



AGENDA

REGULAR VOTING MEETING

Spring Grove Area School District, Board of School Directors
Monday, January 20, 2014, 7:00 PM
Educational Service Center

- I. **Call To Order** CINDY HUBER
- Flag salute and moment of silence
 - Roll call
 - Documented or announced reasons for known absences
 - There were no executive sessions held since the last sunshine meeting
- II. **Superintendent's Report** DR. ROBERT LOMBARDO
- × Student Athletes of the Month:
 - Morgan Arden
 - Mason Bentzel
 - × Wellspan Wellness Grant – \$10,000
 - × January – School Board Recognition Month
- III. **Student Representative Report**..... ANDREW MOUL
- IV. **Welcome Visitors: Formal and Informal requests to address the Board**
- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
 - *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*
- V. **Board and Administration Response to Public Comment**
- VI. **Correspondence**
- VII. **Legislative Update**..... TODD STAUB
- VIII. **York Adams Academy**..... STACY MEYER
- IX. **York County School of Technology**..... DAVE TRETTEL
- X. **Special Committee Reports** *(as needed)*
- XI. **Approval of Minutes:** *(motion and second needed, voice vote)*
- × December 2, 2013 Reorganization / Voting Meeting
 - × January 6, 2014 Voting Meeting
 - × January 6, 2014 Directors' Study Meeting



XII. **Treasurer's Reports** (*motion and second needed, roll call vote*) ERIC CABLE

December, 2013
January, 2014

XIII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

BUSINESS/FINANCE REPORTS

Budget and Finance..... Eric Cable
Buildings and Grounds (*Information Only*)

MANAGEMENT REPORTS

Policy Stacy Meyer
Personnel..... Doug Stein

PROGRAM REPORTS

Athletic and Music Emily Sindlinger
Curriculum Brent Hoschar

XIV. **Adjournment** (*motion and second needed, voice vote*)

TREASURER'S REPORT FOR THE MONTH ENDING November 30, 2013

GENERAL FUND - CHECKING

<u>Balance 10/31/13</u>	<u>29,048,220.12</u>	\$29,048,220.12
<u>Receipts</u>		
Total Receipts	3,256,162.04	
Returned Checks	<u>0.00</u>	\$3,256,162.04
<u>Expenditures</u>		
Paid bills/Payroll through November 30, 2013	4,109,112.12	
Voided Checks	<u>(387.27)</u>	\$4,108,724.85
<u>Balance 11/30/13</u>		
M & T Bank (.25%)	<u>28,195,657.31</u>	\$28,195,657.31

GENERAL FUND - INVESTMENTS

<u>Balance 11/30/13</u>		
PLGIT Plus (.03%)	1,449.45	
PLGIT Class (.03%)	1,374,245.77	
PSDLAF PSDMAX (.01%)	2,800,000.00	
PSDLAF CD Pool (.15%) 12/17/2013	2,002,722.37	
PSDLAF - ASD - GE Capital (.40%) 9/26/2014	245,000.00	
PNC Bank Money Market (.10%)	522,068.71	
Susquehanna Bank Money Market (.15%)	250,058.43	
Susquehanna Bank CD (.80%) 6/20/14	254,625.35	
		\$7,450,170.08
GENERAL FUND - TOTAL		\$35,645,827.39

NUTRITION SERVICES FUND

<u>Balance 10/31/13</u>	<u>59,901.91</u>	\$59,901.91
<u>Receipts</u>		
Total Receipts	168,254.54	\$168,129.54
Returned Items	<u>(125.00)</u>	
<u>Expenditures</u>		
Paid bills through November 30, 2013	134,273.65	\$134,273.65
<u>Balance 11/30/13</u>		
M & T Bank (.25%)	<u>93,757.80</u>	\$93,757.80
NUTRITION SERVICES FUND TOTAL		\$93,757.80

CAPITAL RESERVE FUND		
<u>Balance 10/31/13</u>	95,843.76	\$95,843.76
<u>Receipts</u>		
Interest/CD Maturity	18.15	\$18.15
<u>Expenditures</u>		
Paid bills through November 30, 2013	17,595.00	\$17,595.00
<u>Balance 11/30/13</u>		
M & T Bank (.25%)	78,266.91	\$78,266.91
CAPITAL RESERVE INVESTMENTS		
PSDLAF PSDMAX (.01%)	593,509.49	
PSDLAF Fifth Third (.40%) 7/03/2014	245,000.00	
PSDLAF Mizuho (.40%) 7/03/2014	245,000.00	
		\$1,083,509.49
CAPITAL RESERVE - TOTAL		\$1,161,776.40

Invoices presented for Board approval - December 2013	\$0.00
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STUDENT ACTIVITY FUNDS		
<u>Balance 11/30/13</u>		
Elementaries	5,046.07	
Intermediate School	6,025.21	
Middle School	4,847.26	
High School	46,616.85	
		\$62,535.39
STUDENT ACTIVITY FUNDS-TOTAL		\$62,535.39

TREASURER'S REPORT FOR THE MONTH ENDING DECEMBER 31, 2013.

GENERAL FUND - CHECKING

<u>Balance 11/30/13</u>	28,195,657.31	\$28,195,657.31
<u>Receipts</u>		
Total Receipts (as per attached)	5,127,069.51	\$5,127,041.51
	<u>(28.00)</u>	
<u>Expenditures</u>		
Paid bills/Payroll through December 31, 2013	4,830,383.98	\$4,830,348.78
Voided Checks	<u>(35.20)</u>	
<u>Balance 12/31/13</u>		
M & T Bank (.25%)	<u>28,492,350.04</u>	\$28,492,350.04

GENERAL FUND - INVESTMENTS

<u>Balance 12/31/13</u>		
PLGIT Plus (.03%)	1,449.54	
PLGIT Class (.03%)	1,374,261.64	
PSDLAF PSDMAX (.01%)	2,004,417.91	
PSDLAF CD Pool (.150%) 1/25/2014	2,800,000.00	
PSDLAF - ASD - GE Capital (.40%) 9/26/2014	245,000.00	
PNC Bank Money Market (.10%)	522,114.48	
Susquehanna Bank Money Market (.15%)	250,079.66	
Susquehanna Bank CD (.80%) 6/20/14	254,792.78	
		\$7,452,116.01
GENERAL FUND - TOTAL		\$35,944,466.05

NUTRITION SERVICES FUND

<u>Balance 11/30/13</u>	93,757.80	\$93,757.80
<u>Receipts</u>		
Total Receipts (as per attached)	277,400.70	\$277,260.70
Returned Items	<u>(140.00)</u>	
<u>Expenditures</u>		
Paid bills through December 31, 2013	185,220.80	\$185,220.80
Voided checks	<u>0.00</u>	
<u>Balance 12/31/13</u>		
M & T Bank (.25%)	<u>185,797.70</u>	\$185,797.70
NUTRITION SERVICES FUND TOTAL		\$185,797.70

CAPITAL RESERVE FUND

<u>Balance 11/30/13</u>	78,266.91	\$78,266.91
<u>Receipts</u>		
Interest	15.84	\$15.84
<u>Expenditures</u>		
Paid bills through December 31, 2013	<u>0.00</u>	\$0.00
<u>Balance 12/31/13</u>		
M & T Bank (.25%)	<u>78,282.75</u>	\$78,282.75

CAPITAL RESERVE INVESTMENTS

PSDLAF PSDMAX (.01%)	593,524.45	
PSDLAF Fifth Third (.40%) 7/03/2014	245,000.00	
PSDLAF Mizuho (.40%) 7/03/2014	245,000.00	
		\$1,083,524.45

CAPITAL RESERVE - TOTAL	\$1,161,807.20
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Invoices presented for Board approval - January 2014	\$29,340.00
NRG Building Services, Inc.	\$29,340.00

STUDENT ACTIVITY FUNDS

<u>Balance 12/31/13</u>		
Elementaries	7,177.14	
Intermediate School	7,673.61	
Middle School	5,289.06	
High School	<u>54,480.37</u>	
		\$74,620.18
STUDENT ACTIVITY FUNDS-TOTAL		\$74,620.18

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists as presented.

- B. **ACCELERATED BUDGET OPT OUT RESOLUTION** – Approval of the attached Resolution certifying that the 2014-2015 fiscal year budget will be funded based on maintaining the current tax rates or increasing taxes by an amount less than or equal to the Act 1 Index of 2.6%, and will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the 2014-2015 fiscal year.

FOR INFORMATION ONLY:**MANDATED BUILDING FIRE DRILLS**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	11/25/13	3	20
	12/5/13	8	51
Middle School	11/27/13	1	13
	12/19/13	2	36
Intermediate School	12/05/13	1	53
New Salem Elementary	12/4/2013	1	37
Paradise Elementary	12/16/13 (Tested 911 Buttons)		
	12/16/13	1	18
Spring Grove Elementary	12/19/13	1	53

***NOTE:** If there is no fire drill listed for a building,
it is due to the drill being conducted after the Board meeting.*

POLICY BOARD ACTIONS REQUESTED:

- A. **DONATION** – Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
- 1) From Mr. and Mrs. Greg Greco, a monetary donation in the amount of \$300.00 to be used in conjunction with the Science, Technology, Engineering, Mathematics (STEM) Program.

PERSONNEL BOARD ACTIONS REQUESTED:A. **POSITION DESCRIPTIONS** – Approval of three Position Descriptions as attached:

- 1) Data Manager
- 2) Support Technician
- 3) Strength and Conditioning Coach

B. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Middle School Librarian and Gifted Instructor** – Pamela Heiser, effective at the conclusion of the last day for professional staff of the 2013-2014 school year, due to retirement.

Background Information: Mrs. Heiser has served the Spring Grove Area School District for 20 years.

- 2) **High School Communication Arts Instructor** – Wallace Yowaiski, effective at the conclusion of the last day for professional staff of the 2013-2014 school year, due to retirement.

Background Information: Mr. Yowaiski has served the Spring Grove Area School District for 35 years.

- 3) **Spring Grove Elementary Learning Support Instructor** – Elizabeth Stein, effective at the conclusion of the last day for professional staff of the 2013-2014 school year, due to retirement.

Background Information: Mrs. Stein has served the Spring Grove Area School District for 31 years.

- 4) **New Salem / Spring Grove Elementary Library/Technology Instructor** – Rebecca Scheivert, effective at the conclusion of the last day for professional staff of the 2013-2014 school year, due to retirement.

Background Information: Mrs. Scheivert has served the Spring Grove Area School District for 31 years.

- 5) **Intermediate School Physical Education/Wellness Instructor** – Gail Carroll, effective at the conclusion of the last day for professional staff of the 2013-2014 school year, due to retirement.

Background Information: Ms. Carroll has served the Spring Grove Area School District for 35.5 years.

- 6) **Intermediate School Grade 5 Instructor** – Jeffrey Payne, effective at the conclusion of the last day for professional staff of the 2013-2014 school year, due to retirement.

Background Information: Mr. Payne has served the Spring Grove Area School District for 35.5 years.

- 7) **Intermediate School Guidance Counselor** – Joan Wildasin, effective at the conclusion of the last day for professional staff of the 2013-2014 school year, due to retirement.

Background Information: Mrs. Wildasin has served the Spring Grove Area School District for 38 years.

- 8) **Assistant Junior High Track Coach** – David Bahn, effective January 1, 2014, due to personal reasons.
- 9) **High School Assistant Boys' Track Coach** – Kyle Sprenkle, effective January 3, 2014, due to personal reasons.

C. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:

- 1) **High School Learning Support Instructor** – Lori Hollick, beginning approximately March 31, 2014, until the end of the 2013-2014 school term, not to exceed the 12 week maximum as outlined under the Family and Medical Leave guidelines for child rearing.
- 2) **Spring Grove Elementary Instructor** – Erin Tanczos, beginning approximately August 18, 2014, not to exceed the 12 week maximum as outlined under the Family and Medical Leave guidelines for child rearing.

D. **UNCOMPENSATED LEAVE OF ABSENCE** – Approval of the following request for uncompensated leave:

- 1) **Intermediate School Learning Support Aide** – Denise Fink, beginning January 24, 2014, through approximately February 26, 2014, for the restoration of health.

E. **APPOINTMENTS** – Approval of the following appointments:

- 1) **High School Social Studies Learning Support Long-term Substitute Instructor** – Ethan Chrismer, effective January 2, 2014, until the end of the 2013-2014 school term, for so long as regular professional employee is on a leave of absence. Compensation established at a proration of step 1 of the Bachelor's schedule.

Background Information: Mr. Chrismer will be covering during Chris Roth's military leave of absence. Mr. Chrismer has been substituting for the district in this capacity. He received his Bachelor's degree in Social Studies from York College of PA.

- 2) **High School Musical Light & Sound Advisor** – Benjamin Warfield, effective January 2, 2014. Compensation established at a base stipend of \$515.00 for the 2013-2014 school year.

Background Information: This vacancy occurred with the resignation of Sara Smith. Mr. Warfield has been volunteering and substituting in this capacity.

AMENDED PERSONNEL BOARD ACTION:

- F. **EXTRACURRICULAR ACTIVITIES** – Approval of the following individuals in the designated extracurricular activities as outlined in the current Collective Bargaining Agreement for the 2014-2015 school year. Compensations to be determined following a successful negotiation of a collective bargaining agreement:

2014 FALL SEASON	EMPLOYEE
Head Football Coach	Russell Stoner
High School Marching Band Director	Kyle Showalter
Head Boys' Soccer Coach	Matthew Spahr
Head Girls' Soccer Coach	Andrew Coy
Head Girls' Volleyball Coach	Dawn Myers
Head Golf Coach	David Chidress
Assistant Football Coach	Wil Rider
Assistant Football Coach	John Erickson
Assistant Football Coach	Troy Smith
Assistant Football Coach	Eric Glass
Head JH Football Coach-9 th Grade	Kyle Sprenkle
Head JH Football Coach-8th Grade	Matt Foltz
Head Cross Country Coach	Brian Bahn
Head Girls' Tennis Coach	Holly Metzger
Head JH Field Hockey Coach	Monica Eckenrode
Assistant Field Hockey Coach	Sarah Enoff
Assistant Boys' Soccer Coach	Don Joel
Assistant Girls' Soccer Coach	Lindsey Lauer
Assistant Girls' Volleyball Coach	Lisa Little
Assistant Cross Country Coach	Scott Zeigler
Assistant Girls' Tennis Coach	Katy Hoover
Assistant JH Field Hockey Coach	Michelle Garrett
Assistant JH Football Coach-9 th Grade	Shane Grim
Assistant JH Football Coach-8th Grade	Montgomery Reed
Assistant JH Football Coach-7 th Grade	Glenn Brandt
High School Marching Band Assistant Band Director	Tim Bupp
Head JH Cross Country Coach	Kathy Mensinger
High School Fall Drama Coach	Claire Shubert
Assistant Fall Drama Coach	Sara Smith
Football Cheerleading Coach	Jacqueline Morehead
JH Football Cheerleading Coach	Lori Eichelberger

ATHLETIC/MUSIC BOARD ACTIONS REQUESTED:

- A. **STRENGTH AND CONDITIONING COACH - PILOT PROGRAM** – Approval to hire a Strength and Conditioning Coach for the remainder of the 2013-2014 school year, and pilot the position / program by means of Wellness Grant funds.

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for approximately 45 seniors, who have an American Government class, along with Jason Baker, High School Social Studies teacher, and Stephen Bischof, High School Counselor, to travel to Washington, D.C., on Thursday, May 1, 2014.

Background Information: *This trip will enable students to visit the Pentagon, Representative Scott Perry, and the Capitol Building and/or the White House. The cost of this trip will be paid by the History Club via fundraising.*

- B. **TRIP REQUEST** – Approval for approximately 25 High School National Art Honor Society members, along with Natalie Lamparter and Troy Smith, High School Art teachers, to travel to Washington, D.C., on Thursday, April 24, 2014.

Background Information: *This trip will give high school students in the National Art Honor Society the opportunity to sketch wildlife at the National Zoo and view master artworks at the National Gallery. The cost of this trip will be paid by the National Art Honor Society through fundraising.*

- C. **TRIP REQUEST** – Approval for approximately 150 High School students who are involved with History Club and/or National Honor Society, along with Mr. Baker, High School Social Studies Teacher, Stephen Bischof, High School Counselor, Benae Hoffnagle, High School Gifted Teacher and NHS Co-Advisor, Pamela Kimber, High School Science Teacher and NHS Co-Advisor, and two parent volunteers, to travel to New York City on Friday, March 28, 2014.

Background Information: *This trip will enable students to visit the Statue of Liberty, the National September 11th Memorial, Little Italy, China Town, Rockefeller Center, and the Times Square area. The cost of this trip will be paid by the History Club and National Honor Society via fundraising.*