

TO: Board of School Directors

FROM: George W. Ioannidis, Business Manager / Board Secretary

SUBJECT: Meeting Minutes – Directors’ Study Forum

DATE OF MEETING/ TIME: May 1, 2017
7:08 PM

LOCATION: Educational Service Center

PARTICIPANTS:

School Board: Eric Cable, Brent Hoschar, Cindy Huber
Matthew Jansen, Stacy Meyer, Todd Staub,
Douglas Stein, Doug White

District: Karyn Brown, Mary Beth Grove,
George Ioannidis, David Renaut

Absent: David Trettel

Cindy Huber, Board President, called to order the Directors’ Study Forum meeting of the Board of School Directors of the Spring Grove Area School District on Monday, May 1, 2017, at 7:08 PM. Huber noted that eight board members remained present from the voting meeting.

PUBLIC COMMENT

There was no public comment.

PROGRAM COMMITTEE

Brent Hoschar noted there are 81 courses presented as parts of new or revised curricula proposed for 2017-2018. Hoschar, after reviewing each course online, attested to the detail and hard work associated with writing the curricula. Dr. Grove, Assistant Superintendent, shared information from a memo and recognized teachers who were present to offer a summary or answer questions, as needed. She noted those who took the time to do the writing demonstrated their devotion and commented on the rigor associated with the task. Renaut recognized staff, administrators, and Dr. Grove for their efforts. All curricula will be available on the website for public access following adoption. The Board will consider approval of the curricula at the May 15, 2017, regular voting meeting.

BUSINESS AND FINANCE COMMITTEE

George Ioannidis presented the 2017-2018 Proposed General Fund Budget for review and discussion and offered updated information on the status of the proposed State budget. Board members reviewed scenarios of varying millage rate increases up to the Index of 3.2%. After lengthy discussion, board members will consider approval of the proposed budget with a 3.2% millage increase at the May 15, 2017, regular voting meeting.

Trettel arrived at 7:44 PM.

Mark Czapp presented the 2017-2018 Proposed Nutrition Fund Budget for review and discussion. Following a brief presentation, the board will consider approval of the proposed budget at the May 15, 2017, regular voting meeting, noting no increase to meal prices from the current year.

Ioannidis presented the District’s recommendation to continue with M&T Bank and PayPal as School Depositories for 2017-2018. The board will consider approval at the May 15, 2017, regular voting meeting.

Ioannidis shared a memo and list of proposed 2016-2017 budgetary transfers. The next list to share with board members is anticipated for August or September after the annual audit is complete. The Board will consider approval of the transfers at the May 15, 2017, regular voting meeting.

Ioannidis presented a memo recommending the Board's re-engagement of Kochenour, Earnest, Smyser and Burg, CPAs, for annual year-end auditor services for the fiscal year ending June 30, 2017, with a minor increase over the prior year's fee. The Board will consider approval at the May 15, 2017, regular voting meeting.

Reappointment of the Board Treasurer is required each year for the ensuing year. Todd Staub acknowledged his willingness to continue as Treasurer and board members will take action to appoint Staub at the May 15, 2017, regular voting meeting.

Stock and Leader submitted a letter of interest to continue as District Solicitor for the ensuing 2017-2018 fiscal year. The Board will act to appoint Stock and Leader at the May 15, 2017, regular voting meeting.

Czapp presented a memo with background information concerning several projects scheduled for the ESC resulting from the Board's facilities tour in the Fall of 2016. Czapp presented two ESC roof replacement quotes through U.S. Communities as part of phase one of the anticipated projects. Czapp secured a rubber roof quote and a metal roof quote as directed by board members. He recommended the board consider approval of the rubber-shingled roof at a cost not to exceed \$172,760. The Board will consider approval at the May 15, 2017, regular voting meeting.

MANAGEMENT COMMITTEE

Huber presented the opportunity for a board member to serve as PSBA Voting Delegate during the annual meeting in October. Members will consider appointing Stacy Meyer at the May 15 voting meeting.

Meyer presented a memo and three Board Policies for review and discussion. Ioannidis discussed background information concerning recommendations to revise Policies #626 and #808, explaining that recommended changes will bring policy language in line with legislative changes and District procedures already in compliance. Ioannidis presented new Policy #800, Records Management, for review and consideration. Renaut confirmed that Stock and Leader vetted the policies and recommended the Board move forward to consider approval of a first reading at the May 15, 2017, regular voting meeting.

Doug Stein presented a memo concerning projected personnel actions for the May 15, 2017, voting meeting, at which time the board will consider approval.

FUTURE PLANNING

Huber reminded board members that the next scheduled meeting is May 15, 2017, at the Middle School. The Board Retreat is June 5, 2017, and will begin with a dinner at 5:00 PM.

Cable moved for adjournment at 8:15 PM. Hoschar seconded the motion. The meeting adjourned by unanimous voice vote.

Respectfully submitted,

George W. Ioannidis
Business Manager / Board Secretary