



REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, November 18, 2019

New Salem Elementary ~ 3745 Salem Road, York, PA ~ 17408
Library

MEETING AGENDA

I. **Call To Order**MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:

✓ November 4, 2019 for Real Estate and Personnel Purposes

II. **Welcome Visitors: Formal and Informal requests to address the Board**

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

✓ Mr. Jerry Mascaro, Spring Grove Music Boosters

III. **Board and Administration Response to Public Comment**

IV. **Superintendent's Report** DR. GEORGE W. IOANNIDIS

V. **Student Representative Report**.....MR. AIDEN FISSEL

VI. **Correspondence**.....MS. CINDY HUBER

VII. **Legislative Update**.....MR. TODD STAUB

VIII. **York Adams Academy**.....MRS. KAREN BAUM



IX. **York County School of Technology**.....MR. DAVE TRETTEL

X. **Approval of Minutes:** (*motion and second needed, voice vote*)

- October 21, 2019 – Regular Voting Meeting
- November 4, 2019 – Voting Meeting
- November 4, 2019 – Directors’ Study Forum

XI. **Treasurer’s Report** (*motion and second needed, roll call vote*)MR. TODD STAUB

- Month Ending October 31, 2019

XII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

A) BUSINESS/FINANCE REPORTS

- Budget and Finance..... Mr. Todd Staub
- Buildings and Grounds (*For Information Only*)

B) MANAGEMENT REPORTS

- Policy Mrs. Karen Baum
- Personnel..... Mr. Doug Stein

C) PROGRAM REPORTS

- Curriculum Mr. Dave Trettel

XIII. **Adjournment** (*motion and second needed, voice vote*)

TREASURER'S REPORT FOR THE MONTH ENDING October 31, 2019

GENERAL FUND - CHECKING

<u>Balance 09/30/2019</u>		26,378,485.26	\$26,378,485.26
<u>Receipts</u>			
	Total Receipts (as per attached)	9,072,025.63	\$9,072,025.63
	Returned checks		
<u>Expenditures</u>			
	Paid bills/Payroll through October 31, 2019	5,709,162.33	\$5,709,162.33
	Voided Checks	<u>(403.80)</u>	(\$403.80)
<u>Balance 10/31/2019</u>	ACNB (.95%)	<u>\$29,740,944.76</u>	\$29,740,944.76

GENERAL FUND - INVESTMENTS

<u>Balance 10/31/2019</u>			
	PLGIT Plus (.02%)	1,721.38	
	PSDLAF - Max (1.64%)	4,044,696.51	
	PSDLAF - Full Flex Pool (1.80%) 11/1/19	1,500,000.00	
	PSDLAF - First Bank of Ohio (2.60%) 12/6/19	240,000.00	
	PSDLAF - Tristate Capital Bank (2.60%) 12/6/19	240,000.00	
	PSDLAF - US Treasury Bill (1.80%) 12/19/19	2,480,000.00	
	PSDLAF - The First Bancorp (2.25%) 3/9/20	240,000.00	
	PSDLAF - Malvern Federal Savings Bank (2.55%) 6/10/20	240,000.00	
			\$8,986,417.89
GENERAL FUND - TOTAL			\$38,727,362.65

NUTRITION SERVICES FUND

<u>Balance 09/30/2019</u>		533,993.57	\$533,993.57
<u>Receipts</u>			
	Total Receipts (as per attached)	123,681.52	\$123,681.52
	Returned Checks		
<u>Expenditures</u>			
	Paid bills through October 31, 2019	201,804.02	\$201,804.02
	Voided Checks		\$0.00
<u>Balance 10/31/2019</u>	ACNB (.95%)	<u>\$455,871.07</u>	\$455,871.07
NUTRITION SERVICES FUND TOTAL			\$455,871.07

CAPITAL RESERVE FUND

<u>Balance 09/30/2019</u>		298,675.86	\$298,675.86
<u>Receipts</u>			
	Interest	241.08	
	Deposit		\$241.08
<u>Expenditures</u>			
	Paid bills through October 31, 2019		\$0.00
<u>Balance 10/31/2019</u>	ACNB (.95%)	<u>298,916.94</u>	\$298,916.94

CAPITAL RESERVE INVESTMENTS

	PSDLAF PSDMAX (1.64%)		\$841,324.89
	US Treasury Bill (1.80%) 12/19/19		\$750,000.00
			\$1,591,324.89

GENERAL FUND - CAPITAL RESERVE TOTAL**\$1,890,241.83****Invoices presented for Board approval - November 2019**

	Whitmoyer Ford	24,300.00	\$24,300.00
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TREASURER'S REPORT FOR THE MONTH ENDING October 31, 2019

STUDENT ACTIVITY FUNDS

Balance 10/31/2019

Elementaries	6,412.74
Intermediate School	6,783.80
Middle School	3,329.37
High School	<u>100,961.69</u>

STUDENT ACTIVITY FUNDS-TOTAL

\$117,487.60



BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LISTS** – Approval of the Accounts Payable lists as presented.

- B. **ACCELERATED BUDGET OPT OUT RESOLUTION** – Adoption of the attached Resolution certifying that the 2020-2021 fiscal year budget will be funded based on maintaining the current tax rates, or increasing taxes by an amount less than or equal to the Act 1 Index of 3.3%, and that the School Board will comply with the rules set forth in School Code §687 for adoption of the school district proposed and final budgets for the 2020-2021 fiscal year.

- C. **DISPOSAL OF OBSOLETE TECHNOLOGY EQUIPMENT** – Approval to consider the technology equipment listed on the attached as obsolete and dispose of, for purposes of recycling/reselling, in accordance with School Board Policy #706.1.

SPRING GROVE AREA SCHOOL DISTRICT

Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index (and No Need to Comply with Act 1 Accelerated Budget Procedures) 2020-2021 School Year

Background. Act 1 § 311(a), 53 P.S. § 6926.311(a), requires an accelerated budget adoption timeline and procedure unless a school district, no later than 110 days before the primary election, adopts a resolution containing the certifications incorporated in this resolution. The deadline this year is January 29, 2020. After adoption of a resolution containing such certifications, § 311(d) authorizes a school district to comply with pre-Act 1 budget adoption rules as set forth in School Code § 687, 24 P.S. § 6-687. The School Board has reviewed the school district preliminary budget or has other information sufficient to make a determination that the budget for the next fiscal year can be funded based on maintaining current tax rates or increasing taxes by an amount less than or equal to the Act 1 index. In lieu of the Act 1 budget adoption timeline and procedure, the School Board wishes to make the required certifications and comply with pre-Act 1 budget adoption rules.

RESOLVED, that the Board of School Directors of the Spring Grove Area School District, makes the following unconditional certifications:

1. The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2020-21) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable index for the next fiscal year is 3.3%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
3. The School Board has to date and in the future will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

ADOPTED by the Spring Grove Area Board of School Directors on November 18, 2019.

Mark A. Czapp, Secretary



FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	10/08/2019	2	30
Paradise Elementary	10/29/2019	1	23
Spring Grove Elementary	10/24/2019	1	54
Spring Grove Area Intermediate School	10/30/2019	1	45
Spring Grove Area Middle School	10/29/2019	2	24
Spring Grove Area High School	*10/29/2019	45	0

**Lockdown/Evacuation drill was conducted (within the first semester) in partnership with local law enforcement, meeting compliance requirements of Act 44.*

POLICY BOARD ACTIONS REQUESTED:

- A. **SECOND READING** – Approval of a second reading for the following policy:
- 1) Policy No. 702.3: PROPERTY, Crowdfunding

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATIONS** – Approval of the following resignations:
 - 1) **Spring Grove Area Middle School Social Studies Instructor** – Wendy Ruhlman, effective August 14, 2020, for purposes of retirement after 22 years with the district.
 - 2) **Paradise Elementary and Spring Grove Elementary Reading Specialist** – Joanne Nosoff, effective on the last regularly-scheduled teacher workday prior to the beginning of the 2020-2021 school year, for purposes of retirement after 18 years with the district.
 - 3) **Spring Grove Area Intermediate School Part-Time Cook** – Jazmine Rothrock, effective November 22, 2019, for personal reasons.
 - 4) **Varsity Assistant Wrestling Coach** – Bradley Groover, effective November 11, 2019, for personal reasons.

- B. **UNCOMPENSATED LEAVE REQUEST** – Approval of the following request for uncompensated leave:
 - 1) **Spring Grove Elementary School Part-Time Learning Support Aide** – Tabitha Blizzard, effective approximately November 14, 2019, through approximately December 12, 2019.

- C. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
 - 1) **Spring Grove Area School District School Psychologist** – Jennifer Anderson, effective January 13, 2020. Compensation established at Step 9 of the Masters+45 Schedule.
 - 2) **Spring Grove Area Intermediate School Personal Care Assistant** – Sarah Nickey, effective November 19, 2019. Compensation established at \$12.13 per hour for 7 hours per day, 180 days per year.
 - 3) **Spring Grove Area High School Part-Time Guidance Secretary** – Jamie Sterner, effective November 19, 2019. Compensation established at \$12.58 per hour for 4 hours per day, 260 days per year.
 - 4) **Spring Grove Area Middle School Library (Learning Commons) Clerical Aide** – Kelly Elliott, effective November 19, 2019. Compensation established at \$12.00 per hour for 4 hours per day, 180 days per year.

- D. **EXTRACURRICULAR POSITIONS** – Approval of the following individuals, for the 2019-2020 school year. Compensation as outlined in the Extracurricular Minimum Stipend Matrix.

	Appointment	Position	Years In Position	Stipend
1)	Daniel Brenner	High School Pep Band	1	\$ 823.00
2)	Alexandra Burkeen	Indoor Color Guard Instructor	1	\$1,000.00

- E. **ATHLETICS** – Approval of the following coaches for the 2019-2020 Spring Season, with compensation determined by the 2019-2020 Coaches' Salary Matrix:

Sport	Varsity / Junior High	Head / Assistant	Coach First Name	Coach Last Name	Yrs.	Stipend
Baseball	Varsity	Head	Kevin	Stiffler	16	\$ 4,921.00
Baseball	Varsity	Assistant	Joshua	Fishel	4	\$ 2,820.00
Baseball	Varsity	Assistant	Nathan	Wertz	10	\$ 3,156.00
Boys' Lacrosse	Varsity	Head	Scott	Toman	4	\$ 4,056.00
Boys' Lacrosse	Varsity	Assistant	Cameron	Sprenkle	1	\$ 2,770.00
Boys' Tennis	Varsity	Head	Holly	Metzger-Brown	15	\$ 3,915.00
Boys' Volleyball	Varsity	Head	Cameron	Mummert	4	\$ 4,056.00
Boys' Volleyball	Varsity	Assistant	Colby	Messersmith	2	\$ 2,770.00
Girls' Lacrosse	Varsity	Head	David	Englar	1	\$ 3,956.00
Girls' Lacrosse	Varsity	Assistant	Samuel	Seashole	1	\$ 2,770.00
Girls' Volleyball	Junior High	Head	Elizabeth	Zeigler	2	\$ 2,571.00
Girls' Volleyball	Junior High	Assistant	Allison	Lane	1	\$ 2,374.00
Softball	Varsity	Head	Mark	Hull	11	\$ 4,615.00
Softball	Varsity	Assistant	Roger	Miller	7	\$ 3,508.00
Softball	Varsity	Assistant	Jason	Miller	2	\$ 2,770.00
Boys' Track	Varsity	Head	Brian	Campbell	2	\$ 3,956.00
Girls' Track	Varsity	Head	Eric	Baumgardner	4	\$ 4,056.00
Track	Junior High	Head	Daniel	Jones	1	\$ 2,571.00
Track	Varsity	Assistant	Caitlin	Beegle	2	\$ 2,770.00
Track	Varsity	Assistant	Kathleen	Krall	11	\$ 3,111.00
Track	Varsity	Assistant	Kirk	Ruff	4	\$ 2,820.00
Track	Junior High	Assistant	Steve	Perago	1	\$ 3,000.00
Track	Junior High	Assistant	Kristina	Holland	1	\$ 2,374.00

- F. **CLASSIFIED SUBSTITUTE** – Approval of the following classified substitute for the 2019-2020 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Joy Mason



PERSONNEL REPORT / FOR INFORMATION ONLY

FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Dana Forry	High School	Support Services	10/07/2019	10/25/2019
Christina Snyder	SGI	Special Education	10/24/2019	01/02/2020

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **NEW HIGH SCHOOL COURSES** – Approval of the following new courses beginning with the 2020-2021 school year:
- 1) American Sign Language 1a
 - 2) Exploring Aviation and Aerospace
 - 3) Launching Into Aviation
 - 4) Modern Band Level 1
 - 5) Rise Up Certification
 - 6) Select Modern Band
- B. **OVERNIGHT CONFERENCE REQUEST** – Approval for Chris Enck, District Technology Coordinator, and John Sengia, Kristen Henning, and Ben Louey, Instructional Technology Specialists, to attend and present at the 2019 Pennsylvania Educational Technology Expo and Conference (PeteandC) at the David L. Lawrence Convention Center in Pittsburgh, PA, February 24-26, 2020.
- C. **TRIP REQUEST** – Approval for Jason Baker and Brittany Monaghan, High School Social Studies Teachers, to accompany approximately 32 high school students to a Mock Trial Competition at The University of Pittsburgh on January 3-5, 2020.
- D. **TRIP REQUEST** – Approval for Jason Baker and Brittany Monaghan, High School Social Studies Teachers, to accompany approximately 24 high school students to a Mock Trial Competition at Pennsylvania State University on January 18-19, 2020.
- E. **TRIP REQUEST** – Approval for Jason Baker and Brittany Monaghan, High School Social Studies Teachers, to accompany approximately 24 high school students to a Mock Trial Competition at The University of Pennsylvania on January 25-26, 2020.