

The Spring Grove Area School District Board of Directors met for its regular session on Monday, September 22, 2014. This meeting was held in the Board Room of the Spring Grove Area Educational Services Center, 100 East College Avenue, Spring Grove, PA. Cindy Huber, Board President, called the meeting to order at 7:00 PM.

The Pledge of Allegiance was recited and a moment of silence was observed. Roll call by Board Recording Secretary showed Eric Cable, Brent Hoschar, Cindy Huber, Stacy Meyer, Emily Sindlinger, David Trettel and Douglas White present. Todd Staub was noted absent due to business and Douglas Stein was noted absent for personal reasons. Huber announced one executive session held since the last sunshine meeting on September 8, 2014 for personnel purposes; she indicated an executive session would be held tonight for personnel prior to personnel voting actions.

SUPERINTENDENT’S REPORT

Dr. Lombardo, Superintendent, introduced Olivia Bortner, high school senior, as this year’s Student Representative to the School Board. He noted Olivia enjoys reading, running, fencing, and driving her yellow Volkswagen Cabriolet. Lombardo and board members welcomed Olivia, who will serve as student representative to the Board for the 2014-15 school year.

Lombardo introduced Sean Dye, high school senior, who performed a vocal solo. Sean shared that he discovered his affection for music and singing following a prompt from his music teacher, Mr. Buterbaugh, during his sophomore year. Sean auditioned and was selected to participate in the National Association for Music Education All-National Choir. On behalf of the board and administrators, Dr. Lombardo thanked Sean and wished him well at nationals.

Lombardo acknowledged receipt of a check to the school district in the amount of \$3,414.00 from Kennie’s Market, representative of proceeds generated from the Partners in Learning program. A portion of these funds will be credited toward each school for non-budgeted educational items.

Lombardo noted the Intermediate School, one of 17 schools in the state, was awarded the “Governor’s Expanding Excellence Competitive (Mentoring) Pilot Grant” in the amount of \$25,000. The Intermediate School will partner with and mentor Wyoming Valley West, a school currently having difficulty. Lombardo recognized Mr. Seelye and Dr. Holtzapple for their hard work in pursuing the grant.

Lombardo concluded by reminding board members of the CIRE drill scheduled for Friday, September 26. A number of observers are expected and parents of approximately 80 students at the Middle School have volunteered to be part of the reunification piece. The district is prepared and expecting the drill to go well. A follow up report will be shared with the board.

Olivia Bortner thanked board members and administrators for the opportunity to serve as student representative. Bortner gave an update of events taking place at outlying building levels, including Fire Prevention training, Walk of Heroes, and a CIRE practice at the Middle School. Bortner announced that preparations are underway for Homecoming, slated for the weekend of October 10.

PUBLIC COMMENT

No public comment.

CORRESPONDENCE

There was no correspondence to report.

LEGISLATIVE REPORT

Dave Trettel shared an update concerning SB76, SB1193, HB2408, HB1671, and HB2118. Trettel stated PSBA would assist those interested districts in determining a decision-making process for carrying firearms associated with SB1193.

YORK ADAMS ACADEMY

Stacy Meyer reported the last YAA meeting was August 26, 2014. The school opened and is running smoothly, and Doug White will attend the next meeting in her absence, scheduled for September 30.

YORK COUNTY SCHOOL OF TECHNOLOGY

Dave Trettel shared a YCST senior student report noting that of those 2014 native Spring Grove graduates from the school, Kyle Bly will be going to Penn State to study engineering, four students have plans for college without indicating a major, and one student plans to enter the Navy. There are currently 102 Spring Grove students at YCST for 2014-15.

APPROVAL OF MINUTES

1. Cable moved and White seconded the approval of the following minutes: Regular Voting Meeting, August 18, 2014; Voting Meeting, September 8, 2014; and Directors' Study Forum, September 8, 2014. Motion was unanimously approved by voice vote.

TREASURER'S REPORT

Eric Cable presented the Treasurer's Report for month ending August 31, 2014.

2. Cable moved and Trettel seconded approval of the Treasurer's Report.

Vote by roll call resulted in the motion carrying with a unanimous vote by board members in favor.

BUSINESS/FINANCE REPORTS

3. Following a report of the Budget and Finance Committee's recommendations read by Eric Cable, Cable moved and Sindlinger seconded the following:

- A. Approval of the Accounts Payable lists as presented.
- B. Approval to dispose of audio-visual items included on the attached list, considered to be obsolete/outdated and of no value to the district, and to receive monetary reimbursement from the recycle vendor, if applicable, along with a certification of destruction for any electronic storage of data on devices.
- C. Approval of the attached list of budgetary transfers for the 2013-2014 fiscal year.
- D. Approval of the attached 2015-2016 Budgetary Timeline for preparation, review and approval of the General Fund and Nutrition Services Fund budgets for the 2015-2016 fiscal year.

Vote by roll call on all items presented resulted in the motion carrying with a unanimous vote by board members.

MANAGEMENT REPORTS:

4. Following a report of the Transportation Committee's recommendations read by Dave Trettel, Trettel moved and Meyer seconded the following:

- A. Approval of the following contracted Red Lion Bus Company bus/van drivers for the 2014-15 school year:
 - 1) Frederick Shipley
 - 2) David Wood
 - 3) Wendy Peplinski
 - 4) Katherine Donicker
 - 5) Karen Maudlin
 - 6) Cathy Horn

- 7) Jeffrey Lugo
- 8) George Bollinger, Jr.
- 9) Nichole Young
- 10) Christine Donivan

Vote by roll call on all transportation items presented resulted in the motion carrying with a unanimous vote by board members.

- 5. Following a report of the Policy Committee's recommendations read by Stacy Meyer, Meyer moved and Sindlinger seconded the following:

- A. Approval of a second reading for the following policies:

- 1) Policy #707: FACILITIES, Use of School Facilities (*revision*)
- 2) Policy #915: COMMUNITY, Recording/Imaging of Staff and Students (*revision*)

- B. Approval of designated candidates to be submitted by George Ioannidis, Board Secretary, in conjunction with 2015 PSBA officer elections, as follows:

- 1) Kathy K Swope **OR** Charles H. Ballard *as President-Elect.*
- 2) Mark B. Miller *as Vice President*
- 3) Otto W. Voit, III *as Treasurer*
- 4) David Hutchinson *as At-large Representative (Central, Representing Region 12)*

- C. Acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:

- 1) An assortment of ten (10) Crayola Model Magic value packs, with markers, boards and/or pencils, valued at approximately \$50 each, to New Salem Elementary, from Dick Blick Art Materials.
- 2) A Seismic Audio 32-channel snake cable for use in the Middle School auditorium, from Providence Church.
- 3) An assortment of tablets, paper, pencils, pens, scissors, highlighters and dry erase markers, to the teachers and students of New Salem Elementary, from Office Max of East York.
- 4) A monetary gift of \$500 from the Spring Grove Youth Athletic Association to be used toward the maintenance and upkeep of the Middle School practice and game field.
- 5) A monetary gift of \$1,000 from Richard Thomas of Spring Grove to assist with funding for the Future Farmers Club.
- 6) A monetary gift of \$1,500 from Glatfelter Company to assist with the purchase of tee-shirts to be distributed to every fifth grade student of the graduating class of 2022, in an effort to help in their transition from the fourth grade.

Cable requested a separate for on item B to determine designation for President-elect.

Vote by roll call on items A and C of Policy resulted in the motion carrying with a unanimous vote by board members.

Discussion ensued concerning candidates for President-elect. Consensus of the Board was to designate Ballard. Vote by roll call on item B of Policy resulted in the motion carrying with a unanimous vote by board members.

Huber adjourned for executive session at 7:31 PM for personnel reasons, and recalled the meeting to order upon members' return at 7:42 PM.

6. Following a report of the Personnel Committee's recommendations read by Emily Sindlinger, Sindlinger moved and Trettel seconded the following:

A. Approval of the following resignation:

1) Staff Accountant – Yvonne Hildebrand, effective January 9, 2015, due to retirement.

B. Approval of the following request for family and medical leave:

1) Intermediate School Emotional Support Instructor – Jaelyn Atkins, beginning approximately December 22, 2014 until February 1, 2015, not to exceed to 12 week maximum as outlined in the Family and Medical Leave guidelines for child rearing.

C. Approval of the following appointments:

1) High School Learning Support Instructor Short-Term Substitute – Kathryn Gardner, effective August 18, 2014, for approximately 12 weeks, for so long as regular professional employee is on a child rearing leave of absence during the 2014-2015 school year. Compensation established at \$110.00 per day for the first 30 days. On the 31st day, compensation to be a proration of Step 1 of the Bachelor's Schedule.

2) High School ELA Instructor Short-Term Substitute – Tanner Jones, effective August 18, 2014, for approximately 12 weeks, for so long as regular professional employee is on a child rearing leave of absence during the 2014-2015 school year. Compensation established at \$110.00 per day for the first 30 days. On the 31st day, compensation to be a proration of Step 1 of the Bachelor's Schedule.

3) Middle School ELA Instructor Short-Term Substitute – Kathryn Gardner, effective October 3, 2014, for approximately 12 weeks, for so long as regular professional employee is on a child rearing leave of absence during the 2014-2015 school year. Compensation established at \$110.00 per day for the first 30 days. On the 31st day, compensation to be a proration of Step 1 of the Bachelor's Schedule.

4) New Salem Elementary First Grade Instructor Short-Term Substitute – Nadia Schildt, effective August 18, 2014, for approximately 12 weeks, for so long as regular professional employee is on a child rearing leave of absence during the 2014-2015 school year. Compensation established at \$110.00 per day for the first 30 days. On the 31st day, compensation to be a proration of Step 1 of the Bachelor's Schedule.

5) Spring Grove Elementary Second Grade Instructor Short-Term Substitute – Michelle Strausbaugh, effective October 9, 2014, for approximately 12 weeks, for so long as regular professional employee is on a child rearing leave of absence during the 2014-2015 school year. Compensation established at \$110.00 per day for the first 30 days. On the 31st day, compensation to be a proration of Step 1 of the Bachelor's Schedule.

- 6) High School Cook – Melissa Shenberger, as a part-time, 3.5 hours per student day cook, effective September 8, 2014, for the 2014-2015 school year. Compensation established at \$9.07 per hour.
- 7) Intermediate School Custodian – Aaron Harrison, as a part-time, 4.5 hours per day, second shift custodian, effective September 15, 2014, for the 2014-2015 school year. Compensation established at \$9.54 per hour plus \$0.20 shift differential.
- 8) New Salem Elementary Learning Support Aide – Donna Huckenberry, as a part-time, 3.5 hours per day learning support aide, effective September 10, 2014, for the 2014-2015 school year. Compensation established at \$9.17 per hour.
- 9) Middle School Learning Support Aide – Traci Walker, as a part-time, 3.5 hours per day learning support aide, effective September 12, 2014, for the 2014-2015 school year. Compensation established at \$9.17 per hour.
- 10) High School Personal Care Assistant – Karen Biesecker, as a full-time, 7 hours per day learning support aide, effective September 12, 2014, for the 2014-2015 school year. Compensation established at \$9.17 per hour.
- 11) Assistant JH Girls' Volleyball Coach – Brandi Kinard, effective September 23, 2014, for the 2014-2015 school year, pending the receipt of favorable clearances. Compensation to be established following a successful negotiated agreement between Spring Grove Area School District and Spring Grove Education Association.
- 12) Middle School Assistant Principal – Melinda O'Brien, effective at a mutually agreed start date, for the 2014-2015 school year, pending receipt of current favorable Act 34, Act 151 and FBI background clearances. Compensation established at a proration of an annual salary of \$87,000.

D. Approval of the following transfers:

- 1) High School Emotional Support Aide – Diane Breeden, from a part-time learning support aide, to a full-time emotional support aide at the high school, effective September 10, 2014. Compensation will remain unchanged.
- 2) High School Emotional Support Aide – Angie Leese, from a part-time learning support aide and part-time guidance secretary at the high school, to a full-time emotional support aide at the high school, effective September 10, 2014. Compensation will remain unchanged from the learning support aide position.
- 3) High School Personal Care Aide – Darlene Godfrey, from a full-time emotional support aide at the high school, to a full-time personal care aide at the high school, effective September 10, 2014. Compensation will remain unchanged.

E. Approval of the following classified substitutes for the 2014-2015 school year at the hourly rate approved in the Classified Wage & Salary Guidelines:

- 1) Chanda Dye
- 2) Jacqueline McFarland
- 3) Faye Moul Smith

F. Approval of the following professional substitutes for the 2014-2015 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

- 1) Alicia Berkoski Elementary K – 6, Early Childhood N – 3
- 2) Hillary Burnside PK – 4
- 3) Kathryn Bauch Music PK – 12
- 4) Brittany Fishel PK – 4
- 5) Zachary Huff Mathematics 7 – 12
- 6) Carolyn Hartman Chemistry 7 – 12
- 7) Tricia Hudacek Elementary K – 6, ESL

G. Approval of the following retired staff member’s severance pay for unused sick days or years of service as outlined in the Classified Staff Wage and Salary Guidelines. Severance pay to be issued with final pay on October 10, 2014.

- 1) James Grimes – \$2000.00 (40 years x \$50.00 per year)

Vote by roll call on all items of personnel resulted in the motion carrying, with a unanimous vote by board members.

Lombardo recognized Melinda O’Brien, seated in the audience. Board members will take a moment following adjournment to greet and welcome the new Middle School Asst. Principal.

PROGRAM REPORT:

7. Following a report of the Curriculum Committee’s recommendations read by Brent Hoschar, Hoschar moved and Trettel seconded the following:

- A. Approval for Brian Buterbaugh, High School Music Teacher, to accompany Sean Dye, High School Student, to Nashville, Tennessee, on October 26-29, 2015, to participate in the National Association for Music Education All-National Choir (NAfME).
- B. Approval for Dr. Robert Lombardo, Superintendent, to participate in the LIU #12 Superintendents’ Symposium, October 29-31, 2014, in Ocean City, MD.

Vote by roll call on curriculum items resulted in the motion carrying with a unanimous vote by board members.

Cable moved and Sindlinger seconded the motion to adjourn at 7:52 PM. Motion was unanimously approved by voice vote.

Respectfully submitted,

George W. Ioannidis
Business Manager/Board Secretary