

# AGENDA

## VOTING MEETING / DIRECTORS' STUDY FORUM MEETING



of the Spring Grove Area School District Board of School Directors

Monday, August 7, 2017 @ 7:00 PM

Educational Service Center, 100 East College Avenue, Spring Grove, PA

### VOTING MEETING

**I. Call To Order** ..... CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:

**II. Formal and Informal Requests to Address the Board**

*Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.*

*The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

**III. Board and Administration Response to Public Comment**

**IV. Correspondence** ..... CINDY HUBER

**V. Action Voting Items** (*Motion and second needed, roll call vote*)

- A. Transportation ..... ERIC CABLE
- B. Personnel ..... DOUG STEIN
- C. Curriculum..... BRENT HOSCHAR

**VI. Adjournment of Action Voting Meeting** (*Motion and second needed, voice vote*)

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### DIRECTORS' STUDY FORUM MEETING

**I. Call To Order** ..... CINDY HUBER

**II. Formal and Informal Requests to Address the Board**

**III. Board and Administration Response to Public Comment**

**IV. Business / Finance Committee**

A. Buildings & Grounds ..... DOUG WHITE

- 1) Spring Grove Regional Parks and Recreation Center Update – *D. Renaut*
- 2) List of Proposed 2017-18 Organizations Approved for Waiver of Use of Facilities Fees – *D. Renaut*

B. Budget & Finance ..... TODD STAUB

- 1) List of Proposed 2017-18 Organizations Approved for Fund Raising – *D. Renaut*

**V. Management Committee**

A. Policy ..... STACY MEYER

- 1) Policy No. 246, Student Wellness Revisions – *K. Brown*

B. Personnel ..... DOUG STEIN

- 1) Projected Personnel Actions for August 21, 2017, Regular Voting Meeting

**VI. Program Committee**

A. Athletic/Music..... DAVE TRETTEL

- 1) Proposal for Students’ Participation in 2017-2018 Wrestling Tournaments

B. Curriculum.....BRENT HOSCHAR

- 1) Potential Partnership with United Cerebral Palsy of South Central PA, *Information Sharing – K. Brown*
- 2) Proposal for Major Trip to FBLA State Leadership Workshop, Nov. 5-6, 2017 – *M.B. Grove*

**VII. Planning** (*Items to be considered for future agendas*)

**VIII. Adjournment** (*Motion and second needed, voice vote*)

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**TRANSPORTATION BOARD ACTIONS REQUESTED:**

- A. **2017-2018 BUS/VAN DRIVERS** – Approval of the following contracted Red Lion Bus Company Bus/Van Drivers for the 2017-2018 school year:

- |                         |                        |                        |
|-------------------------|------------------------|------------------------|
| 1) Lorie Aikins         | 35) Stephen Grogg      | 69) Janet Ritz         |
| 2) Thomas Alwine        | 36) Russell Hall       | 70) Kristal Rothrock   |
| 3) Billie Amspacher     | 37) Pamela Hamberger   | 71) Amber Routson      |
| 4) Kodi Ashman          | 38) Melissa Hartman    | 72) Jane Schisler      |
| 5) Billie Barrett       | 39) Kaleb Henry        | 73) Leeann Schorner    |
| 6) Paula Bishop         | 40) Wesley Henry       | 74) Wayne Shamer       |
| 7) Melissa Bolinger     | 41) Karen Herndon      | 75) Bradley Sheridan   |
| 8) George Bollinger, Jr | 42) Ted Horn           | 76) Raymond Sherry     |
| 9) Robert Bricker       | 43) Warren Jacobs      | 77) Mary Shorter       |
| 10) Carol Bullock       | 44) Jennifer Keener    | 78) Rebecca Spangler   |
| 11) Sara Bunnell        | 45) Paula Kreiser      | 79) Lisa Springer      |
| 12) Kelly Byerts        | 46) Eugene Laughman    | 80) Linda Stauffer     |
| 13) Tiffany Carbaugh    | 47) Grant Laughman, Jr | 81) Kathy Sterner      |
| 14) Linda Carter        | 48) Jennifer Lecrone   | 82) Dylon Stoner       |
| 15) Sharon Carter       | 49) Sandra Lehman      | 83) Jaclyn Stough      |
| 16) Jennifer Chronister | 50) Kelly Little       | 84) Carlene Stough     |
| 17) Laura Church        | 51) Julie Madoni       | 85) Rebecca Strouse    |
| 18) Sommer Clark        | 52) Barbara Mahone     | 86) Jacqueline Stubbs  |
| 19) Robert Clark        | 53) Jennifer Manz      | 87) Deborah Taylor     |
| 20) Elizabeth Conrad    | 54) Karen Maudlin      | 88) Stefanie Tempe     |
| 21) Susan Copello       | 55) Dixie McMaster     | 89) Keith Trump        |
| 22) Angela Coulson      | 56) Debra Miller       | 90) Theresa Vail       |
| 23) Shonna Crisamore    | 57) Roger Miller       | 91) Dennis Velard      |
| 24) Diane Dell          | 58) Emory Miller, III  | 92) Julie Waltersdorff |
| 25) Yvonne Eaton        | 59) Patty Mummert      | 93) Stephen Warner     |
| 26) Staci Eckard        | 60) Calogera Munisteri | 94) Terry Weaver       |
| 27) Ned Ensminger       | 61) Rachel Myers       | 95) Debra Wentz        |
| 28) Melissa Ettinger    | 62) Wendy Peplinski    | 96) Sandra Wertz       |
| 29) Jenifer Ferree      | 63) Nichole Perry      | 97) Katie Williams     |
| 30) Roy Fisher, Jr.     | 64) Lynn Peterson      | 98) Dwight Wintrode    |
| 31) Kristin Flemmens    | 65) Laura Polashuk     | 99) Brenda Wiseman     |
| 32) Nancy Goshorn       | 66) Diana Rager        | 100) Sandra Zorbaugh   |
| 33) Amanda Groft        | 67) Valerie Reimold    |                        |
| 34) Jeanne Grogg        | 68) Allison Reynolds   |                        |

- B. **2017-2018 BUS ROUTES** – Approval of student bus routes for the 2017-2018 school year, understanding new student enrollments modify these routes on a continual basis.

**Background Information:** *Bus routes are posted on the District website and are updated regularly as the first day of school approaches. No changes are made to existing routes within the first ten (10) days of school.*

**PERSONNEL BOARD ACTIONS REQUESTED:**A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Girls' Varsity Soccer Assistant Coach** – Thaw Nilphai, effective July 19, 2017, for personal reasons.
- 2) **Spring Grove Elementary Part-Time Learning Support Aide** – Lyndall Akstull, effective August 2, 2017, to pursue substituting as a Guest Teacher.

B. **TRANSFER** – Approval of the following transfer:

- 1) **Spring Grove Area High School Full-Time Intensive Learning Support Aide** – Tammy Herman, **from** Spring Grove Area High School Part-Time Clerical Aide **to** Spring Grove Area High School Full Time Intensive Learning Support Aide, effective at the beginning of the 2017-2018 school year, with compensation established at \$11.82 per hour, 7 hours per day, 180 days per year.

**Background Information** – Ms. Herman received an Associate's Degree in Specialized Business from Yorktowne Business Institute. She has previous experience as an Aide and Building Secretary with the District. She returned to the District in 2016 to become part-time Clerical Aide at the High School.

C. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:

- 1) **Spring Grove Area High School English Instructor** – Trent Wisler, effective at the beginning of the 2017-2018 school year, pending verification of Pennsylvania certification, with compensation established at Step 1 of the Bachelor's Schedule.

**Background Information** – Mr. Wisler recently graduated from Lock Haven University with a Bachelor's Degree in Education, Secondary English. This appointment will fill the vacancy created by Ms. Mary Katharine Bryne's resignation.

- 2) **Spring Grove Area High School Full-Time Personal Care Assistant** – Bridget Gingrich, effective at the beginning of the 2017-2018 school year, with compensation established at \$11.33 per hour, 7 hours per day, 180 days per year.

**Background Information** – Ms. Gingrich has prior experience in childcare, one-on-one student support, and most recently, worked as a PCA for Dover Area School District.

- 3) **Spring Grove Area Elementary School Part-Time Kindergarten Aide** – Melissa Lucabaugh, effective at the beginning of the 2017-2018 school year, with compensation established at \$10.45 per hour, 3.5 hours per day, 180 days per year.

**Background Information** – Ms. Lucabaugh has been a substitute aide for the District since December 2016. This appointment will fill the vacancy created by Ms. Lynnette Kane's resignation.



**PERSONNEL REPORT / FOR INFORMATION ONLY:**

**A. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:**

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Heather Shaw	SGE	First Grade	08/21/2017	09/14/2017

**CURRICULUM BOARD ACTIONS REQUESTED:**

- A. **2017-2018 FOREIGN EXCHANGE STUDENT** – Approval to allow Frederik Bang Hermansen as an International Foreign Exchange Student from Valby, Denmark, to enroll in the Spring Grove Area School District as a high school student (grade 12) for the 2017-2018 school year, contingent upon receipt of documentation verifying J-1 Visa and immunization requirements have been met in accordance with Board Policy No. 239, and with Mr. and Mrs. Daniel Baker, host parents, bearing full responsibility for the student’s well-being throughout the school year.

**Background Information:** ASSE International (Student Exchange Program) is coordinating this effort on behalf of the student, host family, and school district. At the time of this board packet’s delivery, much of the required documentation has been received for the student’s enrollment. ASSE is currently working with the student’s family to provide evidence of required immunizations. Per ASSE, the Department of State Regulations stipulate that a J-1 Visa is not issued until “after” the approval from the accredited U.S. high school has been received. All immunization and J-1 Visa documentation will be verified and collected before the student’s enrollment is finalized. The appropriate letter from the host family accepting responsibility for the student for the duration of his stay in the Spring Grove Area School District has been received.