

The Spring Grove Area School Board of Directors met for its regular session on Monday, August 15, 2011. This meeting was held at the Education Service Center, 100 East College Avenue, Spring Grove, PA. Mr. Douglas Stein, Board President, called the meeting to order at 7:03 p.m.

The Pledge of Allegiance was recited and a moment of silence was observed. Roll call by the Board Recording Secretary showed Mike Brookhart, Eric Cable, Brent Hoschar, Cindy Huber, Anne Jones, Stacy Meyer, and Douglas Stein present. Mary Dolheimer and Emily Sindlinger were absent due to personal reasons. Mr. Stein indicated one executive session was held since the last sunshine meeting, on August 1, 2011 for personnel and legal purposes.

SUPERINTENDENT’S REPORT

Dr. Robert Lombardo, Superintendent, reported that students returned to the campus today for practices, under pleasurable weather conditions. Some teachers have also returned to prepare classrooms and all staff are busy getting ready for the opening of the 2011-2012 school year. District wide opening inservice is scheduled for Monday, August 22, while students will return on Wednesday, August 24 for the first instructional day.

Dr. Lombardo updated board members on the status of repairs to district facilities as a result of storm damages, details of which were shared during the August 1 meeting. At that time, Mark Czapp announced the district would be looking to PDE’s COSTAR division for the replacement of the roof at the Tech Center. Having received a significantly higher quote from COSTAR than other estimates, Mr. Czapp has requested a waiver from PDE concerning the bidding process, and will seek to bid the job for the repairs.

PUBLIC COMMENT

Mr. Robin Russo, Heidelberg Township, addressed the board concerning the teachers’ 2011-2012 pay freeze. Mr. Russo stated his confusion over the district’s documented savings of approximately \$812,000 as a result of teachers not taking a 4.1% increase as part of the Teacher Agreement, while figures in current budget show this amount on reserve for 2012-2013. He stated this gives the appearance teachers did not “give up” the salary, rather the \$812,000 has simply been deferred. If the savings are authentic, Mr. Russo urged board members to consider refunding this amount to taxpayers when entering into 2012-2013 budget discussions. Mr. Russo also asked the school board to investigate options for cutting costs in the area of staff training, since districts are being given a one or two year reprieve on Act 48 professional development requirements.

BOARD AND ADMINISTRATIVE RESPONSE

Dr. Lombardo, Superintendent, noted that teachers did in fact take a salary freeze which reflects a \$812,000 savings to the district this year, while administrators and support staff salary freezes yielded a savings of approximately \$200,000. This money does come out of paychecks, with staff members earning the same salary this year as last year. Dr. Lombardo offered to meet with Mr. Russo and any other members of the public, to clarify this savings in greater detail.

Dr. Lombardo stated in regard to Act 48, the board and administration were proactive during discussions with the current budget, which already reflects cuts to teacher conferences as well as field trips. Dr. Lombardo clarified that Act 48 credits are necessary credit hours that teachers and administrators need to obtain over a five year period. While there is a moratorium on the timing, the money is not substantial and the hours are still required.

CORRESPONDENCE

No report.

LEGISLATIVE REPORT

Ms. Cindy Huber reported that legislators are currently out for summer break, but public school boards and administrators are sharing comments and correspondence with local representatives concerning vouchers and charter schools, with efforts intensifying in preparation for fall sessions to begin.

YORK COUNTY SCHOOL OF TECHNOLOGY

Cindy Huber reported a revision to YCST High School graduation requirements, removing ½ credit for Family Consumer Science and replacing it with an elective ½ credit.

YORK ADAMS ACADEMY

Anne Jones reported no meeting held since June, with the next meeting scheduled for September.

SOLICITOR'S REPORT

No report.

APPROVAL OF MINUTES

1. Anne Jones moved and Cindy Huber seconded the approval of the following minutes: Regular Board Meeting, July 18, 2011, Voting Meeting, August 1, 2011, and Directors' Study Forum, August 1, 2011. Motion was unanimously approved by voice vote.

TREASURER'S REPORT

Michael Brookhart presented the Treasurer's Report for the month ending July 31, 2011.

2. Mr. Brookhart moved and Cindy Huber seconded the approval of the Treasurer's Report as presented.

Vote by roll call resulted in the motion carrying with a unanimous vote by board members in favor.

BUSINESS/FINANCE REPORTS

3. Following a report of the Budget and Finance Committee's recommendations read by Mike Brookhart, Mr. Brookhart moved and Cindy Huber seconded the following:
 - I. Approval of the Accounts Payable lists as presented.
 - II. Approval of the attached list of organizations, outside of the school district, eligible for fund raising by students during the 2011-2012 school year, in accordance with Board Policy #229.
 - III. Approval to enter into agreement with Mary J. McCleary, MAI, Associated Appraisers, to perform appraisal services and obtain a summary report for each of the following district properties, at the individual amounts indicated:
 - A. River Rock Academy: Property known as the former Spring Grove Elementary School, East College Avenue, Spring Grove, PA; for the amount of \$3,000.
 - B. Education Service Center: Property known as the Administration Offices, 100 East College Avenue, Spring Grove, PA; for the amount of \$2,000.
 - C. Farmhouse: Property located at 253 Old Hanover Road, Spring Grove, PA; for the amount of \$800.

The board briefly discussed Item III. Mark Czapp indicated that while Associated Appraisers was the only vendor to write a proposal for the district, he did investigate other options prior to this recommendation. The district has worked with this appraiser in the past.

Following discussion, vote by roll call resulted in the motion carrying with a unanimous vote by board members in favor.

- 4. Following a report of the Building and Grounds Committee’s recommendations read by Eric Cable, Mr. Cable moved and Brent Hoschar seconded the following:
 - I. Approval of the attached list of nonprofit organizations eligible to have rental fees waived for usage of facilities during the 2011-2012 fiscal year.
 - II. Approval, in accordance with Board Policy #707, of the following Use of Facilities request:
 - A. Sherwood Forest II Homeowner’s Association, Inc., Jillian Bokey, Property Manager, Tidewater Property Management, Inc., Owings Mills, MD.

Activity:	HOA Meeting
Facility:	New Salem Elementary Library
Date(s):	Tuesday, August 30, 2011.
Time(s):	7:00 p.m. – 9:00 p.m.
Insurance:	On file expires 01/01/12.
Fee:	Requesting waiver of rental fee (\$50.00)

The board briefly discussed whether or not this request is for a non-profit organization. Mr. Cable noted that while HOA is a non-profit, the property management organization making the request is not.

Mr. Brookhart requested a separate vote on item II.

Vote by roll call on item I resulted in the motion carrying with a unanimous vote by board members in favor.

Vote by roll call on item II resulted in the motion failing, with a unanimous ‘nay’ vote by board members.

- 5. Following a report of the Transportation Committee’s recommendations read by Cindy Huber, Ms. Huber moved and Anne Jones seconded the following:
 - I. Approval of the attached listing of contracted Durham School Services, Inc. bus/van drivers for the 2011-12 school year.
 - II. Approval of the attached tentative bus routes for the 2011-12 school year, understanding new student enrollments modify these routes on a continual basis.

Vote by roll call resulted in the motion carrying with a unanimous vote by board members in favor.

MANAGEMENT REPORTS:

- 6. Following a report of the Personnel Committee’s recommendations read by Brent Hoschar, Mr. Hoschar moved and Anne Jones seconded the following:
 - I. Approval of the following resignation:
 - A. High School Custodian – Carole Lightner, effective at the conclusion of the day, November 4, 2011, due to retirement.

II. Approval of the following transfers:

- A. Middle School Building Secretary – Jennifer Morin, from a full-time, 2nd shift Custodian at the Middle School, to a full-time, Building Secretary at the Middle School, effective August 9, 2011. Compensation established at a total rate of \$11.05 per hour.
- B. Junior High Head Field Hockey Coach – Brooke Aumen, from Junior High Assistant Field Hockey Coach to Junior High Head Field Hockey Coach, effective August 1, 2011. Compensation established at a stipend of \$1,873.00 for the 2011 – 2012 school year.

III. Approval of the following appointments:

- A. New Salem Elementary Health Care Assistant – Judy Dubs, as a full-time, 7 hours per student day, Health Care Assistant, effective August 22, 2011, pending receipt of current favorable Act 34 and Act 151 clearances. Compensation established at a total rate of \$16.00 per hour.
- B. High School Clerical Support Aide – Robin Miller, as a part-time, 4 hours per professional staff day, Clerical Support Aide, effective August 24, 2011. Compensation established at a total rate of \$9.27 per hour.
- C. High School Library Aide – Robin Miller, as a part-time, 4 hours per student day, Library Aide, effective August 24, 2011. Compensation established at a total rate of \$9.27 per hour.
- D. Middle School Library Aide – Crystal Holtzman, as a full-time, 6 hours per student day, Library Aide, effective August 24, 2011. Compensation established at a total rate of \$9.17 per hour.
- E. Head Junior High Football Coach-8th Grade – Troy Smith, effective August 8, 2011. Compensation established at a stipend of \$2,693.00 for the 2011-2012 school year.
- F. Head Junior High Football Coach-9th Grade – John Erickson effective August 8, 2011, pending receipt of favorable clearances. Compensation established at a stipend of \$2,448.00 for the 2011-2012 school year.
- G. Assistant Junior High Football Coach-9th Grade – Jason Heitman, effective August 16, 2011, pending receipt of favorable clearances. Compensation established at a stipend of \$1,667.00 for the 2011-2012 school year.
- H. Head Junior High Cross Country Coach – Kathy Mensinger, effective August 8, 2011, pending receipt of favorable clearances. Compensation established at a stipend of \$1,850.00 for the 2011-2012 school year.
- I. Assistant Field Hockey Coach – Lauren Crawford, effective August 8, 2011, pending receipt of favorable clearances. Compensation established at a stipend of \$1,667.00 for the 2011-2012 school year.
- J. Assistant Junior High Field Hockey Coach – Lindsay Leppo, effective August 8, 2011, pending receipt of favorable clearances. Compensation established at a stipend of \$1,667.00 for the 2011-2012 school year.
- K. Head Junior High Boys' Basketball Coach – James Brooks, effective August 16, 2011 favorable clearances. Compensation established at a stipend of \$1,919.00 for the 2011-2012 school year.

- L. High School Head Field Hockey Coach – Kari Winey, effective August 15, 2011, after favorable receipts of all clearances. Compensation established at a stipend of \$2,571.00 for the 2011-2012 school year.
 - M. Junior High Head Football Coach – 7th Grade – Shane Corriere, effective August 15, 2011, after favorable receipts of all clearances. Compensation established at a stipend of \$2,448.00 for the 2011-2012 school year.
- IV. Approval to amend language in Assistant Superintendent Contract from Assistant Superintendent, Grades K-6, to Assistant Superintendent, effective July 1, 2011 through June 30, 2012.
- V. Approval of the following classified substitutes for the 2011-2012 school year at the hourly rate approved in the Classified Wage & Salary Guidelines:

	<u>NAME</u>		<u>NAME</u>
A	ABRAHIMS, TRUDY	LL	HOKE, DIANA
B	ADAMS, NORMAN	MM	HOKE, KELLY
C	ARENTZ, CRYSTAL	NN	HOSHAR, KRISTI
D	BAKER, PATRICIA	OO	JAMEYFIELD, LOIS
E	BANKERT, DEBORAH	PP	KANE, LYNETTE
F	BECKER, RHONDA	QQ	KEHM, STAR
G	BOECKEL, CONNIE	RR	KNOTTS, SHANNON
H	BRASSARD, KIMBERLY	SS	KOLLER, JUDY
I	BREEDEN, DIANE	TT	KOZEN, AMANDA
J	CABLE, KATHY	UU	KUHN, CATHY
K	CARBAUGH, BRIAN	VV	KUNKLE, BEVERLY
L	CHEEK, RANDI	WW	LAUER, ELAINE
M	CONKLIN, GLENDA	XX	LACKEY, TRISH
N	COOLEY, ELVA JEAN	YY	LUCKENBAUGH, THOMAS
O	CRAVER, CHRISTINE	ZZ	McCLEARY, SHANNON
P	CROUSE, LANETTE	AAA	McCOURY, VIVIAN
Q	CRUMBLE, PATRICIA	BBB	MILLER, ROBIN
R	DURGIN, KAYLA	CCC	MITZEL, SUZANNE
S	DYE, CHANDA	DDD	MUMMERT, PEGGY
T	EISENHOUR, KELSEY	EEE	OSBORNE, MATTHEW
U	EMIG, JULIE	FFF	PLONK, JOHN
V	ERLEMEIER, SHARON	GGG	RAYMAN, AMBER
W	FORRY, PHYLLIS	HHH	ROHRBAUGH, KELLY
X	FROEHLICH, BRENDA	III	SANDERS, ASHLEY
Y	FUHRMAN, BARBARA	JJJ	SENFT, HOLLY
Z	GARRETT, MICHELLE	KKK	SENFT II, ROBERT
AA	GLASS, Sr., ERIC	LLL	SLAGEL, SHARON
BB	GODFREY, TONYA	MMM	SMITH, DEBRA
CC	GOLDEN, LINDA	NNN	SMITH, SARAH
DD	HABERKAM-MILLER, CARRIE	OOO	SNYDER, DAWN
EE	HAGAN, KIMBERLIE	PPP	SNYDER, JODI
FF	HARMAN, JAYNE	QQQ	SPRENKLE, BARBARA
GG	HEINER, HELEN	RRR	STERNER, ROBIN
HH	HELTEBRIDLE, SHELVA	SSS	STILES, TYLER
II	HERSHEY, HESTER	TTT	STRAUSBAUGH, BEVERLY
JJ	HILBERT, SANDRA	UUU	STRAUSBAUGH, DOROTHY
KK	HOFFMAN, ANNA	VVV	THOMAN, SETH

	<u>NAME</u>		<u>NAME</u>
WWW	THOMAS, SUSAN	AAAA	WARFIELD, BEN
XXX	TIEHEL, ROSALIE	BBBB	WARNER, SUE
YYY	TOPPER, WAYNE	CCCC	WHITSON, TRAVIS
ZZZ	WALTEMYER, JULIE	DDDD	WILDASIN, LISA

VI. Approval of the following professional substitutes for the 2011-2012 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

	<u>Name</u>	<u>Certification</u>
A	Abels, Marc	English
B	Altland, Karen	Health, PE
C	Alvarez, Erika	Elementary
D	Alvez, Megan	Elementary
E	Ampspacher, Mary Ann	Span, French, CA
F	Bachman, Anthony	English
G	Baker, Bryce	Elementary
H	Blood, Mary	Social Studies
I	Bollinger, Catherine	Music
J	Bowersox, David	Health, PE
K	Brandstadter, Joshua	Biology, Gen Science
L	Chronister, Dan	English
M	Clark, Lindsey	Biology
N	Coffey, Laura	Elementary
O	Crimmel, Brian	PE, Health
P	Eisenhour, Kelsey	Art
Q	Fengfish, Joyce	Elem
R	Flaim, Christine	Biology
S	Fritz, Ragina	Social Studies
T	Gable, Joyce E.	Elementary
U	Garcia, Donna	Spanish
V	Gault, Barbara A.	Elementary
W	Gladfelter, Suzanne	Math, French
X	Grim, Nathan	Music
Y	Grim, Shane	Social Studies
Z	Hagarman, Tina	Library
AA	Hamrick, Jill	Registered Nurse
BB	Hertz, Lindsey	Elementary
CC	Hill, Anna	Elementary
DD	Howe, Sally	Elementary
EE	Hurlbert, Jessica	7-9 English, 7-9 SS
FF	Inman, Matthew	Music
GG	Jameyfield, Lois	Elementary
HH	Jamison, Carol	Elem, RS, Elem Principal
II	Jan, Amanda	Elementary
JJ	Kaltreider, Lindsay	Elementary
KK	Kearns, Jessica	Elementary
LL	Kern, Mary Ann	Elementary
MM	Krout, Andrea	Elementary
NN	Kuntz, Mark	Elementary
OO	Landi, Maria	Elementary

	<u>Name</u>	<u>Certification</u>
PP	Lehr, Bryce	Social Studies
QQ	Leppo, Lindsay	Elementary
RR	Lighty, Robert	Physics, Math
SS	Livingston, Nancy	Elementary
TT	Loeffelholz, Sandra	Elem, Middle LA
UU	Lyons, Amanda	Elementary
VV	Mann, Charles	Music
WW	Michael, Samantha	Art
XX	Miknich, Danielle	Elementary
YY	Miller, Courtney	Elementary
ZZ	Miller, Andrew	Math
AAA	Miller, Emily	CA, SS
BBB	Miller, Shane	Bio
CCC	Murray, Jackie	English
DDD	Naylor, Jason	Social Studies
EEE	Nelson, Keith	Social Studies
FFF	Olver, Doris	Ment/Phys Handicapped
GGG	Parker, Katelyn	Elementary
HHH	Peterson, Wanda	Elementary
III	Pitzer, Melissa	Elementary
JJJ	Price, Michelle	Elementary
KKK	Rigler, Linda	Elementary, Library Science
LLL	Rohrbaugh, James	Elementary
MMM	Rohrbaugh, Lorelei	Social Studies
NNN	Ruhland, Karen	English
OOO	Sanders, Ashley	Bus Ed, Technology
PPP	Santoro, David	Math
QQQ	Schmittel, Ted	Elementary
RRR	Sengia, Jackie	Art
SSS	Shank, Amber	ESL, Span, CA, Elem
TTT	Slothour, Megan	Elementary
UUU	Smeltzer, Darryl	Music
VVV	Smeltzer, Donna	Elementary
WWW	Smyers, Shonna	Biology, Gen Science
XXX	Snyder, Melissa	Elementary, RS
YYY	Snyder, Ann E.	CA, SS, Read Specialist
ZZZ	Stayer, Hannah	Music
AAAA	Stermer, Dottie	Elementary
BBBB	Stewart, Judith	Social Studies
CCCC	Strouse, Belinda	Elementary, ESL
DDDD	Stump, Linda	Elementary
EEEE	Sweigart, Katie	Elementary, MS Math
FFFF	Thompson, Abigail	Elementary
GGGG	Tice, Alice J.	Elementary
HHHH	Tomecek, Stephanie	Art
IIII	Trimmer, Megan	Elementary
JJJJ	Wagner, Christopher	Citizenship Ed
KKKK	Warner, Ethel	Elementary
LLLL	Wallet, Kelli	Art
MMMM	Watson, Amy	Elementary

	<u>Name</u>	<u>Certification</u>
NNNN	Webb, Kara	Elementary, Spec Ed
OOOO	Werbeck, Daniel	Science
PPPP	Wilmott, Daniel	Biology
QQQQ	Wintrode, Pearl A.	Elementary
RRRR	Woods, Lori	Elementary
SSSS	Yashur, James	Elementary
TTTT	Zak, Daniel	Social Studies
UUUU	Zinckgraf, Sarah	Elementary

VII. Approval of the following individuals holding a Bachelor’s degree and completing the District’s Guest Teacher orientation program to substitute teach in all subject areas during the 2011-2012 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

	<u>NAME</u>		<u>NAME</u>
A	Bollinger, Ronald	L	Michael, Theresa
B	Childs, Julie	M	Paulus, Linda
C	Dennard, Crawford	N	Peterson, Laretta
D	Erlemeier, Sharon	O	Prince-Caprio, Elizabeth
E	Hollinger, Julie	P	Schugsta, Thomas
F	Karnas, Donald	Q	Seaman, Cindy
G	Kehring, Lee	R	Tieperman, Amy
H	Lackey, Patricia (Trish)	S	Trettel, David
I	McCleary, Shannon	T	Trettel, Kristine
J	McLaughlin, Kathryn	U	Zalakar, Virginia
K	Mellott, April		

VIII. Approval of the following individual for the 2011-2012 school year to work athletic events at the established rate of \$8.00 per hour:

A. Gerald Rohrbaugh

Brent Hoschar requested a separate vote on item V.

Vote by roll call on all items, excluding item V, resulted in the motion carrying with a unanimous vote by board members in favor.

Vote by roll call on item V resulted in the motion carrying with Jones, Cable, Meyer, Brookhart, Huber and Stein voting in favor. Hoschar abstained.

7. Mr. Cable made a motion to approve the following Use of Facilities request from Sherwood Forest II Homeowner’s Association, Inc., Jillian Bokey, Property Manager, Tidewater Property Management, Inc., Owings Mills, MD, for a rental fee of \$50:

Activity:	HOA Meeting
Facility:	New Salem Elementary Library
Date(s):	Tuesday, August 30, 2011.
Time(s):	7:00 p.m. – 9:00 p.m.
Insurance:	On file expires 01/01/12.
Fee:	\$50.00

Anne Jones seconded the motion, which was unanimously approved by voice vote.

Stacy Meyer was excused from the meeting at 7:35 PM for personal reasons.

PROGRAM REPORTS:

8. Following a report of the Athletic and Music Committee's recommendations read by Anne Jones, Mrs. Jones moved and Eric Cable seconded the following:
 - I. Approval for the Senior High Varsity Girls' Volleyball team to attend the State College East Meets West Tournament Invitational, October 1, 2011.
 - II. Approval for the Junior High Wrestling team to attend the Wilson Junior High Wrestling Tournament at Wilson High School in West Lawn, Pennsylvania, on February 10 and 11, 2012.

Vote by roll call resulted in the motion carrying with a unanimous vote by board members in favor.

9. Following a report of the Curriculum Committee's recommendations read by Anne Jones, Mrs. Jones moved and Cindy Huber seconded the following:
 - I. Approval for approximately 6 middle school students, along with Jessica O'Brien and Jill Trimmer, Middle School Wellness and Foreign Language teacher, respectively, to travel to Penn State University for "PSU THON" on February 17-19, 2012.
 - II. Approval of the School District's Technology Plan for September 30, 2011 to September 29, 2014, as presented during the June 6, 2011 Directors' Study Forum.

Vote by roll call resulted in the motion carrying with a unanimous vote by board members in favor.

The board discussed waiving policy language in order to allow admission of a student to the first grade, based upon public comment during the August 1st meeting. David Renaut, Asst. Superintendent, conducted extensive research concerning Policy 201. He recommended the board align policy with that of surrounding districts and modify existing language to remove the requirement for a student to have completed a full day of kindergarten. He stated student's evaluation by the school psychologist to determine readiness, as well as final approval by the Superintendent, should remain requirements in policy.

Anne Jones motioned to waive language in Policy No. 201 regarding the age requirement for first grade, for any students meeting the following three criteria, prior to the start of the 2011-2012 school year: 1) Written request of the parent/guardian; 2) demonstration of readiness for entry into first grade based on the recommendation of the school psychologist; and 3) approval of the Superintendent.

Cindy Huber seconded the motion, which was unanimously approved by voice vote. Administration will bring a recommendation to amend Policy No. 201 for discussion at the September 12, 2011 meeting. Board consensus is to move forward with amending policy language to align with this approved waiver.

Anne Jones moved and Cindy Huber seconded the motion to adjourn at 7:52 p.m. Motion was unanimously approved by voice vote.

Respectfully submitted,

Suzanne E. Sterner
Board Recording Secretary