



Agenda

Regular Voting Meeting of the Board of School Directors @ ESC, 7 PM

- I. **Call To Order** DOUGLAS STEIN
 - Flag salute and moment of silence
 - Roll call
 - Documented or announced reasons for known absences
 - Announcements regarding executive sessions held since the last sunshine meeting
 - × February 6, 2013 for personnel purposes

- II. **Superintendent’s Report** DR. ROBERT LOMBARDO

- III. **Student Representative Report**..... COLBY WEBB

- IV. **Welcome Visitors: Formal and Informal requests to address the Board**
 - *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*

 - *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*
 - × Jennifer Myers – Music Boosters
 - × Evette Miller / Todd Staub – Athletic Boosters

- V. **Board and Administration Response to Public Comment**

- VI. **Board Action – Board Member Replacement**

- VII. **Administering Oath to New Board Member**

- VIII. **Correspondence**

- IX. **Legislative Update**..... CINDY HUBER

- X. **York Adams Academy**..... STACY MEYER

- XI. **York County School of Technology**..... CINDY HUBER

- XII. **Special Committee Reports** *(as needed)*



XIII. **Approval of Minutes:** *(motion and second needed, voice vote)*

- × January 23, 2013 Regular Voting Meeting
- × February 6, 2013 Voting Meeting
- × February 6, 2013 Directors' Study Forum

XIV. **Treasurer's Report** *(motion and second needed, roll call vote)* ERIC CABLE

XV. **Departmental Reports/Board Action Requests** *(motion and second needed, roll call vote)*

BUSINESS/FINANCE REPORTS

Budget and Finance..... Eric Cable
 Buildings and Grounds *(Information only)*

MANAGEMENT REPORTS

Policy Brent Hoschar
 Personnel.....Cindy Huber

PROGRAM REPORTS

Curriculum Emily Sindlinger

XVI. **Adjournment** *(motion and second needed, voice vote)*

February 20, 2013

Spring Grove Area School District

Board Action Item

BOARD ACTION REQUESTED:

- A. **BOARD MEMBER REPLACEMENT** – Approval of nominee to replace Michael Brookhart's vacant Board seat, effective February 20, 2013.

TREASURER'S REPORT FOR THE MONTH ENDING JANUARY 31, 2013

GENERAL FUND - CHECKING

<u>Balance 12/31/12</u>	<u>26,960,338.95</u>	\$26,960,338.95
<u>Receipts</u>		
Total Receipts (as per attached)	1,009,888.89	\$1,009,888.89
Returned Checks	<u>0.00</u>	
<u>Expenditures</u>		
Paid bills/Payroll through January 31, 2013	5,623,296.28	\$5,621,654.69
Voided Checks	<u>(1,641.59)</u>	
<u>Balance 01/31/13</u>		
M & T Bank (.25%)	<u>22,348,573.15</u>	\$22,348,573.15

GENERAL FUND - INVESTMENTS

<u>Balance 1/31/13</u>		
PLGIT Plus (.06%)	1,449.07	
PLGIT Class (.05%)	376,323.57	
PLGIT - Sonabank, VA CD (.51%) 11/29/2013	248,000.00	
PLGIT- Bank of the West CD (.65%) 11/29/13	248,000.00	
PLGIT - Israel Disc Bank of NY CD (.65%) 11/29/13	248,000.00	
PLGIT - Private Bank & Trust CD (.55) 11/29/13	248,000.00	
PSDLAF PSDMAX (.010%)	24,625.79	
PSDLAF CD Pool (.15%) 2/12/2013	1,075,000.00	
PSDLAF - GE Capital CD (1.05%) 10/15/2013	245,000.00	
PSDLAF - Compass Bank (1.00%) 10/15/2013	245,000.00	
PSDLAF - Ally Bank CD (1.05%) 10/21/2013	245,000.00	
PSDLAF - Cit Bank CD (1.05%) 10/21/2013	245,000.00	
PSDLAF - Goldman Sachs (1.05%) 10/21/2013	245,000.00	
PSDSAF - American Expr Cen (1.10%) 10/21/2013	245,000.00	
PSDLAF - GE Capital Ret Bank (1.05%) 09/23/2013	245,000.00	
PSDLAF - BMW Bank N America (1.05%) 11/25/2013	245,000.00	
PSDLAF - Beal Bank CD (.50%) 6/19/2013	245,000.00	
PSDLAF - Discov Bank CD (.45%) 6/20/13	245,000.00	
PSDLAF - One West Bank CD (.70%) 7/24/2013	245,000.00	
PSDLAF - Customers (.45%) 4/29/13	245,000.00	
PSDLAF - Sterling Nat CD (.40%) 6/08/13	245,000.00	
PSDLAF - Financial Fed CD (.35%) 6/08/2013	245,000.00	
PSDLAF - Everbank CD (.50%) 03/28/2013	245,000.00	
PSDLAF - Apple CD (.40%) 03/19/13	245,000.00	
PNC Bank Money Market (.20%)	521,522.65	
Susquehanna Bank Money Market (.75%)	249,126.45	
Susquehanna Bank CD (1.24%) 6/20/13	252,579.75	
Susquehanna Cash Management	198,858.67	
		\$7,611,485.95
GENERAL FUND - TOTAL		\$29,960,059.10

NUTRITION SERVICES FUND

<u>Balance 12/31/12</u>	<u>28,708.86</u>	\$28,708.86
<u>Receipts</u>		
Total Receipts (as per attached)	289,381.66	\$289,129.66
Returned Items	<u>(252.00)</u>	
<u>Expenditures</u>		
Paid bills through January 31, 2013	<u>53,809.63</u>	\$53,809.63
<u>Balance 1/31/13</u>		
M & T Bank (.25%)	<u>264,028.89</u>	\$264,028.89
NUTRITION SERVICES FUND TOTAL		\$264,028.89

CAPITAL RESERVE FUND

<u>Balance 12/31/12</u>	<u>163,855.28</u>	\$163,855.28
<u>Receipts</u>		
Interest	<u>32.21</u>	\$32.21
<u>Expenditures</u>		
Paid bills through January 31, 2013	<u>0.00</u>	\$0.00
<u>Balance 1/31/13</u>		
M & T Bank (.25%)	<u>163,887.49</u>	\$163,887.49
CAPITAL RESERVE INVESTMENTS		
PSDLAF PSDMAX (.010%)	83,259.01	
PSDLAF CD Pool (.15%) 02/12/13	1,000,000.00	
		\$1,083,259.01
CAPITAL RESERVE - TOTAL		\$1,247,146.50

Invoices presented for Board approval - February 2013	\$0.00
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STUDENT ACTIVITY FUNDS

<u>Balance 01/31/13</u>		
Elementaries	6,053.28	
Intermediate School	9,622.37	
Middle School	7,219.35	
High School	<u>36,152.01</u>	
		\$59,047.01
STUDENT ACTIVITY FUNDS-TOTAL		\$59,047.01

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval of the Accounts Payable lists as presented.
- B. **MOBILE TELEPHONY VENDOR SELECTION** – Approval to retain mobile telephony service(s) with AT&T, at a cost of \$623.52 per month.
- C. **2013-2014 LINCOLN INTERMEDIATE UNIT GENERAL OPERATING BUDGET** – Approval of the 2013-2014 General Operating Budget for the Lincoln Intermediate Unit in the amount of \$9,724,887, a less than 1% increase over the 2012-2013 budget, with Spring Grove Area School District's share being \$34,073.33, a slight increase of \$1,217.20 over 2012-2013.
- D. **RESOLUTION APPROVING 2013-2014 PRELIMINARY GENERAL FUND BUDGET** – Approval of the Resolution approving the Preliminary General Fund Budget for the 2013-2014 fiscal year, with total revenues of \$56,757,418 and total expenditures of \$63,018,621, with the shortfall of \$6,261,203 to be funded from the General Fund Unreserved Fund Balance, and authorizing referendum exception final budget notice seeking approval from PDE as required by Act 1 for an exception to allow increase to and establishment of the real estate tax rate at 20.7057 mills, an increase of 0.6226 mills over the restated millage rate for 2012-2013.

Background Information: *State legislation requires approval of the Preliminary Budget prior to final adoption; it does not lock the board into the figures presented. This Preliminary Budget is available to the public for inspection. Adoption of the 2013-2014 Final Budget is a board agenda item tentative for May, 2013. The 2012-2013 millage rate was restated by PDE under the provisions of Act 1 to rescind the portion of the debt exception in 2012.*

FOR INFORMATION ONLY:**MANDATED BUILDING FIRE DRILLS**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School	1/29/13	6	44
Middle School			
Intermediate School	1/29/13	2	55
New Salem Elementary	1/30/13	2	17
Paradise Elementary			
Spring Grove Elementary	1/29/13	1	49

***NOTE:** If there is no fire drill listed for a building,
it is due to the drill being conducted after the Board meeting.*

POLICY BOARD ACTIONS REQUESTED:

- A. **FIRST READING** – Approval of a first reading for the following policies:
- 1) Policy #911: COMMUNITY, News Media Relations
- B. **SECOND READING** – Approval of a second reading for the following policies:
- 1) Policy #203: PUPILS, Communicable Diseases and Immunization
- C. **STUDENT DISCIPLINE** – Approval of the Middle School Administration and Superintendent's recommendation that the Agreement, Waiver and Stipulation dated, February 14, 2013 be approved as documented.

Background Information: *A copy of the confidential Agreement, Waiver and Stipulation documents referenced is included with board members' packets.*

- D. **DONATIONS** – In accordance with Policy #702, Gifts, Grants and Donations, acceptance of the following:
- 1) A monetary donation in the amount of \$1,000 received from The Engineering Society of York toward the Rocket Science SLI Project
 - 2) A monetary donation in the amount of \$600 received from McInroy-Sheffer People Trust toward interscholastic academic competitions
 - 3) A monetary donation in the amount of \$500 received from Forge Hardware toward the Middle School Day of Acceptance
 - 4) A monetary donation in the amount of \$500 received from Irwin-Beck Funeral Home and Cremation Service, PC toward the Middle School Day of Acceptance
 - 5) A Getzen Model B^b Trumpet (with three Mutes), received from John Dickert

PERSONNEL BOARD ACTIONS REQUESTED:A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Middle School Head Custodian** – Mark E. Heidel, effective June 30, 2013, due to retirement.

Background Information: *Mr. Heidel has provided 7 years of service to the District.*

- 2) **Junior High Head 7th Grade Football Coach** – Jason Heitmann, effective February 4, 2013, due to personal reasons.
- 3) **High School Assistant Track Coach** – Brian Bahn, effective February 5, 2013, due to personal reasons.
- 4) **High School Assistant Boys' Lacrosse Coach** – Daniel Wilmot, effective February 11, 2013, due to personal reasons.

B. **APPOINTMENT** – Approval of the following appointments:

- 1) **High School Driver's Education Short-term Substitute Instructor** – Jamie Tyson, as a part-time, ½ day short-term substitute Driver's Education Instructor, beginning February 11, 2013, to the end of the 2012-2013 school year, pending receipt of appropriate PA Driver's Education Certification. Compensation established at \$110.00 per day for the first 30 days, on the 31st day a pro-ration of Step 1 of the Bachelor's schedule to be paid.

Background Information: *This vacancy is due to the recent transfer of Mr. Weaver. Ms. Tyson received her Bachelor's degree in History and Secondary Social Studies Education from York College. She is registered to take the Driver's Education Praxis exam in April. Ms. Tyson has been substituting in various capacities in our district and other surrounding districts.*

- 2) **High School Head Boys' Volleyball Coach** – Michael Magalski, effective February 21, 2013, for the 2012-2013 school year. Compensation established at \$2,448.00, in accordance with the Collective Bargaining Agreement with Spring Grove Education Association.

Background Information: *Mr. Magalski is a Spring Grove graduate and is employed at Wellspan Health as a Physical Therapist. Mr. Magalski was a 4 year varsity player during his High School career and was a volunteer coach with both our men's and women's volleyball teams.*

- 3) **High School Assistant Girls' Track Coach** – Kevin Henning, effective February 21, 2013 for the 2012-2013 school year. Compensation established at \$1,667.00 in accordance with the Collective Bargaining Agreement with Spring Grove Education Association.

Background Information: *Mr. Henning is a substitute teacher in the District and is currently our Junior High Assistant Wrestling Coach. He is a graduate of Penn State University and was a member of the Spring Grove Track team for 2 years.*

- 4) **High School Head Boys' Lacrosse Coach** – Bradley Baer, effective February 21, 2013, for the 2012- 2013 school year, pending receipt of a current favorable Act 151 Child Abuse Clearance. Compensation established at \$2,448.00, in accordance with the Collective Bargaining Agreement with Spring Grove Education Association.

Background Information: *Mr. Baer is a teacher for the Silver Oak Academy in Keymar, Maryland. He also has experience playing Football and Lacrosse at the college level as well as coaching both football and wrestling.*

- 5) **Junior High Assistant Track Coach** – Andrew Rohrbaugh, effective February 21, 2013, for the 2012-2013 school year, pending receipt of a current favorable Act 151 Child Abuse Clearance. Compensation established at \$ 1,667.00 in accordance with the Collective Bargaining Agreement with Spring Grove Education Association.

Background Information: *Mr. Rohrbaugh is a graduate of Spring Grove High School and is currently a student at York College. Mr. Rohrbaugh participated in Cross Country and Track during his High School career, which included States and National competitions.*

- C. **INSTRUCTIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2012-2013 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

1) Jackie Sengia – Art Education

- D. **NON-INSTRUCTIONAL SUBSTITUTES** – Approval of the following classified substitutes for the 2012-2013 school year at the hourly rate approved in the Classified Wage & Salary Guidelines:

1) Scott Brunner
2) Sara Hiltey
3) Robin Miller

- E. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individual for the remainder of the 2012-2013 school year to work athletic events at the established rate \$8.00 per hour:

1) Jennifer Morin

- F. **ACT 93 AGREEMENT** – Approval of the agreement between Spring Grove Area School District Administrative/Supervisory Personnel and Spring Grove Area School District, dated February 20, 2013 for period July 1, 2013 through June 30, 2015, as attached.

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST** – Approval for Brian Hastings, Pam Kimber, Catrina Frey, Kim Richard, Cathy Drapiewski, Debbie Kronsteiner (district science teachers), and Sherry Stambaugh (gifted teacher) to accompany approximately 34 middle school and high school students to the Science Olympiad State Competition in State College and Juniata College on April 25 – 26, 2013.

Background Information: *Students who participate in the Rocket Scientists Club and are members of the Science Olympiad teams that competed in the Regional Competition will attend this event. They will engage in a variety of science related events and competitions. The approximate cost of this trip including registration (\$450); travel (\$1,293); food (\$1,900); hotel expense (\$1,400) is \$5,043.00. The costs associated with this trip have been budgeted at both the middle school and high school levels.*

- B. **TRIP REQUEST** – Approval for Brian Hastings, Renee Eaton, and Kim Richard (high school science teachers) to accompany approximately 30 students to the TARC (Teach America Rocketry Challenge) Nationals in The Plains, Virginia, from May 10 – 12, 2013.

Background Information: *Students will learn and understand the fluid dynamics of a rocket going through air. They will have experience in an engineering and design team to design, build, and test rockets for competition. The approximate cost of this trip including travel (\$1,280); food (\$1,820); hotel expense (\$1,870) is \$4,970.00. Funds from grants, fund-raising, and the district will cover the expenses of this trip.*