

VOTING MEETING / DIRECTORS' STUDY FORUM MEETING AGENDA



of the Spring Grove Area School District Board of School Directors

Monday, April 6, 2020 @ 7:00 PM

Virtual Meeting Hosted at

Educational Service Center, 100 East College Avenue, Spring Grove, PA



VOTING MEETING

I. Call To Order MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:
 - Executive Session for Personnel, March 23, 2020

II. Formal and Informal Requests to Address the Board (*public access process TBA*)

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

III. Possible Board and/or Administration Response to Public Comment

IV. Correspondence MS. CINDY HUBER

- Email from Senator Kristin Phillips-Hill

V. Action Voting Items (*Motion and second needed, roll call vote*)

- A. Budget & FinanceMR. TODD STAUB
- B. Policy MRS. KAREN BAUM
- C. Personnel MR. DOUG STEIN

VI. Adjournment of Action Voting Meeting (*Motion and second needed, voice vote*)

DIRECTORS' STUDY FORUM MEETING

I. Call To Order MS. CINDY HUBER

II. Formal and Informal Requests to Address the Board

III. Possible Board and/or Administration Response to Public Comment

IV. Business / Finance Committee

A. Budget & Finance MR. BRENT HOSCHAR

1) 2020-2021 Proposed General / Nutrition Fund Budgets – *M. Czapp*

B. Buildings & Grounds MR. DOUG WHITE

1) Act 44 Safety and Security Update – *K. Brown*

V. Management Committee

A. PersonnelMR. DOUG STEIN

1) Projected Personnel Actions for April 20, 2020, Regular Voting Meeting

VI. Program Committee

A. Athletics and Music..... MR. DAVE TRETTEL

1) Winter Sports Season Update – *G. Ioannidis*

B. Curriculum..... MR. BRENT HOSCHAR

1) 2020-2021 Proposed Curricula – *M. Grove*

VII. Planning (*Items to be considered for future agendas*)

1) District Operations / COVID-19 General Status Update – *G. Ioannidis*

VIII. Adjournment (*Motion and second needed, voice vote*)

IX. Executive Session for Personnel



BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **PROPOSED 2020-2021 GENERAL FUND BUDGET** – Approval of the Proposed General Fund Budget for the 2020-2021 fiscal year, with total revenues of \$70,897,774, total expenditures of \$75,606,252, with the shortfall of \$4,708,478 to be funded from the General Fund Unreserved Fund Balance, and setting the real estate tax millage rate at 24.4438 mills, an increase of .7808 mills from the millage rate of 23.6663; in addition, earned income tax of ½% and real estate transfer tax of ½% under Act 511.

- B. **2020-2021 FINAL BUDGET NOTICE** – Approval of the attached Final Budget Notice, which gives notification to the public that the 2020-2021 Proposed Final Budget for the General Fund is available for public inspection and states intention to present for adoption as a Final Budget at the May 18, 2020, school board meeting and allowing for amendments before final adoption.

- C. **2020-2021 PROPOSED FINAL BUDGET RESOLUTION** – Approval of the attached Resolution Authorizing 2020-2021 Proposed Final Budget Display and Advertising, supporting the Final Budget Notice.

SPRING GROVE AREA SCHOOL DISTRICT

Final Budget Notice

NOTICE is hereby given that the Proposed Final Budget for the General Fund of Spring Grove Area School District for the 2020 - 2021 fiscal year in its most recent form is available for public inspection at the school district offices, 100 East College Avenue, Spring Grove, Pennsylvania, and will be presented for adoption as a Final Budget at a school board meeting to be held in the Board Room of the Spring Grove Area School District, Spring Grove, Pennsylvania, at 7:00 p.m. on May 18, 2020. The budget may be amended before final adoption.

Mark A. Czapp, Secretary

SPRING GROVE AREA SCHOOL DISTRICT

Resolution Authorizing Proposed Final Budget
Display and Advertising

RESOLVED, by the Board of School Directors of Spring Grove Area School District, as follows:

1. The proposed Final Budget of the School District for the 2020-2021 fiscal year on form PDE 2028 as presented to the School Board shall be considered the proposed Final Budget of the School District for the 2020-2021 fiscal year and shall be made available for public inspection after this date.
2. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise the **Final Budget Notice** substantially in the form as presented to the School Board. The Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.



POLICY BOARD ACTIONS REQUESTED:

- A. **LIU #12 BOARD OF DIRECTORS** – Approval to appoint Douglas White to the LIU #12 Board of Directors as representative to Hanover Public, South Western and Southern York School Districts, and fulfill the balance of the existing term through June 30, 2021.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **Spring Grove Area School District School Counselor** – Jennifer Dugan, effective at the beginning of the 2020-2021 school year. Compensation established at Step 15 of the Master’s Schedule.
 - 2) **Spring Grove Area High School Full-Time Custodian (2nd Shift)** – Steven Mummert, effective April 7, 2020. Compensation established at \$11.82 per hour for 8 hours per day, 260 days per year.
 - 3) **Spring Grove Area High School Full-Time Custodian (3rd Shift)** – Kimberly Mummert, effective April 7, 2020. Compensation established at \$11.82 per hour for 8 hours per day, 260 days per year.
 - 4) **Paradise Elementary School Kindergarten Aide** – Lisa Zepeda, effective April 7, 2020. Compensation established at \$10.61 per hour for 5 hours per day, 180 days per year.
- B. **CLASSIFIED SUBSTITUTE** – Approval of the following classified substitute for the 2019-2020 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Christopher Hall



PERSONNEL REPORT / FOR INFORMATION ONLY

I. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Kathleen Gable	High School	ESL	04/02/2020	End of the school year