



# AGENDA

## REGULAR VOTING MEETING

Spring Grove Area School District, Board of School Directors  
Monday, October 19, 2015 ~ 7:00 PM  
Spring Grove Elementary, 1450 Roth Church Road, Spring Grove, PA 17362

---

I. **Call To Order** .....GEORGE IOANNIDIS

- Singing of our National Anthem – *Skylark Group, directed by Leasha Folk*
- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
  - × October 5, 2015 for personnel purposes

II. **Superintendent’s Report** ..... DR. ROBERT LOMBARDO

- × SGE Fourth Grade iPad Implementation Presentation – *Anne Shaffer – Gr. 4 teacher; with Landen Davison, Mariah Pittinger, Addison Sullivan, Austin Ural, and Michael Woods, students*
- × **Students of the Month** – *Rosemary Cugliari*
  - Sarah Moul
  - Jeremy Bossom
- Musicians of the Month**
  - Katie Gallagher
  - Dominic Mascaro
- Athletes of the Month:**
  - Autumn Leese
  - Jordon Maldonado
- × Backpack Program – *Melinda O’Brien, Teresa Weaver*
- × Windy Hill Update – *Tammy Miller*

III. **Student Representative Report**..... SARAH MOUL

IV. **Welcome Visitors: Formal and Informal requests to address the Board**

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*
  - × Spring Grove Music Boosters – *Jerry Mascaro*

V. **Board and Administration Response to Public Comment**

VI. **Correspondence**



- VII. **Legislative Update**..... BRENT HOSCHAR
- VIII. **York Adams Academy**..... STACY MEYER
- IX. **York County School of Technology**..... DAVE TRETTEL
- X. **Special Committee Reports** (*as needed*)
- XI. **Approval of Minutes:** (*motion and second needed, voice vote*)
  - × September 28, 2015 Regular Voting Meeting
  - × October 5, 2015 Voting Meeting
  - × October 5, 2015 Directors’ Study Forum
- XII. **Treasurer’s Report** (*motion and second needed, roll call vote*) .....GEORGE IOANNIDIS
- XIII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

**BUSINESS/FINANCE REPORTS**

Budget and Finance..... Doug White  
Buildings and Grounds ..... ***For Information Only***

**MANAGEMENT REPORTS**

Policy ..... Stacy Meyer  
Personnel..... Doug Stein

**PROGRAM REPORTS**

Curriculum ..... Brent Hoschar

- XIV. **Adjournment** (*motion and second needed, voice vote*)

**TREASURER'S REPORT FOR THE MONTH ENDING September 30, 2015****GENERAL FUND - CHECKING**

<u>Balance 08/31/15</u>	<u>6,573,945.97</u>	<b>\$6,573,945.97</b>
<u>Receipts</u>		
Total Receipts (as per attached)	14,904,931.32	<b>\$14,904,931.32</b>
Returned checks	<u>0.00</u>	
<u>Expenditures</u>		
Paid bills/Payroll through September 30, 2015	6,642,488.32	<b>\$6,644,098.72</b>
Voided Checks	<u>1,610.40</u>	
<u>Balance 09/30/15</u>		
M & T Bank (.12%)	<u>14,834,778.57</u>	<b>\$14,834,778.57</b>

**GENERAL FUND - INVESTMENTS**

<u>Balance 09/30/15</u>		
PLGIT Plus (.02%)	1,450.25	
PLGIT Class (.01%)	1,376,914.42	
PSDLAF PSDMAX (.01%)	191,927.23	
PSDLAF - CIT Bk (.70%) 10/15/2015	245,000.00	
PSDLAF CD Pool (.40%) 11/16/2015	1,000,000.00	
PSDLAF CD Pool (.20%) 12/1/15	2,000,000.00	
PSDLAF - Royal (.60%) 2/17/16	248,513.00	
PSDLAF - ASD - Uninvest Bank & Trust Co (.60%) 4/06/16	245,000.00	
PSDLAF - ASD - Ally (.70%) 7/18/16	245,000.00	
PSDLAF - ASD - Goldman (.70%) 7/18/16	245,000.00	
PSDLAF - ASD - BMW (.70%) 7/18/16	245,000.00	
PSDLAF - Merrick (.55%) 10/12/16	245,000.00	
PSDLAF - Nexbank (.90%) 10/17/16	245,000.00	
PSDLAF - ASD-Key (.80%) 4/10/17	245,000.00	
PSDLAF - TCF Natl (.70%) 4/10/17	245,000.00	
PSDLAF - Synovus (.80) 4/10/17	245,000.00	
PSDLAF - Everbank (.80%) 4/13/17	245,000.00	
PSDLAF - State Farm (.90%) 8/7/17	240,000.00	
PSDLAF - Luana (1.10%) 3/30/18	235,000.00	
PSDLAF - Tristate Cap (1.14%) 4/2/18	235,000.00	
PSDLAF - Discover (1.15%) 4/9/18	235,000.00	
		<b>\$8,458,804.90</b>
<b>GENERAL FUND - TOTAL</b>		<b>\$23,293,583.47</b>

**NUTRITION SERVICES FUND**

<u>Balance 8/31/15</u>	<u>218,957.27</u>	<b>\$218,957.27</b>
<u>Receipts</u>		
Total Receipts (as per attached)	<u>107,433.42</u>	<b>\$107,179.82</b>
Returned Checks	<u>(253.60)</u>	
<u>Expenditures</u>		
Paid bills through September 30, 2015	<u>101,308.86</u>	<b>\$101,308.86</b>
<u>Balance 09/30/15</u>		
M & T Bank (.12%)	<u>224,828.23</u>	<b>\$224,828.23</b>
<b>NUTRITION SERVICES FUND TOTAL</b>		<b>\$224,828.23</b>

**CAPITAL RESERVE FUND**Balance 08/31/15556,587.51 **\$556,587.51**ReceiptsInterest 49.85 **\$49.85**ExpendituresPaid bills through September 30,2015 109,822.00 **\$109,822.00**Balance 09/30/15M & T Bank (.12%) 446,815.36 **\$446,815.36****CAPITAL RESERVE INVESTMENTS**

PSDLAF PSDMAX (.010%) 1,086,307.98

**\$1,086,307.98****CAPITAL RESERVE TOTAL** **\$1,533,123.34****Invoices presented for Board approval - October 2015****\$50,000.00**

McClure Company \$50,000.00

**STUDENT ACTIVITY FUNDS**Balance 09/30/15

Elementaries 2,953.63

Intermediate School 5,533.05

Middle School 8,183.92

High School 45,808.60**\$62,479.20****STUDENT ACTIVITY FUNDS-TOTAL** **\$62,479.20**



**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists as presented.



**FOR INFORMATION ONLY:**

**MANDATED BUILDING FIRE DRILLS**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	09/28/2015	07	46
Middle School	09/22/2015	02	45
Intermediate School	09/24/2015	02	02
New Salem Elementary	09/28/2015	01	25
	10/08/2015	01	55
Paradise Elementary	09/24/2015	01	24
	10/06/2015	01	34
Spring Grove Elementary	09/25/2015	02	00



**POLICY BOARD ACTIONS REQUESTED:**

- A. **FIRST READING** – Approval of a first reading for the following policies:
  - 1) Policy No. 121: PROGRAMS, Field Trips – *Revision*
  - 2) Policy No. 137: PROGRAMS, Home Education Programs – *Revision*
  
- B. **SECOND READING** – Approval of a second reading for the following policies:
  - 1) Policy No. 116: PROGRAMS, Tutorial Instruction
  - 2) Policy No. 127: PROGRAMS, Assessment System
  - 3) Policy No. 249: PUPILS, Bullying / Cyberbullying
  
- C. **2016 BOARD MEETING SCHEDULE** – Approval of the attached schedule of meetings for the Board of School Directors during the 2016 calendar year.
  
- D. **DONATIONS** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
  - 1) A monetary donation in the amount of \$1,500 from Martha S. Good to support MiniTHON.

**PERSONNEL BOARD ACTIONS REQUESTED:**

- A. **POSITION DESCRIPTION** – Approval of the attached position description for Assistant Superintendent of the Spring Grove Area School District.
- B. **RESIGNATION** – Acceptance of the following resignation, with regret:
- 1) **Student Athletic Coordinator** – Scott Govern, effective on a mutually agreed upon date, due to accepting a position outside of the district.
- C. **UNCOMPENSATED LEAVE** – Approval of the following request for uncompensated leave:
- 1) **High School Learning Support Aide** – Barbara DeCello, effective January 5, 2016, for personal reasons.
- D. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:
- 1) **District Technology Assistant** – Jeffrey Dell, effective October 8, 2015 through approximately October 20, 2015.
  - 2) **Middle School Personal Care Assistant** – Brenda Bateman, effective October 1, 2015 through October 14, 2015.
- E. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of completed favorable background clearances and Act 168 disclosure forms from previous employers:
- 1) **New Salem Elementary Cook** – Kimberly Hans, effective October 20, 2015, as a part-time, 180 days per year, 3 hours per day cook. Compensation established at \$9.07 per hour.  
**Background Information** – Ms. Hans has a Bachelor's Degree in food and health inspections.
  - 2) **Assistant Swimming Coach** – Beth Lee, effective for the 2015-2016 winter season, as an Assistant Swimming Coach. Compensation to be established following a successfully negotiated agreement between Spring Grove Area School District and the Spring Grove Education Association.  
**Background Information** – Ms. Lee is a teacher at New Oxford. She was a swimmer and diver throughout high school and was the diving coach at New Oxford for two years. She has also coached hockey, track and field, volleyball, and soccer.
  - 3) **Assistant Drama Coach** – Weston Jackson, effective for the 2015-2016 school year. Compensation to be established following a successfully negotiated agreement between Spring Grove Area School District and the Spring Grove Education Association.  
**Background Information** – Mr. Weston has been involved in over 15 productions in various capacities including acting, directing, light and sound, and scenic design. He has a Bachelor of Arts in Theatre Arts and Philosophy from Gettysburg College.



F. **GUEST TEACHER SUBSTITUTE** – Approval of the following individual holding a Bachelor’s degree and completing the District’s Guest Teacher orientation program to substitute teach in all subject areas during the 2015-2016 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21<sup>st</sup> day cumulative:

- 1) Nanielle Shelley

G. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2015-2016 school year at the hourly rate approved in the Classified Wage & Salary Guidelines. Provisionally hired pending receipt of completed Act 168 disclosure forms from previous employers if required:

- 1) Kimberly Clemens – AV Event Staff
- 2) Timothy Rodgers
- 3) Jayne Harman

**CURRICULUM BOARD ACTIONS REQUESTED:**

- A. **TRIP REQUEST** – Approval for Brian Hastings and Renee Bosak, High School Science Teachers, to accompany approximately 15 students to Higgs Farm, Price, Maryland, on a weekend in November or early December 2015, to participate in a rocket launch.

**Background Information:** *Students on the 2016 Student Launch Initiative Team (SLI) will design the rocket and write the preliminary proposal. The team will design, build, and test rockets for competition. Expenses will be covered by student fundraising activities.*

- B. **TRIP REQUEST** – Approval for Brian Hastings and Renee Bosak, High School Science Teachers to accompany approximately 15 high school students on the Student Launch Initiative (SLI) Team, to travel to Huntsville, AL, on April 12-18, 2016.

**Background Information:** *The SLI Team will be required to submit a detailed proposal, complete several design stages, educate middle school students in a STEM area, present a professional presentation to the NASA group, and complete a final packet after the project is finished. The cost of this trip will be paid by the Student Launch Initiative account through fund-raising activities, donations, and corporate sponsorships.*

- C. **TRIP REQUEST** – Approval for Pam Kimber, Catrina Frey, Kim Richard, Cathy Drapiewski, (District Science Teachers), Josh Richard (High School Technology Teacher), and Sherry Stambaugh (Gifted Teacher) to accompany approximately 34 middle school and high school students to the Science Olympiad State Competition in State College and Juniata College on April 22-23, 2016.

**Background Information:** *Students who participate in the Rocket Scientists Club and are members of the Science Olympiad teams that competed in the Regional Competition will attend this event. They will engage in a variety of science related events and competitions. The costs associated with this trip have been budgeted at both the middle school and high school levels.*

- D. **TRIP REQUEST** – Approval for Brian Hastings and Kim Richard, High School Science Teachers, to accompany approximately 30 students to the TARC (Team America Rocketry Challenge) Nationals in the Plains, Virginia, from May 12-15, 2016.

**Background Information:** *Qualifying students will learn and understand the fluid dynamics of a rocket going through the air. The team will design, build, and test rockets for competition. Funds from grants, fundraising, and the district budget will cover the expenses of this trip.*