



AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, February 24, 2020

Educational Service Center

100 East College Avenue

Spring Grove, PA 17362

I. **Act 55 Advanced Board Director Training @ 6:00 PM (Closed to Public)**

II. **Call To Order**MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
 - February 10, 2020 for Personnel Matters

III. **Welcome Visitors: Formal and Informal requests to address the Board**

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

- J. Mascaro, Spring Grove Music Boosters

IV. **Board and Administration Response to Public Comment**

V. **Superintendent's Report** DR. GEORGE W. IOANNIDIS

VI. **Student Representative's Report**..... MR. AIDEN FISSEL

VII. **Correspondence**.....MS. CINDY HUBER

VIII. **Legislative Update**.....MR. TODD STAUB

IX. **York County School of Technology**.....MR. DAVE TRETTEL

X. **York Adams Academy**..... MRS. KAREN BAUM



XI. **Special Committee Reports** *(as needed)*

XII. **Approval of Minutes:** *(motion and second needed, voice vote)*

- January 27, 2020 – Regular Voting Meeting
- February 10, 2020 – Voting Meeting
- February 10, 2020 – Directors’ Study Forum

XIII. **Treasurer’s Report** *(motion and second needed, roll call vote)*MR. TODD STAUB

- Month Ending January 31, 2020

XIV. **Departmental Reports/Board Action Requests** *(motion and second needed, roll call vote)*

• **BUSINESS/FINANCE REPORTS**

- Budget and Finance..... Mr. Todd Staub
- Buildings and Grounds*For Information Only*
- Transportation..... Mrs. Rachel Rohrbaugh

• **MANAGEMENT REPORTS**

- PolicyMrs. Karen Baum
- Personnel..... Mr. Doug Stein

• **PROGRAM REPORTS**

- Athletics and MusicMr. Dave Trettel
- Curriculum Mr. Brent Hoschar

XV. **Adjournment** *(motion and second needed, voice vote)*

XVI. **Executive Session for Personnel Matters**

TREASURER'S REPORT FOR THE MONTH ENDING January 31, 2020

GENERAL FUND - CHECKING

<u>Balance 12/31/2019</u>		25,858,189.95	\$25,858,189.95
<u>Receipts</u>			
Total Receipts (as per attached)		2,023,919.47	\$2,023,919.47
Returned checks			
<u>Expenditures</u>			
Paid bills/Payroll through January 31, 2020		5,177,964.34	\$5,177,964.34
Voided Checks		<u>10,270.43</u>	\$10,270.43
<u>Balance 1/31/2020</u>	ACNB (.95%)	<u>\$22,714,415.51</u>	\$22,714,415.51

GENERAL FUND - INVESTMENTS

<u>Balance 1/31/2020</u>			
PLGIT Plus (.02%)		1,728.90	
PSDLAF - Max (1.32%)		3,037,013.00	
PSDLAF - Full Flex Pool (1.50%) 01/31/2020		1,500,000.00	
PSDLAF - The First Bankcorp (2.25%) 03/09/2020		240,000.00	
PSDLAF -Collateralized Pool (1.60%) 3/18/2020		1,000,000.00	
PSDLAF -Collateralized Pool (1.60%) 4/17/2020		1,000,000.00	
PSDLAF -Collateralized Pool (1.60%) 5/18/2020		1,000,000.00	
PSDLAF - Malvern Federal Savings Bank (2.55%) 6/10/20		240,000.00	
PSDLAF -Collateralized Pool (1.60%) 6/16/2020		1,000,000.00	
			\$9,018,741.90
GENERAL FUND - TOTAL			\$31,733,157.41

NUTRITION SERVICES FUND

<u>Balance 12/31/2019</u>		421,907.45	\$421,907.45
<u>Receipts</u>			
Total Receipts (as per attached)		330,199.32	\$330,199.32
Returned Checks			
<u>Expenditures</u>			
Paid bills through January 31, 2020		151,237.13	\$151,237.13
Voided Checks			\$0.00
<u>Balance 1/31/2020</u>	ACNB (.95%)	<u>\$600,869.64</u>	\$600,869.64
NUTRITION SERVICES FUND TOTAL			\$600,869.64

CAPITAL RESERVE FUND

<u>Balance 12/31/2019</u>		554,198.69	\$554,198.69
<u>Receipts</u>			
Interest		449.03	
Deposit		4,701.40	\$5,150.43
<u>Expenditures</u>			
Paid bills through January 31, 2020		<u>0.00</u>	\$0.00
<u>Balance 1/31/2020</u>	ACNB (.95%)	<u>559,349.12</u>	\$559,349.12

CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (1.32%)			\$844,220.59
PSDLAF -Collateralized Pool (1.60%) 6/16/2020			\$750,000.00
			\$1,594,220.59

GENERAL FUND - ' CAPITAL RESERVE TOTAL**\$2,153,569.71**

Invoices presented for Board approval -January 2020

\$0.00

TREASURER'S REPORT FOR THE MONTH ENDING January 31, 2020

STUDENT ACTIVITY FUNDS

Balance 1/31/2020

Elementaries	7,271.41
Intermediate School	6,742.62
Middle School	3,219.68
High School	<u>98,663.65</u>

STUDENT ACTIVITY FUNDS-TOTAL	\$115,897.36
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BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of General Fund and Nutrition Fund Accounts Payable lists, as presented.

- B. **2020-2021 LINCOLN INTERMEDIATE UNIT #12 BUDGET** – Approval of the proposed 2020-2021 General Operating Budget for Lincoln Intermediate Unit #12, with a total expenditure amount of \$7,648,451, representing a decrease of \$92,138 from 2019-2020, and Spring Grove Area School District’s contribution being \$16,983.28, representing a decrease from 2019-2020 of \$7,364.57.

- C. **2020-2021 YORK ADAMS ACADEMY GENERAL FUND BUDGET** – Approval of the proposed 2020-2021 General Operating Budget for York Adams Academy, with a total expenditure amount of \$727,364, representing an increase of \$39,871 over 2019-2020, and revenues projected at \$674,429, representing an increase of \$100 to the per seat cost for member districts.

- D. **YORK COUNTY TAX CLAIM BUREAU ACCOUNTS** – Approval to turn the following listed delinquent Real Estate tax accounts over to the York County Tax Claim Bureau:

MUNICIPALITY	TAX YEAR	FACE AMOUNT
Heidelberg Township	2019-20	\$135,831.01
Jackson Township	2019-20	\$255,331.72
Jackson Township	2018-19	\$3,429.35
Jackson Township	2017-18	\$99.75
Jefferson Borough	2019-20	\$23,650.95
New Salem Borough	2019-20	\$21,700.31
New Salem Borough	2018-19	\$5,599.64
North Codorus Twp.	2019-20	\$251,162.35
North Codorus Twp.	2018-19	\$5,370.08
North Codorus Twp.	2017-18	\$399.76
Paradise Township	2019-20	\$152,658.14
Paradise Township	2018-19	\$11,983.10
Paradise Township	2017-18	\$869.24
Seven Valleys Borough	2019-20	\$21,221.63
Seven Valleys Borough	2018-19	\$45.25
Spring Grove Borough	2019-20	\$41,501.44
TOTAL		\$930,853.72

NOTE: Delinquent Real Estate Taxes turned over for collection last year totaled \$972,488.70.



FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS:

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	01/24/2020	1	11
Paradise Elementary	01/29/2020	1	31
Spring Grove Elementary	01/16/2020	2	7
Spring Grove Area Intermediate School	01/15/2020	2	3
Spring Grove Area Middle School	01/02/2020	2	11
Spring Grove Area High School	01/29/2020	5	24



TRANSPORTATION BOARD ACTIONS REQUESTED:

A. **2019-2020 VAN DRIVER** – Approval of the following additional contracted Red Lion Bus Company van driver for the 2019-2020 school year:

- 1) Amy Burkholder
- 2) Addison Ginter
- 3) Lorie Ginter

POLICY BOARD ACTIONS REQUESTED:

A. **SECOND READING** – Approval of a second reading for the following policies:

- 1) Policy No. 201: PUPILS, Admission of Students
- 2) Policy No. 208: PUPILS, Withdrawal from School
- 3) Policy No. 222: PUPILS, Tobacco/Nicotine
- 4) Policy No. 304: EMPLOYEES, Employment of District Staff
- 5) Policy No. 323: EMPLOYEES, Tobacco/Nicotine
- 6) Policy No. 705: PROPERTY, Facilities and Workplace Safety
- 7) Policy No. 709: PROPERTY, Building Security
- 8) Policy No. 805: OPERATIONS, Emergency Preparedness and Response
- 9) Policy No. 805.1: OPERATIONS, Relations with Law Enforcement Agencies
- 10) Policy No. 805.2: OPERATIONS, School Security Personnel
- 11) Policy No. 904: COMMUNITY, Public Attendance at School Events
- 12) Policy No. 907: COMMUNITY, School Visitors

B. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:

- 1) A \$250 gift certificate donated from Weis Markets, Sunbury, PA, to benefit the 2019 Diversity Festival.
- 2) A generous donation of chocolate from Hershey Entertainment & Resorts for use during the annual Diversity Festival event.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATIONS** – Approval of the following resignations:
 - 1) **Spring Grove Area Intermediate School Part-Time Learning Support Aide** – Sara Zartman, effective February 7, 2020, for personal reasons.

- B. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
 - 1) **Spring Grove Area Elementary Instructor** – Derrick Roy, effective at the beginning of the 2020-2021 school year. Compensation established at Step 6 of the Bachelor’s Schedule or updated Schedule given additional educational accomplishments as of the start date.
 - 2) **Spring Grove Area Middle School Social Studies Instructor** – Madison Crouthamel, effective at the beginning of the 2020-2021 school year. Compensation established at Step 3 of the Bachelor’s Schedule.
 - 3) **Spring Grove Area High School Library (Integrated Arts Center) Clerical Aide** – Lynette Haring, effective February 25, 2020. Compensation established at \$12.00 per hour for 4 hours per day / 180 days per year.

- C. **ATHLETICS** – Approval of the following coach for the 2020-2021 Fall Season, with compensation determined by the Coaches’ Salary Matrix:

Sport	Varsity / Junior High	Head / Assistant	Coach First Name	Coach Last Name	Years	Stipend
Field Hockey	Varsity	Head	Julia	Snyder	2	\$ 3,956.00

- D. **LICENSED PRACTICAL NURSE SUBSTITUTE** – Approval of the following licensed practical nurse substitute for the 2019-2020 school year at a rate of \$22.00 per hour, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
 - 1) Amanda Leppo

- E. **CLASSIFIED SUBSTITUTE** – Approval of the following classified substitute for the 2019-2020 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
 - 1) John Rupp



PERSONNEL REPORT / FOR INFORMATION ONLY

A. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Mary Kauffman	Elementary	Library	05/04/2020	End of the 2019-2020 school year
Abbie Sechrist	High School	World Language	04/27/2020	End of the 2019-2020 school year

B. TEMPORARY PROFESSIONALS WHOSE WORK HAS BEEN CERTIFIED BY THE DISTRICT SUPERINTENDENT (*within the last 4 months of the third year of service*) AS BEING SATISFACTORY AND MEETING REQUIREMENTS TO BE EXTENDED A TENURE CONTRACT:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>
Cynthia Back	Spring Grove Elementary	Elementary
Caitlyn Beegle	Intermediate School	Special Education
Joshua Graham	High School	Social Studies
Renae Greene	Elementary	Art
Travis Laird	Intermediate School	General Education
Katherine Lamont	Paradise Elementary	Special Education
Katelyn Moyer	Spring Grove Elementary	Special Education
Tabatha Schaffer	Intermediate School	General Education
Chelsea Slate	New Salem	Elementary
Samantha Strausbaugh	High School	Physical Education / Wellness



ATHLETICS & MUSIC BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for the Varsity Boys’ and Varsity Girls’ Track teams to attend the 2020 Penn Relays in Philadelphia, PA on April 23, April 24, and April 25, 2020, respectively.

- B. **TRIP REQUEST** – Approval for the Junior High Boys’ and Junior High Girls’ Track teams to attend the 2020 First State Middle School Invitational at Alexis I. DuPont High School in Wilmington, DE on April 30, 2020.

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **DUAL ENROLLMENT AGREEMENT WITH HARRISBURG UNIVERSITY** – Approval to establish a cooperative program between Spring Grove Area School District and Harrisburg University and enter into agreement to provide eligible high school students with the opportunity to participate in advanced study and earn college credits toward post-secondary education, commencing on March 1, 2020.
- B. **2020-2021 DENTAL HYGIENE PROGRAM, K-12** – Approval to continue to provide a comprehensive Dental Hygiene Program in the Spring Grove Area School District, for a maximum of 90 days during the 2020-2021 school year, with Dr. Brian Reigart, D.D.S., continuing as the dental consultant on a voluntary basis and Ms. Karla McCleary, who holds a Pennsylvania Teaching Certificate for Dental Hygiene, continuing as Dental Hygienist.
- C. **MAJOR TRIP REQUEST** – Approval for Deanna Thatcher and Nicole Harlacher, World Language Teachers, to accompany five AP German/Delta Epsilon student members to visit a museum and attend a multicultural presentation in New York, NY, on Saturday, April 25, 2020.
- D. **OVERNIGHT TRIP REQUESTS** – Approval of the following individuals to participate in overnight conferences:
- 1) Approval for Dr. George W. Ioannidis, Superintendent, to participate in the 2020 Superintendents' Advisory Council Spring Symposium scheduled for April 22-24, 2020, at the Hotel National Harbor in Washington, D.C.
 - 2) Approval for Ms. Karyn Brown, Director of Pupil Services, to participate in the 42nd Annual Pupil Services Administration Conference scheduled for April 1-3, 2020, at the Genetti Hotel & Suites in Williamsport, PA.
 - 3) Approval for Lisa Bahn, Wendi Bulgarelli, and Wendy Speir, Certified School Nurses, to participate in the Pennsylvania Association of School Nurses and Practitioners 2020 Annual Education Conference scheduled for March 27-29, 2020, at the Penn Stater Conference Center in State College, PA