



SPRING GROVE AREA SCHOOL DISTRICT
December 2, 2019

 **Agenda**

**Reorganization / Voting Meeting of the Board of School Directors
Educational Service Center, 100 East College Avenue, Spring Grove, PA / 7 PM**

I. Call To OrderMR. MARK CZAPP

- × Flag salute and moment of silence
- × Announcement regarding executive sessions since the last sunshine meeting - N/A

II. Board Reorganization

- A. Meeting Purpose *(Mr. Czapp)*
- B. Roll Call of Holdover Members *(Mr. Czapp)*
- C. Nomination / Election of Temporary President *(Mr. Czapp)*
- D. Reading of Certificates of Election *(Mr. Czapp)*
- E. Oath of Office / Swearing in *(Notary Public)*
- F. Nomination / Election of President *(Temporary President)*
- G. Nomination / Election of Vice President *(Board President)*
- H. Motion to Approve 2020 Board Committees *(Motion and second needed, voice vote)*
- I. Distribution of Member Contact Info *(Attached to Agenda – no vote necessary)*
- J. Conclude Reorganization

III. Superintendent’s Report DR. GEORGE W. IOANNIDIS

IV. Student Representative Report.....MR. AIDEN FISSEL

V. Welcome Visitors: Formal and Informal requests to address the Board

(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

VI. Board and Administration Response to Public Comment

VII. Correspondence.....MS. CINDY HUBER



- VIII. **Legislative Update**..... MR. TODD STAUB
- IX. **York Adams Academy**..... MRS. KAREN BAUM
- X. **York County School of Technology**..... MR. DAVE TRETTEL
- XI. **Special Committee Reports** (*as needed*)
- XII. **Approval of Minutes:** (*motion and second needed, voice vote*)
 × November 18, 2019, Regular Voting Meeting
- XIII. **Treasurer’s Report** *To be included with January 2020 materials*
- XIV. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)
- A. BUSINESS/FINANCE REPORTS
- × Budget and Finance..... MR. TODD STAUB
 × Buildings and Grounds ***For Information Only***
 × Transportation..... MRS. RACHEL ROHRBAUGH
- B. MANAGEMENT REPORTS
- × Policy MRS. KAREN BAUM
 × Personnel..... MR. DOUG STEIN
- XV. **Adjournment** (*motion and second needed, voice vote*)



BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval to disburse Accounts Payable checks as presented on the attached list and to disburse additional December 2019 Accounts Payable checks, with formal presentation of those disbursements in January 2020.

Background Information: *Additional December 2019 checks will be distributed consistent with the regular payables process, with listings included in January 2020 board materials.*

- B. **2018-2019 FINANCIAL AUDIT** – Acceptance of the School District’s annual financial audit for the period ending June 30, 2019, as submitted by Kochenour, Earnest, Smyser & Burg, Certified Public Accountants.

Background Information: *The full audit report was shared with board members at the November 18, 2019 regular voting meeting.*

**FOR INFORMATION ONLY:****MANDATED BUILDING FIRE DRILLS**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	11/25/2019	2	08
Paradise Elementary	*11/05/2019	1	33
Spring Grove Elementary	*11/06/2019	1	37
Spring Grove Area Intermediate School	*11/13/2019	1	57
Spring Grove Area Middle School	*11/15/2019	2	22
Spring Grove Area High School	11/20/2019	6	43

**Lockdown/Evacuation drill was conducted (within the first semester) in partnership with local law enforcement, meeting compliance requirements of Act 44.*



TRANSPORTATION BOARD ACTIONS REQUESTED:

A. **2019-2020 BUS/VAN DRIVERS** – Approval of the following additional Red Lion Bus Company contracted bus/van drivers for the 2019-2020 school year:

- 1) Tanya McBride

POLICY BOARD ACTIONS REQUESTED:

- A. **YORK COUNTY SCHOOL OF TECHNOLOGY BUILDING AUTHORITY MEMBER** – Approval for Douglas White, School Board Director, to continue to serve as district representative on the York County School of Technology Joint Building Authority for a five-year term commencing on January 1, 2020 and ending on December 31, 2024.

- B. **LINCOLN INTERMEDIATE UNIT #12 BUILDING AUTHORITY MEMBER** – Approval for Bill Stiles, Buildings and Grounds Manager, to replace Douglas White as district representative on the Lincoln Intermediate Unit #12 Joint Building Authority and fill the remainder of a five-year term, effective immediately and ending on December 31, 2021.

- C. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
 - 1) A monetary donation from Mr. and Mrs. Brian and Kelly Leib in the amount of \$1,500.00 toward support of Project Team, free and reduced lunch accounts, and the Weekend Backpack Program.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **CONTINUITY IN DISTRICT OPERATIONS** – Approval for the Superintendent of Schools, during interruptions to traditionally scheduled biweekly meetings and high volume personnel action months (December/June/July/August), to maintain continuity in district operations by accepting resignations and retirements, posting and advertising vacancies, and conditionally hiring staff, with ratification by the Board of School Directors anticipated at the next regularly scheduled meeting.
- B. **RESIGNATION** – Approval of the following resignation:
 - 1) **Spring Grove Area High School Full Time Custodian** – Eric Hostetler, effective November 28, 2019, for personal reasons.
- C. **APPOINTMENT** – Approval of the following appointment, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
 - 1) **Spring Grove Area High School Learning Support Aide** – Barbara DeCello, effective December 3, 2019. Compensation established at \$11.28 per hour for 4 hours per day / 180 days per year.
- D. **ATHLETICS** – Approval of the following additional coach for the 2019-2020 Winter Season, with compensation determined by the 2019-2020 Coaches’ Salary Matrix:

Sport	Varsity / Junior High	Head / Assistant	Coach First Name	Coach Last Name	Years	Stipend
Wrestling	Varsity	Assistant	Dakota	Laughman	0	\$ 2,176.00

- E. **GAME MANAGER PERSONNEL** – Approval of the following individual for the 2019-2020 school year to work athletic events at the established event rate in the matrix:
 - 1) Shane Grim
- F. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individual for the 2019-2020 school year to work athletic events at the established event rate in the matrix:
 - 1) Shane Grim
- G. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2019-2020 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
 - 1) Amanda Clark
 - 2) Sharon Crites
 - 3) Shane Grim
 - 4) Eric Hostetler
 - 5) Jane Thoman
 - 6) Michael Zorbaugh



H. **LICENSED PRACTICAL NURSE SUBSTITUTE** – Approval of the following licensed practical nurse substitute for the 2019-2020 school year at the rate of \$22.00 per hour, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Leah Shenberger



PERSONNEL REPORT / FOR INFORMATION ONLY

FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Susanne Adamchak	Middle School	Social Studies	12/03/2019	01/02/2020