

**New Salem elementary School
PTO Minutes
September 25, 2012**

MEEETING CALLED TO ORDER:

The meeting was called to order by Denise Restuccia at 6:35 p.m.

ATENDEES:

Robert Shick, Stacy Fisher, Lisa Burke, Donald Michael, Carla Kolasa, Laura Fiorillo, Ena Yeager, Erica Hamilton, Edina Hamm, Suzan Hitchner, Tracey Glace, Erin Goodling Trayer, Molly Heltzel, Martha Odachowski, Denise Restuccia, Kerry Organ

SECRETARY'S REPORT: May 2012 Minutes were approved by Martha Odachowski and seconded by Stacey Fisher

TREASURER'S REPORT: Final Budget approved by Suzan Hitchner and seconded by Kerry Organ
Karen Sasajima did an audit and it is fine.
2012-2013 Budget approved by Mr. Shick and approved by Suzan Hitchner

FUNDRAISERS:

Kidstuff Coupon Book- Fundraiser went well. We sold 276 books this year for a total of \$6900. Our profit is \$3450.00. We still have 32 books that have not been returned. Mr. Shick suggested sending home a final notice.

Gertrude Hawk Candy Sale: It was discussed that we will not be doing Wolfgang this year because of the company's bankruptcy filing. Martha Odachowski talked to the Wolfgang representative and the rep. completely understood. The Wolfgang President was supposed to call Martha but never did. Gertrude's is very similar to Wolfgang's with the exception of prizes. Catalogs of the products were passed around during the meeting. Fitzkee's was brought up to look into for future years. Gertrude's delivery is comparable to Wolfgang. Money will be collected with orders. A suggestion was brought up to do the fundraiser after the holidays. All meeting attendees requested postponing the fundraiser until after the new year. Martha is going to call Fitzkee's. We will have to schedule the Limo Lunch and announce it as soon as we know who the top winner is. Denise discussed that the Wolfgang fall fundraiser is our biggest fundraiser and supports most of our purchases during the year. Although our account is in good standing, we will be spending prior to earning.

T-Shirts: It was suggested by Ms. Kolasa that we sell the tie dye spirit t-shirts again because the students really like them. Erin is going to be the chairperson of this. It will not be a fundraiser. Erin will call Elliott Productions.

OLD BUSINESS:

Staff Appreciation Breakfast: Heather sent Kerry Organ and email with her report- Staff breakfast went very well. I filled all the spots with the clip board at back to school night and a couple texts and only 2 items did not show and I was given a heads up ahead so I could get them. Bus Drivers breakfast was great too. Subway didn't get back to me, but each driver received a muffin, apple, orange, instant coffee pack and an orange juice with a thank you note from the NSE PTO. I am planning to add some type of luncheon for them at the end of the year since we do that for staff ~probably a gift card or pizza lunch at Al Baccio's (or whoever donates it) THANKS to all who donated!

Teacher Coupons: \$75 was given to each teacher for supplies for a grand total of \$2325

Spirit T-Shirts: Order came in today 9/25/12. Kindergartners and new students in grades 1-4 will receive a t-shirt along with a PTO note. Erica Hamilton volunteered to distribute them to the Kindergarten teachers and Ms. Dietz.

Skating Party: It is scheduled for October 11, 2012 from 6:30-8:30 at Magic Elm Skateland. It was suggested by Ms. Kolasa for next year to look at days to schedule the event when children do not have school the next day for homework purposes.

Assemblies:

Bullying: Bullying assembly was in September. PTO paid for transportation for Kindergartners which was approximately \$70.

Science Safari: This will be held in the Spring. The cost is \$995 that the PTO will pay.

Chris Rumble: It was discussed to have Chris Rumble, who is an author, come late October-early November. Mr. Shick is getting a good deal because Mr. Rumble will be in the area. The price for 1 session is \$149, 2 sessions will be \$298. New Salem would have to do 2 sessions. There is other cost such as hotel stay which is \$85. This was approved by Martha Odachoski and seconded by Suzan Hitchner.

NEW BUSINESS:

Holiday Shoppe: It will be held on December 7th from 6-8. Stacy Fisher and Laura Fiorillo will co-chair this event. Denise will share the information with them after the meeting.

Courtyard: Suzan Hitchner is the chairperson. Suzan and Amy Schaffer are working on the courtyard and should be ready by spring. They hope to have its opening during Curriculum Night. They want it to be used for students for educational purposes and give teachers another area for learning. The PTO will supply financial support in the amount of \$300 for bushes and repair of the pond pump. Dietrich is to rehab the pond.

Community Outreach Program: this was postponed until the October meeting

Sports Equipment: Soccer nets and metal basketball nets need to be purchased. Denise Retuccia will be purchasing these items.

Free Money Programs: Tracey reported that Coke Rewards ends November 30, 2012 and redemption needs to be made by December 31, 2012. Labels for education end June 1, 2013. Giant Rewards starts October 1, 2012 and end March 30, 2013. She will be collecting bonus card numbers at the skating Party. Box Top Challenge for October will be a school-wide challenge. The goal will be \$800 worth of box tops. Mr. Shick agreed to eat 8 chocolate covered items if goal is met plus an additional item for every \$100 over the \$800 up to \$1000. This will be done during a short assembly. Suzan had a big thermometer to hang to show how much money has been raised. Tracey does not like the aquarium used to collect box tops so she is looking for other ideas. It was suggested that Heather Aughenbaugh might be able to provide an idea for a box.

End of year gift was discussed to reward the students for working hard. Book a kid was discussed as an option. Ms. Kolasa suggested giving money to the teachers to let students know they earned it and decide what the money will be used for. Maybe instead of an end of year gift, a gift is provided after the holidays.

Yearbooks: Suzan Hitchner is the chairperson for the yearbook this year. Suzan is deciding the cover of the yearbook. Every student will receive a yearbook that is paid for by the PTO. Karen, Suzan and Denise will be working on yearbook this year. Suzan reported that she has a website through the company where teachers can upload pictures. Suzan is looking for candid classroom pictures. Suzan is looking for one more volunteer. KidForce is not needed to help with yearbook. Suzan will be coordinator of the 4th grade class picture. She will put the date out (sometime in October) about 2 weeks ahead of time to be sure all students will be present.

PRINCIPAL'S REPORT

Mr. Shick would like to thank Suzan and Mrs. Schaffer for the courtyard; thank the PTO for the Staff Appreciation Breakfast, gifts to teachers, assemblies. Fire Safety Day will be held on Wednesday October 10, 2012. He asked that we provide lunch for the volunteers.

Next monthly meeting will be held on Tuesday October 23, 2012 at 6:30.

The meeting was adjourned at 8:12.

Respectfully submitted by Kerry Organ, PTO Secretary 2012-2013