



# AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, September 26, 2016

Educational Service Center, 100 East College Avenue, Spring Grove, PA

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I. **Call To Order**..... MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
  - September 12, 2016 for Personnel and Student Discipline

II. **Superintendent’s Report**..... DR. DAVID RENAUT

III. **Welcome Visitors: Formal and Informal requests to address the Board**

*(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*

*The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

IV. **Board and Administration Response to Public Comment**

V. **Correspondence**

VI. **Legislative Update** ..... MR. TODD STAUB

VII. **York Adams Academy** ..... MRS. STACY MEYER

VIII. **York County School of Technology** ..... MR. DAVE TRETTEL

IX. **Special Committee Reports (as needed)**

X. **Approval of Minutes: (motion and second needed, voice vote)**

- August 18, 2016 – Regular Voting Meeting
- September 12, 2016 – Voting Meeting
- September 12, 2016 – Directors’ Study Forum

XI. **Treasurer’s Report (motion and second needed, roll call vote)**.....MR. TODD STAUB

- Month August July 31, 2016



XII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance ..... Mr. Todd Staub
- Buildings and Grounds ..... **Information Only**

- **MANAGEMENT REPORTS**

- Policy ..... Mr. Brent Hoschar
- Personnel ..... Mr. Doug Stein

- **PROGRAM REPORTS**

- Curriculum..... Mr. Brent Hoschar

XIII. **Adjournment** (*motion and second needed, voice vote*)

**TREASURER'S REPORT FOR THE MONTH ENDING August 31, 2016****GENERAL FUND - CHECKING**

<u>Balance 7/31/16</u>	2,597,672.23	<b>\$2,597,672.23</b>
<u>Receipts</u>		
Total Receipts (as per attached)	7,608,216.17	<b>\$7,608,216.17</b>
Returned checks	0.00	
<u>Expenditures</u>		
Paid bills/Payroll through August 31, 2016	5,662,957.77	<b>\$5,662,957.77</b>
Voided Checks	<u>(6,601.37)</u>	<b>(\$6,601.37)</b>
<u>Balance 8/31/16</u>		
M & T Bank (.03%)	<b><u>\$4,536,329.26</u></b>	<b>\$4,536,329.26</b>

**GENERAL FUND - INVESTMENTS**

<u>Balance 8/31/16</u>		
PLGIT Plus (.02%)	1,453.30	
PLGIT Class (.01%)	1,378,653.60	
PSDLAF PSDMAX (.29%)	2,452,627.80	
PSDLAF - Merrick (.55%) 10/12/16	245,000.00	
PSDLAF - Nexbank (.90%) 10/17/16	245,000.00	
PSDLAF CD Pool (.33%) 12/13/16	2,000,000.00	
PSDLAF CD Pool (.33%) 12/13/16	2,000,000.00	
PSDLAF - One West Bank (1.16%) 4/6/17	245,000.00	
PSDLAF - ASD-Key (.80%) 4/10/17	245,000.00	
PSDLAF - TCF Natl (.70%) 4/10/17	245,000.00	
PSDLAF - Synovus (.80) 4/10/17	245,000.00	
PSDLAF - Everbank (.80%) 4/13/17	245,000.00	
PSDLAF - State Farm (.90%) 8/7/17	240,000.00	
PSDLAF - Luana (1.10%) 3/30/18	235,000.00	
PSDLAF - Tristate Cap (1.14%) 4/2/18	235,000.00	
PSDLAF - Discover (1.15%) 4/9/18	235,000.00	
		<b>\$10,492,734.70</b>
<b>GENERAL FUND - TOTAL</b>		<b>\$15,029,063.96</b>

**NUTRITION SERVICES FUND**

<u>Balance 7/31/16</u>	323,941.64	<b>\$323,941.64</b>
<u>Receipts</u>		
Total Receipts (as per attached)	95,156.40	<b>\$95,126.40</b>
Returned Checks	<u>(30.00)</u>	
<u>Expenditures</u>		
Paid bills through August 31, 2016	55,768.56	<b>\$55,768.56</b>
Voided Checks		<b>\$0.00</b>
<u>Balance 8/31/16</u>		
M & T Bank (.12%)	<b><u>363,299.48</u></b>	<b>\$363,299.48</b>
<b>NUTRITION SERVICES FUND TOTAL</b>		<b>\$363,299.48</b>

**CAPITAL RESERVE FUND**

<u>Balance 7/31/16</u>	261,012.38	<b>\$261,012.38</b>
<u>Receipts</u>		
Interest (.03%)	6.66	<b>\$6.66</b>
<u>Expenditures</u>		
Paid bills through August 31, 2016	<u>9,470.33</u>	<b>\$9,470.33</b>
<u>Balance 8/31/16</u>		
M & T Bank (.03%)	<u>251,548.71</u>	<b>\$251,548.71</b>

**CAPITAL RESERVE INVESTMENTS**

PSDLAF PSDMAX (.29%)	88,104.69	
PSDLAF CD Pool (.35%) 12/13/16	750,000.00	
		<b>\$838,104.69</b>

<b>CAPITAL RESERVE TOTAL</b>		<b>\$1,089,653.40</b>
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**Invoices presented for Board approval - September 2016**

		<b>\$36,361.43</b>
Degler-Whiting, Inc.	\$11,400.00	
Lobar Associates	\$24,961.43	

**STUDENT ACTIVITY FUNDS**

<u>Balance 8/31/16</u>		
Elementaries	3,894.45	
Intermediate School	6,656.88	
Middle School	6,421.47	
High School	<u>60,815.06</u>	

<b>STUDENT ACTIVITY FUNDS-TOTAL</b>		<b>\$77,787.86</b>
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**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **ACCOUNTS PAYABLE LISTS** – Approval of the Accounts Payable lists as presented for the General Fund and the Nutrition Services Fund.
  
- B. **2017-2018 BUDGETARY TIMELINE** – Approval of the attached 2017-2018 Budgetary Timeline for preparation, review and approval of the General Fund and Nutrition Services Fund budgets for the 2017-2018 fiscal year.
  
- C. **2015-2016 FINAL YEAR-END BUDGETARY TRANSFERS** – Approval of the attached list of final budgetary transfers for the 2015-2016 fiscal year.
  
- D. **SCHOOL PHYSICIAN FOR SCHOOL HEALTH SERVICES** – Approval to employ the following school physician for the 2016-2017 school year, in order to complete mandated physical examinations:
  - 1) Howard Farrington, MD, 2030 Thistle Hill Dr., Suite 200, Spring Grove, PA 17362
  
- E. **PARAMETERS RESOLUTION FOR REFUNDING OF GENERAL OBLIGATION BONDS, SERIES 2011, SERIES A OF 2012, AND SERIES AA OF 2012** – Approval of the attached Parameters Resolution authorizing the incurrence of non-electoral debt by the issuance of General Obligation Bonds, Series of 2017, and General Obligation Bonds, Series A of 2017, for the purpose of refunding all of the outstanding Spring Grove Area School District General Obligation Bonds, Series of 2011, Series A of 2012, and Series AA of 2012.

**Background Information:** *The Parameters Resolution and associated Preliminary Official Statement are included as separate links on the District website.*



**FOR INFORMATION ONLY:**

**I. MANDATED BUILDING FIRE DRILLS:**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	8/30/16	6	19
Middle School	8/26/16	2	57
Intermediate School	8/25/16	2	0
New Salem Elementary	8/25/16	1	55
Paradise Elementary	8/25/16	1	42
Spring Grove Elementary	8/25/16	1	05

*(In accordance with PA School Code and Board Policy #805, a fire drill is conducted at each building, at least one time per month throughout the school year.)*

**II. MANDATED LOCK DOWN DRILLS:**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>
High School	9/1/16
Middle School	9/7/16
Intermediate School	8/30/16
New Salem Elementary Lockdown Drill	8/30/16 @ 9:00 AM
Paradise Elementary Lockdown Drill	8/30/16 @ 9:30 AM
Spring Grove Elementary	9/7/16 @ 8:45 AM

*(In accordance with PA School Code and Board Policy #805, a disaster response or emergency preparedness plan drill (including, but not limited to lockdown), is conducted at each building at least one time annually throughout the school year.)*

**POLICY BOARD ACTIONS REQUESTED:**

- A. **DESIGNATION TO CAST VOTE FOR PSBA OFFICERS** – Approval for George Ioannidis, Board Secretary, to register votes on behalf of the School Board, by the close of the voting window on October 3, 2016, for election of PSBA Governing Board officers, as follows:

- 1) Michael Faccinetto *as President-Elect*
- 2) David Hutchinson *as Vice President*
- 3) William LaCoff *as Trustee, term ending December 31, 2018*
- 4) Kathy Swope and Mark Miller *as Trustees, term ending December 31, 2019*
- 5) Marianne Neel and Michael Faccinetto *as Trustees, term ending December 31, 2017*

**Background Information:** Board members will were given background information on each candidate at the September 12, 2016 DSF.

- B. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:

- 1) A monetary grant donation in the amount of \$500 from the National Association of Rocketry Committee, toward support of the Student Launch Initiative.
- 2) A donation of three classroom sets of soft lacrosse sticks and balls from the Spring Grove Lacrosse Club, to be used by our K-6 level students.
- 3) A donation of a Yamaha Flute, a ¾-sized Violin, and several copies of a variety of sheet music, from Ms. Barb Shute, in memory of her son, a former Spring Grove student, to be used in support of our District’s Music Program.

**PERSONNEL BOARD ACTIONS REQUESTED:**

- A. **RESIGNATIONS** – Approval of the following resignation:
  - 1) **Musical Choral Director** – Connie Dunklebarger, effective September 2, 2016.
  
- B. **TERMINATIONS** – Approval of the following termination:
  - 1) **Spring Grove Middle School PT Learning Support Aide** – Traci Walker, effective September 27, 2016. It is noted the employee has waived her right to a hearing before the Board.
  
- C. **UNCOMPENSATED LEAVE** – Approval of the following requests for uncompensated leave:
  - 1) **Spring Grove Area Middle School Science Instructor** – Carrie Livingston, effective approximately December 16, 2016, through approximately December 22, 2016.
  - 2) **New Salem Elementary Learning Support Aide** – Michele Schuckman, effective September 30, 2016.
  
- D. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:
  - 1) **Spring Grove Area High School Marching Band** – James Garcia, effective, September 27, 2016, for the 2016-2017 school year. Compensation established at \$1,500.00 pro-rated.

**Background Information** – *Mr. Garcia was a percussion instructor in Greensboro, NC for 2 years and has been a volunteer with the Spring Grove Area School District music programs. He is employed full-time with York College as a major gifts officer.*

- E. **EXTRACURRICULAR ACTIVITIES** – Approval of the following individuals, for the 2016-2017 school year. Compensation determined by the January 4, 2016, agreement between Spring Grove Area School District and the Spring Grove Education Association:

Area	Appointment
1) Spring Musical Director	Jessica Staub

- F. **EXTRACURRICULAR ACTIVITIES** – Approval of the following individuals, for the 2016-2017 school year. Compensation as outlined below:

Area	Appointment	Stipend
1) Musical Orchestra Director	Abigail Kirkpatrick	\$1,030.00
2) Musical Choral Director	Abigail Kirkpatrick	\$1,000.00
3) Light & Sound Advisor	Weston Jackson	\$ 530.00
4) Designer & Set Manager	Rene Staub	\$ 555.00
5) Choreographer	Charlee Zamudio-Fidler	\$ 580.00



- G. **GAME MANAGER PERSONNEL** – Approval of the following individuals for the 2016 – 2017 school year to work athletic events at the established rate of \$15.97 per hour:

1)	Don Carl	6)	Peggy Kile	11)	William Stiles
2)	Jason Cole	7)	Anthony Miller	12)	Steve Young
3)	Tammy DiPuppo	8)	Tess Piety	13)	Eric Zeigler
4)	Eric Glass	9)	Gerry Rohrbaugh		
5)	Mark Hull	10)	Joshua Ross		

- H. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individuals for the 2016 – 2017 school year to work athletic events at the established rate of \$8.00:

- 1) Amy Jackson
- 2) Michelle Jones
- 3) Kelly Mummert

- I. **PROFESSIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2016-2017 school year at a rate of \$100.00 per day and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers if required:

- 1) David Myers

- J. **AUDIO/VISUAL SUPPORT PERSONNEL** – Approval of the following individuals for the 2016-2017 school year to work school events needing AV Support at the established rate of \$10.00 per hour, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers if required:

- 1) Weston Jackson

**CURRICULUM BOARD ACTIONS REQUESTED:**

- A. **TRIP REQUEST** – Approval for Brian Hastings and Renee Bosak, High School Science Teachers, to accompany approximately 14 students to attend a rocket launch at Maryland Delaware Rocketry Association (MDRA) in Centreville, Maryland, October 15-16, 2016.
- B. **TRIP REQUEST** – Approval for Matthew Robinson and Nicole Riser, High School Business Education Teachers, to accompany approximately eight students to attend the FBLA (Future Business Leaders of America) State Leadership Workshop in Harrisburg, Pennsylvania, November 6-7, 2016.
- C. **FALL SUPERINTENDENTS’ SYMPOSIUM** – Approval for Dr. David Renaut, Superintendent, to participate in the LIU #12 Superintendents’ Advisory Council Fall Symposium in Annapolis, Maryland, September 28-30, 2016.

**Background Information:** *This Symposium will include Act 45 entitled credits. Costs for lodging, meals and meeting room space are typically funded through sponsorships by area businesses, leaving the cost for registration and roundtrip travel expenses to be covered by the District, and they are costs included in the 2016-17 budget.*

- D. **OVERNIGHT CONFERENCE REQUEST** – Approval for Michael Holtzapple, Paradise Elementary Principal, to attend the 2016 WIDA National Conference in Philadelphia, Pennsylvania, October 12-15, 2016.
- E. **OVERNIGHT CONFERENCE REQUEST** – Approval for Melissa Wisensale and Jody Warehime, Title I Teachers, to attend the 49<sup>th</sup> Annual Keystone State Reading Association Conference in Seven Springs, Pennsylvania, October 22-24, 2016.
- F. **OVERNIGHT CONFERENCE REQUEST** – Approval for Karyn Brown, Director of Pupil Services, to attend and participate in the 51<sup>st</sup> Annual National Association of Pupil Services Administrators Conference in Pittsburgh, Pennsylvania, October 30 - November 2, 2016.
- G. **OVERNIGHT CONFERENCE REQUEST** – Approval for Mikaela Huppman, Second Grade Teacher at Paradise Elementary, to attend the National Association for the Education of Young Children (NAEYC) National Conference, November 1-3, 2016.