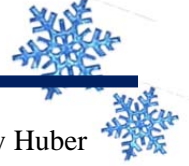


# VOTING MEETING / DIRECTORS' STUDY FORUM



Spring Grove Area School District, Board of School Directors  
Monday, January 6, 2014 ~ Educational Service Center, 7:00 PM



**CALL TO ORDER (Voting meeting)**..... Cindy Huber

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:
  - **December 2, 2013 for Negotiations**

## **FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD**

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

## **BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT**

**CORRESPONDENCE** ..... Cindy Huber

### **I. ACTION VOTING ITEMS** *(motion and second needed, roll call vote)*

- A. *POLICY – Stacy Meyer*
- B. *PERSONNEL – Doug Stein*

### **II. ADJOURNMENT of ACTION VOTING MEETING** *(motion and second needed, voice vote)*

---

**CALL TO ORDER (Directors' Study Forum meeting)**..... Cindy Huber

## **FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD**

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*

## **BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT**

### **I. BUSINESS/FINANCE COMMITTEE**

- A. *BUILDINGS & GROUNDS – Doug White*
  - 1) *Active Intruder Drill Presentation – K. Brown, Chief M. Bentzel*
  - 2) *Athletic Facilities @ Former Middle School – G. Ioannidis, M. Czapp*

---

**II. PROGRAM COMMITTEE**

**A. ATHLETIC & MUSIC – Emily Sindlinger**

- 1) Athletic Update – *S. Govern*

**B. CURRICULUM – Brent Hoschar**

- 1) Middle School Instructional Time Schedule – *Dr. Renaut, Dr. Guadagnino*
- 2) Cooperative Education Program Summary – *Dr. Cugliari*
- 3) Proposals for Major Trip:
  - a. History Club Trip to New York City, March 28, 2014
  - b. NAHS Trip to Washington, D.C., April 24, 2014
  - c. American Government Class to Washington, D.C., May 1, 2014

**III. BUSINESS/FINANCE COMMITTEE, *Continued***

**B. BUDGET & FINANCE – Eric Cable**

- 1) 2014-2015 General Fund Budget Discussion – *G. Ioannidis*
- 2) Summary of Field Trips Supported by PTO's

**IV. MANAGEMENT COMMITTEE**

**A. PERSONNEL – Doug Stein**

- 1) Fall 2014 Season – Coaches for Extracurricular Activities
- 2) Proposal for Strength and Conditioning Coach
- 3) Proposal to Restructure Technology Services Department to Meet PIMS Requirements

**V. PLANNING (Items to be considered for future agendas)**

**VI. ADJOURNMENT (*motion and second needed, voice vote*)**



**POLICY BOARD ACTIONS REQUESTED:**

- A. **2014 BOARD COMMITTEES** – Approval to accept the attached listing of Board of Directors’ Committees for the 2014 calendar year.

**Background Information:** *Changes from 2013 included on this attachment are based upon information provided to the Board President by individual members; additionally, changes to officer positions of the Board during Reorganization have been taken into consideration.*

- B. **YORK COUNTY SCHOOL OF TECHNOLOGY JOINT OPERATING COMMITTEE** – Approval to appoint Mr. Dave Trettel to fill the seat and complete the existing three-year term on the York County School of Technology’s Joint Operating Committee, effective immediately, through December 31, 2014.

**Background Information:** *Mr. Trettel will replace Cindy Huber as YCST building authority member. Brent Hoschar will remain the alternate.*

- C. **PSBA LIAISON** – Approval to appoint Mr. Todd Staub as Liaison with Pennsylvania School Boards Association, effective immediately.

**Background Information:** *Each member school district is entitled to appoint a board member to serve in this capacity. Mr. Staub will replace Cindy Huber as liaison, and David Trettel will remain the alternate. A copy of the latest update to the duties and responsibilities of the office (June 23, 2008) is included in the pocket of board binders for reference.*

- D. **STUDENT DISCIPLINE** – Approval of the High School Administration and Superintendent’s recommendation of the Agreement, Waiver and Stipulation as documented (for student 008) during a meeting held on December 17, 2013.

- E. **STUDENT DISCIPLINE** – Approval of the Middle School Administration and Superintendent’s recommendation of the Agreement, Waiver and Stipulation as documented (for student 009) during a meeting held on December 19, 2013.

- F. **STUDENT DISCIPLINE** – Approval of the High School Administration and Superintendent’s recommendation of the Agreement, Waiver and Stipulation as documented (for student 010) during a meeting held on December 19, 2013.

**PERSONNEL BOARD ACTIONS REQUESTED:**

A. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:

- 1) **High School Head Custodian** – Scott Boeckel, from November 26, 2013, to December 9, 2013, for the restoration of health.
- 2) **Intermediate School Reading Specialist** – Julianne Janusz, from November 25, 2013, not to exceed the 12 week maximum as outlined under the Family and Medical Leave guidelines for the restoration of health.
- 3) **New Salem Elementary Instructor** – Jennifer Tolson, beginning approximately March 27, 2014, not to exceed the 12 week maximum as outlined under the Family and Medical Leave guidelines for child rearing.
- 4) **Spring Grove Elementary Learning Support Instructor** – Rachel Myers, beginning approximately April 1, 2014, not to exceed the 12 week maximum as outlined under the Family and Medical Leave guidelines for child rearing.

B. **APPOINTMENTS** – Approval of the following appointments:

- 1) **High School Learning Support Aide** – Shonna Smyser, as a part-time, 4 hours per student day aide, effective January 2, 2014. Compensation established at \$9.17 per hour.

**Background Information:** *This vacancy occurred with the recent transfer of Jennifer Weitzel to a PCA. Mrs. Smyser holds a Bachelor's degree in Secondary Education from York College. She has been substitute teaching for the district.*

- 2) **High School Indoor Guard Instructor** – Tara Schue, effective December 16, 2013, pending receipt of current favorable FBI clearances, for the 2013-2014 Indoor Guard season. Compensation established at a stipend of \$1,000.00 for the season.

**Background Information:** *This vacancy occurred with the resignation of Alpha Harrison. Ms. Schue was in the marching band and indoor guard at Littlestown High School.*

- 3) **High School Indoor Guard Percussion Instructor** – Douglas Groft, effective December 16, 2013, for the 2013-2014 Indoor Guard season. Compensation established at a stipend of \$1,000 for the season.

**Background Information:** *This vacancy occurred with the recent resignation of Daniel Brenner. Mr. Groft is a current volunteer in this capacity.*

- 4) **Director of Human Resources** – Kristin Massicot, effective approximately February 3, 2014 or earlier, pending receipt of current favorable Act 34, Act 151 and FBI background clearances. Compensation established at a proration of an annual salary of \$70,000.00.

**Background Information:** *This vacancy occurred with the recent retirement resignation of Lisa Alwine. Mrs. Massicot holds a Bachelor's degree in Education from Towson University and will complete her Master's degree in Human Resources Development from McDaniel College in May. She has been employed at McDaniel College since 2006 in various capacities including Benefits & Employment Manager and most recently Acting Director of Human Resources. Previously, Mrs. Massicot taught Elementary Education for 9 years in Carroll County, MD.*

- 5) **New Salem Elementary Short-term Substitute Elementary Instructor** – Jami Myers, beginning approximately March 27, 2014, for so long as regular professional employee is on a child rearing leave of absence. Compensation established at \$110.00 per day for the first 30 days and on the 31<sup>st</sup> day a proration of Step 1 of the Bachelor’s Schedule.

**Background Information:** *Ms. Myers will be covering in Mrs. Tolson’s 2<sup>nd</sup> grade classroom. She recently completed a short-term assignment at New Salem in a 1<sup>st</sup> grade classroom.*

- C. **INSTRUCTIONAL SUBSTITUTE** – Approval of the following professional substitute for the 2013-2014 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21<sup>st</sup> day cumulative:

- 1) Joshua Livelsberger – Health & Physical Education Certification