



AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, October 16, 2017

Paradise Elementary School, Gymnasium

6923 Lincoln Highway West

Thomasville, PA 17364

I. **Call To Order**MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
N/A

II. **Welcome Visitors: Formal and Informal requests to address the Board**

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

III. **Board and Administration Response to Public Comment**

IV. **Superintendent's Report**DR. DAVID RENAUT

V. **Student Representative's Report**..... MISS ABIGAIL O'LEARY

VI. **Correspondence**.....MS. CINDY HUBER

VII. **Legislative Update**.....MR. TODD STAUB

VIII. **York Adams Academy**.....MRS. STACY MEYER

IX. **York County School of Technology**.....MR. DAVE TRETTEL

X. **Special Committee Reports** (*as needed*)



XI. **Approval of Minutes:** (*motion and second needed, voice vote*)

- September 25, 2017 – Regular Voting Meeting
- October 2, 2017 – Voting Meeting
- October 2, 2017 – Directors’ Study Forum

XII. **Treasurer’s Report** (*motion and second needed, roll call vote*)MR. TODD STAUB

- Month Ending September 30, 2017

XIII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

• **BUSINESS/FINANCE REPORTS**

- Budget and Finance..... Mr. Todd Staub
- Buildings and Grounds ***For Information Only***
- Transportation.....Mr. Eric Cable

• **MANAGEMENT REPORTS**

- PolicyMrs. Stacy Meyer
- Personnel..... Mr. Doug Stein

• **PROGRAM REPORTS**

- Curriculum Mr. Brent Hoschar

XIV. **Adjournment** (*motion and second needed, voice vote*)

TREASURER'S REPORT FOR THE MONTH ENDING September 30, 2017

GENERAL FUND - CHECKING

<u>Balance 8/31/17</u>	10,435,055.87	\$10,435,055.87
<u>Receipts</u>		
Total Receipts (as per attached)	20,084,014.30	\$20,084,014.30
Returned checks		
<u>Expenditures</u>		
Paid bills/Payroll through September 30, 2017	12,167,665.53	\$12,167,665.53
Voided Checks	(78.00)	(\$78.00)
<u>Balance 9/30/17</u>		
M & T Bank (.18%)	<u>\$18,351,326.64</u>	\$18,351,326.64

GENERAL FUND - INVESTMENTS

<u>Balance 9/30/17</u>		
PLGIT Plus (.02%)		
PSDLAF PSDMAX (.82%)	1,890,248.60	
PSDLAF- Malvern Federal Savings Bank (.90) 10/16/17	245,000.00	
PSDLAF - Full Flex (1.00%) 11/14/17	2,000,000.00	
PSDLAF - Full Flex (1.11%) 11/14/17	2,000,000.00	
PSDLAF - Luana (1.10%) 3/30/18	235,000.00	
PSDLAF - Tristate Cap (1.14%) 4/2/18	235,000.00	
PSDLAF - Discover (1.15%) 4/9/18	235,000.00	
PSDLAF - CIT Bank (1.05%) 4/12/18	245,000.00	
PSDLAF - Western Alliance Bank (1.02%) 4/12/18	245,000.00	
PSDLAF - Whitney Bank (1.4%) 4/22/19	240,000.00	
		\$7,570,248.60
GENERAL FUND - TOTAL		\$25,921,575.24

NUTRITION SERVICES FUND

<u>Balance 8/31/17</u>	467,545.09	\$467,545.09
<u>Receipts</u>		
Total Receipts (as per attached)	100,676.81	\$100,641.81
Returned Checks	(35.00)	
<u>Expenditures</u>		
Paid bills through September 30, 2017	116,996.42	\$116,996.42
Voided Checks		\$0.00
<u>Balance 9/30/17</u>		
M & T Bank (.18%)	<u>451,190.48</u>	\$451,190.48
NUTRITION SERVICES FUND TOTAL		\$451,190.48

CAPITAL RESERVE FUND

<u>Balance 8/31/17</u>	507,652.78	\$507,652.78
<u>Receipts</u>		
Interest (.18%)	67.72	
Deposit		\$67.72
<u>Expenditures</u>		
Paid bills through September 30, 2017	<u>43,844.19</u>	\$43,844.19
<u>Balance 9/30/17</u>		
M & T Bank (.18%)	<u>463,876.31</u>	\$463,876.31

CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (.78%)		\$93,578.92
PSDLAF - Collateralized Pool (1.1%) 11/14/17		\$750,000.00
		\$843,578.92

CAPITAL RESERVE TOTAL		\$1,307,455.23
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Invoices presented for Board approval - October 2017		\$0.00
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STUDENT ACTIVITY FUNDS

<u>Balance 9/30/17</u>		
Elementaries	3,405.58	
Intermediate School	8,920.09	
Middle School	5,417.94	
High School	<u>62,454.09</u>	

STUDENT ACTIVITY FUNDS-TOTAL		\$80,197.70
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BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LISTS** – Approval of the Accounts Payable lists as presented.
- B. **2016-2017 FINAL BUDGETARY TRANSFERS** – Approval of the attached final budgetary transfers for the 2016-2017 fiscal year, including a transfer of \$500,000 from the General Fund into the Capital Reserve Fund.
- C. **DISPOSAL OF TECHNOLOGY EQUIPMENT** – Approval to dispose of items included on the attached list of technology equipment considered of no use to our current educational programs and/or to receive monetary reimbursement from the recycle vendor, if applicable, along with a certification of destruction for any electronic storage of data on technology devices.



FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	<i>September drill reported in previous board report</i>		
Paradise Elementary	09/07/2017	01	44
Spring Grove Elementary	09/19/2017	02	10
Spring Grove Intermediate	09/25/2017	01	58
Spring Grove Middle School	09/28/2017	02	27
Spring Grove High School	09/29/2017	05	31

MANDATED BUILDING LOCKDOWN DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>
New Salem Elementary	08/29/2017
Paradise Elementary	08/28/2017
Spring Grove Elementary	09/01/2017
Spring Grove Intermediate	08/29/2017
Spring Grove Middle School	10/02/2017
Spring Grove High School	08/30/2017



TRANSPORTATION BOARD ACTIONS REQUESTED:

A. **2017-2018 BUS/VAN DRIVERS, RED LION BUS** – Approval of the following additional contracted Red Lion Bus Company Bus/Van Driver for the 2017-2018 school year:

- 1) Sheri Dietz

POLICY BOARD ACTIONS REQUESTED:

A. **SECOND READING** – Approval of a second reading for the following policy:

1) Policy No. 007: LOCAL BOARD PROCEDURES, Distribution

B. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:

1) A monetary donation in the amount of \$250.00 from C & I Maintenance Solutions, LLC to be used in support of the Student Launch Initiative.

2) A monetary donation in the amount of \$2,500.00 from TE Connectivity to be used in support of the Student Launch Initiative.

3) A Pearl Percussion Kit from Samuel and Tina Becker to be used in support of the District's Music Program.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. RESIGNATION – Acceptance of the following resignation:
 - 1) **Spring Grove Area Middle School Part-Time Custodian** – Jeffrey Harner, effective October 20, 2017 to accept a position outside of the district.

- B. **COMPENSATED PROFESSIONAL LEAVE REQUESTS** – Approval of the following requests for compensated professional leave, as indicated:
 - 1) **Paradise Elementary Reading Specialist / Instructor** – Alison Schriver, for the spring semester of the 2017-2018 school term, for purposes of professional development according to the submitted detailed plan.
 - 2) **Spring Grove Area High School Math Instructor** – Benjamin Neiderer, for the fall and spring semesters of the 2018-2019 school term, for purposes of professional development, contingent upon receipt of an acceptable detailed plan as required for professional development according to Policy #438.1, no later than April 1, 2018.

- C. **UNCOMPENSATED LEAVE REQUEST** – Approval of the following request for uncompensated leave:
 - 1) **Spring Grove Area Middle School Grade 8 ELA Instructor** – Korie Lain, effective approximately April 5, 2018, through approximately June 1, 2018.

- D. **ATHLETICS** – Approval of the following additional coaches for the 2017-2018 Winter Season, with compensation determined by the 2017-2018 Coaches’ Salary Matrix:

Sport	Varsity / Junior High	Head / Assistant	First Name	Last Name
Boys’ Basketball	Junior High	Assistant	Shane	Myers

- E. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individuals for the 2017-2018 school year to work athletic events at the established rate of \$8.00 per hour:
 - 1) Heidi Cavanaugh

- F. **GUEST TEACHERS** – Approval of the following individuals holding a Bachelor’s degree and completing the District’s Guest Teacher orientation program to substitute teach in all subject areas during the 2017-2018 school year at a rate of \$100.00 per day and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:
 - 1) Lyndall Akstull
 - 2) Christine Eldridge
 - 3) Lindsey Nicholson

- G. **CLASSIFIED SUBSTITUTE** – Approval of the following classified substitute for the 2017-2018 school year at the hourly rate indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:
 - 1) Stacy Reed



PERSONNEL REPORT / FOR INFORMATION ONLY:

FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Brenda Bateman	High School	Special Education / PCA	09/05/2017	09/28/2017
Korie Lain	Middle School	ELA – 8 th Grade	01/11/2018	04/05/2018

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **FALL SUPERINTENDENTS' SYMPOSIUM** – Approval for Dr. David Renaut, Superintendent, to participate in the LIU #12 Superintendents' Advisory Council Fall Symposium in Annapolis, Maryland, November 29 – December 1, 2017.

Background Information: *A memo has been shared with Board members offering background information to this request that will include Act 45 credits. Costs for lodging, meals, and meeting room space are funded through sponsorships by area businesses.*

- B. **TRIP REQUEST** – Approval for Jason Baker, High School Social Studies Teacher, to accompany approximately 24 high school students, who participate on the Mock Trial Team, to attend a United Nations Competition in Washington, D.C., on November 4, 2017.
- C. **TRIP REQUEST** – Approval for Stephen Richards, High School Video Journalism Teacher, Kathleen Krall, High School Social Studies Teacher, and Ben Louey, Instructional Technology Specialist, to accompany approximately 20 high school students enrolled in the Advanced Video Journalism class, to travel to Arlington National Cemetery in Washington, D.C., on November 8, 2017.
- D. **TRIP REQUEST** – Approval for Abigail Kirkpatrick, High School Choir and Orchestra Director, Anna Alexandra, High School Math Teacher, and Kyle Kirkpatrick, Abigail's spouse and trip chaperone, to accompany approximately 40 high school students enrolled in Chorus, Concert Choir, Concert Band, String Orchestra, and/or Introduction to Broadway Musicals, to attend a Broadway production in Times Square, New York City, NY, on January 6, 2018.
- E. **TRIP REQUEST** – Approval for Deanna Thatcher, Heather Fluke, and Nicole Harlacher, High School World Language Teachers, to accompany approximately 48 students enrolled in French Level 3 and 4, German and Spanish Level 4, 5, and AP courses, to attend a Concordia Language Village experience in Bemidji, MN, April 12-15, 2018 or April 19-22, 2018.
- F. **TRIP REQUEST** – Approval for Brian Hastings, Renee Bosak, and Kim Richard (if needed for numbers), High School Science Teachers, to accompany approximately 24 high school students to attend Team America Rocketry Challenge (TARC) Nationals in The Plains, VA, May 10-13, 2018.