



Spring Grove Area School District, Board of School Directors
AGENDA
VOTING MEETING
DIRECTORS' STUDY FORUM
Monday, January 4, 2016 ~ Educational Service Center, 7:00 PM

CALL TO ORDER (Voting meeting)..... CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:
 - December 7, 2015 for personnel, student discipline, and negotiations

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

CORRESPONDENCE CINDY HUBER

EXECUTIVE SESSION for PERSONNEL

I. ACTION VOTING ITEMS (motion and second needed, roll call vote)

- A. *PERSONNEL – Doug Stein*
- B. *CURRICULUM – Brent Hoschar*

II. ADJOURNMENT of ACTION VOTING MEETING (motion and second needed, voice vote)



CALL TO ORDER (Directors' Study Forum meeting) CINDY HUBER

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

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BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

I. PROGRAM COMMITTEE

A. CURRICULUM – Brent Hoschar

- 1) Chapter 339: K-12 Career Awareness Plan – *School Counselors*
- 2) Proposals for Major Trip:
 - a. The Annual History Club Experience in New York City – March 31, 2016
 - b. Bucks county Playhouse – April 20, 2016
 - c. Total Experience of Our Government in Washington, D.C. – April 27, 2016
 - d. Senior Class Trip – June 1, 2016

II. BUSINESS/FINANCE COMMITTEE

A. BUDGET & FINANCE – Todd Staub

- 1) 2016-2017 Proposed General Fund Budget – *G. Ioannidis*
- 2) 2016-2017 YCST Proposed General Fund Budget
- 3) 2016-2017 YAA Proposed General Fund Budget
- 4) 2015-2016 Budgetary Transfers

III. MANAGEMENT COMMITTEE

A. POLICY – Stacy Meyer

- 1) Policy No. 303 to 304: ADMINISTRATIVE EMPLOYEES, Employment of Administrators (*revised*)
- 2) Policy No. 404: PROFESSIONAL EMPLOYEES, Employment of Professional Employees (*revised*)
- 3) Policy No. 504: CLASSIFIED EMPLOYEES, Employment of Classified Employees (*revised*)
- 4) Policy No. 815: OPERATIONS, Responsible Use of Internet and Network Resources (*revised*)
- 5) Principles for *Board* Governance and Leadership – *C. Huber*
- 6) 2016-2017 Projected School Calendar – *Dr. Renaut*

B. PERSONNEL – Doug Stein

- 1) Super Chart – Fall Sports

IV. PLANNING (Items to be considered for future agendas)

V. ADJOURNMENT (*motion and second needed, voice vote*)



PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Assistant Field Hockey Coach** – Jody Bamford, effective December 9, 2015, due to personal reasons.
 - 2) **Middle School Part-Time Cafeteria Monitor** – Wendy Wiest, effective December 6, 2015, due to personal reasons.
- B. **UNCOMPENSATED LEAVE** – Approval of the following request for uncompensated leave:
- 1) **Middle School Personal Care Aide** – Brenda Bateman, effective December 8, 2015 until approximately December 24, 2015, for personal reasons.
- C. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave, not to exceed the 12-week maximum as outlined in the Family and Medical Leave guidelines:
- 1) **Spring Grove Elementary Reading Specialist Instructor** – Jamie Tharp, effective February 17, 2016 through approximately March 23, 2016.
 - 2) **Middle/Intermediate School Nurse** – Wendi Bulgarelli, effective November 24, 2015 through December 2, 2015.
 - 3) **New Salem Elementary Cook** – Debra Sechrist, effective approximately October 20, 2015 through approximately December 21, 2015.
 - 4) **Spring Grove High School Custodian** – Kevin Berkheimer, effective November 30, 2015 through December 4, 2015.
- D. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of completed favorable background clearances and Act 168 disclosure forms from previous employers:
- 1) **Middle School Physical Education and Wellness Instructor** – Nikki Eoute, effective on a mutually agreed upon date, as a Physical Education and Wellness Instructor. Compensation established at Step 5 of the Master’s Schedule.

***Background Information** – Ms. Eoute earned a Bachelor and Master’s Degree from Lock Haven University. She is certified in Health and Physical Education K-12, and Family and Consumer Science K-12. She served as a Health and Family / Consumer Science Instructor for the Jersey Shore Area School District.*
 - 2) **Middle School Library and Clerical Aide** – Sara Hipp, effective January 5, 2016, as a full-time, 8 hours per school day Library and Clerical Aide. Compensation established at \$9.17 per hour.

***Background Information** – Ms. Hipp, a graduate of Spring Grove Area High School, has experience in childcare and the restaurant business. She also serves as an AWANA Program volunteer with her church.*



- 3) **Spring Grove Elementary Short-Term Substitute** – Wanda Peterson, beginning February 17, 2016, through approximately March 23, 2016, for so long as the regular professional is on medical leave during the 2015-2016 school year. Compensation established at \$110 per day for the first 30 days. On the 31st day, compensation to be a proration of Step I of the Bachelor's Schedule, to be established following a successfully negotiated agreement between Spring Grove Area School District and the Spring Grove Education Association.

Background Information – Ms. Peterson has served previously as a Short-Term Substitute in the District and has worked as a substitute teacher since September of 2002.

- 4) **Spring Grove Intermediate Short-Term Substitute** – Ellen Hilt, effective approximately January 4, 2016 through February 15, 2016, for so long as the regular professional is on medical leave during the 2015-2016 school year. Compensation established at \$110 per day for the first 30 days. On the 31st day, compensation to be a proration of Step I of the Bachelor's Schedule, to be established following a successfully negotiated agreement between Spring Grove Area School District and the Spring Grove Education Association.

- 5) **Assistant Varsity Boys' Lacrosse Coach** – Scott Toman, effective January 4, 2016, as an Assistant Varsity Boys' Lacrosse Coach. Compensation to be established following a successfully negotiated agreement between Spring Grove Area School District and the Spring Grove Education Association.

Background Information – Mr. Toman served for five years as an Assistant Varsity Lacrosse coach for York Suburban.

- 6) **Junior Varsity Baseball Coach** – Joshua Fishel, effective January 4, 2016, as a Junior Varsity Baseball Coach. Compensation to be established following a successfully negotiated agreement between Spring Grove Area School District and the Spring Grove Education Association.

Background Information – Mr. Fishel, a graduate of Spring Grove Area High School, played baseball for four years at the high school level, four years at the college level, and was a coach at the Legion level.

- 7) **Head Boys' Soccer Coach** – Les Heggan, effective January 4, 2016, as a Head Boys' Soccer Coach. Compensation to be established following a successfully negotiated agreement between Spring Grove Area School District and the Spring Grove Education Association.

Background Information – Mr. Heggan attended Tusculum College with a major in Elementary Education. He played soccer in college, and served as team captain. He was the Head Soccer Coach for Williamstown High School, Saint Augustine Prep, Biglerville High School, and Hershey High School. He received Coach of the Year honors several times.

- E. **INSTRUCTIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2015-2016 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

- 1) Gregory Cooley – Early Childhood PK-4
- 2) Thomas Foley – Mathematics 7-12
- 3) Graylyn Serafy – Music PK-12

- F. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2015-2016 school year at the hourly rate approved in the Classified Wage & Salary Guidelines. Provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers if required:
- 1) Wendy Weist
 - 2) Charlene Westervelt
 - 3) Noelia Vastardis
 - 4) Leonard Meckley
- G. **BARGAINING AGREEMENT** – Approval of the attached Agreement between the Spring Grove Area School District and the Spring Grove Education Association, dated January 4, 2016, for the period August 18, 2014 to the last day prior to the first scheduled teacher workday for the 2018-2019 school year.



CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for Brian Hastings and Renee Bosak, High School science teachers, to accompany approximately 14 students to Rocket Launches at Maryland Delaware Rocketry Association, at Higgs Farm in Price, Maryland, on January 16 and 17, February 20 and 21, March 12 and 13, and April 9 and 10, 2016.

Background Information: *These trips will enable students to have experience in engineering and design team to design, build, and test rockets for a scientific experiment payload. Expenses for these trips are to be covered by student fundraising activities.*