

VOTING MEETING / DIRECTORS' STUDY FORUM



Spring Grove Area School District, Board of School Directors
Monday, June 3, 2013 ~ Educational Service Center, 7:00 PM

CALL TO ORDER (Voting meeting).....Douglas Stein

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:
 - **May 20, 2013 for real estate, legal and personnel purposes**

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

CORRESPONDENCEDouglas Stein

- I. **ACTION VOTING ITEMS** (*motion and second needed, roll call vote*)
 - A. *BUDGET & FINANCE – Eric Cable*
 - B. *POLICY – Brent Hoschar*
 - C. *PERSONNEL – Cindy Huber*

- II. **ADJOURNMENT of ACTION VOTING MEETING** (*motion and second needed, voice vote*)
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CALL TO ORDER (Directors' Study Forum meeting).....Douglas Stein

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

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BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

- I. **BUSINESS/FINANCE COMMITTEE**
 - A. *BUDGET & FINANCE – Eric Cable*

- 1) *Refinancing of General Obligation Bonds, Series 2009 A & B – K. Phillips, RBC Capital Markets; C. Gibbons, Concord Public Finance*
- 2) *Truck Purchase – Music Boosters Agreement*

B. *BUILDINGS & GROUNDS – Doug White*

- 1) Windy Hill Signage / Interior Renovations to former Middle School
- 2) Natural Gas Pipeline Installation on / near School Property
- 3) Review of Food Service / Facilities Operations – *M. Czapp*

C. *TRANSPORTATION – Todd Staub*

- 1) Special Education Transportation Contract

II. **MANAGEMENT COMMITTEE**

A. *POLICY – Brent Hoschar*

- 1) Policy 250: PUPILS, Student Recruitment (*revision*)
- 2) 2013-2014 Student/Parent Handbooks
 - a) Core Section (III)
 - b) Individual Building Sections (IV)
 - i. Elementary Level
 - ii. Intermediate School
 - iii. Middle School
 - iv. High School
- 3) Reappointment of Board Secretary

III. **PROGRAM COMMITTEE**

A. *ATHLETIC & MUSIC – Stacy Meyer*

- 1) Athletic Trainer Agreement / School Physicians

B. *CURRICULUM – Emily Sindlinger*

- 1) Major Trip Proposals:
 - a) American Choral Director's Association Jr. High Honors – Feb. 5-8, 2014
 - b) Penn State University THON – Feb. 22-23, 2014

IV. **PLANNING** (Items to be considered for future agendas)

V. **ADJOURNMENT** (*motion and second needed, voice vote*)

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **HOMESTEAD / FARMSTEAD EXEMPTION** – Approval of the homestead assessment exemption of approximately \$6,007 and a farmstead assessment exemption of approximately \$6,007 for the school year beginning July 1, 2013, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

Background Information: *The assessment reduction will provide an estimated tax reduction of \$123.18 for approved eligible property owners in the school district, unless the assessed value of the property is less than \$6,007, in which case, the tax bill will be zero. There are a total of 8154 properties eligible for the homestead and farmstead exemption, with 64 properties having their real estate bill at zero. This represents state funding from gambling proceeds. The actual amount of the assessment may vary slightly based upon final assessment information.*

ADDENDUM to BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- B. **RESCISION OF TAX COLLECTOR RESOLUTION DATED MARCH 15, 2010 –**
Approval to rescind the March 15, 2010 resolution entitled, “Direct Tax Collection-‘tax Collector appointment Resolution” regarding tax collection in Seven Valleys Borough, Jefferson Borough, Paradise Township and North Codorus Township, effective at the close of business on the date of June 30, 2013.

POLICY BOARD ACTIONS REQUESTED:

- A. **2012-2013 REVISED / FINAL SCHOOL CALENDAR** – Approval of the attached 2012-2013 Spring Grove Area School District Calendar, revised to include May 6, 2013 as an Act 80 day for senior students, with weather-related closings reflected for accuracy.

Background Information: *This calendar will be submitted with the application to PDE for request for an Act 80 day for senior students in conjunction with the in-service day that occurred on May 6, 2013. A memo in board packets provides further information.*

PERSONNEL BOARD ACTIONS REQUESTED:A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Spring Grove Elementary Learning Support Aide** – Heidi Rice, effective at the conclusion of the 2012-2103 school year, due to personal reasons.
- 2) **Spring Grove Elementary Custodian** – John Longstreet, effective at the conclusion of the day, May 17, 2013, due to personal reasons.
- 3) **High School Marching Band Instructional Staff** – Robert Eisenhour, effective June 1, 2013, due to personal reasons.
- 4) **High School Marching Band Color Guard Routine Development** – Robert Eisenhour, effective June 1, 2013, due to personal reasons.
- 5) **High School Indoor Guard Director** – Robert Eisenhour, effective June 1, 2013, due to personal reasons.
- 6) **High School Indoor Guard Routine Development** – Robert Eisenhour, effective June 1, 2013, due to personal reasons.

B. **TRANSFERS** – Approval of the following transfers:

- 1) **High School Special Education Instructor** – Bruce Weaver from a 6 period, 75% per day employment status, High School Special Education Instructor, to an 8 period, 100% per day employment status, High School Special Education Instructor, effective August 19, 2013.

Background Information: *This increase is due to the High School not replacing a special education instructor that transferred to a Middle School vacancy, effective August 19, 2013.*

- 2) **High School Head Girls' Soccer Coach** – Andrew Coy, from High School Assistant Boys' Soccer Coach to Head Girls' Soccer Coach for the 2013 – 2014 school year. Compensation established at \$2,509.00 in accordance with the Collective Bargaining Agreement with the Spring Grove Education Association.

C. **INCREASE HOURS** – Approval to increase a part-time, Intermediate School Instructional Aide position from 3.5 hours per student day to 4 hours per student day, due to enrollment numbers and to keep consistent with other part-time aides located at the Intermediate School, effective August 21, 2013.D. **SEVERANCE** – Approval to pay the following retired staff members severance with their final payment in June 2013, as per authorization contained in the agreement between SGASD and SGEA or the Classified Staff Employee handbook:

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| 1) Patricia Burakow, approximately 196.50 unused sick days x \$35.00 per day | \$6,877.50 |
| 2) Susan Bucchioni, approximately 117 unused sick days x \$35.00 per day | \$4,095.00 |
| 3) Dwayne Henry, 33 years of service x \$125.00 per year | \$4,125.00 |
| 4) Cheryl Hoffman, maximum 200 unused sick days x \$35.00 per day | \$7,000.00 |
| 5) Margaret Layman, 65 unused sick days x \$25.00 per day | \$1,625.00 |
| 6) Barbara Leppo, maximum 200 unused sick days x \$35.00 per day | \$7,000.00 |
| 7) Brenda Mulvey, approximately 127.75 unused sick days x \$20.00 per day | \$2,555.00 |
| 8) Sharan Rinehart, 35 years of service x \$125.00 per year | \$4,375.00 |
| 9) Sandra Smyser, approximately 150 unused sick days x \$35.00 per day | \$5,250.00 |