



Agenda

Reorganization / Voting Meeting of the Board of School Directors
Educational Service Center, 100 East College Avenue, Spring Grove, PA / 7 PM

I. Call To OrderMS. CINDY HUBER

- × Flag salute and moment of silence
- × Roll call
- × Documented or announced reasons for known absences
- × Announcement regarding executive sessions held since the last sunshine meeting:
 - **November 20, 2017 for Real Estate and Personnel**

II. Board Reorganization

- A. Meeting Purpose (*George Ioannidis*)
- B. Nomination / Election of Temporary President (*George Ioannidis*)
- C. Nomination / Election of President (*Temporary President*)
- D. Nomination / Election of Vice President (*Board President*)
- E. Motion to Approve Board Committees for 2018 (*motion and second needed, voice vote*)
- F. Distribution of Member Contact Info (*attached to Agenda – no vote necessary*)
- G. Conclude Reorganization

III. Superintendent’s ReportDR. DAVID RENAUT

IV. Student Representative Report..... MISS ABIGAIL O’LEARY

V. Welcome Visitors: Formal and Informal requests to address the Board

(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

VI. Board and Administration Response to Public Comment

VII. Correspondence CINDY HUBER

VIII. Legislative Update..... TODD STAUB

IX. York Adams Academy..... STACY MEYER

X. York County School of Technology..... DAVE TRETTEL



- XI. **Special Committee Reports** (*as needed*)
- XII. **Approval of Minutes:** (*motion and second needed, voice vote*)
 - × November 20, 2017 Regular Voting Meeting
- XIII. **NO Treasurer’s Report**.....*To be included with January 2018 materials*
- XIV. **Executive Session for Real Estate**
- XV. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)
 - A. BUSINESS/FINANCE REPORTS
 - 1. Budget and Finance..... TODD STAUB
 - 2. Buildings and GroundsDOUGLAS WHITE
 - B. MANAGEMENT REPORTS
 - 1. Policy STACY MEYER
 - 2. Personnel.....DOUG STEIN
 - C. PROGRAM REPORTS
 - 1. Curriculum STACY MEYER
- XVI. **Adjournment** (*motion and second needed, voice vote*)



BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval to disburse Accounts Payable checks as presented on the attached list and to disburse additional December 2017 Accounts Payable checks, with formal presentation of those disbursements in January 2018.

Background Information: *Additional December 2017 checks will be distributed consistent with the regular payables process, with listings included in January 2018 board materials.*

- B. **2016-2017 FINANCIAL AUDIT** – Acceptance of the School District’s annual financial audit for the period ending June 30, 2017, as submitted by Kochenour, Earnest, Smyser & Burg, Certified Public Accountants.

Background Information: *The full audit report was shared with board members at the November 20, 2017 regular voting meeting.*



BUILDINGS AND GROUNDS ACTIONS REQUESTED:

- A. **MEMORANDUM OF UNDERSTANDING** – Approval of the Memorandum of Understanding with Windy Hill Senior Center, Inc. to support the senior center's preparation and submission of grant applications to the state for development of the former Middle School.



FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	11/30/2017	06	49
Middle School	11/03/2017	02	02
New Salem Elementary	11/21/2017	01	00
Intermediate School	11/03/2017	01	52
Paradise Elementary	11/20/2017	01	39
Spring Grove Elementary	11/22/2017	01	00

POLICY BOARD ACTIONS REQUESTED:

- A. **SECOND READING** – Approval of a second reading for the following policies:
 - 1) Policy No. 138: PROGRAMS, English Language Development Program
 - 2) Policy No. 150: PROGRAMS, Title I – Comparability of Services
 - 3) Policy No. 918: COMMUNITY, Title I – Parent and Family Engagement

- B. **YORK COUNTY SCHOOL OF TECHNOLOGY JOINT OPERATING COMMITTEE MEMBER and ALTERNATE** – Approval for Dave Trettel to continue as Representative and Brent Hoschar to serve as Alternate Representative on the York County School of Technology Joint Operating Committee, for a three-year term commencing on January 1, 2018 and ending on December 31, 2020.

- C. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
 - 1) Approximately 720 individual bags of buttered popcorn from UTZ to be shared with students of New Salem Elementary as part of a Project Team reward.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Varsity Cheerleading Head Coach, Football and Wrestling** – Erin Meyering, effective November 20, 2017, for personal reasons.
 - 2) **Junior High Girls' Volleyball Head Coach** – Dawn Myers, effective November 27, 2017, for personal reasons.
 - 3) **Junior High Girls' Volleyball Assistant Coach** – Brandi Kinard, effective November 28, 2017, for personal reasons.
 - 4) **Spring Grove Area High School Indoor Color Guard Instructor** – Kiersen Hoffacker, effective November 29, 2017, for personal reasons.
- B. **UNCOMPENSATED LEAVE REQUEST** – Approval of the following request for uncompensated leave:
- 1) **Spring Grove Area Elementary School Instructor** – Jenna Moore, effective December 18, 2017, through approximately March 1, 2018.
- C. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **Spring Grove Area High School English Instructor** – Jordyn Bowersox, effective December 18, 2017. Compensation established at Step 1 of the Bachelor's Schedule.

***Background Information** – Mrs. Bowersox earned a Bachelor of Arts in Secondary English from York College and has worked as a long-term substitute in two local school districts. Ms. Bowersox is filling the vacancy created by Ms. Caitlin Clark's resignation.*
 - 2) **Spring Grove Middle School English Long-Term Substitute** – Karen Matthews effective January 8, 2018, through the remainder of the 2017-2018 school year. Compensation established at Step 1 of the Bachelor's Schedule.

***Background Information** – Ms. Matthews received her Bachelor of Arts Degree in Education from York College and has substituted with Eastern, Dover, and West York School Districts. Ms. Matthews is filling the vacancy created by Mrs. Korie Lain's leave of absence.*
 - 3) **Spring Grove Area School District Part-Time Receptionist/Community Relations Assistant** – Maggie Lawrence, effective December 18, 2017. Compensation established at \$12.39 per hour for 5.5 hours per day, 260 days per year.

***Background Information** – Ms. Lawrence is a freelance graphic designer and is working toward a degree in Communications and Public Relations from Shippensburg University. Ms. Lawrence is filling the vacancy created by Ms. Tracy Haper's resignation.*
 - 4) **Spring Grove Area Middle School Part-Time Learning Support Aide** – Gary Calhoun, effective December 5, 2017. Compensation established at \$11.11 per hour for 4 hours per day, 180 days per year.



Background Information – Mr. Calhoun has worked as a case worker and classroom aide at Crispus Attucks for 7 years and has been substituting in the District this school year. Mr. Calhoun is filling the vacancy created by Mrs. Laura Zimmerman’s resignation.

- D. **ATHLETICS** – Approval of the following additional coaches for the 2017-2018 Winter Season with compensation determined by the 2017-2018 Coaches’ Salary Matrix:

	Sport	Varsity / Junior High	Head / Assistant	Coach First Name	Coach Last Name
1)	Cheerleading (Basketball)	Varsity	Head	Lindsay	Alley
2)	Swimming	Varsity	Assistant	Jessica	Henning
3)	Swimming	Varsity	Assistant	Kim	Raub

- E. **PROFESSIONAL SUBSTITUTE** – Approval of the following professional substitute for the 2017-2018 school year at a rate of \$100.00 per day and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:

- 1) Karen Matthews

- F. **CLASSIFIED SUBSTITUTE** – Approval of the following classified substitute for the 2017-2018 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:

- 1) Maggie Lawrence



PERSONNEL REPORT / FOR INFORMATION ONLY:

FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Michelle Ludwig	Districtwide	Special Education	11/21/2017	12/06/2017
Bonita Schoffstall	Spring Grove Intermediate	Special Education	12/04/2017	02/07/2018
			<i>(Intermittent Leave)</i>	
Deborah Lentz	Spring Grove Middle School	Special Education	01/03/2018	01/17/2018



CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and a parent volunteer to accompany approximately 11 high school students to a rocket launch at the Maryland Delaware Rocketry Association in Price, MD, on January 20-21, 2018.