



AGENDA

REGULAR VOTING MEETING

Spring Grove Area School District, Board of School Directors

Monday, April 21, 2014 – 7:00 PM

@ PARADISE ELEMENTARY SCHOOL

6923 Lincoln Highway West, Thomasville, PA 17364



I. Call To Order CINDY HUBER

National Anthem – Paradise Elementary Students

Flag salute and moment of silence

Roll call

Documented or announced reasons for known absences

Announcements regarding executive sessions held since the last sunshine meeting:

- × None

II. Superintendent’s Report ROBERT LOMBARDO

- × 2014 SG Mini-THON – *Jessica O’Brien*

- × 2014 Rocket Scientists – TARC Nationals – *Brian Hastings*

- × 2014 Business Expo A Success

III. Student Representative Report..... ANDREW MOUL

IV. Executive Session for Student Discipline

V. Welcome Visitors: Formal and Informal requests to address the Board

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*

- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

- × Todd Staub – Athletic Boosters

- × Jon Slenker – Jackson Township

- × Jodi Snyder – Jackson Township

VI. Board and Administration Response to Public Comment

VII. Correspondence

VIII. Legislative Update..... TODD STAUB

IX. York Adams Academy..... STACY MEYER



X. York County School of Technology..... DAVE TRETTEL

XI. Special Committee Reports (as needed)

XII. Approval of Minutes: (motion and second needed, voice vote)

- × March 17, 2014 Regular Voting Meeting
- × April 7, 2014 Voting Meeting – appointment corrected for Julia Kennedy: from SGE Learning Support Long-term Substitute to **Short-term Substitute**
- × April 7, 2014 Directors’ Study Forum

XIII. Treasurer’s Report (motion and second needed, roll call vote)..... ERIC CABLE

XIV. Departmental Reports/Board Action Requests (motion and second needed, roll call vote)

BUSINESS/FINANCE REPORTS

Budget and Finance..... Eric Cable
 Buildings and Grounds (For Information Only)
 Transportation..... Dave Trettel

MANAGEMENT REPORTS

Policy Stacy Meyer
 Personnel..... Doug Stein

PROGRAM REPORTS

Athletic and Music Emily Sindlinger
 Curriculum Brent Hoschar

XV. Adjournment (motion and second needed, voice vote)

XVI. Executive Session for Negotiations



TREASURER'S REPORT FOR THE MONTH ENDING MARCH 31, 2014.

GENERAL FUND - CHECKING

<u>Balance 02/28/14</u>	<u>21,009,769.68</u>	\$21,009,769.68
<u>Receipts</u>		
Total Receipts (as per attached)	<u>2,889,409.16</u>	\$2,889,409.16
<u>Expenditures</u>		
Paid bills/Payroll through March 31,2014	6,395,756.52	
Voided Checks	<u>(1,814.74)</u>	\$6,393,941.78
<u>Balance 03/31/14</u>		
M & T Bank (.25%)	<u>17,505,237.06</u>	\$17,505,237.06

GENERAL FUND - INVESTMENTS

<u>Balance 3/31/14</u>		
PLGIT Plus (.02%)	1,449.62	
PLGIT Class (.01%)	1,374,318.58	
PSDLAF PSDMAX (.01%)	1,024,723.35	
PSDLAF CD Pool (.10%) 5/06/2014	2,800,000.00	
PSDLAF - ASD - GE Capital (.40%) 9/26/2014	245,000.00	
PSDLAF - ASD - Stearns (.55%) 1/09/2015	245,000.00	
PSDLAF - ASD - Far East (.45%) 9/22/2014	245,000.00	
PSDLAF - ASD - First Bancorp (.32%) 9/23/2014	245,000.00	
PSDLAF - ASD - Everbank (.30%) 9/30/2014	245,000.00	
PNC Bank Money Market (.08%)	522,232.51	
Susquehanna Bank Money Market (.15%)	250,141.33	
Susquehanna Bank CD (.80%) 6/20/14	255,295.71	
		\$7,453,161.10
GENERAL FUND - TOTAL		\$24,958,398.16

NUTRITION SERVICES FUND

<u>Balance 02/28/14</u>	<u>137,428.99</u>	\$137,428.99
<u>Receipts</u>		
Total Receipts (as per attached)	215,123.00	
Returned Checks	<u>(60.00)</u>	\$215,063.00
<u>Expenditures</u>		
Paid bills through March 31,2014	210,603.53	
Voided Checks		\$210,603.53
<u>Balance 03/31/14</u>		
M & T Bank (.25%)	<u>141,888.46</u>	\$141,888.46
NUTRITION SERVICES FUND TOTAL		\$141,888.46

CAPITAL RESERVE FUNDBalance 02/28/1440,648.17 **\$40,648.17**Receipts

Proceeds from Sale of Bldg at 149 East College Ave	407,800.00	
Interest	<u>71.56</u>	\$407,871.56

Expenditures

Paid bills through March 31,2014	<u>15,120.00</u>	\$15,120.00
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Balance 03/31/14

M & T Bank (.25%)	<u>433,399.73</u>	\$433,399.73
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CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (.01%)	593,539.08	
PSDLAF Fifth Third (.40%) 7/03/2014	245,000.00	
PSDLAF Mizuho (.40%) 7/03/2014	245,000.00	

\$1,083,539.08**CAPITAL RESERVE - TOTAL****\$1,516,938.81****Invoices presented for Board approval - April, 2013****\$6,330.00**

Houck Services, Inc.	\$6,330.00	
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STUDENT ACTIVITY FUNDSBalance 03/31/14

Elementaries	5,807.30	
Intermediate School	7,317.37	
Middle School	30,036.54	
High School	<u>86,998.21</u>	

\$130,159.42**STUDENT ACTIVITY FUNDS-TOTAL****\$130,159.42**

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists as presented.

FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	3/27/14	6	50
Middle School	3/21/14 4/10/14	2 Untimed	38 Evacuation
Intermediate School	3/14/14	1	58
New Salem Elementary	3/27/14	1	42
Paradise Elementary			
Spring Grove Elementary	3/27/14	2	02

*NOTE: If there is no fire drill listed for a building,
it is due to the drill being conducted after the Board meeting.*

REVISED TRANSPORTATION BOARD ACTIONS REQUESTED:

- A. **CONTRACT FOR TRANSPORTATION SERVICES** – Approval of the intent to award the pupil transportation services contract to Red Lion Bus, Inc. conditioned upon reaching final contract terms, and authorization for administration to negotiate the final terms of the contract pending final Board approval.

Background Information: *Following review of the summary of proposals received and discussed during the April 7 DSF, the Administration conducted interviews of two finalist transportation contractors as directed by the School Board. After review of the final proposals, a final transportation contractor is being recommended. A Memo is included at Board members' seats affording details to this board action.*

POLICY BOARD ACTIONS REQUESTED:

A. **FIRST READING** – Approval of a first reading for the following policies:

- 1) Policy #504: CLASSIFIED EMPLOYEES, Employment of Classified Employees – *Revision*
- 2) Policy #541: CLASSIFIED EMPLOYEES, Benefits for Regularly Employed Part-Time Personnel – *Revision*

Background Information: *Minor changes were discussed during the April DSF and have been reviewed by District Solicitor in light of language of the Affordable Care Act.*

B. **DISTRICT 2014-2017 SPECIAL EDUCATION PLAN** – Authorization to submit the Special Education Plan to the PA Department of Education, for the fiscal period July 1, 2014 to June 30, 2017.

C. **STUDENT DISCIPLINE** – Approval of the Intermediate School Administration and Assistant Superintendent’s recommendation that the Agreement, Waiver, and Stipulation, numbered 014 and dated April 10, 2014, be approved as documented.

D. **DONATIONS** – In accordance with Policy #702, Gifts, Grants and Donations, acceptance of the following:

- 1) A donation of services from Mr. Paul Cole, Resuwrecktion Auto Body, for professional services rendered to prep, prime, and paint the Spring Grove Area High School Rocket Scientists’ rocket, used in the Student Launch at Higgs Farm.
- 2) A monetary donation from the Paradise Elementary PTO organization in the amount of \$2,324.20 to fund the following:
 - a. \$216.00 postage to mail “Laps for Learning” fundraiser donation forms;
 - b. \$2,108.20 to purchase a second set of soccer goals for the Paradise Elementary playground.

PERSONNEL BOARD ACTIONS REQUESTED:A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Paradise Elementary Kindergarten Aide** – Barbara Snyder, effective at the conclusion of the 2013-2014 school year, due to retirement.

Background Information – Ms. Snyder has worked for the District for 25 years.

- 2) **Paradise Elementary Cook** – Gloria Henry, effective at the conclusion of the 2013-2014 school year, due to retirement.

Background Information – Ms. Henry has worked for the District for 25 years.

- 3) **Intermediate School Custodian** – Darlin Heiner, effective June 6, 2014, due to retirement.

Background Information – Ms. Heiner has worked for the District for 8 years.

- 4) **High School Custodian** – LeRoy Heiner, effective June 9, 2014, due to retirement.

Background Information – Ms. Heiner has worked for the District for 7 years.

- 5) **New Salem Elementary Cook** – Julie Safley, effective at the conclusion of the 2013-2014 school year, due to personal reasons.

- 6) **High School Student Council Advisor** – Edel Pfisterer, effective at the conclusion of the 2013-2014 school year for personal reasons.

B. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following request for family and medical leave:

- 1) **New Salem Elementary Cook** – Deborah Altland, effective April 4, 2014, not to exceed the 12 week maximum as outlined under the Family Medical Leave guidelines for restoration of health.

C. **APPOINTMENTS** – Approval of the following appointments:

- 1) **Technology Support Technician** – Benjamin Warfield, as a full-time, 260 day per year technician at the Opilo Technology Center, effective May 12, 2014. Compensation established at \$15.00 per hour base rate.

Background Information – Mr. Warfield is a graduate of the District. He received a Bachelor of Science degree from Pennsylvania College of Technology. He currently serves as High School Musical Light & Sound Advisor.

- 2) **Varsity Assistant Field Hockey Coach** – Jody Bamford, effective April 22, 2014, for the 2014-2015 school year, pending the receipt of favorable Act 151 clearance. Compensation to be established following a successful negotiated agreement between Spring Grove Area School District and Spring Grove Education Association.

Background Information – Ms. Bamford is an Instructional Aide at Conewago Valley School District. She played high school field hockey, basketball, and track-and-field. She coached 7th and 8th grade girls' basketball.

D. **INSTRUCTIONAL SUBSTITUTE** – Approval of the following professional substitute for the 2013-2014 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

- 1) Gared Chrismer

E. **GUEST TEACHER SUBSTITUTES** – Approval of the following individuals holding a Bachelor’s degree and completing the District’s Guest Teacher orientation program to substitute teach in all subject areas during the 2013-2014 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

- 1) Kelly Sterner
- 2) Rayce Leib
- 3) Sharon Slagel

F. **NON-INSTRUCTIONAL SUBSTITUTES** – Approval of the following classified substitutes for the 2013-2014 school year at the hourly rate approved in the Classified Wage & Salary Guidelines:

- 1) Suzan Hitchner
- 2) Amy Litteral

ATHLETIC/MUSIC BOARD ACTIONS REQUESTED:

- A. **MODIFICATION TO HIGH SCHOOL MARCHING BAND PROGRAM** – Approval to make changes in the operations of the High School Marching Band and move the band to a non-competitive status beginning with the 2014-2015 school year.

Background Information: *Based upon board review and discussion during the April 7 DSF, and with the support and recommendation of the High School by the Music Department and Administration, this change will potentially increase student participation, offer freedom in music selection and show design, and reflect a savings of approximately \$13,700.*

- B. **HIATUS TO NINTH GRADE FOOTBALL PROGRAM** – Approval to put the Ninth Grade Football Program on hiatus for an indefinite period of time.

Background Information: *Based upon board discussion during the April 7 DSF, this decision comes with the support of the High School Administration, the Head Football Coach, and central office administration. Interested ninth grade football players would become part of the Junior Varsity squad, made up of 9th – 11th grade players. This decision carries a potential savings of approximately \$6,800.00.*

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for approximately 150 students enrolled in the high school music department ensembles (Symphonic/Marching Band, Jazz Band, Orchestra, Chorus, Concert Choir) for the 2014-2015 school year, along with Daniel Brenner, Brian Buterbaugh, and Kyle Showalter, high school music teachers, and additional chaperones as required, to travel to Orlando, Florida, from February 12 – 16, 2015.

Background Information: *This will be a multi-ensemble performance trip with all Spring Grove performing ensembles supporting one another. The performance in Orlando will provide the students with an opportunity to perform for concert-goers outside of the greater Spring Grove community while also exposing them to other musical and historical venues. The Spring Grove Music Boosters will be funding this trip via fundraising.*