

# AGENDA

## VOTING MEETING / DIRECTORS' STUDY FORUM MEETING



of the Spring Grove Area School District Board of School Directors

Monday, January 9, 2017 @ 7:00 PM

Educational Service Center, 100 East College Avenue, Spring Grove, PA

### VOTING MEETING

- I. Call To Order** ..... BRENT HOSCHAR
- Flag salute and moment of silence
  - Roll call
  - Documented or announced reasons for known absences
  - Announcements regarding Executive Sessions held since last sunshine meeting: N/A
- II. Formal and Informal Requests to Address the Board**  
*(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*
- III. Board and Administration Response to Public Comment**  
*(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- IV. Executive Session for Student Discipline**
- V. Correspondence** ..... BRENT HOSCHAR
- VI. Action Voting Items** (*Motion and second needed, roll call vote*)
- A. Policy ..... STACY MEYER
  - B. Personnel ..... DOUG STEIN
  - C. Curriculum..... DAVE TRETTEL
- VII. Adjournment of Action Voting Meeting** (*Motion and second needed, voice vote*)

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### DIRECTORS' STUDY FORUM MEETING

- I. Call To Order** ..... BRENT HOSCHAR
- II. Formal and Informal Requests to Address the Board**  
*(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- III. Board and Administration Response to Public Comment**

**IV. Program Committee**

A. Athletic & Music..... DAVE TRETTEL

- 1) 2016-2017 Fall Sports Season Wrap-up – *D. Renaut*
- 2) 2017-2018 Proposed Fall Coaches / Staff – *D. Renaut*
- 3) Overnight Track Meet, Penn Relays in Philadelphia, PA – April 27-29, 2017

B. Curriculum..... DAVE TRETTEL

- 1) Proposals for Major Trips:
  - a. Rocket Launch at Maryland Delaware Rocketry Association in Price, MD – February 11-12, 2017, and March 11-12, 2017
  - b. National Art Honor Society Art Trip in New York, NY – April 21, 2017

**V. Business / Finance Committee**

A. Budget & Finance..... TODD STAUB

- 1) Proposed 2017-2018 General Operating Budget – *G. Ioannidis*
- 2) Proposed Services of Substitute Technology Professional – *G. Ioannidis*
- 3) 2016-2017 Budgetary Transfers – *G. Ioannidis*
- 4) Proposed 2017-2018 YCST General Operating Budget – *G. Ioannidis*
- 5) Renewal of Resolution Setting Tax Collector Compensation – *G. Ioannidis*

**VI. Management Committee**

A. Policy..... STACY MEYER

- 1) Proposed 2017-2018 School Calendar – *D. Renaut*
- 2) Proposed 2017-2018 Launch Calendar – *D. Renaut*

**VII. Planning** (*Items to be considered for future agendas*)

**VIII. Adjournment** (*Motion and second needed, voice vote*)

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**POLICY BOARD ACTIONS REQUESTED:**

- A. **STUDENT DISCIPLINE** – Approval to modify the Agreement, Waiver, and Stipulation, numbered 2016-2017, #001, and dated September 7, 2016, previously approved on September 12, 2016, to permit the student to return to the Spring Grove Area High School, effective at the start of the second semester of the 2016-2017 school year.
  
- B. **STUDENT DISCIPLINE** – Approval of the High School Administration and Superintendent's recommendation that the attached Agreement, Waiver, and Stipulation, numbered 2016-2017, #004, and dated January 3, 2017, be approved as documented.

**PERSONNEL BOARD ACTIONS REQUESTED:**

 A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Paradise Elementary 2<sup>nd</sup> Grade Instructor** – Leah Frey, effective February 2, 2017, for personal reasons.
- 2) **Spring Grove Area High School PT Learning Support Aide** – Faith Bankert, effective December 16, 2016, for personal reasons.
- 3) **Spring Grove Area High School PT Learning Support Aide** – Barbara DeCello, effective December 22, 2016, for personal reasons.
- 4) **Spring Grove Area School District Varsity Assistant Boys' Volleyball Coach** – Paul Zeroth, effective December 2, 2016, for personal reasons.

 B. **UNCOMPENSATED LEAVE** – Approval of the following requests for uncompensated leave:

- 1) **Spring Grove Area Intermediate School Grade 6 ELA Instructor** – Emily Sprenkle, extension effective approximately February 6, 2017, through approximately March 1, 2017.
- 2) **Spring Grove Area Middle School Personal Care Aide** – Brenda Bateman, effective December 5, 2016.

 C. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:

- 1) **Spring Grove Area Intermediate/Middle School Health Care Assistant** – Laurie Ellis, effective January 10, 2017. Compensation established at \$17.00 per hour, 7 hours per day / 180 days per year.

**Background Information:** *Ms. Ellis received her LPN certificate from York County School of Technology. She has been working for Medical Staffing Network and substituting for Southern York County School District. Ms. Ellis is filling a vacancy created with Leah Shenberger's transfer from Int/MS HCA to High School HCA, held by Mary Lynne Muenz prior to retirement.*

- 2) **Spring Grove Area Intermediate School Grade 6 ELA Long-Term Substitute** – Jeena Hake, effective August 22, 2016, through approximately March 1, 2017. Compensation established at Step 1 of the Bachelor's Schedule.

**Background Information** – *Mrs. Hake has been a short term substitute for Mrs. Sprenkle since the beginning of the 2016-2017 school year and is being transitioned into this long-term position due to Mrs. Sprenkle's request for extended uncompensated leave.*

- 3) **Spring Grove Area Intermediate and Spring Grove Elementary Art Long Term Substitute** – Kayla Krebs, effective January 11, 2017, through the remainder of the 2016-2017 school year, pending receipt of required clearances. Compensation established at Step 1 of the Bachelor's Schedule.

**Background Information** – *Mrs. Krebs earned her BS in Art Education from Kutztown University. She was a long term substitute for Dover Area School District in 2015 and has been subbing in various York County School Districts. This long-term sub position fills a vacancy created with the Board's approval of Anita Williams' professional development leave.*

- 4) **Spring Grove Area School District Varsity Assistant Track and Field Coach** – Caitlin Hancox, effective January 10, 2017, for the 2016-2017 school year. Compensation established at \$2,770.00 for the season.

**Background Information** – Ms. Hancox is a Learning Support teacher at Spring Grove Area Intermediate School and was a PSAC Scholar-Athlete at Slippery Rock University in Cross Country and Track & Field. This coaching position will replace a vacancy created by the resignation of Andrew Stauffer.

- 5) **Spring Grove Area School District Junior High Assistant Track and Field Coach** – Bradly Gossert, effective January 10, 2017, for the 2016-2017 school year. Compensation established at \$2,374.00 for the season.

**Background Information** – Mr. Gossert is a graduate of Spring Grove and currently substitutes for the district. He has worked as a volunteer coach for many programs, including football and basketball. This coaching position will replace a vacancy created at the close of the 2015-2016 season.

- 6) **Spring Grove Area School District Junior High Assistant Track and Field Coach** – Michelle Garrett, effective January 10, 2017, for the 2016-2017 school year. Compensation established at \$2,374.00 for the season.

**Background Information** – Ms. Garrett is currently the Attendance Secretary for the Spring Grove Area High School and is the Varsity Assistant Field Hockey Coach for the 2016-2017 fall season. This coaching position will replace a vacancy created at the close of the 2015-2016 season.

- D. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individual for the 2016-2017 school year to work athletic events at the established rate of \$8.00 per hour, pending receipt of required clearances:

1) Kevin Smith

- E. **GUEST TEACHER** – Approval of the following individual holding a Bachelor's degree and completing the District's Guest Teacher orientation program to substitute teach in all subject areas during the 2016-2017 school year at a rate of \$100.00 per day and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:

1) Darline Sentz

- F. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2016-2017 school year at the hourly rates indicated on the Support Staff / Substitute Salary Matrix, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:

1) Barb DeCello

2) Leah Harrold

3) Melissa Lucabaugh

- G. **SEVERANCE PAY** – Approval to disperse severance pay to Mary Lynne Muenz in the amount of \$3,000.00 (representing a maximum of 150 unused sick days x \$20.00 per day as outlined in the *Classified Handbook*), with the individual's final payroll disbursement.



**PERSONNEL REPORT / FOR INFORMATION ONLY:**

**A. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:**

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Lisa Masemer	Elementary	Aide	11/21/2016	Intermittent
Michelle Ludwig	Administration	Special Education	01/26/2017	03/20/2017
Cora Roush	High School	Spanish	03/22/2017	06/03/2017



**CURRICULUM BOARD ACTIONS REQUESTED:**

- A. **TRIP REQUEST** – Approval for Jason Baker, High School Social Studies Teacher, and Nicole Harlacker, High School World Language Teacher, to accompany approximately 24 high school students to the Mock Trial Competition at Penn State University, in State College, PA, January 14-15, 2017.