



AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, January 23, 2017

Educational Service Center, 100 East College Avenue, Spring Grove, PA

I. **Call To Order**MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
 - January 9, 2017 for Student Discipline

II. **Superintendent’s Report**DR. DAVID RENAUT

III. **Student Representative’s Report**..... MISS KAYLA WEAVER

IV. **Welcome Visitors: Formal and Informal requests to address the Board**

(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

- Leslie Cook – SG Jets Youth Football Cheer Program
- Jerry Mascaro – Music Boosters

V. **Board and Administration Response to Public Comment**

VI. **Correspondence**

VII. **Legislative Update**.....MR. TODD STAUB

VIII. **York Adams Academy**.....MRS. STACY MEYER

IX. **York County School of Technology**.....MR. DAVE TRETTEL

X. **Special Committee Reports** *(as needed)*

XI. **Approval of Minutes:** *(motion and second needed, voice vote)*

- December 5, 2016 – Regular Voting Meeting
- January 9, 2017 – Voting Meeting
- January 9, 2017 – Directors’ Study Forum

XII. **Treasurer’s Report** *(motion and second needed, roll call vote)*MR. TODD STAUB

- Month Ending November 30, 2016
- Month Ending December 31, 2016



XIII. Departmental Reports/Board Action Requests (*motion and second needed, roll call vote*)

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance..... Mr. Todd Staub
- Buildings and Grounds ***For Information Only***
- Transportation Mr. Eric Cable

- **MANAGEMENT REPORTS**

- Policy Mrs. Stacy Meyer
- Personnel..... Mr. Doug Stein

- **PROGRAM REPORTS**

- Athletic & Music..... Mr. David Trettel
- Curriculum Mr. Brent Hoschar

XIV. Adjournment (*motion and second needed, voice vote*)

TREASURER'S REPORT FOR THE MONTH ENDING November 30, 2016**GENERAL FUND - CHECKING**

<u>Balance 10/31/16</u>	26,383,428.12	\$26,383,428.12
<u>Receipts</u>		
Total Receipts (as per attached)	4,461,486.52	\$4,461,486.52
Returned checks	0.00	
<u>Expenditures</u>		
Paid bills/Payroll through November 30, 2016	4,020,044.20	\$4,020,044.20
Voided Checks		\$0.00
<u>Balance 11/30/16</u>		
M & T Bank (.12%)	<u>\$26,824,870.44</u>	\$26,824,870.44

GENERAL FUND - INVESTMENTS

<u>Balance 11/30/16</u>		
PLGIT Plus (.02%)	1,622.06	
PSDLAF PSDMAX (.27%)	4,335,098.25	
PSDLAF CD Pool (.35%) 12/13/16	2,000,000.00	
PSDLAF CD Pool (.35%) 12/13/16	2,000,000.00	
PSDLAF - One West Bank (1.16%) 4/6/17	245,000.00	
PSDLAF - ASD-Key (.80%) 4/10/17	245,000.00	
PSDLAF - TCF Natl (.70%) 4/10/17	245,000.00	
PSDLAF - Synovus (.80) 4/10/17	245,000.00	
PSDLAF - Everbank (.80%) 4/13/17	245,000.00	
PSDLAF - State Farm (.90%) 8/7/17	240,000.00	
PSDLAF - Luana (1.10%) 3/30/18	235,000.00	
PSDLAF - Tristate Cap (1.14%) 4/2/18	235,000.00	
PSDLAF - Discover (1.15%) 4/9/18	235,000.00	

\$10,506,720.31**GENERAL FUND - TOTAL****\$37,331,590.75****NUTRITION SERVICES FUND**

<u>Balance 10/31/16</u>	317,178.32	\$317,178.32
<u>Receipts</u>		
Total Receipts (as per attached)	245,316.04	\$245,266.04
Returned Checks	<u>(50.00)</u>	
<u>Expenditures</u>		
Paid bills through November 30, 2016	213,786.98	\$213,786.98
Voided Checks		\$0.00
<u>Balance 11/30/16</u>		
M & T Bank (.12%)	<u>348,657.38</u>	\$348,657.38

NUTRITION SERVICES FUND TOTAL**\$348,657.38**

CAPITAL RESERVE FUND

<u>Balance 10/31/16</u>	102,633.47	\$102,633.47
<u>Receipts</u>		
Interest (.03%)	9.53	\$9.53
<u>Expenditures</u>		
Paid bills through November 30, 2016	<u>0.00</u>	\$0.00
<u>Balance 11/30/16</u>		
M & T Bank (.03%)	<u>102,643.00</u>	\$102,643.00

CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (.27%)	88,564.94	
PSDLAF CD Pool (.35%) 12/13/16	750,000.00	
		\$838,564.94

CAPITAL RESERVE TOTAL	\$941,207.94
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Invoices presented for Board approval - December 2016
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\$0.00

STUDENT ACTIVITY FUNDS

<u>Balance 11/30/16</u>		
Elementaries	5,706.48	
Intermediate School	9,786.98	
Middle School	5,813.55	
High School	<u>80,685.13</u>	

STUDENT ACTIVITY FUNDS-TOTAL	\$101,992.14
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TREASURER'S REPORT FOR THE MONTH ENDING December 31, 2016**GENERAL FUND - CHECKING**

<u>Balance 11/30/16</u>	26,824,870.44	\$26,824,870.44
<u>Receipts</u>		
Total Receipts (as per attached)	4,637,321.46	\$4,637,321.46
Returned checks	0.00	
<u>Expenditures</u>		
Paid bills/Payroll through December 31, 2016	7,038,263.99	\$7,038,263.99
Voided Checks		\$0.00
<u>Balance 12/31/16</u>		
M & T Bank (.12%)	<u>\$24,423,927.91</u>	\$24,423,927.91

GENERAL FUND - INVESTMENTS

<u>Balance 12/31/16</u>		
PLGIT Plus (.02%)	1,622.06	
PSDLAF PSDMAX (.36%)	1,339,671.00	
PSDLAF - One West Bank (1.16%) 4/6/17	245,000.00	
PSDLAF - ASD-Key (.80%) 4/10/17	245,000.00	
PSDLAF - TCF Natl (.70%) 4/10/17	245,000.00	
PSDLAF - Synovus (.80) 4/10/17	245,000.00	
PSDLAF - Everbank (.80%) 4/13/17	245,000.00	
PSDLAF - Collateralized Pool (.60%) 6/12/17	4,000,000.00	
PSDLAF - Flex Pool (.50%) 6/13/17	3,000,000.00	
PSDLAF - State Farm (.90%) 8/7/17	240,000.00	
PSDLAF - Luana (1.10%) 3/30/18	235,000.00	
PSDLAF - Tristate Cap (1.14%) 4/2/18	235,000.00	
PSDLAF - Discover (1.15%) 4/9/18	235,000.00	
		\$10,511,293.06
GENERAL FUND - TOTAL		\$34,935,220.97

NUTRITION SERVICES FUND

<u>Balance 11/30/16</u>	348,657.38	\$348,657.38
<u>Receipts</u>		
Total Receipts (as per attached)	91,629.31	\$91,499.31
Returned Checks	(130.00)	
<u>Expenditures</u>		
Paid bills through December 31, 2016	93,231.30	\$93,231.30
Voided Checks		\$0.00
<u>Balance 12/31/16</u>		
M & T Bank (.12%)	<u>346,925.39</u>	\$346,925.39
NUTRITION SERVICES FUND TOTAL		\$346,925.39

CAPITAL RESERVE FUND

<u>Balance 11/30/16</u>	102,643.00	\$102,643.00
<u>Receipts</u>		
Interest (.03%)	9.85	\$9.85
<u>Expenditures</u>		
Paid bills through December 31, 2016	<u>0.00</u>	\$0.00
<u>Balance 12/31/16</u>		
M & T Bank (.03%)	<u>102,652.85</u>	\$102,652.85

CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (.36%)		\$89,056.02
PSDLAF - Collateralized Pool (.60%) 6/12/17		\$750,000.00
		\$839,056.02

CAPITAL RESERVE TOTAL		\$941,708.87
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Invoices presented for Board approval - January 2017

		\$26,270.00
Degler-Whiting, Inc.	\$9,890.00	
Heritage Lawn & Landscape Care	\$7,580.00	
Stadium Solutions, Inc.	\$8,800.00	

STUDENT ACTIVITY FUNDS

<u>Balance 12/31/16</u>		
Elementaries	6,763.34	
Intermediate School	9,786.98	
Middle School	9,267.78	
High School	<u>83,420.36</u>	

STUDENT ACTIVITY FUNDS-TOTAL		\$109,238.46
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BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists for November and December, 2016, as presented.
- B. **2017-2018 YCST BUDGET** – Approval of the proposed 2017-2018 York County School of Technology General Operating Budget, the total of which is not to exceed \$28,211,859.00, and agreement to pay the District’s prorated share of budgetary expenditures.
- C. **TECHNOLOGY CONSULTING SERVICES** – Approval to contract with William Bury, at a rate of \$35.00 per hour, for short-term, project-based technology services.
- D. **2016-2017 BUDGETARY TRANSFERS** – Approval of the attached budgetary transfers for the 2016-2017 fiscal year.
- E. **RENEWAL OF TAX COLLECTOR COMPENSATION RATE** – Approval to reaffirm the compensation rate per real estate bill, to be paid by the District for services of elected tax collectors, as established in a resolution adopted on February 6, 2013.
- F. **TAX EXONERATIONS** – Approval to accept the following Per Capita/Occupational Tax exonerations from tax years 2002 & 2010, per listing from Statewide Tax Recovery:

TAX YEAR	NUMBER OF EXONERATIONS	REASON FOR EXONERATION	DOLLAR AMOUNT EXONERATED
2002	1	Duplicate account / billed twice	\$25.00
2010	1	Deceased	\$27.50
TOTAL	2		\$52.50



FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	12/21/2016	03	05
Middle School	12/05/2016	02	13
	01/10/2017	02	30
Intermediate School	12/22/2016	02	26
	01/12/2017	01	59
New Salem Elementary	12/05/2016	01	30
Paradise Elementary	12/28/2016	01	01
	01/17/2017	01	45
Spring Grove Elementary	12/05/2016	01	51



TRANSPORTATION BOARD ACTIONS REQUESTED:

A. **2016-2017 BUS/VAN DRIVERS** – Approval of the following contracted Red Lion Bus Company bus/van driver for the 2016-2017 school year:

- 1) Lisa Springer

POLICY BOARD ACTIONS REQUESTED:

- A. **2017-2018 SCHOOL CALENDAR** – Approval of the attached 2017-2018 Spring Grove Area School District calendar.

- B. **2017-2018 LAUNCH PROGRAM CALENDAR** – Approval of the attached 2017-2018 Launch Program calendar.

- C. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
 - 1) A monetary donation in the amount of \$500.00 from OK Associates to support the Student Launch Initiative.

 - 2) A monetary donation in the amount of \$100.00 from Mr. and Mrs. John and Patricia Gerken to support the High School Rocket Club.

 - 3) A monetary donation in the amount of \$1,500.00 from M & T Charitable Foundation to support the Student Launch Initiative.

 - 4) A donation of art supplies and materials, received from Mr. and Mrs. Ray Snyder, to be used in support of the District Art Program.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATION** – Approval of the following resignation:
 - 1) **Spring Grove Area School District Elementary Music Instructor** – Leasha Glick, effective August 11, 2017, for personal reasons

- B. **UNCOMPENSATED LEAVE** – Approval of the following requests for uncompensated leave:
 - 1) **Spring Grove Area Middle School ELA Instructor** – Tanya Kramer, effective February 24, 2017.
 - 2) **Spring Grove Area High School PT Learning Support Aide** – Lima Voll, effective November 22, 2016 – January 13, 2017.
 - 3) **Spring Grove Area Middle School Personal Care Aide** – Brenda Bateman, effective January 9 – 20, 2017.

- C. **ATHLETICS** – Approval of the following coaches for the 2017-2018 Fall Season, with compensation determined by the 2017-2018 Coaches’ Salary Matrix.

Sport	Varsity / Junior High	Head / Assistant	Coach First Name	Coach Last Name
Cross Country	Varsity	Head	Brian	Bahn
Cross Country	Varsity	Assistant	Scott	Zeigler
Cross Country	Junior High	Head	(Mary) Katie	Byrne
Football	Varsity	Head	Kyle	Sprenkle
Football	Varsity	Assistant	Zachary	Toomey
Football	Varsity	Assistant	Shane	Grim
Football	Varsity	Assistant	Eric	Baumgardner
Football	Varsity	Assistant	Eric	Glass
Football	Junior High	Head	Matt	Foltz
Football	Junior High	Assistant	Craig	Crites
Football	Junior High	Head	VACANT	
Football	Junior High	Assistant	VACANT	
Football	Junior High	Head	VACANT	ON HOLD
Football	Junior High	Assistant	VACANT	ON HOLD
Golf	Varsity	Head	David	Childress
Field Hockey	Varsity	Head	Monica	Eckenrode
Field Hockey	Varsity	Assistant	Michelle	Garrett
Field Hockey	Junior High	Head	Christine	Kenney
Field Hockey	Junior High	Assistant	Erika	Stauffer
Boys' Soccer	Varsity	Head	PENDING	
Boys' Soccer	Varsity	Assistant	VACANT	
Boys' Soccer	Varsity	Assistant	VACANT	
Girls' Soccer	Varsity	Head	Emily	Wryk
Girls' Soccer	Varsity	Assistant	Renee	Wilson

Athletics / Fall Coaches, continued:

Sport	Varsity / Junior High	Head / Assistant	Coach First Name	Coach Last Name
Girls' Soccer	Varsity	Assistant	Thaw	Nilphai
Tennis	Varsity	Head	Holly	Metzger
Tennis	Varsity	Assistant	Nicole	Harlacher
Girls' Volleyball Coach	Varsity	Head	Elizabeth	Zeigler
Girls' Volleyball Coach	Varsity	Assistant	Samantha	Strausbaugh
Competition Cheerleading	Varsity	Head	Janelle	Newark
Cheerleading (Football)	Varsity	Head	Janelle	Newark
Cheerleading (Football)	Junior High	Head	Erin	Meyering

D. **PROFESSIONAL SUBSTITUTE** – Approval of the following professional substitute for the 2016-2017 school year at a rate of \$100.00 per day and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:

- 1) Amanda Cooper



PERSONNEL REPORT / FOR INFORMATION ONLY:

A. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Betsy Roth	ESC	Admin	12/28/2016	01/10/2017

ATHLETIC & MUSIC BOARD ACTIONS REQUESTED:

- A. **OVERNIGHT TRIP – TRACK TEAM** – Approval for Varsity Boys’ and Varsity Girls’ Track teams to attend Penn Relays held at the University of Pennsylvania in Philadelphia, PA on April 27-29, 2017.



CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for Brian Hastings and Renee Bosak, High School Science Teachers, to accompany approximately eight students of the 2016-2017 Student Launch Initiative teams, to the Rocket Launch at Maryland Delaware Rocketry Association in Higgs Farm, Price, MD, February 11-12, 2017, and March 11-12, 2017.

- B. **TRIP REQUEST** – Approval for Troy Smith and Natalie Lamparter, High School Art Teachers, to accompany National Art Honor Society and Art Club member students, to visit the Metropolitan Museum of Art in New York, NY, on April 21, 2017.