



# AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, July 15, 2019

Educational Service Center

100 East College Avenue

Spring Grove, PA 17362

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- I. **Call To Order** MS. CINDY HUBER
- Flag salute and moment of silence
  - Roll call
  - Documented or announced reasons for known absences
  - Announcements regarding executive sessions held since the last sunshine meeting: N/A
- II. **Welcome Visitors: Formal and Informal requests to address the Board**
- Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.*
- The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*
- III. **Board and Administration Response to Public Comment**
- IV. **Appointment of New Board Member** MS. CINDY HUBER
- V. **Superintendent's Report** DR. GEORGE W. IOANNIDIS
- Spring Sports Summary – *G. Wagner*
- VI. **Correspondence** MS. CINDY HUBER
- VII. **Legislative Update** MR. TODD STAUB
- VIII. **York County School of Technology** MR. DAVE TRETTEL
- IX. **Approval of Minutes:** *(motion and second needed, voice vote)*
- June 24, 2019 – Regular Voting Meeting
  - June 24, 2019 – Directors' Study Forum
  - July 8, 2019 – Special Meeting



X. **Treasurer's Report** (*motion and second needed, roll call vote*) MR. TODD STAUB

- Month Ending June 30, 2019

XI. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance Mr. Todd Staub

- **MANAGEMENT REPORTS**

- Policy Mrs. Karen Baum
- Personnel Mr. Doug Stein

XII. **Adjournment** (*motion and second needed, voice vote*)

## TREASURER'S REPORT FOR THE MONTH ENDING June 30, 2019

**GENERAL FUND - CHECKING**

<u>Balance 05/31/19</u>		12,233,305.03	<b>\$12,233,305.03</b>
<u>Receipts</u>			
	Total Receipts (as per attached)	2,277,262.74	<b>\$2,277,262.74</b>
	Returned checks		
<u>Expenditures</u>			
	Paid bills/Payroll through June 30, 2019	6,669,606.92	<b>\$6,669,606.92</b>
	Voided Checks		<b>\$0.00</b>
<u>Balance 06/30/19</u>	ACNB (.95%)	<b><u>\$7,840,960.85</u></b>	<b>\$7,840,960.85</b>

**GENERAL FUND - INVESTMENTS**

<u>Balance 06/30/19</u>			
	PLGIT Plus (.02%)		
	PSDLAF - Max (2.090%)	1,991,180.29	
	PSDLAF - Collateralized Pool (2.30%) 7/9/19	5,000,000.00	
	PSDLAF - Prudential Bank (2.60%) 9/2/19	240,000.00	
	PSDLAF - Financial Federal Bank (2.60%) 9/2/19	240,000.00	
	PSDLAF - Investors Savings Bank (2.40%) 9/23/19	240,000.00	
	PSDLAF - BMO Harris Bank National Association (2.45%) 9/30/19	240,000.00	
	PSDLAF - First Bank of Ohio (2.60%) 12/6/19	240,000.00	
	PSDLAF -Tristate Capital Bank (2.60%) 12/6/19	240,000.00	
	PSDLAF - The First Bancorp (2.25%) 3/9/20	240,000.00	
	PSDLAF - Malvern Federal Savings Bank (2.55%) 6/10/20	240,000.00	
			<b>\$8,911,180.29</b>
<b>GENERAL FUND - TOTAL</b>			<b>\$16,752,141.14</b>

**NUTRITION SERVICES FUND**

<u>Balance 05/31/19</u>		536,722.08	<b>\$536,722.08</b>
<u>Receipts</u>			
	Total Receipts (as per attached)	241,359.28	<b>\$241,359.28</b>
	Returned Checks		
<u>Expenditures</u>			
	Paid bills through June 30, 2019	222,871.69	<b>\$222,871.69</b>
	Voided Checks	(39.70)	<b>(\$39.70)</b>
<u>Balance 06/30/19</u>	ACNB (.95%)	<b><u>555,249.37</u></b>	<b>\$555,249.37</b>
<b>NUTRITION SERVICES FUND TOTAL</b>			<b>\$555,249.37</b>

**CAPITAL RESERVE FUND**

<u>Balance 05/31/19</u>		428,309.33	<b>\$428,309.33</b>
<u>Receipts</u>			
	Interest	293.21	
	Deposit		<b>\$293.21</b>
<u>Expenditures</u>			
	Paid bills through June 30, 2019	<u>164,968.08</u>	<b>\$164,968.08</b>
<u>Balance 06/30/19</u>	ACNB (.95%)	<b><u>263,634.46</u></b>	<b>\$263,634.46</b>

**CAPITAL RESERVE INVESTMENTS**

	PSDLAF PSDMAX (2.11%)		\$125,419.44
	PSDLAF - Collateralized Pool (2.30%) 7/9/19		\$750,000.00
	PSDLAF - Collateralized Pool (2.30%) 7/9/19		\$1,000,000.00
			<b>\$1,875,419.44</b>

**GENERAL FUND - CAPITAL RESERVE TOTAL****\$2,139,053.90****Invoices presented for Board approval - July 2019****\$106,542.94**

	A.G. Mauro Company (Partial Payment-Intermediate)	\$35,970.00
	A.G. Mauro Company (Partial Payment-Intermediate)	\$53,129.61
	Capital Electric (Final Payment-HS Gym Lighting)	\$1,739.64
	Capital Electric (Partial Payment-HS Pool Lighting)	\$9,993.26
	Capital Electric (Final Payment-HS Pool Lighting)	\$5,710.43

TREASURER'S REPORT FOR THE MONTH ENDING June 30, 2019

STUDENT ACTIVITY FUNDS

Balance 06/30/19

Elementaries	14,455.90
Intermediate School	7,828.13
Middle School	4,209.93
High School	<u>91,093.09</u>

**STUDENT ACTIVITY FUNDS-TOTAL**

**\$117,587.05**



**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists for June 30, 2019, as presented.
  
- B. **TAX EXONERATION REQUEST** – Request to exonerate the Spring Grove Area School District from tax bill number 904730, dated 07/15/2019, parcel ID number 33000FF0094A000000, for 2019-20 School Real Estate taxes due in the face amount of \$4,993.59.

**Background Information:** *This property, located at West Jackson Street, Spring Grove, is owned by Spring Grove Area School District. \_*



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**POLICY BOARD ACTIONS REQUESTED:**

A. **VOTING DELEGATE AND ALTERNATE DELEGATE TO YORK ADAMS TAX BUREAU** – Approval for Shelley Hobbs to represent the Spring Grove Area School District as the voting delegate and Mark Czapp as the alternate voting delegate on the York Adams Tax Bureau, effective July 15, 2019.

B. **VOTING DELEGATE AND ALTERNATE DELEGATE TO TAX COLLECTION COMMITTEE** – Approval for Shelley Hobbs to represent the Spring Grove Area School District as the voting delegate and Mark Czapp as the alternative voting delegate on the York County Tax Collection Committee (TCC), effective July 15, 2019.

***Background Information:** Act 32 of 2008 mandated a Tax Collection District (TCD) be established in each county and a Tax Collection Committee be appointed to govern it. Dr. Ioannidis previously served as voting delegate for our political subdivision; Shelley Hobbs previously served as alternate. Mrs. Hobbs will transition from alternate to voting delegate, and Mark Czapp will serve as the alternate.*

C. **FIRST READING** – Approval of a first reading for the following policies:

- 1) Policy No. 150: PROGRAMS, Title I – Comparability of Services – *revisions*
- 2) Policy No. 335: EMPLOYEES, Family and Medical Leaves – *revisions*

D. **2019-2020 OPERATIONAL PLAN** – Approval of the attached, proposed 2019-2020 Operational Plan.



**PERSONNEL BOARD ACTIONS REQUESTED:**

- A. **RESIGNATION** – Approval of the following resignation:
  - 1) **New Salem Elementary Full-Time Custodian** – Brandon Busha, effective July 4, 2019, to accept another position outside of the district.
  
- A. **TRANSFERS** – Approval of the following transfers:
  - 1) **Spring Grove Area School District Building and Grounds Manager** – William Stiles, **from** Spring Grove Area School District Maintenance Technician **to** Spring Grove Area School District Building and Grounds Manager, effective July 16, 2019. Compensation established at \$71,500.00 for 8 hours per day, 260 days per year.
  - 2) **Spring Grove Area Middle School Building Secretary** – Stacy Kerr, **from** Spring Grove Area High School Part-Time Career Center Secretary **to** Spring Grove Area Middle School Building Secretary, effective July 16, 2019. Compensation established at \$14.00 for 8 hours per day, 260 days per year.
  
- B. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
  - 1) **Paradise Elementary School Part-Time Kindergarten Aide** – Heather Warner-Little, effective August 5, 2019. Compensation established at \$11.00 per hour for 5 hours per day, 180 days per year.
  - 2) **Paradise Elementary School Part-Time Kindergarten Aide** – Martha Good, effective August 5, 2019. Compensation established at \$10.61 per hour for 5 hours per day, 180 days per year.
  
- C. **AUDIO/VISUAL SUPPORT PERSONNEL** – Approval of the following individual, pending receipt of updated clearances, for the 2019-2020 school year to work school events needing AV support, at the established rate of \$12.00 per hour:
  - 1) Timothy Ardner
  
- D. **ATHLETICS** – Approval of the following additional coach for the 2019-2020 Fall Season, with compensation determined by the 2019-2020 Coaches’ Salary Matrix:

Sport	Varsity / Junior High	Head / Assistant	Coach First Name	Coach Last Name	Years of Experience	Salary
Cheerleading (Football)	Junior High	Head	Kelsey	Sersen	0	\$1132.00

- E. **ATHLETICS** – Approval of the following coach for the 2019-2020 Winter Season, with compensation determined by the 2019-2020 Coaches’ Salary Matrix:

Sport	Varsity / Junior High	Head / Assistant	Coach First Name	Coach Last Name	Years of Experience	Salary
Cheerleading (Basketball)	Varsity	Head	Kelsey	Sersen	0	\$1741.00



**PERSONNEL REPORT / FOR INFORMATION ONLY**

**I. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:**

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Theresa Rohrbaugh	ESC	Human Resources	07/15/2019	08/05/2019
Chelsea Slate	New Salem Elementary	Elementary	10/10/2019	01/09/2020