

VOTING MEETING / DIRECTORS' STUDY FORUM



Spring Grove Area School District, Board of School Directors
WEDNESDAY, January 9, 2013 @ 7:00 PM
Educational Service Center

CALL TO ORDER (Voting meeting).....Douglas Stein

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

CORRESPONDENCEDouglas Stein

I. EXECUTIVE SESSION for PERSONNEL

II. ACTION VOTING ITEMS *(motion and second needed, roll call vote)*

- A. *POLICY – Brent Hoschar*
- B. *PERSONNEL – Cindy Huber*

III. ADJOURNMENT of ACTION VOTING MEETING *(motion and second needed, voice vote)*

CALL TO ORDER (Directors' Study Forum meeting)Douglas Stein

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

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BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

I. BUSINESS/FINANCE COMMITTEE

- A. *BUDGET & FINANCE – Michael Brookhart*
 - 1) *Tax Collectors – Phil Spare, Stock and Leader*
 - 2) *District Enrollment Study – review of proposals (summary)*
 - 3) *Hardware Licensures / Computer Leases – G. Ioannidis, C. Enck*
 - a. *Computer Lab at Spring Grove Elementary*
 - 4) *2013-2014 General Fund Budget – G. Ioannidis*

BUDGET & FINANCE, CONTINUED – Michael Brookhart

- 5) Budgetary Transfers
- 6) 2013-2014 YCST Operating Budget

B. BUILDINGS & GROUNDS – Eric Cable

- 1) Classroom Projector Ceiling Mounts – *C. Enck, M. Czapp*
- 2) Steps at the High School

C. TRANSPORTATION – Douglas White

- 1) Durham Transportation – *G. Ioannidis*

II. MANAGEMENT COMMITTEE

A. POLICY – Brent Hoschar

- 1) Policy 203: PUPILS: Communicable Diseases and Immunizations (*revisions*)
- 2) Policy 702: PROPERTY: Gifts, Grants, Donations (*review and discussion*)
- 3) 2013-2014 School Calendar

B. PERSONNEL – Cindy Huber

- 1) Super Chart / Fall Season Extracurricular Programs

III. PROGRAM COMMITTEE

A. ATHLETIC & MUSIC – Stacy Meyer

- 1) Refpay System

B. CURRICULUM – Emily Sindlinger

- 1) Proposals for Major Trip:
 - a. Middle School History Club to Philadelphia, PA – March 7, 2013
 - b. National Honor Society Annual Trip to New York City – March 26, 2013
 - c. High School History Club to New York City – March 26, 2013
 - d. High School Government/History students to Washington, D.C. – May 3, 2013

IV. PLANNING (Items to be considered for future agendas)

V. ADJOURNMENT (*motion and second needed, voice vote*)

POLICY BOARD ACTIONS REQUESTED:

- A. **STUDENT DISCIPLINE** – The Student Disciplinary Committee of the Board and the Superintendent recommend that the student disciplinary hearing determination, for discipline regarding a Board hearing held on December 17, 2012, be approved as documented by the hearing officer, Brooke E. D. Say, Esq., Stock and Leader.

Background Information: *A copy of the confidential Adjudication for this student is included for all Board members with this agenda packet.*

PERSONNEL BOARD ACTIONS REQUESTED:A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Maintenance Technician** – Lloyd Hershey, effective December 19, 2012, for the purpose of retirement.

Background Information: *Mr. Hershey has provided 39 years of service to the district.*

- 2) **Pupil Services Secretary** – Brenda Mulvey, effective June 27, 2013, for the purpose of retirement.

Background Information: *Mrs. Mulvey has provided 18 years of service to the district.*

- 3) **High School Custodian** – Marvin Barnhart, effective January 3, 2013, for the purpose of retirement.

Background Information: *Mr. Barnhart has provided 5 years of service to the district.*

- 4) **Spring Grove Elementary Personal Care Aide** – Jacquelyn Sengia, effective January 9, 2013, due to personal reasons.

- 5) **Middle School Cook** – Crystal Senft, effective January 11, 2013, due to personal reasons.

B. **SEVERANCE PAYMENT** – Approval of the following severance payment to be issued January 18, 2013:

- 1) Jane Mula – 128 unused sick days x \$20 per day: \$2,560.00

C. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:

- 1) **Technology Clerk** – Jeffrey Dell, beginning December 21, 2012, not to exceed the 12 week maximum as outlined under the Family and Medical Leave guidelines for the restoration of health.
- 2) **Network Manager** – David Livelsberger, beginning December 7, 2012, for approximately 4 weeks, not to exceed the 12 week maximum as outlined under the Family and Medical Leave guidelines for the restoration of health.
- 3) **Athletic/Technology Secretary** – Leslie Sprenkle, beginning December 4, 2012, through December 14, 2012, for the restoration of health.

D. **UNCOMPENSATED LEAVE OF ABSENCE** – Approval of the following requests for uncompensated leave:

- 1) **Spring Grove Elementary Cook** – Hester Hershey, intermittent leave beginning November 20, 2012, through the end of the 2012-2013 school year due to restoration of health of an immediate family member.
- 2) **Spring Grove Elementary Cook** – Sara Hilty, on November 28, 2012, for personal reasons and December 10, 2012 until approximately January 22, 2013, for the restoration of health.

E. **APPOINTMENTS** – Approval of the following appointments:

- 1) **New Salem Elementary Cook** – Beverly Hilt, as a part-time, 3 hours per student day cook, effective January 2, 2013. Compensation established at \$9.07 per hour base rate.

Background Information: *This vacancy occurred with the resignation of Jane Mula. Ms. Hilt has been substituting in this capacity for the district.*

- 2) **High School Student Custodian** – Dylon Stoner, as a part-time, 3 hours per day, student custodian, effective January 9, 2013, pending receipt of current favorable Act 151 child abuse clearance. Compensation established at \$7.50 per hour base rate + 20¢ shift differential when applicable.

Background Information: *Mr. Stoner is a senior at Spring Grove Area High School.*

- 3) **New Salem Elementary Short-term Kindergarten Substitute Instructor** – Crystal Miller, beginning approximately January 9, 2013, for approximately 12 weeks while regular professional employee is on a child rearing leave of absence. Compensation established at \$110.00 per day for the first 30 days and a proration of step 1 of the Bachelor's schedule beginning on the 31st day.

Background Information: *Mrs. Miller will cover in Mrs. Carroll's Kindergarten class. Mrs. Miller holds an Elementary teaching certification from West Chester University and has been substituting in various assignments. She had previously taught at Spring Grove Elementary for 6 years until child rearing.*

- 4) **High School Music Choreographer** – Charlee Zamudio-Fidler, effective December 3, 2012. Compensation established at a stipend of \$515.00 for the 2012-2013 season.

Background Information: *Ms. Zamudio-Fidler is the owner and artistic director for the York Area Repertoire of Dance and artistic director for Dazzling Gems Dance Company. She has choreographer experience at various dance and performing companies.*

F. Approval to transfer Bruce Weaver from a 8 period per day High School Driver's Education/Special Education Instructor to a 6 period per day High School Special Education Instructor, effective December 18, 2012, reducing from 100% to 75% employment status.

G. **NON-INSTRUCTIONAL SUBSTITUTES** – Approval of the following classified substitutes for the 2012-2013 school year at the hourly rate approved in the Classified Wage & Salary Guidelines:

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|-----------------------|-------------------------|
| 1) Marvin Barnhart | 5) Rochelle Messersmith |
| 2) Margaret Diederich | 6) Jane Mula |
| 3) Kathleen Klunk | 7) Cody Ort |
| 4) Scott Leppo | 8) Nancy Wagner |

H. **SCHOOL PHYSICIAN FOR SCHOOL HEALTH SERVICES** – Approval to employ the following school physician for the 2012-2013 school year, in order to complete mandated student examinations:

- 1) Nancy Faulkner, MD, 2030 Thistle Hill Drive, Suite 100, Spring Grove, PA 17362