

TO: Board of School Directors

FROM: George W. Ioannidis, Business Manager / Board Secretary

SUBJECT: Meeting Minutes – Directors’ Study Forum

DATE OF MEETING/ June 2, 2014  
TIME: 7:07 PM

LOCATION: Educational Service Center

PARTICIPANTS: School Board: Eric Cable, Brent Hoschar, Cindy Huber,  
Stacy Meyer, Todd Staub,  
Douglas Stein, David Trettel, Douglas White

District: Karyn Brown, George Ioannidis,  
Robert Lombardo and David Renaut

Absent: Emily Sindlinger

The Directors’ Study Forum meeting of the Board of School Directors of the Spring Grove Area School District was called to order at 7:07 PM by Ms. Cindy Huber, President. Huber noted eight board members remained present from the voting meeting.

**PUBLIC COMMENT**

There was no public comment.

**BUSINESS AND FINANCE COMMITTEE**

Cable presented a proposal from Kochenour, Earnest, Smyser & Burg to conduct the District’s annual financial audit for the year year ending June 30, 2014, for consideration. Cable noted no increase in the fee from prior year’s audits by the firm. The board will consider approval of the proposal at the June 16 voting meeting.

Doug White presented a binder from Bennett Williams that included property marketing information for the ESC building, the former middle school building, and the former administration building. The former administration building listed a sale value of up to \$300,000. Discussion ensued concerning property management and associated costs for these buildings. The board will take an opportunity to peruse the Bennett Williams packet and discuss during a future meeting. The board will consider approval of the sale of the former maintenance building at the June voting meeting, giving George Ioannidis the authority to gather proposals, with a vote to follow on remaining items after presentation of results. Information is forthcoming regarding the appraisal of the property adjacent to the ESC building.

White presented a memo for review that summarized quotes submitted to the district for the demolition of the Old Hanover Road farmhouse. Administration recommended awarding the project to H & H Contractors, to include removal of all structures from the property, except the garage. Cost for demolition would be \$18,900. White questioned whether the materials were salvageable and suggested putting out a second request for proposals. Ioannidis will prepare the second request, and bring a vendor before the board for approval at the earliest opportunity.

### **MANAGEMENT COMMITTEE**

Stacy Meyer presented minor changes to Policy No. 222, Tobacco Use, and Policy No. 246, Student Wellness, for review and discussion. Karyn Brown noted changes to Policy 246 are being recommended from the state due to an increase in food allergens. The board will consider approval of both policies during the June 16 voting meeting.

Meyer presented the proposed 2014-2015 Student/Parent Handbooks for review. Following brief discussion, the board will consider approval of the handbooks during the June 16 voting meeting.

Doug Stein presented a memo concerning staffing changes within facilities and nutrition services departments. Due to a number of retirements and resignations, administration is recommending some modifications to the existing staffing profile. The expected savings is approximately \$43,500, and Ioannidis noted that consistency with the Affordable Care Act will be maintained through these changes. Board consensus is to amend the structure for inclusion of changes.

### **PROGRAM COMMITTEE**

Brent Hoschar presented two proposals for major trip for review. Following brief discussion, the board will consider approval of the Rocket Launch trip to the Maryland Delaware Rocketry Association in November, 2014, and the Christmas Village in Philadelphia trip in December 2014, during the June 16 voting meeting.

Trettel requested an update concerning the option to discontinue participation with the Federal Nutrition Program. Ioannidis noted he and Mark Czapp have been gathering information from colleagues and districts that have opted not to participate; however, data is not yet conclusive as to what impact the change would have on the District's E-rate application and other federal funding. Ioannidis and Czapp will continue to gather information and bring a summary back to the board for review and consideration at a future meeting.

Huber noted that, in an effort to be fiscally responsible, the board, with the exception of one member, will move to a paperless board agenda, effective with documents as part of the June 16 meeting.

Cable moved for adjournment at 7:59 PM. Trettel seconded the motion, unanimously approved by voice vote.

Respectfully submitted,

George W. Ioannidis  
Business Manager / Board Secretary