



AGENDA

REGULAR VOTING MEETING

*Spring Grove Area School District, Board of School Directors
Monday, March 17, 2014 @ 7:00 PM
Educational Service Center*



I. Call To Order CINDY HUBER

- National Anthem – Spring Grove Intermediate Jazz Band / Tri-M Students
- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
 - × None

II. Superintendent’s Report ROBERT LOMBARDO

- × Music in our Schools Month
 - Performance by SGI Jazz Band & Tri-M Students – *Directed by Tim Bupp*
- × Student Art Month – *Troy Smith*
- × Student Athletes of the Month:
 - Zack Clingan
 - Haley Staub

III. Student Representative Report..... ANDREW MOUL

IV. Welcome Visitors: Formal and Informal requests to address the Board

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*
 - × Ray Sherry – Paradise Township

V. Board and Administration Response to Public Comment

VI. Correspondence

- × Pennsylvania Department of Education: Plan-Con Part K, Project Refinancing

VII. Legislative Update..... TODD STAUB

VIII. York Adams Academy..... STACY MEYER



IX. York County School of Technology..... DAVE TRETTEL

X. Special Committee Reports (as needed)

XI. Approval of Minutes: (motion and second needed, voice vote)

- × February 17, 2014 Regular Voting Meeting
- × March 3, 2014 Voting Meeting – appointment corrected for Rayce Leib:
from Senior High Assistant Track and Field Coach to **Junior** High Assistant
Track and Field Coach
- × March 3, 2014 Directors’ Study Forum

XII. Treasurer’s Report (motion and second needed, roll call vote)..... ERIC CABLE

XIII. Departmental Reports/Board Action Requests (motion and second needed, roll call vote)

BUSINESS/FINANCE REPORTS

Budget and Finance..... Eric Cable
Buildings and Grounds (*For Information Only*)

MANAGEMENT REPORTS

Policy Stacy Meyer
Personnel..... Doug Stein

PROGRAM REPORTS

Curriculum Brent Hoschar

XIV. Adjournment (motion and second needed, voice vote)

TREASURER'S REPORT FOR THE MONTH ENDING FEBRUARY 28, 2014

GENERAL FUND - CHECKING

<u>Balance 01/31/14</u>	<u>22,738,577.84</u>	\$22,738,577.84
<u>Receipts</u>		
Total Receipts (as per attached)	2,052,108.54	\$2,052,108.54
Returned Checks	<u>0.00</u>	
<u>Expenditures</u>		
Paid bills/Payroll through February 28, 2014	<u>3,780,916.70</u>	\$3,780,916.70
Voided Checks		
<u>Balance 02/28/14</u>		
M & T Bank (0.25%)	<u>21,009,769.68</u>	\$21,009,769.68

GENERAL FUND - INVESTMENTS

<u>Balance 2/28/14</u>		
PLGIT Plus (.01%)	1,449.54	
PLGIT Class (.01%)	1,374,305.26	
PSDLAF PSDMAX (.01%)	1,759,709.90	
PSDLAF CD Pool (.10%) 5/06/2014	2,800,000.00	
PSDLAF - ASD - GE Capital (.40%) 9/26/2014	245,000.00	
PSDLAF - ASD - Stearns (.55%) 1/09/2015	245,000.00	
PNC Bank Money Market (.10%)	522,198.88	
Susquehanna Bank Money Market (.15%)	250,120.09	
Susquehanna Bank CD (.80%) 6/20/14	255,295.71	
		\$7,453,079.38

GENERAL FUND - TOTAL	\$28,462,849.06
-----------------------------	------------------------

NUTRITION SERVICES FUND

<u>Balance 01/31/14</u>	<u>136,486.93</u>	\$136,486.93
<u>Receipts</u>		
Total Receipts (as per attached)	159,640.31	\$159,515.31
Returned Items	<u>(125.00)</u>	
<u>Expenditures</u>		
Paid bills through February 28, 2014	<u>158,784.63</u>	\$158,573.25
Voided Checks	<u>(211.38)</u>	
<u>Balance 2/28/14</u>		
M & T Bank (0.25%)	<u>137,428.99</u>	\$137,428.99

NUTRITION SERVICES FUND TOTAL	\$137,428.99
--------------------------------------	---------------------

CAPITAL RESERVE FUND

<u>Balance 01/31/14</u>	<u>53,958.04</u>	\$53,958.04
<u>Receipts</u>		
Interest	<u>10.13</u>	\$10.13
<u>Expenditures</u>		
Paid bills through February 28, 2014	<u>13,320.00</u>	\$13,320.00
<u>Balance 02/28/14</u>		
M & T Bank (0.25%)	<u>40,648.17</u>	\$40,648.17

CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (.01%)	593,524.45	
PSDLAF Fifth Third (.40%) 7/03/2014	245,000.00	
PSDLAF Mizuho (.40%) 7/03/2014	245,000.00	
		\$1,083,524.45

CAPITAL RESERVE - TOTAL		\$1,124,172.62
--------------------------------	--	-----------------------

Invoices presented for Board approval - March 2014		\$15,120.00
NRG Building Services, Inc.	\$15,120.00	

STUDENT ACTIVITY FUNDS

<u>Balance 2/28/14</u>		
Elementaries	6,174.19	
Intermediate School	7,616.66	
Middle School	6,451.24	
High School	<u>77,724.98</u>	
		\$97,967.07
STUDENT ACTIVITY FUNDS-TOTAL		\$97,967.07

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists as presented.

- B. **2014-2015 YORK ADAMS ACADEMY GENERAL FUND BUDGET** – Approval of the General Operating Budget for the York Adams Academy for the 2014-2015 fiscal year, with revenues totaling \$703,907, expenditures of \$866,230 (0% tuition increase for the 6th consecutive year), with the difference of \$162,323 to be funded by the projected available Fund Balance.

FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	2/26/14	2	51
Middle School	2/27/14	1	20
Intermediate School	2/24/14	2	22
New Salem Elementary	2/25/14	2	18
Paradise Elementary	2/21/14	1	20
	3/11/14	1	14
Spring Grove Elementary	2/26/14 (3:35 – Staff & aftercare program students)	1	00

***NOTE:** If there is no fire drill listed for a building,
it is due to the drill being conducted after the Board meeting.*

POLICY BOARD ACTIONS REQUESTED:

- A. **SECOND READING** – Approval of a second reading for the following policies:
- 1) Policy No. 011: LOCAL BOARD PROCEDURES, Board Governance / Standard Code of Conduct
 - 2) Policy No. 706: PROPERTY, Property Records (*revision*)
- B. **STUDENT DISCIPLINE** – Approval of the High School Administration and Superintendent’s recommendation that the Agreement, Waiver, and Stipulation, numbered 013 and dated March 14, 2014, be approved as documented.

Background Information: *A draft copy of the confidential Agreement, Waiver and Stipulation document is included with board members’ packets. With board member packet delivery scheduled prior to the meeting with parent, a ratified agreement will be placed on the district website for board member access via confidential login and password following the scheduled meeting March 14.*

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATION** – Approval of the following resignation:
- 1) **Middle School Custodian** – Cheryl Sprenkle, effective June 30, 2014, due to retirement.
***Background Information:** Ms. Sprenkle has worked for the District for 19 years.*
- B. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:
- 1) **Senior High School Instructor** – Edel Pfisterer, beginning August 18, 2014, not to exceed the 12-week maximum as outlined under the Family and Medical Leave guidelines for childrearing.
 - 2) **Middle School Instructor** – Elysia Ehrich, beginning approximately May 14, 2014, not to exceed the 12-week maximum as outlined under the Family and Medical Leave guidelines for childrearing.
- C. **UNCOMPENSATED LEAVE OF ABSENCE** – Approval of the following request for uncompensated leave:
- 1) **Intermediate School Learning Support Aide** – Denise Fink, extension request from February 27, 2014 until the end of the school year, for restoration of health.
- D. **APPOINTMENTS** – Approval of the following appointments:
- 1) **Head Boys' Lacrosse Coach** – Clifford Gordon, for the 2013-2014 school year. Compensation to be established at \$2,540.00 per the agreement between Spring Grove Area School District and Spring Grove Education Association.
***Background Information:** Mr. Gordon played lacrosse at the middle and high school level for seven years. He was the Assistant Coach at York Suburban High School for three years.*
 - 2) **Head Junior High Track and Field Coach** – Brian Link, for the 2013-2014 school year. Compensation to be established at \$1,850.00 per the agreement between Spring Grove Area School District and Spring Grove Education Association.
***Background Information:** Mr. Link teaches Alternative Education at our High School for River Rock Academy. He has experience as a track and field athlete in high school and college.*
 - 3) **Competition Cheerleading Coach** – Janelle Newark, for the 2014-2015 school year. Compensation to be established following a successful negotiated agreement between Spring Grove Area School District and Spring Grove Education Association.
***Background Information:** This position became vacant with the resignation of Ms. Jackie Morehead. Ms. Newark is an instructor at Spring Grove Area High School, and was previously a cheerleading coach.*
 - 4) **High School Football Cheerleading Coach** – Janelle Newark, for the 2014-2015 school year. Compensation to be established following a successful negotiated agreement between Spring Grove Area School District and Spring Grove Education Association.

- 5) **High School Wrestling Cheerleading Coach** – Janelle Newark, for the 2014-2015 school year. Compensation to be established following a successful negotiated agreement between Spring Grove Area School District and Spring Grove Education Association.
- 6) **Piloted Strength and Conditioning Coach** – Brett Swope, effective March 18, 2014, for a period of one year, with total compensation established at \$25.00 per hour.

Background Information: *Mr. Swope holds a Bachelor's Degree in Movement and Exercise Science from ESU and a Master's from McDaniel College. He was the Strength and Conditioning Assistant Coach at the University of South Florida.*

E. **TRANSFERS** – Approval of the following transfers:

- 1) **Head Field Hockey Coach** – Sarah Enoff, from Assistant Field Hockey Coach, to Head Field Hockey Coach, for the 2014-2015 school year. Compensation to be established following a successful negotiated agreement between Spring Grove Area School District and Spring Grove Education Association.

Background Information: *This vacancy occurred with the resignation of Brooke Aumen.*

- 2) **Head Boys' Soccer Coach** – Andrew Coy, from Head Girls' Soccer Coach, to Head Boys' Soccer Coach, for the 2014-2015 school year. Compensation to be established following a successful negotiated agreement between Spring Grove Area School District and Spring Grove Education Association.
- 3) **Head Girls' Soccer Coach** – Lindsey Lauer, from Assistant Girls' Soccer Coach, to Head Girls' Soccer Coach, for the 2014-2015 school year. Compensation to be established following a successful negotiated agreement between Spring Grove Area School District and Spring Grove Education Association.

F. **NON-INSTRUCTIONAL SUBSTITUTES** – Approval of the following classified substitutes for the 2013-2014 school year at the hourly rate approved in the Classified Wage & Salary Guidelines:

- 1) Kristin Yeager-Adams
- 2) Sharon Slagel
- 3) Barbara Valencia

G. **INSTRUCTIONAL SUBSTITUTE** – Approval of the following professional substitute for the 2013-2014 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

- 1) Jennifer Mondorff – Elementary

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for the Student Launch Initiative (SLI) Team (approximately nine high school students), along with Brian Hastings and Renee Eaton, High School Science Teachers, to travel to Prince, Maryland on April 12-13, 2014.

Background Information: *The SLI Team has designed a rocket and written a preliminary proposal. The cost of this trip will be paid by the Student Launch Initiative account, through grants and fundraising.*

- B. **SUMMER MUSIC CAMP** – Authorization for the Music Department to conduct a self-supporting, one-week Summer Music Camp at the Spring Grove Area High School, for Spring Grove students, July 14-17, 2014.

Background Information: *This item was discussed during the March 3rd Directors' Study Forum; the program will be self-supporting.*