

# VOTING MEETING / DIRECTORS' STUDY FORUM



Spring Grove Area School District, Board of School Directors  
Wednesday, March 6, 2013 ~ Educational Service Center, 7:00 PM

---

**CALL TO ORDER (Voting meeting).....Douglas Stein**

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:
  - February 20, 2013 for real estate

**FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD**

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

**BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT**

**EXECUTIVE SESSION FOR PERSONNEL**

**CORRESPONDENCE .....Douglas Stein**

**I. ACTION VOTING ITEMS (motion and second needed, roll call vote)**

- A. *BUDGET & FINANCE – Eric Cable*
- B. *PERSONNEL – Cindy Huber*

**II. ADJOURNMENT of ACTION VOTING MEETING (motion and second needed, voice vote)**

---

**CALL TO ORDER (Directors' Study Forum meeting).....Douglas Stein**

**FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD**

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*

**BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT**

**I. BUSINESS/FINANCE COMMITTEE**

- A. *BUILDINGS & GROUNDS – Doug White*

- 1) *Paradise Township Proposal to District – Lance Biesecker, Clark Craumer, Kate Werntz*

**B. BUDGET & FINANCE – Eric Cable**

- 1) Field Trip Funding Discussion
  - a. Paradise Elementary – Angela Hersh
  - b. New Salem Elementary – Denise Restuccia
  - c. Spring Grove Elementary – Amanda Toth
  - d. Spring Grove Intermediate – Kristi Hoschar
  - e. Middle School Parent-Partnership – Jen Morin
- 2) 2013-2014 General Fund Budget – *G. Ioannidis*
- 3) 2013-2014 York Adams Academy General Operating Budget
- 4) Disposal of Surplus Equipment

**II. MANAGEMENT COMMITTEE**

**A. POLICY – Brent Hoschar**

- 1) Policy No. 217: PUPILS, Graduation Requirements (*revision*) – *R. Cugliari*
- 2) Board Committee Revisions

**III. PROGRAM COMMITTEE**

**A. CURRICULUM – Emily Sindlinger**

- 1) Major Trip Proposal: Newtown Student Theatre Festival – Newtown, PA May 1, 2013
- 2) Major Trip Proposal: Senior Class Trip to Skytop Lodge – Skytop, PA May 29, 2013

**IV. PLANNING (Items to be considered for future agendas)**

**V. ADJOURNMENT (*motion and second needed, voice vote*)**

---

**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **LINCOLN LEARNING NETWORK / INTERNET CONNECTIVITY**– Approval to continue with Lincoln IU as a member of the Internet consortium and enter a contractual agreement to be part of the Lincoln Learning Network (LLN) for Internet connectivity, online programs and services, for the period July 1, 2013 through June 30, 2016, at a cost of \$4,050 per month.

**PERSONNEL BOARD ACTIONS REQUESTED:**A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Spring Grove Elementary Instructor** – Lee Ann Boller, effective at the conclusion of the last day for professional staff for the 2012-2013 school year, for the purpose of retirement.

**Background Information:** *Mrs. Boller has provided 13 years of service to the Spring Grove School District.*

- 2) **High School Head Boys' Basketball Coach** – Ryan Luckman, effective February 14, 2013, due to personal reasons.
- 3) **High School Assistant Boys' Basketball Coach** – Matthew Sentz, effective February 14, 2013, due to personal reasons.

B. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:

- 1) **New Salem Personal Care Assistant** – Brenda Oxford, beginning February 11, 2013 through February 19, 2013, due to the restoration of health.
- 2) **High School Family and Consumer Science Instructor** – Diana Young, beginning February 19, 2013, until approximately March 5, 2013, due to the restoration of health.
- 3) **School Psychologist** – Lisa Crnovic, for intermittent leave beginning approximately March 12, 2013, not to exceed the 12 week maximum as outlined under the Family and Medical leave guidelines for restoration of health of an immediate family member.
- 4) **School Psychologist** – Adelle Campbell, beginning approximately April 11, 2013, through September 20, 2013, not to exceed the 12 week maximum as outlined under the Family and Medical leave guidelines for child rearing.

C. **APPOINTMENT** – Approval of the following appointments:

- 1) **High School Assistant Boys' Lacrosse Coach** – Carroll Seiler, effective March 4, 2013, for the 2012-2013 school year, pending receipt of a current favorable Act 151 Child Abuse Clearance. Compensation established at \$1,667.00 in accordance with the Collective Bargaining Agreement with Spring Grove Education Association.

**Background Information:** *Mr. Seiler has 20 years of coaching experience including, football, wrestling and lacrosse. He is currently a high school teacher with the Washington County Health Department of Hagerstown Maryland.*

- 2) **Spring Grove Elementary Cook** – Kathleen Klunk, as a part-time, 2.5 hours per school day cook, effective February 21, 2013. Compensation established at \$9.07 per hour base rate.

**Background Information:** *This vacancy occurred with the recent transfer of Tuesday Decello into a vacated position. Ms. Klunk has been substituting for the district in this capacity.*

- D. **TRANSFER** - Approval of the following transfer:
- 1) **High School Head Boys' Basketball Coach** - James Brooks from Junior High Head Boys' Basketball Coach to High School Head Boys' Basketball Coach for the 2013-2014 school year. Compensation established at \$3,879.00 in accordance with the collective Bargaining Agreement with the Spring Grove Education Association.
- E. **NON-INSTRUCTIONAL SUBSTITUTE** – Approval of the following classified substitute for the 2012-2013 school year at the hourly rate approved in the Classified Wage & Salary Guidelines:
- 1) Kristofer Steed
- F. **INSTRUCTIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2012-2013 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21<sup>st</sup> day cumulative:
- 1) Jessica Breighner – Elementary Education
  - 2) Kara Livingston – Art Education
- G. **PROFESSIONAL DEVELOPMENT LEAVE OF ABSENCE** – Approval of the following leave request:
- 1) **Spring Grove Elementary Instructor** – Jessica Knowles, to be excused during the 2013-2014 school year to complete an internship in School Counseling.

**Background Information:** *Ms. Knowles qualifies for this professional development leave and will complete an internship in Elementary School Counseling in the Spring Grove School District during the first half of the school term and will complete her Secondary School Counseling internship at another district. She will complete this degree through Messiah College.*