



Agenda

Reorganization / Voting Meeting of the Board of School Directors
Educational Service Center, 100 East College Avenue, Spring Grove, PA / 7 PM

I. Call To Order DOUGLAS STEIN

- × Flag salute and moment of silence
- × Roll call
- × Documented or announced reasons for known absences
- × Announcement – no executive sessions held since the last sunshine meeting
 - **November 19, 2012 for legal and real estate purposes**
 - **December 3, 2012 (prior to regular meeting) for legal purposes**

II. Board Reorganization

1. Meeting Purpose (*Doug Stein*)
2. Nomination / Election of Temporary President (*Doug Stein*)
3. Nomination / Election of President (*Temporary President*)
4. Nomination / Election of Vice President (*Board President*)
5. Motion to Appoint Solicitor for 2013 (*motion and second needed, voice vote*)
6. Motion to Approve Schedule of Meetings for 2013 (*motion and second needed, voice vote*)
7. Motion to Approve Committees for 2013 (*motion and second needed, voice vote*)
8. Distribution of Member Contact Info / Mission Statement / Operational Principles (*attached to Agenda – no vote necessary*)
9. Conclude Reorganization

III. Superintendent’s Report DR. ROBERT LOMBARDO

- × PSBA Certificate – 2012 Honor Roll of School Board Service (*8 years*)

IV. Student Representative Report (V.P., Student Council)..... CODY MESSERSMITH

V. Welcome Visitors: Formal and Informal requests to address the Board

(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

VI. Board and Administration Response to Public Comment



- VII. **Correspondence**
- VIII. **Legislative Update**..... CINDY HUBER
- IX. **York Adams Academy**..... STACY MEYER
- X. **York County School of Technology**..... CINDY HUBER
- XI. **Special Committee Reports** (*as needed*)
- XII. **Approval of Minutes:** (*motion and second needed, voice vote*)
 - × November 19, 2012 Regular Voting Meeting
- XIII. **Treasurer’s Report**..... NO REPORT
- XIV. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

BUSINESS/FINANCE REPORTS

- Budget and Finance..... Michael Brookhart
- Buildings and Grounds (*Information Only*)

MANAGEMENT REPORTS

- Policy Brent Hoschar
- Personnel..... Cindy Huber

PROGRAM REPORTS

- Curriculum Emily Sindlinger

- XV. **Other Business**
- XVI. **Adjournment** (*motion and second needed, voice vote*)

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval to disburse December 2012 Accounts Payable checks with formal presentation of disbursements to the school board in January 2013.

Background Information: *Checks will be distributed consistent with the regular accounts payable process, with additional listings included in the January 2013 board packet.*

- B. **2011-2012 FINANCIAL AUDIT** – Approval of the School District’s annual financial audit for the period ending June 30, 2012, as submitted by Kochenour, Earnest, Smyser & Burg, Certified Public Accountants.

FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
High School			
Middle School			
Intermediate School			
New Salem Elementary	11/19/12	1	38
Paradise Elementary			
Spring Grove Elementary	11/19/12	1	55

***NOTE:** If there is no fire drill listed for a building,
it is due to the drill being conducted after the Board meeting.*

POLICY BOARD ACTIONS REQUESTED:

- A. **SCHOOL NAME CHANGE IN EDNA PROFILE** – Approval to change the formal school building listing in the overall PDE District Profile, from Spring Grove Area Senior High School to Spring Grove Area High School.
- B. **SECOND READING** – Approval of a second reading for the following policies:
- 1) Policy No. 122: PROGRAMS, Extracurricular Activities
 - 2) Policy No. 123: PROGRAMS, Interscholastic Activities
 - 3) Policy No. 123.1: PROGRAMS, Concussion Management
 - 4) Policy No. 123.2: PROGRAMS, Sudden Cardiac Arrest
- C. **DONATION** – Acceptance of the following donation in accordance with Board Policy No. 702, Gifts, Grants and Donations:
- 1) Two (2) Hand Tool Product Kits, including pliers, screwdrivers, nut drivers, wire strippers, digital multimeter, safety gloves and glasses, drill bits, wrenches, carrying case, and high torques adjustable Cordless Screwdriver assembly, from Cheryl Johnson, Textron executive, Providence, Rhode Island.

Background Information: *Ms. Johnson was made aware of Rocket Club students' recent acceptance into the NASA's 2012-13 Student Launch Initiative project, and is donating these kits for students to use in the Science Department of Spring Grove Area High School.*

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:

- 1) **District Maintenance Technician** – Lloyd Hershey, beginning November 12, 2012, through November 23, 2012, for the restoration of health.

***Background Information:** Mr. Hershey had 10 weeks of Family and Medical Leave earlier this year, therefore is only entitled to two weeks to complete the 12-week maximum allowable during a year.*

- 2) **High School Custodian** – Dale Weiss, beginning November 21, 2012, until approximately December 3, 2012, not to exceed the 12-week maximum as outlined under the Family and Medical Leave guidelines for the restoration of health.

- B. **APPOINTMENT** – Approval of the following appointment:

- 1) **Elementary Music Long Term Substitute Instructor** – Leasha Folk, beginning approximately December 21, 2012, through the end of the 2012-2013 school year, for as long as regular professional employee is on child rearing leave. Compensation established at a proration of Step 1 of the Bachelor Schedule.

***Background Information:** Ms. Folk received her Bachelor's degree in Music Education from Maranatha Baptist Bible College, where she also received a Bachelor's degree in English Education. She graduated Suma Cum Laude and was Valedictorian. Ms. Folk will cover music instruction at the elementary level during Mrs. Morin's leave.*

- 2) **Junior High Head Wrestling Cheer Coach** – Lori Eichelberger, effective November 19, 2012 for the 2012-2013 school year. Compensation established at \$807.00, in accordance with the Collective Bargaining Agreement with the Spring Grove Education Association.

***Background Information:** Mrs. Eichelberger is currently the JH Football Cheer Coach.*

- C. **NON-INSTRUCTIONAL SUBSTITUTE** – Approval of the following classified substitute for the 2012-2013 school year at the hourly rate approved in the Classified Wage & Salary Guidelines:

- 1) Patti Rappoldt

- D. **INSTRUCTIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2012-2013 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

- 1) Mary Grissett-Havrilak – Art Certification
- 2) Holly Long – Family and Consumer Science Certification
- 3) Shawna Stover – Library Certification

- E. **GUEST TEACHER SUBSTITUTES** – Approval of the following individuals holding a Bachelor's degree and completing the District's Guest Teacher orientation program to substitute teach in all subject areas during the 2012-2013 school year at a rate of \$95.00 per day and \$110.00 per day beginning on the 21st day cumulative:

- 1) Jeffrey Palmer
- 2) Sara Smith

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **PASBO ANNUAL CONFERENCE** – Approval for George Ioannidis, Business Manager, to attend the 2013 PASBO Annual Conference in Pittsburgh, PA, on March 19-22, 2013.

Background Information: *A memo has been shared with board members concerning this request. A wide variety of current topics will be covered during this year's conference seminars, including Act 32, Charter Schools, Green, Materials Management, Property Tax & Referendum, and Technology, among many others. Total costs include registration, mileage, and lodging, with reimbursement being requested for only one of two nights' accommodations.*

- B. **TRIP REQUEST** – Approval for approximately (8) High School student council members, along with Edel Quinn, High School Special Education Teacher, Hailey Holder, High School Communication Arts Teacher, and Stephen Richards, High School Social Studies Teacher, to travel to Washington, D. C. to attend the Leadership Experience and Development (LEAD) Conference on Friday, February 1 – Sunday, February 3, 2013.

Background Information: *Attendance at this LEAD Conference will give high school student council members and advisors the opportunity to learn valuable lessons on leadership and service, which will ultimately benefit the High School student population and Spring Grove community. The cost of this trip will be paid by the Spring Grove Area High School Student Council through fundraising.*