

VOTING MEETING / DIRECTORS' STUDY FORUM



Spring Grove Area School District, Board of School Directors
Monday, September 8, 2014 ~ Educational Service Center, 7:00 PM

CALL TO ORDER (Voting meeting)..... Cindy Huber

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:
 - **August 18, 2014 for Personnel**

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

CORRESPONDENCE Cindy Huber

- I. **ACTION VOTING ITEMS** *(motion and second needed, roll call vote)*
 - A. *PERSONNEL – Doug Stein*
- II. **ADJOURNMENT of ACTION VOTING MEETING** *(motion and second needed, voice vote)*

CALL TO ORDER (Directors' Study Forum meeting) Cindy Huber

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

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BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

- I. **BUSINESS/FINANCE COMMITTEE**
 - A. *BUDGET & FINANCE – Eric Cable*
 - 1) Disposal of Obsolete/Outdated Technology Equipment
 - 2) Final 2013-2014 Budgetary Transfers
 - 3) Marketing Options for District Properties – *G. Ioannidis*
 - 4) SEC Disclosure / Compliance – *G. Ioannidis*

B. BUILDINGS & GROUNDS – Doug White

- 1) Paradise Elementary Water – *G. Ioannidis, M. Czapp*
- 2) Spring Grove Elementary Entryway Cover – *M. Czapp*
- 3) Campus Signage – *M. Czapp*
- 4) Sidewalk Repair / High School and ESC Building – *M. Czapp*

II. PROGRAM COMMITTEE

A. CURRICULUM – Brent Hoschar

- 1) Major Trip Proposal:
 - a. National Association for Music Education All-National Choir – October 27-29, 2014

III. PLANNING (Items to be considered for future agendas)

IV. ADJOURNMENT (*motion and second needed, voice vote*)



**PERSONNEL BOARD ACTIONS REQUESTED:**A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Middle School Learning Support Aide** – Suzanne Hoffman, effective September 2, 2014, due to personal reasons. Ms. Hoffman held an AM and a PM learning support aide position at the Middle School and is resigning from both.
- 2) **Paradise Elementary Cook** – Shelby Miller, effective August 15, 2014, due to personal reasons.

B. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:

- 1) **Middle School Custodian** – Kathy Sterner, beginning July 24, 2014 through August 1, 2014, not to exceed the 12 week maximum as outlined in the Family and Medical Leave guidelines for the restoration of health.
- 2) **Maintenance Technician** – William Stiles, beginning August 28, 2014 through approximately October 2, 2014, not to exceed the 12 week maximum as outlined in the Family and Medical Leave guidelines for the restoration of health.
- 3) **Middle School Cafeteria Aide** – Carrie Haberkam-Miller, beginning August 20, 2014 to August 25, 2014, not to exceed the 12 week maximum as outlined in the Family and Medical Leave guidelines for the restoration of health.
- 4) **Secretary to Business Manager/Accounts Payable** – Denise Trone, beginning September 10, 2014 through approximately September 22, 2014, not to exceed the 12 week maximum as outlined in the Family and Medical Leave guidelines for the restoration of health.
- 5) **High School Cook** – Pamela Bixler, beginning August 26, 2014, not to exceed the 12 week maximum as outlined in the Family and Medical Leave guidelines for the restoration of health.

C. **APPOINTMENT** – Approval of the following appointments:

- 1) **Paradise Elementary Kindergarten Aide** – Mary Hortch, as a part-time, 3.5 hours per student day aide, effective August 20, 2014 for the 2014-2015 school year. Compensation is established at \$9.17 per hour.

Background Information: Ms. Hortch is a retired elementary teacher from the state of Maryland with 33 years of experience. She was substitute for several local schools in the area.

- 2) **High School Cook** – Desirae Tyson, as a part-time, 3.25 hours per student day cook, effective September 2, 2014 for the 2014-2015 school year. Compensation is established at \$9.07 per hour.

Background Information: Ms. Tyson has been employed as a bus driver and operations specialist for local school bus companies for 15 years. She has previous experience as a cashier for a local department store.



- 3) **Intermediate School Custodian** – Barbara Gilbert, as a full-time, 8 hour per day custodian, effective September 2, 2014 for the 2014-2015 school year. Compensation is established at \$9.54 per hour.

Background Information: *Ms. Gilbert was previously a classified substitute in this same capacity for the District.*

- 4) **Middle School Custodian** – Rhonda Shearer, as a part-time, 5 hour per day custodian, effective September 2, 2014 for the 2014-2015 school year. Compensation is established at \$10.49 per hour.

Background Information: *Ms. Shearer was a janitor for BAE Systems for more than five years.*

- D. **NON-INSTRUCTIONAL SUBSTITUTES** – Approval of the following classified substitutes for the 2014-2015 school year at the hourly rate approved in the Classified Wage & Salary Guidelines:

- 1) Nathan Senft
- 2) Suzanne Hoffman
- 3) Amy Dressler
- 4) Judy Koller
- 5) Amber Hafer

- E. **INSTRUCTIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2014-2015 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

- 1) Jacqueline Hill – Elementary (PK-4)
- 2) Monica Welcher – Elementary (PK-4)
- 3) Melissa McKim – Elementary (K-6)
- 4) Hannah Lauchman – Elementary (PK-4)
- 5) Abby Luckenbaugh – Art (PK-12)
- 6) Lori Eichelberger – Math (7-12)
- 7) Laurie Dietrich – Elementary (K-6)
- 8) Frank Baker – Elementary (K-6)
- 9) Erin Yurick – Elementary (K-6)
- 10) April Henry – Elementary (K-6)