



AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, August 21, 2017

Educational Service Center

100 East College Avenue, Spring Grove, PA

I. Call To OrderMS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
n/a

II. Welcome Visitors: Formal and Informal requests to address the Board

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

III. Board and Administration Response to Public Comment

IV. Superintendent's ReportDR. DAVID RENAUT

V. Correspondence.....MS. CINDY HUBER

VI. Legislative Update.....MR. TODD STAUB

VII. York Adams Academy.....MRS. STACY MEYER

VIII. York County School of Technology.....MR. DAVE TRETTEL

IX. Special Committee Reports (as needed)

X. Approval of Minutes: (motion and second needed, voice vote)

- July 17, 2017 – Regular Voting Meeting
- August 7, 2017 – Regular Voting Meeting
 - Note building assignment change, full-time PCA, from High School to Intermediate School
- August 7, 2017 – Directors' Study Forum Meeting

XI. Treasurer's Report (motion and second needed, roll call vote)MR. TODD STAUB

- Month Ending July 31, 2017



XII. Departmental Reports/Board Action Requests *(motion and second needed, roll call vote)*

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance.....Mr. Todd Staub
- Buildings and GroundsMr. Doug White
- TransportationMr. Eric Cable

- **MANAGEMENT REPORTS**

- PolicyMrs. Stacy Meyer
- Personnel..... Mr. Doug Stein

- **PROGRAM REPORTS**

- Athletics and MusicMr. Dave Trettel
- Curriculum Mr. Brent Hoschar

XIII. Adjournment *(motion and second needed, voice vote)*

XIV. Executive Session for Labor Agreement Purposes

TREASURER'S REPORT FOR THE MONTH ENDING July 31, 2017

GENERAL FUND - CHECKING

<u>Balance 6/30/17</u>	6,902,441.76	\$6,902,441.76
<u>Receipts</u>		
Total Receipts (as per attached)	5,787,041.83	\$5,787,041.83
Returned checks		
<u>Expenditures</u>		
Paid bills/Payroll through July 31, 2017	7,724,836.79	\$7,724,836.79
Voided Checks		\$0.00
<u>Balance 7/31/17</u>		
M & T Bank (.12%)	<u>\$4,964,646.80</u>	\$4,964,646.80

GENERAL FUND - INVESTMENTS

<u>Balance 7/31/17</u>		
PLGIT Plus (.02%)	1,655.20	
PSDLAF PSDMAX (.78%)	1,636,949.40	
PSDLAF - State Farm (.90%) 8/7/17	240,000.00	
PSDLAF- Malvern Federal Savings Bank (.90) 10/16/17	245,000.00	
PSDLAF - Full Flex (1.00%) 11/14/17	2,000,000.00	
PSDLAF - Luana (1.10%) 3/30/18	235,000.00	
PSDLAF - Tristate Cap (1.14%) 4/2/18	235,000.00	
PSDLAF - Discover (1.15%) 4/9/18	235,000.00	
PSDLAF - CIT Bank (1.05%) 4/12/18	245,000.00	
PSDLAF - Western Alliance Bank (1.02%) 4/12/18	245,000.00	
PSDLAF - Whitney Bank (1.4%) 4/22/19	240,000.00	
		\$5,558,604.60
GENERAL FUND - TOTAL		\$10,523,251.40

NUTRITION SERVICES FUND

<u>Balance 6/30/17</u>	392,876.78	\$392,876.78
<u>Receipts</u>		
Total Receipts (as per attached)	4,388.22	\$4,388.22
Returned Checks		
<u>Expenditures</u>		
Paid bills through July 31, 2017	93.31	\$93.31
Voided Checks		\$0.00
<u>Balance 7/31/17</u>		
M & T Bank (.12%)	<u>\$397,171.69</u>	\$397,171.69
NUTRITION SERVICES FUND TOTAL		\$397,171.69

CAPITAL RESERVE FUND

<u>Balance 6/30/17</u>	51,818.40	\$51,818.40
<u>Receipts</u>		
Interest (.18%)	6.46	\$6.46
<u>Expenditures</u>		
Paid bills through July 31, 2017	<u>13,626.36</u>	\$13,626.36
<u>Balance 7/31/17</u>		
M & T Bank (.18%)	<u>38,198.50</u>	\$38,198.50

CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (.78%)		\$92,029.55
PSDLAF - Collateralized Pool (1.1%) 11/14/17		\$750,000.00
		\$842,029.55

CAPITAL RESERVE TOTAL		\$880,228.05
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Invoices presented for Board approval - August 2017**\$30,570.00**

Degler-Whiting, Inc.		\$7,300.00
H & H General Excavating Co., Inc.		\$9,220.00
Master Care Flooring		\$14,050.00

STUDENT ACTIVITY FUNDS

<u>Balance 7/31/17</u>		
Elementaries	5,264.73	
Intermediate School	8,919.88	
Middle School	6,352.73	
High School	<u>58,421.82</u>	

STUDENT ACTIVITY FUNDS-TOTAL		\$78,959.16
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BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists as presented.
- B. **2017-2018 FUND RAISING ORGANIZATIONS** – Approval for students and/or staff to raise funds toward support of the organizations reflected on the attached list, during the 2017-2018 school year, in accordance with Board Policy #229.



BUILDINGS AND GROUNDS BOARD ACTIONS REQUESTED:

- A. **2017-2018 WAIVER OF RENTAL FEES** – Approval for organizations included on the attached list to be considered eligible for waiver of rental fees for usage of facilities during the 2017-2018 fiscal year.



FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	2017-07-19	02	28
Middle School			
Intermediate School	2017-07-13	00	49
New Salem Elementary	2017-07-20	00	59
Paradise Elementary			
Spring Grove Elementary	2017-07-06	01	00



TRANSPORTATION BOARD ACTIONS REQUESTED:

- A. **2017-2018 BUS/VAN DRIVERS, RED LION BUS** – Approval of the following additional contracted Red Lion Bus Company Bus/Van Drivers for the 2017-2018 school year:

- 1) Cooper, Morris
- 2) Hartung, Athen
- 3) Zimmerman, Arthur

- B. **2017-2018 BUS/VAN DRIVERS, SCHOOL EXPRESS** – Approval of the following contracted School Express Drivers for the 2017-2018 school year:

- | | |
|------------------------------|--------------------------|
| 1) Adams, Sr., Christopher | |
| 2) Bailey, Ronald | 41) Nicholson, Victoria |
| 3) Bankert, Sharon | 42) Noel, Lynda |
| 4) Barrick, Melissa | 43) Noel, Richard |
| 5) Becker, Dolly | 44) Overmiller, Angela |
| 6) Bossom, Kelly Ann | 45) Plank, Kay |
| 7) Brown, Valerie | 46) Poet, II, Stuart |
| 8) Carroll, Teresa | 47) Poole, Robert |
| 9) Coble, Janet | 48) Robinson, Regina |
| 10) Crouse, Bruce | 49) Robinson, Richard |
| 11) Cruse, Frederick | 50) Rocco, Lisa |
| 12) Davis, John | 51) Schrum, Gerald |
| 13) Davis, Michael | 52) Scipioni, Paul |
| 14) DeShong, Ashley | 53) Seiferd, Susan |
| 15) DeShong, Matthew | 54) Shaeffer, Cathy Jo |
| 16) Downin, Larry | 55) Simmons, Mary Ellen |
| 17) Emig, George | 56) Sluck, Linda |
| 18) Funt, Robert | 57) Smith III, Harry |
| 19) Gearhart, Janice | 58) Spalding, Steven |
| 20) Harwood, Rebecca | 59) Spangler, Tori |
| 21) Herr, Mervin | 60) Spicer, Timothy |
| 22) Hoedemaker, John | 61) Sprankle, Lawrence |
| 23) Hofstetter, Thomas | 62) Staub, Erika |
| 24) Housseal, Julie | 63) Stauffer, Kelly |
| 25) Keaton, Glenn | 64) Stevens, Diana |
| 26) Klems-Wonders, Ann Marie | 65) Stone, Christine |
| 27) Krichten, Bernard J | 66) Stump, George |
| 28) Laurino, Geradine | 67) Thompson, Thomas |
| 29) Lease, Tammy | 68) Toms, Sharon |
| 30) Leonard, Edward | 69) Topper, Margy |
| 31) McCartney, Jr., David | 70) Trump, Judy |
| 32) McMaster, Donald | 71) Unitt, Jeffrey |
| 33) Metzger, Kayla | 72) Unitt, Jennifer |
| 34) Miller, Amelia | 73) Vaughn, John |
| 35) Miller, Amelia | 74) Weikel, Thomas |
| 36) Miller, Christopher | 75) Wilson, Thomas |
| 37) Miller, Dale | 76) Wise, Barbra |
| 38) Miller, Heather | 77) Wisner-Smith, Serena |
| 39) Murray, Peggy | 78) Wolf, Donna |
| 40) Nanii, Emma | 79) Wolford, Steph |

POLICY BOARD ACTIONS REQUESTED:

A. **FIRST READING** – Approval of a first reading for the following policy:

1) Policy No. 246: PUPILS, Student Wellness

B. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:

1) A monetary donation in the amount of \$2,500.00 from TE Connectivity to be used in support of the Student Launch Initiative Program.

2) A monetary donation in the amount of \$1,500.00 from Glatfelter to be used in support of Team-Building Day for fourth grade students.

3) A monetary donation in the amount of \$1,000.00 from Pennsylvania Bus Association to be used in support of the High School Video Journalism Club.

PERSONNEL BOARD ACTIONS REQUESTED:

A. **RESIGNATION** – Approval of the following resignation:

- 1) **Spring Grove Area High School ESL and Cafeteria Aide** – Sheryl Hauer, effective August 11, 2017, for personal reasons.

B. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) **New Salem Elementary Part-Time Cook** – Katie Garrison, effective August 22, 2017, with compensation established at \$10.73 per hour for 4½ hours per day, 180 days per year.

Background Information – Ms. Garrison is a classified substitute for the District and is filling the position vacated by Ms. Beverly Hilt.

- 2) **Spring Grove Area Intermediate School Part-Time Cook** – Sara Hilty, effective August 22, 2017, with compensation established at \$10.73 per hour for 3½ hours per day, 180 days per year.

Background Information – Ms. Hilty worked for the District from 2006-2013 in the cafeteria; she is now filling the position vacated by Ms. Mary Gladfelter.

- 3) **Spring Grove Area Middle School Part-Time Cook** – Vicki Wagaman, effective August 22, 2017, with compensation established at \$10.73 per hour for 3½ hours per day, 180 days per year.

Background Information – Ms. Wagaman has 4 years of experience as a cook for Hoffman Homes; she is filling the position vacated by Ms. Kelly Landis.

- 4) **Spring Grove Area Middle School Part-Time Custodian** – Bekka Swiger, effective August 22, 2017, with compensation established at \$11.65 per hour for 4½ hours per day, 260 days per year.

Background Information – Ms. Swiger is a substitute custodian for the District; she is filling the vacancy created by Ms. Julie Emig’s transfer to full-time.

C. **CONTRACTED EXTRACURRICULAR ACTIVITIES** – Approval of the following additional individual for the 2017-2018 school year, with compensation established in accordance with the Collective Bargaining Agreement between SGASD and the Spring Grove Education Association:

Appointment	Position
Bradly Gossert	Yearbook Advisor

D. **ATHLETICS** – Approval of the following additional coaches for the 2017-2018 Fall Season, with compensation determined by the 2017-2018 Coaches’ Salary Matrix:

Sport	Varsity / Junior High	Head / Assistant	Coach First Name	Coach Last Name
Cross Country	Junior High	Head	Caitlin	Hancox
Girls' Soccer	Varsity	Assistant	Brandon	Vieth

E. **INTERSCHOLASTIC PERSONNEL** – Approval of the following additional individuals, pending receipt of updated clearances, for the 2017 – 2018 school year, to work athletic events at the established rate of \$8.00 per hour:

- 1) David Gipe
- 2) Steven Kern
- 3) Tina Stiles
- 4) Kristina Gartrell

F. **PROFESSIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2017-2018 school year at a rate of \$100.00 per day and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

1	Joann Airing	24	Dana Kile	47	Lorelei Rohrbaugh
2	Karen Altland	25	Mariah Klunk	48	Lisa Shopf
3	Nick Alton	26	Jesse Kozak	49	Darryl Smeltzer
4	Amy Baublitz	27	Kayla Krebs	50	Donna Smeltzer
5	Maleah Berger	28	Mark Kuntz	51	Brittney Smith
6	Pamela Berman	29	Hannah Lauchman	52	Ann Snyder
7	David Bowersox	30	Charlotte Lawrence	53	Brandy Storms
8	Mark Bowersox	31	Heather Lee	54	Christina Stough
9	Rachel Brewer	32	Bobbi Mellott	55	Chad Thatcher
10	Kristina Brockman	33	Erin Meyering	56	Jessica Vitzthum
11	Julie Cox	34	Courtney Miller	57	Julie Waltermeyer
12	Laurie Dietrich	35	Denise Miller	58	Neal Wentz
13	Lori Eichelberger	36	Jessica Miller	59	Daniel Wilmot
14	Anna Elliott	37	Jennifer Mondorff	60	Pearl Wintrode
15	Jenna Ericson	38	Anne-Louise Monn	61	Jesse Wolford
16	Kristina Gartrell	39	David Myers	62	Erin Yurick
17	Mary Grissett-Havrilak	40	Lureen Nelson	63	Jenna Dell
18	Barbara Gault	41	Sarah Nickey	64	Rachel Cross
19	Jeena Hake	42	Morgan Oberlander	65	Lauren Rabuck
20	Jennifer Herbst	43	Dori Olver	66	Patricia Lackey
21	Mitchell Hildebrand	44	Wanda Peterson	67	Victoria Temple
22	Ellen Hilt	45	Linda Rigler	68	Morgan King
23	Zachary Huff	46	Carlee Roberts		

G. **GUEST TEACHERS** – Approval of the following individuals holding a Bachelor’s degree and completing the District’s Guest Teacher orientation program to substitute teach in all subject areas during the 2017-2018 school year at a rate of \$100.00 per day and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:

1	Gabriella Beck	11	Liza Lauer	21	Christina Polihrom
2	Ronald Bollinger	12	Kelly Little	22	Elizabeth Prince-Caprio
3	Jillian Byron	13	Amanda Meranto	23	Thomas Schugsta
4	Marc Charisse	14	Theresa Michael	24	Patricia Simpson
5	Angel Duncheck	15	Season Miller	25	Rachel Staub
6	Tanya Garvick	16	Steve Miller	26	Chris Topper
7	Teresa Grove	17	Cynthia Moss	27	Kristine Trettel
8	Laura Gutshall	18	Howida Moustafa	28	Robin Trimmer
9	Courtney Hippensteel	19	Jeffrey Palmer	29	Sherlyn (Sher) Young
10	Ellena Keriazes (Griffiths)	20	Linda Paulus	30	Virginia Zalakar

- H. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2017-2018 school year at the hourly rates on the Support Staff / Substitute Salary Matrix, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:

1	Joann Airing	21	Wendy Kelly	42	Ann Strickland
2	Mindy Altland	22	Karen Leppo	43	Amy Jackson
3	Gabriella Beck	23	Kelly Little	44	Rochelle Messersmith
4	Rhonda Becker	24	Jennifer Manz	45	Cathy Kuhn
5	Karen Biesecker	25	Nicole Matias	46	Wendy Weist
6	Faith Boyer	26	Leonard Meckley	47	Melissa Eicholtz
7	Kimberly Brassard	27	Erin Meyering	48	Rosita Hamm
8	Deborah Brooks	29	Christine Pownell	49	Judie Kirk
9	Caroline Capek	30	Kelly Rohrbaugh	50	Judy Lloyd
10	Heidi Cavanaugh	31	Frank Shelly	51	Todd Mercer
11	Julie Curtis	32	Brittney Smith	52	Debra Sechrist
12	Margaret Diederich	33	Rebecca Thoman	53	Amy Yohe
13	Teresa Grove	34	Jessica Van Pelt	54	Andrew Rorhbaugh
14	Aaron Harrison	35	Julie Waltermeyer	55	Susan Lewis
15	Leah Harrold	36	Sara Zartman	56	Judy Lloyd
16	Heather Rosenberger	37	Lisa Zepeda	57	Rosita Hamm
17	Holly Senft	38	Martin Valencia	58	Julie Reichard
18	April Showers	39	James O'Brien, Jr.	59	Amber Blake
19	Patricia Simpson	40	Kimberly McCannon	60	Sandra Detwiler
20	Bobby Kehm	41	Kathy Klunk		



PERSONNEL REPORT / FOR INFORMATION ONLY:

FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Kevin Berkheimer	High School	Support Services	07/21/2017	10/13/2017

ATHLETIC & MUSIC BOARD ACTIONS REQUESTED:

- A. **WRESTLING INVITATIONAL** – Approval for the Varsity Wrestling team to attend the Howdy Duncan Invitational in New Castle, Delaware, on December 15-16, 2017.

Background Information: This tournament will provide an opportunity for Spring Grove wrestlers to compete with other wrestlers from several states. The cost of registration is \$300.00 with transportation fees of \$380.00. Both are budgeted items for the 2017-2018 academic school year. The Spring Grove Wrestling Club will provide meals and lodging through fundraising events.

- B. **WRESTLING TOURNAMENT** – Request for the Varsity Wrestling team to attend the Rock Ridge Duals Wrestling Tournament in Ashburn, Virginia, January 5-6, 2018.

Background Information: This tournament will provide an opportunity for Spring Grove wrestlers to compete with other wrestlers from several states. The cost of registration is \$400.00 with transportation fees of \$450.00. Both are budgeted items for the 2017-2018 academic school year. The Spring Grove Wrestling Club will provide meals and lodging for this overnight trip through fundraising events.

- C. **WRESTLING TOURNAMENT** – Request for the Junior High Wrestling team to attend the Bellefonte Junior High School Tournament in Bellefonte, Pennsylvania, January 19-20, 2018.

Background Information: This tournament will provide an opportunity for our Spring Grove wrestlers to compete with other wrestlers throughout the state. The cost of registration is \$350.00 with transportation fees of \$475.00. Both are budgeted items for the 2017-2018 school year. Parents are required to attend the tournament to supervise their children and provide lodging and meals.

- D. **WRESTLING TOURNAMENT** – Request for the Junior High Wrestling team to attend the Wilson Junior High Wrestling Tournament at Wilson High School in West Lawn, Pennsylvania, February 9-10, 2018.

Background Information: This tournament will provide an opportunity for our Spring Grove Junior High wrestlers to compete with wrestlers from other districts. The cost of registration is \$285.00 with transportation fees of \$475.00. Both are budgeted items for the 2017-2018 school year. Parents are required to attend the tournament to supervise their children and provide lodging and meals.

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for Matthew Robinson and Nicole Riser, High School Business Teachers, to accompany approximately eight high school students to Kalahari Resorts, Pocono Mountains, PA, to attend a Future Business Leaders of America workshop on November 5-6, 2017.

Background Information: *This trip was discussed at the DSF on August 7, 2017.*