS, Medications – *revised*
 - 3) Policy No. 222: PUPILS, Tobacco and Vaping Products – *revised*
 - 4) Policy No. 227: PUPILS, Controlled Substances/Paraphernalia – *revised*
 - 5) Policy No. 323: EMPLOYEES, Tobacco and Vaping Products – *revised*
 - 6) Policy No. 351: EMPLOYEES, Drug and Substance Abuse – *revised*
 - 7) Policy No. 626: FINANCES, Federal Fiscal Compliance – *revised*

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATIONS** – Approval of the following resignations:
 - 1) **Spring Grove Area Middle School Part-Time Cook** – Mrs. Joy Keller, at the end of the 2019-2020 school year, for the purposes of retirement after 15 years with the district.
 - 2) **Cross Country Varsity Assistant Coach** – Mrs. Caitlin Beegle, effective May 11, 2020, for personal reasons.
 - 3) **Track and Field Varsity Assistant Coach** – Mrs. Caitlin Beegle, effective May 11, 2020, for personal reasons.

- B. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
 - 1) **Spring Grove Area School District Elementary Instructor** – Ms. Kimberly Dunlap, effective at the beginning of the 2020-2021 school year. Compensation established at Step 7 of the Master’s + 45 Schedule.
 - 2) **Spring Grove Area School District School Social Worker** – Mr. Carl Barnes, effective at the beginning of the 2020-2021 school year. Compensation established at Step 4 of the Master’s Schedule.
 - 3) **Spring Grove Elementary School Head Custodian** – Ms. Connie Diacont, effective May 19, 2020. Compensation established at \$15.23 per hour for 8 hours per day / 260 days per year.

- C. **ATHLETICS** – Approval of the following additions and corrections to coaches for the 2020-2021 Fall Season, with compensation determined by the Coaches’ Salary Matrix:

Sport	Varsity / Junior High	Head / Assistant	Coach Name	Years	Stipend
Cross Country	Junior High	Head	Stephen Perago	1	\$1,857.00
Girls Soccer	Varsity	Assistant	Renee Wilson	4	\$1,385.00
Girls Soccer	Varsity	Assistant	Tyler Smith	1	\$1,135.00
Field Hockey	Varsity	Assistant	Lindy Eisenhart	0	\$2,770.00

- D. **SUMMER TECHNOLOGY SUPPORT** – Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective approximately June 1, 2020 through August 14, 2020, to assist with summer technology projects. Compensation established at \$11.00 per hour.
 - 1) Tyler Sengia

- E. **STUDENT TECHNOLOGY ASSISTANTS** – Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective approximately June 1, 2020 through August 14, 2020, to assist with summer technology projects. Compensation established at \$9.00 per hour.
 - 1) Christopher Henry
 - 2) Brenden Livelsberger



F. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2019-2020 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Keith Fishel
- 2) Kimberly Smith

CURRICULUM BOARD ACTIONS REQUESTED:

A. **NEW/REVISED CURRICULA** – Approval of the following new/revised curricula:

<u>TITLE</u>	<u>DEPARTMENT</u>
Rise Up Certification	Business
American Sign Language 1A: Introduction	World Language
Modern Band Level 1	Music
Select Modern Band	Music
Exploring Aviation and Aerospace	STEM
Launching Into Aviation	STEM