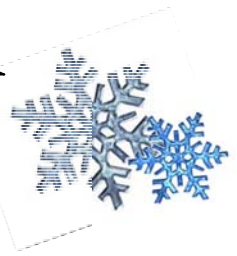


AGENDA

REGULAR VOTING MEETING

Spring Grove Area School District, Board of School Directors
Monday, January 18, 2016, 7:00 PM
Educational Service Center



I. **Call To Order** CINDY HUBER

Flag salute and moment of silence
Roll call
Documented or announced reasons for known absences
Announcements regarding executive sessions held since the last sunshine meeting:

- × January 4, 2016 for personnel reasons

II. **Superintendent's Report** DR. ROBERT LOMBARDO

- × Students of the Month – *Mr. Dietrich*
DECEMBER 2015
 - *Ashley Hildebrand*
 - *Everett Meehling-Santiago*JANUARY 2016
 - *Liam Flaherty*
 - *Colby Wildasin*JANUARY ATHLETES
 - *Competition Cheer Squad*
 - *Eli Brooks*JANUARY MUSICIANS
 - *Jeremy Bossom*
 - *Mya Livelsberger*
- × Board Recognition

III. **Student Representative Report**..... SARAH MOUL

IV. **Welcome Visitors: Formal and Informal requests to address the Board**

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

- × Mr. Jerry Mascaro – Music Boosters
- × Mrs. Sandy Lauer – N. Codorus Township Resident

V. **Board and Administration Response to Public Comment**



- VI. **Correspondence**
- VII. **Legislative Update**..... TODD STAUB
- VIII. **York Adams Academy**..... STACY MEYER
- IX. **York County School of Technology**..... DAVE TRETTEL
- X. **Special Committee Reports** (*as needed*)
- XI. **Approval of Minutes:** (*motion and second needed, voice vote*)
 - × December 7, 2015 – Reorganization / Voting Meeting
 - × January 4, 2016 – Voting Meeting
 - × January 4, 2016 – Directors’ Study Forum
- XII. **Treasurer’s Reports** (*motion and second needed, roll call vote*)TODD STAUB
 - × December, 2015
 - × January, 2016
- XIII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

BUSINESS/FINANCE REPORTS

Budget and Finance..... Todd Staub
 Buildings and Grounds **For Information Only**
 Transportation.....Eric Cable

MANAGEMENT REPORTS

Policy Stacy Meyer
 Personnel..... Doug Stein

PROGRAM REPORTS

Curriculum Brent Hoschar

- XIV. **Adjournment** (*motion and second needed, voice vote*)



TREASURER'S REPORT FOR THE MONTH ENDING November 30, 2015**GENERAL FUND - CHECKING**

<u>Balance 10/31/15</u>	<u>22,569,326.75</u>	\$22,569,326.75
<u>Receipts</u>		
Total Receipts (as per attached)	2,622,656.83	\$2,622,656.83
Returned checks	<u>0.00</u>	
<u>Expenditures</u>		
Paid bills/Payroll through November 30, 2015	4,174,330.40	\$4,171,598.62
Voided Checks	<u>(2,731.78)</u>	
<u>Balance 11/30/15</u>		
M & T Bank (.03%)	<u>21,020,384.96</u>	\$21,020,384.96

GENERAL FUND - INVESTMENTS

<u>Balance 11/30/15</u>		
PLGIT Plus (.02%)	1,450.25	
PLGIT Class (.01%)	1,376,972.37	
PSDLAF PSDMAX (.01%)	1,193,349.08	
PSDLAF CD Pool (.20%) 12/15/15	2,000,000.00	
PSDLAF - Royal (.60%) 2/17/16	248,513.00	
PSDLAF - ASD - Uninvest Bank & Trust Co (.60%) 4/06/16	245,000.00	
PSDLAF - CD Pool (.35%) 4/21/16	2,250,000.00	
PSDLAF - ASD - Ally (.70%) 7/18/16	245,000.00	
PSDLAF - ASD - Goldman (.70%) 7/18/16	245,000.00	
PSDLAF - ASD - BMW (.70%) 7/18/16	245,000.00	
PSDLAF - Merrick (.55%) 10/12/16	245,000.00	
PSDLAF - Nexbank (.90%) 10/17/16	245,000.00	
PSDLAF - ASD-Key (.80%) 4/10/17	245,000.00	
PSDLAF - TCF Natl (.70%) 4/10/17	245,000.00	
PSDLAF - Synovus (.80) 4/10/17	245,000.00	
PSDLAF - Everbank (.80%) 4/13/17	245,000.00	
PSDLAF - State Farm (.90%) 8/7/17	240,000.00	
PSDLAF - Luana (1.10%) 3/30/18	235,000.00	
PSDLAF - Tristate Cap (1.14%) 4/2/18	235,000.00	
PSDLAF - Discover (1.15%) 4/9/18	235,000.00	
		\$10,465,284.70
GENERAL FUND - TOTAL		\$31,485,669.66

NUTRITION SERVICES FUND

<u>Balance 10/31/15</u>	<u>149,610.25</u>	\$149,610.25
<u>Receipts</u>		
Total Receipts (as per attached)	<u>119,772.74</u>	\$119,652.74
Returned Checks	<u>(120.00)</u>	
<u>Expenditures</u>		
Paid bills through November 30,2015	<u>182,395.08</u>	\$182,395.08
<u>Balance 11/30/15</u>		
M & T Bank (.03%)	<u>86,867.91</u>	\$86,867.91
NUTRITION SERVICES FUND TOTAL		\$86,867.91

CAPITAL RESERVE FUNDBalance 10/31/15396,826.29 **\$396,826.29**ReceiptsInterest 73.50 **\$73.50**ExpendituresPaid bills through November 30,2015 73,095.99 **\$73,095.99**Balance 11/30/15M & T Bank (.03%) 323,803.80 **\$323,803.80****CAPITAL RESERVE INVESTMENTS**

PSDLAF PSDMAX (.020%) 86,352.32

PSDLAF CD Pool (.10%) 12/15/15 1,000,000.00

\$1,086,352.32**CAPITAL RESERVE TOTAL** **\$1,410,156.12****Invoices presented for Board approval - December 2015****\$117,400.00**

McClure Company \$117,400.00

STUDENT ACTIVITY FUNDSBalance 11/30/15

Elementaries \$5,301.64

Intermediate School \$7,159.88

Middle School \$19,025.31

High School \$63,774.95

STUDENT ACTIVITY FUNDS-TOTAL **\$95,261.78**

TREASURER'S REPORT FOR THE MONTH ENDING December 31, 2015**GENERAL FUND - CHECKING**

<u>Balance 11/30/15</u>	<u>21,020,384.96</u>	\$21,020,384.96
<u>Receipts</u>		
Total Receipts (as per attached)	1,733,805.34	\$1,733,805.34
Returned checks		
<u>Expenditures</u>		
Paid bills/Payroll through December 31, 2015	5,749,131.77	\$5,749,078.09
Voided Checks	<u>(53.68)</u>	
<u>Balance 12/31/2015</u>		
M & T Bank (.12%)	<u>17,005,112.21</u>	\$17,005,112.21

GENERAL FUND - INVESTMENTS

<u>Balance 12/31/2015</u>		
PLGIT Plus (.02%)	1,450.72	
PLGIT Class (.01%)	1,377,049.34	
PSDLAF PSDMAX (.01%)	1,193,736.05	
PSDLAF - Royal (.60%) 2/17/16	248,513.00	
PSDLAF - ASD - Uninvest Bank & Trust Co (.60%) 4/06/16	245,000.00	
PSDLAF - CD Pool (.35%) 4/21/16	2,250,000.00	
PSDLAF CD Pool (.20%) 6/21/16	2,000,000.00	
PSDLAF - ASD - Ally (.70%) 7/18/16	245,000.00	
PSDLAF - ASD - Goldman (.70%) 7/18/16	245,000.00	
PSDLAF - ASD - BMW (.70%) 7/18/16	245,000.00	
PSDLAF - Merrick (.55%) 10/12/16	245,000.00	
PSDLAF - Nexbank (.90%) 10/17/16	245,000.00	
PSDLAF - ASD-Key (.80%) 4/10/17	245,000.00	
PSDLAF - TCF Natl (.70%) 4/10/17	245,000.00	
PSDLAF - Synovus (.80) 4/10/17	245,000.00	
PSDLAF - Everbank (.80%) 4/13/17	245,000.00	
PSDLAF - State Farm (.90%) 8/7/17	240,000.00	
PSDLAF - Luana (1.10%) 3/30/18	235,000.00	
PSDLAF - Tristate Cap (1.14%) 4/2/18	235,000.00	
PSDLAF - Discover (1.15%) 4/9/18	235,000.00	
		\$10,465,749.11
GENERAL FUND - TOTAL		\$27,470,861.32

NUTRITION SERVICES FUND

<u>Balance 11/30/15</u>	<u>86,867.91</u>	\$86,867.91
<u>Receipts</u>		
Total Receipts (as per attached)	<u>293,677.85</u>	\$293,487.85
Returned Checks	<u>(190.00)</u>	
<u>Expenditures</u>		
Paid bills through December 31,2015	<u>153,763.37</u>	\$153,763.37
<u>Balance 12/31/2015</u>		
M & T Bank (.12%)	<u>226,592.39</u>	\$226,592.39
NUTRITION SERVICES FUND TOTAL		\$226,592.39

CAPITAL RESERVE FUNDBalance 11/30/15323,803.80 **\$323,803.80**ReceiptsDeposit/Interest 25,219.75 **\$25,219.75**ExpendituresPaid bills through December 31, 2015 117,400.00 **\$117,400.00**Balance 12/31/15M & T Bank (.03%) 231,623.55 **\$231,623.55****CAPITAL RESERVE INVESTMENTS**

PSDLAF PSDMAX (.020%) 86,438.76

PSDLAF CD Pool (.10%) 6/21/16 1,000,000.00

\$1,086,438.76**CAPITAL RESERVE TOTAL \$1,318,062.31****Invoices presented for Board approval - January 2016****\$0.00****STUDENT ACTIVITY FUNDS**Balance 12/31/15

Elementaries 5,110.90

Intermediate School 7,290.05

Middle School 17,460.53

High School 63,787.62**STUDENT ACTIVITY FUNDS-TOTAL \$93,649.10**



BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists for November and December, 2015, as presented.
- B. **2016-2017 YORK COUNTY SCHOOL OF TECHNOLOGY BUDGET** – Approval of the proposed 2016-2017 Budget by signing of the attached Resolution indicating agreement to pay the School District’s prorated share of the budgetary expenditures for the York County School of Technology, the total of which is not to exceed \$27,544,423.00.
- C. **2016-2017 YORK ADAMS ACADEMY GENERAL FUND BUDGET** – Approval of the General Operating Budget for the York Adams Academy for the 2016-2017 fiscal year, representing an overall decrease of \$71,832 from the previous year and no change to the tuition revenue rate of \$100 per seat.
- D. **2015-2016 BUDGETARY TRANSFERS** – Approval of the attached budgetary transfers for the 2015-2016 fiscal year.
- E. **MILEAGE REIMBURSEMENT RATE** – Approval to reimburse district employees’ mileage expenses for business purposes at the IRS decreased rate of 54 cents per mile, effective January 1, 2016.
- F. **TAX EXONERATION REQUEST** – Request to approve and accept the following Per Capita/ Occupation Tax exoneration from tax year 2010, per listings from Statewide Tax Recovery:

TAX YEAR	NUMBER OF EXONERATIONS	REASON FOR EXONERATIONS	DOLLAR AMOUNT EXONERATED
2010	1	Student	\$ 27.50
2010	1	Deceased	\$ 27.50
TOTAL	2		\$ 55.00



BUILDINGS AND GROUNDS / FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	12/14/15	7	23
Middle School	12/18/15	2	33
Intermediate School	12/14/15	2	31
New Salem Elementary	12/10/15	2	02
Paradise Elementary	12/11/15	1	08
Spring Grove Elementary	12/11/15	1	30



TRANSPORTATION BOARD ACTIONS REQUESTED:

A. **2015-2016 BUS/VAN DRIVER** – Approval of the following contracted Red Lion Bus Company bus/van driver for the 2015-2016 school year:

- 1) Jennifer Manz



POLICY BOARD ACTIONS REQUESTED:

- A. **FIRST READING** – Approval of a first reading for the following policies:
- 1) Policy No. 303 to 304: ADMINISTRATIVE EMPLOYEES, Employment of Administrators (*revised*)
 - 2) Policy No. 404: PROFESSIONAL EMPLOYEES, Employment of Professional Employees (*revised*)
 - 3) Policy No. 504: CLASSIFIED EMPLOYEES, Employment of Classified Employees (*revised*)
 - 4) Policy No. 815: OPERATIONS, Responsible Use of Internet and Network Resources (*revised*)
- B. **PRINCIPLES OF SCHOOL GOVERNANCE** – Adoption of the attached PSBA Principles for Governance and Leadership as a supplement to School Board Policy #011, and in support of providing every student the opportunity to grow and achieve, through action, advocacy, and leadership.
- C. **SPRING GROVE REGIONAL PARKS & RECREATION CENTER BOARD MEMBER** – Approval for Betty Stein, district resident and former district employee, to continue to represent the Spring Grove Area School District as board director of the Spring Grove Regional Parks and Recreation Center, with Mark Czapp as alternate, for a term of five (5) years, effective January 1, 2016 through December 31, 2020.
- Background Information:** *Mrs. Stein has served the district in this capacity since June of 2006 and is agreeable to serving for another five-year term.*
- D. **2016-2017 SCHOOL CALENDAR** – Approval of the attached 2016-2017 Spring Grove Area School District calendar, as presented.
- Background Information:** *The calendar being presented for approval was reviewed during the January 2016 DSF. A cross section of administrators and professional staff were part of the process to create and recommend this finalized calendar. In keeping with past practice, graduation date (June 2, 2017) is to remain firm.*
- E. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
- 1) A monetary donation in the amount of \$400 from The Ralph Serpe and Bryan Tate Charitable Fund toward support of the Spring Grove Indoor Color Guard.
 - 2) A monetary donation in the amount of \$2,400 from the Paradise PTO, to purchase 2-inch tack strips for use by teachers and staff to hang and display students' work and various posters throughout the hallways of the Paradise Elementary school building.
 - 3) A donation of the several musical instruments (as listed below) from Rick Christensen, Falls Church, VA, in support of the District Music Program:
 - a. 1 Selmer Oboe 123F
 - b. 1 Selmer Oboe Bundy
 - c. 1 King Coronet #462
 - d. 1 King Trombone
 - e. 1 Yamaha Trumpet YTR2335

PERSONNEL BOARD ACTIONS REQUESTED:A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Spring Grove Elementary, New Salem Elementary, and Paradise Elementary Art Instructor** – Wendy Fritz, effective at the end of the 2015-2016 school year, due to retirement.

Background Information: Ms. Fritz is retiring after 29 years of service to the district.

- 2) **Spring Grove Intermediate 6th Grade Instructor** – Denise Borg, effective at the end of the 2015-2016 school year, due to retirement.

Background Information: Ms. Borg is retiring after 16 years of service to the district.

- 3) **Spring Grove Intermediate 5th Grade Instructor** – Jeffrey Bollinger, effective at the end of the 2015-2016 school year, due to retirement.

Background Information: Mr. Bollinger is retiring after 28 years of service to the district.

- 4) **New Salem Elementary 4th Grade Instructor** – Carla Kolasa, effective at the end of the 2015-2016 school year, due to retirement.

Background Information: Ms. Kolasa is retiring after 38 years of service to the district.

- 5) **New Salem Elementary and Paradise Elementary Wellness/Physical Education Instructor** – Todd Boller, effective at the end of the 2015-2016 school year, due to retirement.

Background Information: Mr. Boller is retiring after 32 years of service to the district.

- 6) **Spring Grove Intermediate School 6th Grade Instructor** – Anne Adamczyk, effective at the end of the 2015-2016 school year, due to retirement.

Background Information: Ms. Adamczyk is retiring after 21 years of service to the district.

- 7) **Paradise Elementary Kindergarten Instructor** – Susan Collins, effective at the end of the 2015-2016 school year, due to retirement.

Background Information: Ms. Collins is retiring after 20 years of service to the district.

- 8) **New Salem Elementary 2nd Grade Instructor** – Ileen Grasseti, resignation effective February 29, 2016, due to personal reasons.

Background Information: Ms. Grasseti is resigning after 26½ years of service to the district.

- 9) **Assistant Track Coach** – Donald Karnas, effective January 5, 2016, due to personal reasons.

- 10) **ELA Curriculum Leader (Grades 7-8)** – Melissa Sneeringer, effective January 4, 2016, for personal reasons.

B. **UNCOMPENSATED LEAVE** – Approval of the following requests for uncompensated leave:

- 1) **Middle School Personal Care Aide** – Brenda Bateman, extension uncompensated leave, December 24, 2015 through January 19, 2016, for personal reasons.

- 2) **Middle School Cafeteria Monitor** – Carrie Miller, effective January 7, 2016, for personal reasons.
- 3) **Spring Grove Intermediate School Cook** – Amber Rayman, effective October 16, 2015 through January 25, 2016, for personal reasons.
- C. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave, not to exceed the 12-week maximum as outlined in the Family and Medical Leave guidelines:
- 1) **High School Secretary** – Kelly Nell, effective intermittently from January 4, 2016 through approximately February 18, 2016.
- 2) **Middle School Assistant Principal** – Melinda O’Brien, effective approximately April 18, 2016 through June 20, 2016.
- 3) **Community Relations Director** – Lisa Smith, effective January 5, 2016 through January 8, 2016.
- 4) **Paradise Elementary Special Education Instructor** – Chanda Barley, effective approximately May 8, 2016 through the end of the 2015-2016 school year.
- 5) **Technology Assistant** – Jeffrey Dell, effective January 7, 2016 through January 14, 2016.
- D. **TRANSFER**– Approval of the following transfer:
- 1) **Indoor Percussion Director** – Douglas Groft, **from** Indoor Percussion Instructor **to** Indoor Percussion Director, effective January 19, 2016. Compensation established at \$1,230 for the 2015-2016 school year.
- E. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of completed favorable background clearances and Act 168 disclosure forms from previous employers:
- 1) **Assistant Superintendent** – Mary Beth Grove as Assistant Superintendent, subject to the terms of the contract, for a term of four (4) years commencing on July 1, 2016 and ending June 30, 2020, pursuant to the terms and conditions set forth in the Assistant Superintendent Contract of January 18, 2016.

Background Information – Dr. Grove received her Bachelor’s Degree in Early Childhood and Elementary Education from Frostburg State University, her Master’s Degree in Educational Administration from Western Maryland College, and her Doctorate Degree in Educational Leadership from Immaculata University. She holds Pennsylvania Certification in Early Childhood Education, Elementary Education, Elementary Principal, and Supervisor of Elementary Education. She also holds a Superintendent/Assistant Superintendent Letter of Eligibility.

Dr. Grove is a Spring Grove resident and District parent. She has experience as a classroom teacher at the elementary level, Instructional Support Teacher, Assistant Principal, and currently serves as Principal at East York Elementary School in the York Suburban School District. Dr. Grove received the prestigious honor of being selected as the 2015 PAESSP National Distinguished Principal.



- 2) **Aquatics - Lifeguard/Swimming Aide** – Cole Roberts, effective January 19, 2016, as a lifeguard/swimming aide for the 2015-2016 school year. Compensation to be established at \$7.50 per hour.
- 3) **Head Girls’ Track Coach** – Eric Baumgardner, effective for the 2015-2016 school year. Compensation to be established at \$3,672 in total with existing appointment as Head Boys’ Track Coach.

Background Information: *Mr. Baumgardner was approved as Head Boys’ Track Coach on July 20, 2015 for the 2015-2016 season. He is also an Assistant Football Coach for Spring Grove.*

F. **ATHLETICS** – Approval of the following coaches, for the 2016-2017 Fall Season:

2016-2017 FALL SEASON COACHES		
1)	Head Cross Country Coach	Brian Bahn
2)	Assistant Cross Country coach	Scott Zeigler
3)	Head JH Cross Country Coach	Katie Byrne
4)	Head Football Coach	Kyle Sprenkle
5)	Assistant Football Coach	Shane Grim
6)	Assistant Football Coach	Zac Toomey
7)	Assistant Football Coach	Eric Baumgardner
8)	Assistant Football Coach	Jesse Kozak
9)	Head JH Football Coach – 9 th Grade	Matthew Foltz
10)	Assistant JH Football Coach – 9 th Grade	Eric Glass
11)	Head JH Football Coach – 8 th Grade	Dave Shaffer
12)	Assistant JH Football Coach – 8 th Grade	Brian Thomas
	Head JH Football Coach – 7th Grade	<i>Position on Hiatus</i>
	Assistant JH Football Coach – 7th Grade	<i>Position on Hiatus</i>
13)	Head Golf Coach	David Childress
14)	Head Field Hockey Coach	Monica Eckenrode
15)	Assistant Field Hockey Coach	Vacant
16)	Head JH Field Hockey Coach	Christine Kenney
17)	Assistant JH Field Hockey Coach	Erika Stauffer
18)	Head Boys’ Soccer Coach	Les Hagan
19)	Assistant Boys’ Soccer Coach	William Metzger
20)	Assistant Boys’ Soccer Coach	Donald Joel
21)	Head Girls’ Soccer Coach	Meghan Mahon
22)	Assistant Girls’ Soccer Coach	Emily Wryk
23)	Assistant Girls’ Soccer Coach	Thaw Nilphai
24)	Head Girls’ Tennis Coach	Holly Metzger
25)	Assistant Girls’ Tennis Coach	Nicole Harlacher
26)	Head Girls’ Volleyball Coach	Vacant
27)	Assistant Girls’ Volleyball Coach	Vacant
28)	District Competition Cheerleading Coach	Janelle Newark
29)	Football Cheerleading Coach	Janelle Newark
30)	JH Football Cheerleading Coach	Kathryn Gardner

- G. **INSTRUCTIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2015-2016 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:
- 1) Shawna Weaver – Grades 4-8 (All Subjects 4-6, Mathematics 7-8)
 - 2) Ileen Grasseti – Elementary K-6
- H. **ACT 93 AGREEMENT** – Approval of the attached Act 93 Agreement between Spring Grove Area School District Administrative/Supervisory Personnel and Spring Grove Area School District, dated January 18, 2016, extending the current Agreement for the period beginning July 1, 2016 and ending June 30, 2017.

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for Ms. Kristen King and Ms. Phalon Mallory, High School Student Council Advisors, to accompany approximately four student council members to the Leadership Experience and Development (LEAD) 2016 Conference in Washington, DC, on January 29-31, 2016.

Background Information: *Student council members and advisors attending this conference will learn valuable lessons on leadership and service. This trip will be paid for with Student Council funds.*

- B. **TRIP REQUEST** – Approval for approximately 50 high school students involved with History Club, along with Mr. Jason Baker and Mr. Stephen Richards, High School Social Studies Teachers, to travel to New York City, on Thursday, March 31, 2016.

Background Information: *This trip will enable students to visit the United Nations Building, Rockefeller Center, and the Times Square area. The cost of this trip will be paid by the History Club via fundraising.*

- C. **TRIP REQUEST** – Approval for Mrs. Claire Shubert, High School Family Consumer Science Teacher/Drama Club Advisor, to accompany approximately 25 members of the Drama Troupe to the Bucks County Playhouse Student Theatre Festival in New Hope, PA, on Wednesday, April 20, 2016.

Background Information: *This trip will give these students the opportunity to perform at the festival as well as attend workshops. The registration fee and transportation cost will be paid by the Drama Club.*

- D. **TRIP REQUEST** – Approval for approximately 50 twelfth grade students who have an American Government class, along with Mr. Jason Baker and Mr. Stephen Richards (High School Social Studies Teachers), and Ms. Nicole Harlacher (High School World Language Teacher), to travel to Washington, D.C., on Wednesday, April 27, 2016.

Background Information: *This trip will enable students to visit the Pentagon, the memorial honoring victims of September 11th 2001, Representative Scott Perry, and the Capitol Building and/or White House. The cost of this trip will be paid by the History Club via fundraising.*

- E. **TRIP REQUEST** – Approval for Ms. Sarah Caplan, Senior Class Advisor, to accompany graduating seniors to Six Flags American, Upper Marlboro, Maryland, on the senior class trip on Wednesday, June 1, 2016. Additional chaperones will also attend at a ratio of approximately one teacher/chaperone per every ten students.

Background Information: *This trip will be paid for with Senior Class funds.*