



# Agenda

**Reorganization / Voting Meeting of the Board of School Directors  
Educational Service Center, 100 East College Avenue, Spring Grove, PA / 7 PM**

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**I. Call To Order ..... CINDY HUBER**

- × Flag salute and moment of silence
- × Roll call
- × Documented or announced reasons for known absences
- × Announcement regarding executive sessions held since the last sunshine meeting:
  - **November 17, 2014 for personnel purposes**

**II. Board Reorganization**

- A. Meeting Purpose (*Cindy Huber*)
- B. Nomination / Election of Temporary President (*Cindy Huber*)
- C. Nomination / Election of President (*Temporary President*)
- D. Nomination / Election of Vice President (*Board President*)
- E. Motion to Appoint Solicitor for 2015 (*motion and second needed, voice vote*)
- F. Motion to Approve Board Committees for 2015 (*motion and second needed, voice vote*)
- G. Distribution of Member Contact Info (*attached to Agenda – no vote necessary*)
- H. Conclude Reorganization

**III. Superintendent’s Report ..... ROBERT LOMBARDO**

- × Outstanding Teachers 2014-2015
  - Daniel Brenner – Secondary
  - Jennifer Whalen – Elementary

**IV. Student Representative Report..... OLIVIA BORTNER**

**V. Welcome Visitors: Formal and Informal requests to address the Board**

*(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*

*The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

**VI. Board and Administration Response to Public Comment**



- VII. **Correspondence**
- VIII. **Legislative Update**..... TODD STAUB
- IX. **York Adams Academy**..... STACY MEYER
- X. **York County School of Technology**..... DAVE TRETTEL
- XI. **Special Committee Reports** (*as needed*)
- XII. **Approval of Minutes:** (*motion and second needed, voice vote*)
  - × November 17, 2014 Regular Voting Meeting
- XIII. **Treasurer’s Report**..... NO REPORT
- XIV. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)
  - A. BUSINESS/FINANCE REPORTS
    - 1. Budget and Finance..... ERIC CABLE
    - 2. Buildings and Grounds (*Information Only*)
  - B. MANAGEMENT REPORTS
    - 1. Policy ..... STACY MEYER
    - 2. Personnel..... DOUG STEIN
- XV. **Other Business**
  - A. Update – Refinancing of Bonds..... GEORGE IOANNIDIS
- XVI. **Adjournment** (*motion and second needed, voice vote*)



**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **ACCOUNTS PAYABLE LIST** – Approval to disburse December 2014 Accounts Payable checks, with formal presentation of disbursements to the school board in January 2015.

**Background Information:** *Checks will be distributed consistent with the regular accounts payable process, with additional listings included with January 2015 board materials.*

- B. **2013-2014 FINANCIAL AUDIT** – Acceptance of the School District’s annual financial audit for the period ending June 30, 2014, as submitted by Kochenour, Earnest, Smyser & Burg, Certified Public Accountants.

**Background Information:** *The full audit report has been placed as a link for board members’ review prior to the meeting. A bound hard-copy will be placed at each member’s seat on December 1.*



**FOR INFORMATION ONLY:**

**MANDATED BUILDING FIRE DRILLS**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	11/24/2014	6	52
Middle School			
Intermediate School			
New Salem Elementary	11/11/2014	1	15
Paradise Elementary			
Spring Grove Elementary	11/21/2014	1	58

***NOTE:** If there is no fire drill listed for a building, it is due to the drill being conducted after the Board meeting.*

**POLICY BOARD ACTIONS REQUESTED:**

- A. **YORK COUNTY SCHOOL OF TECHNOLOGY BUILDING AUTHORITY MEMBER and ALTERNATE** – Approval for Mr. Brent Hoschar to continue as York County School of Technology Building Authority Committee Member for a five-year term beginning on January 1, 2015 and ending on December 31, 2019, with Stacy Meyer continuing as Alternate.

**Background Information:** *Mr. Hoschar's current term as Building Authority Member expires December 31, 2014.*

- B. **YORK COUNTY SCHOOL OF TECHNOLOGY JOINT OPERATING COMMITTEE MEMBER and ALTERNATE** – Approval for Dave Trettel to continue as Representative and Brent Hoschar to serve as Alternate Representative on the York County School of Technology Joint Operating Committee, for a three-year term commencing on January 1, 2015 and ending on December 31, 2017.

**Background Information:** *Mr. Trettel's current term as Joint Operating Committee Member expires December 31, 2014.*

- C. **VOTING ALTERNATE DELEGATE TO YORK ADAMS TAX BUREAU** – Approval for Shelley Hobbs to represent the Spring Grove Area School District as the alternate voting delegate on the York Adams Tax Bureau, effective January 1, 2015.

- D. **VOTING ALTERNATE DELEGATE TO TAX COLLECTION COMMITTEE** – Approval for Shelley Hobbs to represent the Spring Grove Area School District as the alternate voting delegate on the York County Tax Collection Committee (TCC), effective January 1, 2015.

**Background Information:** *Act 32 of 2008 mandated a Tax Collection District (TCD) be established in each county and a Tax Collection Committee be appointed to govern it. George Ioannidis currently serves as voting delegate for our political subdivision; Shelley will replace Yvonne Hildebrand (retiree) as alternate delegate.*

- E. **2014-2015 SGAEF ANNUAL PLAN** – Approval of the attached 2014-2015 annual plan for the Spring Grove Area Education Fund, following acceptance by the SGAEF Board of Directors on November 17, 2014.

**REVISED PERSONNEL BOARD ACTIONS REQUESTED:**

- A. **RESIGNATIONS** – Approval of the following resignations:
- 1) **High School Special Education Instructor** – Melissa Nace, effective no later than January 19, 2015, for personal reasons.
  - 2) **Assistant Swimming Co-Coach** – Jake Landry, effective November 17, 2014, for personal reasons.
  - 3) **Head Junior High Fall Cheerleading Coach** – Lori Eichelberger, effective November 6, 2014, for personal reasons.
- B. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:
- 1) **Middle School Custodian** – Rhonda Priest, beginning December 1, 2014 until approximately January 5, 2015, not to exceed the 12-week maximum as outlined in the Family and Medical Leave guidelines for restoration of health.
  - 2) **High School English Instructor** – Karen Knowlton-Forney, beginning December 17, 2014 until approximately January 4, 2015, not to exceed the 12-week maximum as outlined in the Family and Medical Leave guidelines for restoration of health.
- C. **TRANSFERS** – Approval of the following transfers:
- 1) **Intermediate School Acting Assistant Principal** – Stephanie Winemiller **from** a First Grade Teacher at Paradise Elementary **to** an Acting Assistant Principal, effective January 5, 2015 through June 30, 2015. Compensation established at an additional \$40 per day to her existing salary.
  - 2) **Varsity Head Boys' Baseball Coach** – Kevin Stiffler, **from** an Assistant Boys' Baseball Coach **to** a Varsity Head Boys' Baseball Coach, effective November 13, 2014. **Compensation to be established following a successfully negotiated agreement between Spring Grove Area School District and the Spring Grove Education Association.**
- D. **APPOINTMENTS** – Approval of the following appointments:
- 1) **Paradise Elementary First Grade Long-Term Substitute** – Michelle Strausbaugh, beginning January 5, 2015 through the close of the 2014-2015 school year. Compensation established at a proration of Step 1 of the Bachelor schedule.  
  
***Background Information:** With the anticipated temporary transfer of Ms. Stephanie Winemiller from First Grade Teacher to Acting Assistant Principal of the Intermediate School, Ms. Strausbaugh will become the long-term substitute in first grade. Ms. Strausbaugh has experience as a long-term substitute in the District.*
  - 2) **Maintenance Technician** – Mitchell Warner, effective December 1, 2014, compensation established at \$16.00 per hour.  
  
***Background Information** – Mr. Warner has experience with plumbing, HVAC, and carpentry. He graduated from YTI Career Institute with a degree in Electrical Technology.*



- 3) **Assistant Swimming Co-Coach** – Derrick Henning, effective November 18, 2014, for the 2014-2015 school year. **Compensation to be established following a successfully negotiated agreement between Spring Grove Area School District and the Spring Grove Education Association.**

**Background Information** – *Mr. Henning was a diver in high school and has three years' experience as a diving coach. Mr. Henning also serves as a Physics Teacher in the High School.*

- E. **INSTRUCTIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2014-2015 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21<sup>st</sup> day cumulative:

- 1) Ellen Hilt – Elementary K-6
- 2) Charlotte Lawrence – Elementary K-6