



AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, November 21, 2016

Educational Service Center, 100 East College Avenue, Spring Grove, PA

I. Call To OrderMS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
 - November 7, 2016 for Legal Purposes

II. Superintendent’s ReportDR. DAVID RENAUT

III. Student Representative’s Report..... MISS KAYLA WEAVER

IV. Welcome Visitors: Formal and Informal requests to address the Board

(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

- Jerry Mascaro – Music Boosters

V. Board and Administration Response to Public Comment

VI. Correspondence

VII. Legislative Update.....MR. TODD STAUB

VIII. York Adams Academy.....MRS. STACY MEYER

IX. York County School of Technology.....MR. DAVE TRETTEL

X. Special Committee Reports (as needed)

XI. Approval of Minutes: (motion and second needed, voice vote)

- October 17, 2016 – Regular Voting Meeting
- November 7, 2016 – Voting Meeting
- November 7, 2016 – Directors’ Study Forum

XII. Treasurer’s Report (motion and second needed, roll call vote)MR. TODD STAUB

- Month Ending October 31, 2016



XIII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance..... Mr. Todd Staub
- Buildings and Grounds ***For Information Only***
- Transportation..... Mr. Eric Cable

- **MANAGEMENT REPORTS**

- Policy Mrs. Stacy Meyer
- Personnel..... Mr. Doug Stein

- **PROGRAM REPORTS**

- Athletic & Music..... Mr. David Trettel
- Curriculum Mr. Brent Hoschar

XIV. **Adjournment** (*motion and second needed, voice vote*)

XV. **Executive Session Regarding Labor Discussion with SGEA**

TREASURER'S REPORT FOR THE MONTH ENDING October 31, 2016**GENERAL FUND - CHECKING**

<u>Balance 9/30/16</u>	18,934,982.42	\$18,934,982.42
<u>Receipts</u>		
Total Receipts (as per attached)	11,338,431.02	\$11,338,431.02
Returned checks	0.00	
<u>Expenditures</u>		
Paid bills/Payroll through October 31, 2016	3,889,329.32	\$3,889,329.32
Voided Checks	<u>(656.00)</u>	(\$656.00)
<u>Balance 10/31/16</u>		
M & T Bank (.12%)	<u>\$26,383,428.12</u>	\$26,383,428.12

GENERAL FUND - INVESTMENTS

<u>Balance 10/31/16</u>		
PLGIT Plus (.02%)	1,622.06	
PSDLAF PSDMAX (.27%)	4,335,098.25	
PSDLAF CD Pool (.35%) 12/13/16	2,000,000.00	
PSDLAF CD Pool (.35%) 12/13/16	2,000,000.00	
PSDLAF - One West Bank (1.16%) 4/6/17	245,000.00	
PSDLAF - ASD-Key (.80%) 4/10/17	245,000.00	
PSDLAF - TCF Natl (.70%) 4/10/17	245,000.00	
PSDLAF - Synovus (.80) 4/10/17	245,000.00	
PSDLAF - Everbank (.80%) 4/13/17	245,000.00	
PSDLAF - State Farm (.90%) 8/7/17	240,000.00	
PSDLAF - Luana (1.10%) 3/30/18	235,000.00	
PSDLAF - Tristate Cap (1.14%) 4/2/18	235,000.00	
PSDLAF - Discover (1.15%) 4/9/18	235,000.00	
		\$10,506,720.31

GENERAL FUND - TOTAL**\$36,890,148.43****NUTRITION SERVICES FUND**

<u>Balance 9/30/16</u>	376,544.21	\$376,544.21
<u>Receipts</u>		
Total Receipts (as per attached)	111,415.20	\$111,355.20
Returned Checks	<u>(60.00)</u>	
<u>Expenditures</u>		
Paid bills through October 31, 2016	170,721.09	\$170,721.09
Voided Checks	<u>(63,207.27)</u>	(\$63,207.27)
<u>Balance 10/31/16</u>		
M & T Bank (.12%)	<u>\$317,178.32</u>	\$317,178.32

NUTRITION SERVICES FUND TOTAL**\$317,178.32**

CAPITAL RESERVE FUND

<u>Balance 9/30/16</u>	215,194.76	\$215,194.76
<u>Receipts</u>		
Interest (.03%)	13.71	\$13.71
<u>Expenditures</u>		
Paid bills through October 31, 2016	<u>112,575.00</u>	\$112,575.00
<u>Balance 10/31/16</u>		
M & T Bank (.03%)	<u>102,633.47</u>	\$102,633.47

CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (.27%)	88,564.94	
PSDLAF CD Pool (.35%) 12/13/16	750,000.00	
		\$838,564.94

CAPITAL RESERVE TOTAL	\$941,198.41
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Invoices presented for Board approval - November 2016
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\$0.00

STUDENT ACTIVITY FUNDS

<u>Balance 10/31/16</u>		
Elementaries	5,197.14	
Intermediate School	9,027.31	
Middle School	6,059.52	
High School	<u>75,127.33</u>	

STUDENT ACTIVITY FUNDS-TOTAL	\$95,411.30
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BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists as presented.
- B. **ACCELERATED BUDGET OPT OUT RESOLUTION** – Adoption of the attached Resolution certifying that the 2017-2018 fiscal year budget will be funded based on maintaining the current tax rates, or increasing taxes by an amount less than or equal to the Act 1 Index of 3.2%, and that the School Board will comply with the rules set forth in School Code §687 for adoption of the school district proposed and final budgets for the 2017-2018 fiscal year.
- C. **DISPOSAL OF TECHNOLOGY EQUIPMENT** – Approval to dispose of technology and audiovisual equipment items that are considered of no value to the district, as included on the attached list, to Upcycle, LLC, and to receive approximately \$2,200 monetary reimbursement, along with a certification of destruction for any electronic storage of data on technology devices, where appropriate.
- D. **ARCHITECTURAL SERVICES FOR FACILITIES STUDY** – Approval to enter into agreement with Crabtree, Rohrbaugh, and Associates for completion of a facilities study in the amount \$6,500.00.
- E. **2016-2017 REVISED FUND RAISING LIST** – Approval for students and staff to raise funds toward support of the ALS Association of Greater Philadelphia and to update the approved 2016-2017 Fund Raising Organizations list attached, in accordance with Board Policy #229.
- F. **TAX EXONERATION REQUEST** – Approval to accept the following Per Capita/ Occupation Tax exoneration from tax year 2010, per listings from Statewide Tax Recovery:

TAX YEAR	NUMBER OF EXONERATIONS	REASON FOR EXONERATIONS	DOLLAR AMOUNT EXONERATED
2010	2	Non- Resident	\$ 27.50
TOTAL	2		\$ 55.00



FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	2016-10-26	05	35
Middle School	2016-10-18	02	10
Intermediate School	2016-10-19	02	02
	2016-11-02	01	42
New Salem Elementary	2016-10-14	01	52
Paradise Elementary	2016-10-12	02	10
	2016-11-08	02	02
Spring Grove Elementary	2016-10-19	01	26
	2016-11-02	02	01



TRANSPORTATION BOARD ACTIONS REQUESTED:

A. **2016-2017 BUS/VAN DRIVERS** – Approval of the following contracted Red Lion Bus Company bus/van drivers for the 2016-2017 school year:

- 1) Kody Ashman
- 2) Susan Copello
- 3) Missy Hartman
- 4) Mary Keenan
- 5) Jackie Stough



POLICY BOARD ACTIONS REQUESTED:

- A. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
- 1) A donation of four 275-gallon water totes to use in the Courtyard at New Salem Elementary to capture rain water runoff and use to water the trees and plants.
 - 2) A monetary donation in the amount of \$250.00 from CHR Corp. (Rutter’s Farm Stores) to support the Student Launch Initiative.
 - 3) A monetary donation in the amount of \$1,000.00 from Edgar P. Kable Foundation to support the Rocket Club - Student Launch Initiative.
 - 4) A monetary donation in the amount of \$1,000.00 from the Rotary Club of Hanover, Pennsylvania to support the Student Launch Initiative.
 - 5) A monetary donation in the amount of \$2,000.00 from Stambaugh Plumbing & Heating, Inc. to support the High School Link Crew.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Junior High Head Football Coach** – Troy Smith, effective November 6, 2016, for personal reasons.
 - 2) **Varsity Assistant Track Coach** – Andrew Stauffer, effective November 22, 2016, for personal reasons.
- B. **UNCOMPENSATED LEAVE** – Approval of the following request for uncompensated leave:
- 1) **Spring Grove Area Intermediate School Grade 6 ELA Instructor** – Emily Sprenkle, effective approximately November 29, 2016, through approximately February 6, 2017, for personal reasons.
- C. **APPOINTMENT** – Approval of the following appointment, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:
- 1) **Spring Grove Area High School Indoor Color Guard Instructor** – Ralph Serpe, effective December 5, 2016, for the 2016-2017 school year. Compensation established at \$1,000.00.
- Background Information** – Mr. Serpe is currently a volunteer with the Spring Grove Marching Band. He is employed full-time with Baltimore Community Foundation.*
- D. **PROFESSIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2016-2017 school year at a rate of \$100.00 per day and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:
- 1) Mark Bowersox
 - 2) Jennifer Herbst
- E. **GUEST TEACHERS** – Approval of the following individuals holding a Bachelor’s degree and completing the District’s Guest Teacher orientation program to substitute teach in all subject areas during the 2016-2017 school year at a rate of \$100.00 per day and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:
- 1) Michael Bowersox
 - 2) Christina Polihrom



PERSONNEL REPORT / FOR INFORMATION ONLY:

A. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Sarah Riser	Middle School	Math	11/2/2016	Intermittent
Theresa Piety	High School	Guidance	11/7/2016	Intermittent
Colleen Donnelly	Middle School	Learning Support	11/29/2016	01/03/2017



ATHLETIC & MUSIC BOARD ACTIONS REQUESTED:

- A. **OVERNIGHT COMPETITION REQUEST** – Approval for the Competition Cheerleading team of 14 students, and one cheerleading coach, to attend and participate in the PIAA State Competition at the Hershey Giant Center in Hershey, PA, January 20-21, 2017.

- B. **OVERNIGHT COMPETITION REQUEST** – Approval for the Competition Cheerleading team of 14 students, one cheerleading coach, plus one Chaperone, to attend and participate in the UCA National Championships in Orlando, Florida, February 9-13, 2017, pending a bid from the UCA Regional Competition on December 4, 2016.

**CURRICULUM BOARD ACTIONS REQUESTED:**

- A. **OVERNIGHT CONFERENCE REQUEST** – Approval for George Ioannidis, Business Manager, to travel to and participate in the 62nd Annual Pennsylvania Association of School Business Administrators Conference in Pittsburgh, PA, March 22-24, 2017.
- B. **TRIP REQUEST** – Approval for Cora Roush and Heather Fluke, High School World Language Teachers, to accompany approximately 25 high school Spanish V students to Philadelphia Museum of Art in Philadelphia, PA, on December 1, 2016.
- C. **TRIP REQUEST** – Approval for Brian Hastings and Renee Bosak, High School Science Teachers, to accompany approximately nine students to a Rocket Launch at Maryland Delaware Rocketry Association, at Higgs Farm in Price, Maryland, on a weekend (TBD) in December 2016.
- D. **TRIP REQUEST** – Approval for Abbie Sechrist and Deanna Thatcher, High School World Language Teachers, to accompany approximately 50 high school students to Christmas Village and Brauhaus Schmidt in Philadelphia, on December 3, 2016.
- E. **TRIP REQUEST** – Approval for Brian Hastings and Renee Bosak, High School Science Teachers, to accompany approximately 14 students to a Rocket Launch at Maryland Delaware Rocketry Association, at Higgs Farm in Price, Maryland, on a weekend (TBD) in January 2017.
- F. **TRIP REQUEST** – Approval for Jason Baker and Stephen Richards, High School Social Studies Teachers, and Nicole Harlacher, High School World Language Teacher, to accompany approximately 24 high school student Mock Trial Team members, to the University of Pittsburgh on January 6-8, 2017.
- G. **TRIP REQUEST** – Approval for Abigail Kirkpatrick, Dan Brenner, and Kyle Showalter, High School Music Instructors, and Wendy Speir, School Nurse, to accompany approximately 50 high school music students to Times Square, New York City, NY, on January 7, 2017.
- H. **TRIP REQUEST** – Approval for Ms. Kristen King and Ms. Phalon Mallory, High School Student Council Advisors, and Mr. Stephen Richards, High School Social Studies Teacher, to accompany approximately five student council members to the Leadership Experience and Development (LEAD) 2017 Conference in Washington, DC, on February 3-5, 2017.
- I. **TRIP REQUEST** – Approval for Abigail Kirkpatrick, Dan Brenner, and Kyle Showalter, High School Music Teachers, Wendy Speir, School Nurse, and additional chaperones as needed, to accompany approximately 100 high school students to Boston, Massachusetts, on March 30 - April 2, 2017.
- J. **TRIP REQUEST** – Approval for Brian Hastings and Renee Bosak, High School Science Teachers to accompany approximately 14 high school students on the Student Launch Initiative (SLI) Team, to travel to Huntsville, AL, on April 3-10, 2017.
- K. **TRIP REQUEST** – Approval for Pam Kimber, Catrina Frey, Kim Richard, High School Science Teachers, Steve Wible, High School Technology Teacher, Cathy Drapiewski, Middle School Science Teacher, and Sherry Stambaugh, Gifted Teacher, to accompany approximately 34 middle school and high school students to the Science Olympiad State Competition in State College and Juniata College, on April 21-22, 2017.
- L. **TRIP REQUEST** – Approval for Brian Hastings, Renee Bosak, and Kim Richard (if needed due to numbers), High School Science Teachers, to accompany approximately 18 students to the Team America Rocketry Challenge (TARC) Nationals in the Plains, Virginia, May 11-14, 2017.



M. **NEW HIGH SCHOOL COURSES** – Approval of the following new courses beginning with the 2017-2018 school year:

- 1) Computer Applications Level 3
- 2) Fitness Fusion
- 3) Human Anatomy and Physiology II – Special Topics
- 4) Human Anatomy and Physiology II – Systems
- 5) Organic Chemistry 1