



REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, October 21, 2019

Educational Service Center, 100 East College Avenue, Spring Grove, PA 17362
First Floor / Board Room

MEETING AGENDA

I. Call To Order MR. BRENT HOSCHAR

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting: N/A

II. Welcome Visitors: Formal and Informal requests to address the Board

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

- Chief Mark Bentzel, Northern York County Regional Police Department
- Mr. Jerry Mascaro, Spring Grove Music Boosters

III. Board and Administration Response to Public Comment

IV. Superintendent's Report DR. GEORGE W. IOANNIDIS

V. Student Representative Report..... MR. AIDEN FISSEL

VI. Correspondence..... MR. BRENT HOSCHAR

- STEM / Learning without Limits – *Dr. Grove, Dr. Guadagnino*
- STEM Conference Request – *Dr. Grove*

VII. Legislative Update..... MR. TODD STAUB

VIII. York Adams Academy..... MRS. KAREN BAUM



IX. **York County School of Technology**.....MR. DAVE TRETTEL

X. **Approval of Minutes:** (*motion and second needed, voice vote*)

- September 23, 2019 – Regular Voting Meeting
- October 7, 2019 – Voting Meeting
- October 7, 2019 – Directors’ Study Forum

XI. **Treasurer’s Report** (*motion and second needed, roll call vote*).....MR. TODD STAUB

- Month Ending September 30, 2019

XII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

A) BUSINESS/FINANCE REPORTS

- Budget and Finance..... Mr. Todd Staub
- Buildings and Grounds Mr. Doug White
- Transportation Mrs. Rachel Rohrbaugh

B) MANAGEMENT REPORTS

- Policy Mrs. Karen Baum
- Personnel..... Mr. Doug Stein

C) PROGRAM REPORTS

- Curriculum Mr. Dave Trettel

XIII. **Executive Session for School Safety and Security**

XIV. **Adjournment** (*motion and second needed, voice vote*)

TREASURER'S REPORT FOR THE MONTH ENDING September 30, 2019

GENERAL FUND - CHECKING

| | | | |
|---------------------------|---|-------------------------------|------------------------|
| <u>Balance 08/31/2019</u> | | 8,839,077.82 | \$8,839,077.82 |
| <u>Receipts</u> | | | |
| | Total Receipts (as per attached) | 28,021,604.31 | \$28,021,604.31 |
| | Returned checks | | |
| <u>Expenditures</u> | | | |
| | Paid bills/Payroll through September 30, 2019 | 10,481,506.62 | \$10,481,506.62 |
| | Voided Checks | <u>(690.25)</u> | (\$690.25) |
| <u>Balance 09/30/2019</u> | ACNB (.95%) | <u>\$26,378,485.26</u> | \$26,378,485.26 |

GENERAL FUND - INVESTMENTS

| | | | |
|-----------------------------|---|--------------|------------------------|
| <u>Balance 09/30/2019</u> | | | |
| | PLGIT Plus (.02%) | 1,721.07 | |
| | PSDLAF - Max (1.86%) | 1,533,697.88 | |
| | PSDLAF - Full Flex Pool (1.80%) 11/1/19 | 4,000,000.00 | |
| | PSDLAF - First Bank of Ohio (2.60%) 12/6/19 | 240,000.00 | |
| | PSDLAF -Tristate Capital Bank (2.60%) 12/6/19 | 240,000.00 | |
| | PSDLAF - US Treasury Bill (1.80%) 12/19/19 | 2,480,000.00 | |
| | PSDLAF - The First Bancorp (2.25%) 3/9/20 | 240,000.00 | |
| | PSDLAF - Malvern Federal Savings Bank (2.55%) 6/10/20 | 240,000.00 | |
| | | | \$8,975,418.95 |
| GENERAL FUND - TOTAL | | | \$35,353,904.21 |

NUTRITION SERVICES FUND

| | | | |
|--------------------------------------|---------------------------------------|-----------------|---------------------|
| <u>Balance 08/31/2019</u> | | 586,975.13 | \$586,975.13 |
| <u>Receipts</u> | | | |
| | Total Receipts (as per attached) | 98,757.88 | \$98,757.88 |
| | Returned Checks | | |
| <u>Expenditures</u> | | | |
| | Paid bills through September 30, 2019 | 151,870.79 | \$151,870.79 |
| | Voided Checks | <u>(131.35)</u> | (\$131.35) |
| <u>Balance 09/30/2019</u> | ACNB (.95%) | | \$0.00 |
| NUTRITION SERVICES FUND TOTAL | | | \$533,993.57 |

CAPITAL RESERVE FUND

| | | | |
|---------------------------|---------------------------------------|--------------------------|---------------------|
| <u>Balance 08/31/2019</u> | | 313,021.59 | \$313,021.59 |
| <u>Receipts</u> | | | |
| | Interest | 239.43 | |
| | Deposit | | \$239.43 |
| <u>Expenditures</u> | | | |
| | Paid bills through September 30, 2019 | <u>14,585.16</u> | \$14,585.16 |
| <u>Balance 09/30/2019</u> | ACNB (.95%) | <u>298,675.86</u> | \$298,675.86 |

CAPITAL RESERVE INVESTMENTS

| | | | |
|--|-----------------------------------|--|-----------------------|
| | PSDLAF PSDMAX (1.86%) | | \$840,155.05 |
| | US Treasury Bill (1.80%) 12/19/19 | | \$750,000.00 |
| | | | \$1,590,155.05 |

GENERAL FUND - CAPITAL RESERVE TOTAL

\$1,888,830.91

Invoices presented for Board approval - October 2019

| | | | |
|--|-------------------------------------|----------|-------------------|
| | BnB Neal Construction Services, LLC | 6,000.00 | \$6,000.00 |
|--|-------------------------------------|----------|-------------------|

TREASURER'S REPORT FOR THE MONTH ENDING September 30, 2019

STUDENT ACTIVITY FUNDS

Balance 09/30/2019

| | |
|---------------------|------------------|
| Elementaries | 5,069.40 |
| Intermediate School | 5,855.94 |
| Middle School | 3,329.37 |
| High School | <u>87,050.04</u> |

| | |
|-------------------------------------|---------------------|
| STUDENT ACTIVITY FUNDS-TOTAL | \$101,304.75 |
|-------------------------------------|---------------------|

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists as presented.
- B. **2019-2020 FUND RAISING ORGANIZATIONS** – Approval for students to raise funds toward support of the organizations reflected on the attached, updated list during the 2019-2020 school year, in accordance with Board Policy #229.
- C. **2018-2019 FINAL BUDGETARY TRANSFERS** – Approval of the attached final budgetary transfers for the 2018-2019 fiscal year.
- D. **2020 PROPOSED SGRPRC BUDGET** – Approval of the Spring Grove Regional Parks and Recreation Center proposed 2020 budget as presented on October 7, 2019.



BUILDINGS AND GROUNDS BOARD ACTIONS REQUESTED:

- A. **TERMINATION OF WINDY HILL MEMORANDUM** – Approval to terminate the Memorandum of Understanding between Windy Hill Senior Center, Inc. and the Spring Grove Area School District, made on December 12, 2017, by mutual agreement with Windy Hill Board of Directors, effective October 1, 2019, pursuant to recent developments with the Roth’s Church Road Community Partnership.



BUILDINGS & GROUNDS – INFORMATIONAL ITEM ONLY:

A. MANDATED BUILDING FIRE DRILLS

| <i>SCHOOL BUILDING</i> | <i>DATE OF DRILL</i> | <i>MINUTES</i> | <i>SECONDS</i> |
|----------------------------|----------------------|----------------|----------------|
| New Salem Elementary | 9/24/2019 | 01 | 18 |
| Paradise Elementary | 9/27/2019 | 01 | 49 |
| Spring Grove Elementary | 9/17/2019 | 02 | 05 |
| Spring Grove Intermediate | 9/26/2019 | 02 | 35 |
| Spring Grove Middle School | 9/26/2019 | 02 | 24 |
| Spring Grove High School | 9/30/2019 | 03 | 31 |

All educational buildings conducted a required “weather drill” on Wednesday, September 26, 2019, in accordance with Pennsylvania Department of Education safety requirements.

B. 2019-2020 BOARD FACILITIES TOUR / CAPITAL PROJECTS

The attached list represents the Capital Improvement Projects’ Plan including tentative facilities’ items for future replacement, repair, or upgrade.



TRANSPORTATION BOARD ACTIONS REQUESTED:

A. **2019-2020 BUS/VAN DRIVERS** – Approval of the following additional Red Lion Bus Company contracted bus/van drivers for the 2019-2020 school year:

- 1) Katie Garrison
- 2) Lauren Perdue
- 3) John (Jim) Pielmeier

POLICY BOARD ACTIONS REQUESTED:

- A. **SECOND READING** – Approval of a second reading for the following policies:
 - 1) Policy No. 204: PUPILS, Attendance

- B. **FIRST READING** – Approval of a first reading for the following policies:
 - 1) Policy No. 702.3: PROPERTY, Crowdfunding (*new*)

- C. **POSITION TITLE CHANGE IN BOARD POLICIES** – Approval to update all Spring Grove Area School District Board Policies, as numbered and listed on the attached, to reflect Director of Business Operations in place of Business Manager, effective immediately.

- D. **2020 BOARD MEETING SCHEDULE** – Approval of the attached schedule of meetings of the Board of School Directors for the 2020 calendar year.

- E. **DONATIONS** – Acceptance of the following donation/grant in accordance with Board Policy No. 702, Gifts, Grants and Donations:
 - 1) A monetary donation in the amount of \$250.00 from Rutter’s Children’s Charities, Inc. to support the Spring Grove Rocketry Team.
 - 2) A monetary donation in the amount of \$1,000 from the Edgar P. Kable Foundation/Engineering Society of York to support the NASA Student Launch Initiative.
 - 3) A donation of plumes from Ryans Hope for the members of the Marching Band to wear during a 2019-2020 football season performance.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATION** – Approval of the following resignation:
 - 1) **Spring Grove Area High School Part-Time Learning Support Aide** – Helen Mitchell, effective October 25, 2019, for personal reasons.

- B. **TRANSFERS** – Approval of the following transfers:
 - 1) **Spring Grove Area Middle School Assistant Principal** – Phalon Mallory, **from** Spring Grove Area High School English Instructor **to** Spring Grove Area Middle School Assistant Principal, effective December 3, 2019. Compensation established at an annual rate of \$87,500.

- C. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
 - 1) **Spring Grove Elementary School Learning Support Aide** – Tabitha Blizzard, effective October 22, 2019. Compensation established at \$11.28 per hour, 4.5 hours per day, 180 days per year.
 - 2) **Spring Grove Area High School Part-Time Cook** – Kathy Jackson, effective October 22, 2019. Compensation established at \$10.89 per hour, 3.5 hours per day, 180 days per year.

- D. **EXTRACURRICULAR POSITIONS** – Approval of the following individuals, for the 2019-2020 school year, with compensation determined as outlined in the Extracurricular Minimum Stipend Matrix:

| | Appointment | Position | Years In Position | Stipend |
|----|---------------------|------------------------------|--------------------------|----------------|
| 1) | Jeffrey Sievers | Indoor Percussion Instructor | 1 | \$1,025.00 |
| 2) | Dakota Slay-Vincent | Indoor Percussion Instructor | 1 | \$1,025.00 |

- E. **ATHLETICS** – Approval of the following updated coaches for the 2019-2020 Winter Season, with compensation determined by the 2019-2020 Coaches’ Salary Matrix:

| Sport | Varsity / Junior High | Head / Assistant | Coach First Name | Coach Last Name | Years | Stipend |
|------------------|------------------------------|-------------------------|-------------------------|------------------------|--------------|----------------|
| Wrestling | Varsity | Assistant | Anthony | Miller | 23 | \$2,376.00 |
| Wrestling | Varsity | Assistant | Terry | Conover | 7 | \$2,251.00 |
| Wrestling | Varsity | Assistant | Bradley | Groover | 1 | \$2,176.00 |
| Wrestling | Varsity | Assistant | Thomas | Harbert | 0 | \$2,176.00 |
| Boys’ Basketball | Junior High | Head | Jeffrey | Zinn | 0 | \$3,088.00 |

F. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individuals, pending receipt of updated clearances, for the 2019-2020 school year to work athletic events at the established event rate in the matrix:

- 1) Diane Breeden
- 2) Star Kehm
- 3) Hailey Marcionette
- 4) Kelly Mills
- 5) Jasmine Rothrock
- 6) Rebecca Thoman

G. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2019-2020 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Michele Boyer
- 2) Jessica McMaster



PERSONNEL REPORT / FOR INFORMATION ONLY

A. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

| <i>EMPLOYEE NAME</i> | <i>BUILDING</i> | <i>DEPARTMENT</i> | <i>DATE LEAVE BEGINS</i> <i>(approximately)</i> | <i>DATE LEAVE ENDS</i> <i>(approximately)</i> |
|----------------------|---------------------|--------------------|--|--|
| Jennifer Whalen | SGE | Physical Education | 11/15/2019 | 02/07/2020 |
| Angela Thomas | Paradise Elementary | 2nd Grade | 02/26/2020 | 05/20/2020 |

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and a volunteer to accompany approximately 12 high school students to future rocket launches at the Maryland Delaware Rocketry Association in Price, MD, on a Saturday or Sunday to be determined in November 2019, December 2019, and January 2020.
- B. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and a volunteer to accompany approximately 12 high school students to future rocket launches at the Maryland Delaware Rocketry Association in Price, MD, on a weekend to be determined in February 2020 and March 2020.
- C. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and a volunteer to accompany approximately 12 high school students to a NASA Student Launch Initiative rocket launch in Huntsville, AL, on March 30 - April 6, 2020.
- D. **TRIP REQUEST** – Approval for Dan Brenner, Abigail Kirkpatrick, and Kyle Showalter, High School Music Teachers, and a volunteer to accompany approximately 45 students to St. James Theatre, New York City, New York, on April 4, 2020.
- E. **TRIP REQUEST** – Approval for Brian Hastings and Kim Richards, High School Science teachers, and a volunteer to accompany approximately 14 high school students to a Battle of the Rockets Competition in Culpeper, VA, on April 16-19, 2020.
- F. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and two volunteers to accompany approximately 24 high school students to the Team America Rocketry Challenge (TARC) Nationals in The Plains, VA, on May 14-17, 2020.