

VOTING MEETING / DIRECTORS' STUDY FORUM



Spring Grove Area School District, Board of School Directors
Monday, May 2, 2016 ~ Educational Service Center, 7:00 PM

CALL TO ORDER (Voting meeting)..... Cindy Huber

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:
 - ✓ April 18, 2016 for Personnel and Real Estate Purposes

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

CORRESPONDENCE Cindy Huber

I. ACTION VOTING ITEMS (*motion and second needed, roll call vote*)

- A. *POLICY – Stacy Meyer*
- B. *PERSONNEL – Doug Stein*

II. ADJOURNMENT of ACTION VOTING MEETING (*motion and second needed, voice vote*)

CALL TO ORDER (Directors' Study Forum meeting) Cindy Huber

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

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BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

I. PROGRAM COMMITTEE

- A. *CURRICULUM – Brent Hoschar*
 - 1) *New / Revised Curricula – Teachers on site to address changes / answer questions*
- B. *ATHLETIC & MUSIC – Dave Trettel*
 - 1) *Winter Season Coaches*

II. **BUSINESS/FINANCE COMMITTEE**

A. *BUDGET & FINANCE – Todd Staub*

- 1) 2016-2017 Proposed General Fund Budget – *G. Ioannidis*
- 2) 2016-2017 Proposed Nutrition Fund Budget – *M. Czapp*
- 3) Intent to Engage Auditor for Year End Audit, June 30, 2016 – *G. Ioannidis*
- 4) Intent to Continue School Depositories for 2016-2017 – *G. Ioannidis*
- 5) Appointment of Board Treasurer (*July 1, 2016 – June 30, 2017*)
- 6) Flexible Benefits Plan Resolution
- 7) 2015-2016 Budgetary Transfers

B. *BUILDINGS & GROUNDS – Doug White*

- 1) Proposed Upgrade to Intermediate School Cafeteria Entrance
- 2) Paradise Elementary PTO Donation and Potential Playground Expansion

III. **MANAGEMENT COMMITTEE**

A. *POLICY – Stacy Meyer*

- 1) Proposed 2016-2017 Code of Student Conduct
- 2) Policy No. 626.1: FINANCES, Travel Reimbursement – Federal Programs (*new*)
- 3) Policy No. 823: OPERATIONS, Naloxone Storage and Administration (*new*)
- 4) Policy No. 827: OPERATIONS, Conflict of Interest (*new*)
- 5) Proposed 2015-2016 Final Calendar (*Act 80 for PM Kdg.*)
- 6) Proposed 2016-2017 Student Launch Program Calendar

B. *PERSONNEL – Doug Stein*

- 1) Coaches Compensation Study / Matrix – *Dr. Lombardo*

IV. **PLANNING** (Items to be considered for future agendas)

V. **EXECUTIVE SESSION for Personnel and Legal Purposes**

VI. **ADJOURNMENT** (*motion and second needed, voice vote*)

POLICY BOARD ACTIONS REQUESTED:

- A. **STUDENT DISCIPLINE** – Approval of the recommendation by the Student Disciplinary Committee of the Board and the Superintendent to authorize and carry out the adjudication of a High School student as recommended during a Disciplinary Board Hearing held on April 21, 2016, and further ratify the adjudication to be documented by the hearing officer, Gareth D. Pahowka, Esq., Stock and Leader.

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATION** – Approval of the following resignation:
- 1) **High School Marching Band Instructor** – Kathleen Brown, effective April 19, 2016, for personal reasons.
- B. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Acknowledgment of the following request for family and medical leave, not to exceed the 12-week maximum as outlined in the Family and Medical Leave guidelines:
- 1) **Intermediate and New Salem Elementary Librarian** – Jennifer Koliscak, effective May 19, 2016 through approximately June 3, 2016.
- C. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of completed favorable background clearances and Act 168 disclosure forms from previous employers:
- 1) **High School Physical Education and Wellness Instructor** – Samantha Strausbaugh, effective August 22, 2016, as a Physical Education and Wellness Instructor, pending receipt of appropriate Pennsylvania teaching certification. Compensation established at Step 1 of the Bachelor's Schedule.
- Background Information** – Ms. Strausbaugh earned her Bachelor's Degree from Jacksonville University while playing Division I Volleyball; she is currently a graduate certification candidate from Eastern University. She will be certified in Health and Physical Education K-12 following completion of the Spring 2016 semester.*
- D. **INSTRUCTIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2015-2016 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:
- 1) Kristina Brockman – Early Childhood PK-4
 - 2) Julie Cox – Elementary K-6
- E. **GUEST TEACHER SUBSTITUTE** – Approval of the following individual holding a Bachelor's degree and completing the District's Guest Teacher orientation program to substitute teach in all subject areas during the 2015-2016 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:
- 1) Laura Gutshall
- F. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2015-2016 school year at the hourly rate approved in the Classified Wage & Salary Guidelines. Provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers if required:
- 1) Karen Leppo
 - 2) Amy Yohe

G. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individuals for the 2015-2016 school year to work athletic events at the established rate of \$8.00 per hour:

- 1) Chanda Dye
- 2) Kimberly Swiger
- 3) Shannon Knotts