

AGENDA

VOTING MEETING / DIRECTORS' STUDY FORUM MEETING



of the Spring Grove Area School District Board of School Directors

Monday, September 12, 2016 @ 7:00 PM

Educational Service Center, 100 East College Avenue, Spring Grove, PA

VOTING MEETING

- I. Call To Order** CINDY HUBER
- Flag salute and moment of silence
 - Roll call
 - Documented or announced reasons for known absences
 - Announcements regarding Executive Sessions held since last sunshine meeting:
 - ✓ N/A
- II. Formal and Informal Requests to Address the Board**
(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)
- The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*
- III. Board and Administration Response to Public Comment**
(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)
- IV. Correspondence** CINDY HUBER
- V. Executive Session for Student Discipline**
- VI. Action Voting Items** *(Motion and second needed, roll call vote)*
- A. Policy**STACY MEYER
 - B. Personnel** BRENT HOSCHAR
- VII. Adjournment of Action Voting Meeting** *(Motion and second needed, voice vote)*

DIRECTORS' STUDY FORUM MEETING

- I. Call To Order** CINDY HUBER
- II. Formal and Informal Requests to Address the Board**
(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)
- III. Board and Administration Response to Public Comment**

IV. Business / Finance Committee

- A. Budget & Finance TODD STAUB
 - 1) General Obligation Bonds, Potential Refinancing – *Concord Financial Advisors*
 - 2) 2017-2018 Budget Timeline – *G. Ioannidis*
 - 3) 2015-2016 Final Budgetary Transfers

- B. Buildings & Grounds DOUG WHITE
 - 1) Confirm Annual Facilities Walkthrough – October 15, 2016 – *D. Renaut*
 - 2) Summary of Summer Facilities Projects – *M. Czapp*

V. Program Committee

- A. Curriculum..... BRENT HOSCHAR
 - 1) Summary of Summer Technology Projects – *C. Enck*
 - 2) Summary of 2016 Induction Program for Professional Staff – *K. Brown*
 - 3) Overnight Conference Requests
 - a. Superintendent’s Fall Symposium, September 28-30, 2016
 - b. WIDA National Conference, October 12-15, 2016
 - c. 49th Annual Keystone State Reading Association Conference, October 22-24, 2016
 - d. 51st Annual NAPSA Conference, October 30 – November 2, 2016
 - e. NAEYC, November 1-3, 2016
 - 4) Proposals for Major Trips
 - a. SLI Rocket Launch at MDRA, October 15-16, 2016
 - b. 2016 Pennsylvania FBLA State Leadership Workshop, November 6-7, 2016

VI. Management Committee

- A. Policy STACY MEYER
 - 1) PSBA Officer Elections: Slate of Candidates / Process

- B. Personnel BRENT HOSCHAR
 - 1) Anticipated Stipend Position Actions

VII. Planning (*Items to be considered for future agendas*)

VIII. Adjournment (*Motion and second needed, voice vote*)



POLICY BOARD ACTIONS REQUESTED:

- A. **STUDENT DISCIPLINE** – Approval of the High School Administration and Superintendent’s recommendation that the Agreement, Waiver, and Stipulation, numbered (2016-2017) 001 and dated September 7, 2016, be approved as documented.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Spring Grove Area High School FT Personal Care Assistant** – Hope Gracey, effective August 11, 2016, for personal reasons.
 - 2) **Spring Grove Area High School PT Cook** – Brenda Kessler, effective August 29, 2016, for personal reasons.
 - 3) **Marching Band Instructional Staff and Indoor Guard Instructor** – Megan Groft, effective August 12, 2016, for personal reasons.
 - 4) **Varsity Assistant Swimming Coach** – Beth Lee, effective August 16, 2016, for personal reasons.
- B. **TRANSFERS** – Approval of the following transfers:
- 1) **Spring Grove Area Middle School FT Personal Care Assistant**– Kimberly Hans, **from** New Salem Elementary PT Cook **to** Spring Grove Area Middle School FT Personal Care Assistant, effective August 22, 2016. Compensation established at \$11.11 per hour, 7 hours per day / 180 days per year.
 - 2) **Spring Grove High School PT Career Center Secretary** – Karen Baumgartner, **from** Spring Grove Area High School PT Clerical Aide **to** Spring Grove Area High School PT Career Center Secretary, effective August 22, 2016. Compensation established at \$12.39 per hour, 4 hours per day / 180 days per year.
- C. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers:
- 1) **Spring Grove Area High School Social Studies / Learning Support Long Term Substitute** – Christina Stough, effective August 22, 2016, through approximately February 19, 2017. Compensation established at Step 1 of the Bachelor’s Schedule.

***Background Information** – Ms. Stough previously worked in the District for 13 years and is certified in Social Studies 7-12.*
 - 2) **Spring Grove Area Middle School Science Long Term Substitute** – Michael Rowe, effective August 22, 2016, through approximately January 19, 2017. Compensation established at Step 1 of the Bachelor’s Schedule.

***Background Information** – Mr. Rowe is certified in General Science, Earth and Space Science, and Spanish. He has worked in both education and the private sector. Most recently, Mr. Rowe substituted in the Eastern York School District, in a day-to-day, short-term, and long-term substitute capacity.*
 - 3) **Spring Grove Area Varsity Girls’ Assistant Soccer Coach** – Renee Wilson, effective August 30, 2016, for the 2016-2017 Fall Season. Compensation established at \$2,770.00.

***Background Information** – Ms. Wilson is a recent graduate of the University of Florida and played soccer during high school. She has recently returned to the area and is working in the field of website design.*

- 4) **Spring Grove Area Middle School PT Learning Support Aide** – Amanda Pittinger, effective August 22, 2016. Compensation established at \$11.11 per hour for 4 hours per day / 180 days per year.

Background Information – Ms. Pittinger has worked as a nanny for the last several years.

- 5) **Spring Grove Area School District 2nd Shift FT Custodian** – John Hartley, effective August 31, 2016. Compensation established at \$11.65 per hour plus shift differential for 8 hours per day / 260 days per year.

Background Information: Mr. Hartley worked for Harley Davidson for more than 20 years.

- 6) **New Salem Elementary PT Cook** – Deborah Johnson, effective August 31, 2016. Compensation established at \$10.73 per hour for 3 hours per day / 180 days per year.

Background Information: Ms. Johnson has various food service experiences and volunteers her time with the East Berlin Area Community Center.

- 7) **Spring Grove Area High School PT Clerical Aide** – Tammy Herman, effective September 19, 2016, pending receipt of updated clearances. Compensation established at \$11.50 per hour for 4 hours per day / 190 days per year.

Background Information: Ms. Herman received an Associate's Degree in Specialized Business from Yorktowne Business Institute. She was employed as a Director of Children's Programs for the past 8 years and has former experience as an Aide and Building Secretary at Spring Grove Area School District.

- D. **PROFESSIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2016-2017 school year at a rate of \$100.00 per day, \$115.00 per day beginning on the 21st day cumulative, and provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers, if required:

- 1) Morgan Oberlander
- 2) Jeena Hake
- 3) Joshua Vyskocil
- 4) Bradly Gossert
- 5) Lisa Shopf
- 6) Courtney Miller
- 7) Louisa Staub

- E. **GUEST TEACHERS** – Approval of the following individuals holding a Bachelor's degree and completing the District's Guest Teacher orientation program to substitute teach in all subject areas during the 2016-2017 school year, at a rate of \$100.00 per day, and \$115.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers if required:

- 1) Christopher Topper
- 2) Jillian Byron

F. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2016-2017 school year, with compensation established at the appropriate hourly rate listed on the Support Staff / Substitute Salary Matrix, and provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers if required:

- 1) Heidi Cavanaugh
- 2) Brittney Smith
- 3) Patrick Lehman
- 4) Howida Moustafa
- 5) Rebecca Thoman
- 6) Norma McNutt
- 7) Katie Garrison

G. **AUDIO/VISUAL SUPPORT PERSONNEL** – Approval of the following individuals for the 2016-2017 school year to work school events needing AV Support, with compensation established at the rate of \$10.00 per hour, and provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers, if required:

- 1) Dwayne Topper
- 2) Travis Whitson
- 3) Bobby Kehm

**PERSONNEL REPORT / FOR INFORMATION ONLY:****I. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:**

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Lesa Masemer	Paradise/SGE	Aide	09/12/2016	11/6/2016
Cathy Kuhn	SGE	Custodian	08/16/2016	08/24/2016