

TO: Board of School Directors

FROM: George W. Ioannidis, Business Manager / Board Secretary

SUBJECT: Meeting Minutes – Directors’ Study Forum

DATE OF MEETING/ TIME: September 11, 2017  
7:05 PM

LOCATION: Educational Service Center

PARTICIPANTS:

School Board: Eric Cable, Brent Hoschar, Cindy Huber  
Stacy Meyer, Todd Staub,  
Douglas Stein, David Trettel, Doug White

District: Karyn Brown, Mary Beth Grove,  
George Ioannidis, David Renaut

Absent:

Cindy Huber, Board President, called to order the Directors’ Study Forum meeting of the Board of School Directors of the Spring Grove Area School District on Monday, September 11, 2017, at 7:05 PM. Huber noted that eight Board members remained present from the voting meeting.

**PUBLIC COMMENT**

There was no public comment.

**MANAGEMENT COMMITTEE REPORTS**

Huber noted the first order of business as the interview of candidates for the existing board member vacancy, in order of applications received, and explained the procedure to be used.

Troy Hamilton, a native and graduate of Spring Grove, shared a brief biography and noted that his experiences have afforded him the appropriate background for the board’s consideration of appointing him to fill the director vacancy. Hamilton stated having professional and personal motivation to serve and connect with the community in a proactive and positive way.

Karen Baum, a 41-year resident and former teacher of Spring Grove, shared a brief biography and noted that her history as a former educator in the district and her status as a retiree offer the appropriate background and time to serve as a board director. Baum stated she has a concern for students and for promoting Spring Grove as a good district, with excellent schools. She thanked board members for their service and commended them for doing a great job.

Suzanne Hoffman, Spring Grove graduate, shared a brief biography and noted her leadership and communication skills would be a positive addition if appointed to serve as board director. Hoffman stated she wants every child to receive a good education and she would like to see the district grow in the area of diversity. She commended the board for doing a great job.

Interviews concluded at 7:50 PM. Huber thanked the three candidates and opened the floor for deliberation. Huber invited the three candidates to the September 25, 2017, regular voting meeting. Board members will take a final opportunity to present comments at the voting meeting, if needed, before making a motion to appoint a final candidate. A minimum of five votes is required for approval of the selected candidate, who will then be sworn in and take the vacant seat.

George Ioannidis presented information concerning PSBA's annual officer elections and the proposed slate of candidates. Board members will take action at the September 25, 2017, regular voting meeting to approve candidates for the respective open officer positions. Ioannidis, authorized person for the District, will register the respective votes with PSBA for each of the candidates.

Dr. Renaut presented proposed changes to Policy No. 007, Local Board Procedures, Distribution, for review and discussion. Revisions include the removal of references to paper copies of policies and replace with language referring to the publicly accessible website to retrieve digital copies. The Board will consider approval of a first reading at the September 25, 2017, regular voting meeting.

#### **BUSINESS/FINANCE COMMITTEE REPORTS**

Todd Staub presented a proposal to update the District's Student Information System with Sapphire K12. Dr. Renaut noted that Chris Enck, District Technology Coordinator, was instrumental in considering system program options and Enck, seated in the audience, noted that Sapphire K12 provides the best fit for Spring Grove. Ioannidis stated that current year's budget includes consideration for the acquisition of the system as well as the proposed higher dollar amount for the annual license. Enck noted the increase includes additional features not offered through the existing MMS system. Renaut recognized Chris Enck, Elaine Wolf, Data Manager, and Betsy Roth, Assistant Superintendent Secretary, for their time and assistance with the project. The board will consider approval of the proposed system at the September 25, 2017, regular voting meeting.

Staub presented a revised list of 2017-2018 Approved Fund Raising Organizations for review. The board will consider approval of additions to the list at the September 25, 2017, regular voting meeting.

Staub presented the proposed Budgetary Timeline for 2018-2019. Ioannidis noted the official index is 2.4%, with the district's enhanced index calculated at approximately 3%. He noted key meeting dates include January, April and May 2018. Board members will consider approval of the timeline at the September 25 regular voting meeting.

#### **MANAGEMENT COMMITTEE REPORTS, continued**

Doug Stein presented personnel actions proposed for the September 25, 2017, regular voting meeting, when board members will consider approval of the items.

Renaut noted candidates to fill the Coordinator of Community Relations position and a revised technology position are anticipated for recommendation at the October 2, 2017, Directors' Study Forum meeting.

Stein presented a memo concerning proposed language to approve a petition for clarification adding the Social Worker Position to the Collective Bargaining Unit. The board will take action at the September 25, 2017, regular voting meeting, to approve the petition.

#### **BUSINESS/FINANCE COMMITTEE REPORTS, continued**

Huber reminded board members of the facilities walkthrough scheduled for Saturday, September 23, 2017. Breakfast will be available at 7 AM, when members will meet at the Educational Service Center and travel to various facilities in the district.

#### **PROGRAM COMMITTEE REPORTS**

Dave Trettel presented a proposal for the High School Varsity Girls' Volleyball Team to attend the Penn State Girls' Volleyball Match in State College, PA, on October 14, 2017, funded through the athletic budget. Cable suggested approval could open the door to future requests by other sports teams. Renaut will investigate equitability and include information to the Board when moving forward with the action at the September 25, 2017, regular voting meeting.

Board members requested that the subject of sports clubs be added to a future agenda to discuss their function with individual sports teams.

Brent Hoschar presented two overnight conferences for review and discussion. Board members will consider approval on September 25, 2017, for Michelle Mummert, School Counselor and Nominee for the Penn State Advisory Group, to participate in an overnight conference at University Park, PA, October 15-16, 2017, and for Shannon Engles, School Social Worker, to present during a three-day Advancing School Mental Health Conference at National Harbor, Maryland, October 19-21, 2017.

Hoschar presented information for the Board's consideration of entering into agreement with Krupinski Driving School, LLC, to allow students at the High School to have the option to receive behind-the-wheel driving experience as an extension to the Drivers Ed course. Other districts have a similar partnership to make it easier to students/parents. Stock and Leader vetted the contract. Board members will consider approval of the agreement at the September 25, 2017, regular voting meeting.

Hoschar presented four Major Trip Proposals for review and consideration. The board will consider approval at the September 25, 2017, regular voting meeting, for students to participate in Rocket Launches at MDRA on October 14, 2017, November 2017, and December 2017, and for students to participate in a Leadership Experience and Development trip to Washington, D.C., January 26-28, 2018. Discussion ensued concerning fees associated with bringing in substitute teachers. There will be no change to the current procedure.

#### **FUTURE PLANNING**

Staub requested a discussion item concerning the athletic budgeting process. Renaut added that he has been working on particulars of clubs related to athletics, including involvement of Stock and Leader on the particulars of Title IX requirements. The administration will include these athletic items on a future Directors' Study Forum agenda, in October or November.

Huber reminded Board members of the next regular voting meeting on Monday, September 25, 2017, at the Educational Service Center.

Cable moved for adjournment at 8:51 PM. Trettel seconded the motion. The meeting adjourned by unanimous voice vote.

Respectfully submitted,

George W. Ioannidis  
Business Manager / Board Secretary