

VOTING MEETING / DIRECTORS' STUDY FORUM



Spring Grove Area School District, Board of School Directors
Monday, October 7, 2013 ~ Educational Service Center, 7:00 PM

CALL TO ORDER (Voting meeting).....Douglas Stein

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting:
September 23, 2013 for real estate purposes

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

- *(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)*
- *The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

CORRESPONDENCEDouglas Stein

- PDE: PlanCon Part K, Project Refinancing

I. ACTION VOTING ITEMS (*motion and second needed, roll call vote*)

- A. *POLICY – Brent Hoschar*
- B. *PERSONNEL – Cindy Huber*

II. ADJOURNMENT of ACTION VOTING MEETING (*motion and second needed, voice vote*)

CALL TO ORDER (Directors' Study Forum meeting)Douglas Stein

FORMAL AND INFORMAL REQUESTS TO ADDRESS THE BOARD

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BOARD and ADMINISTRATION RESPONSE TO PUBLIC COMMENT

I. PROGRAM COMMITTEE

A. CURRICULUM – Emily Sindlinger

- 1) Summer Pre-K Program Overview – *A. Julius*
- 2) Proposal for Major Trip: High School Music Department, April 17-19, 2014

II. BUSINESS/FINANCE COMMITTEE

A. BUDGET & FINANCE – Eric Cable

- 1) Lunch Program Discussion – *R. Lombardo*
- 2) S.T.R.I.V.E. Program
- 3) Hand-Held Two-Way Radio System
- 4) One Call Now – Automated Messaging System
- 5) 2014-2015 Budget Discussion – *G. Ioannidis*

B. TRANSPORTATION – Todd Staub

- 1) Request for Proposal, Transportation Services

III. MANAGEMENT COMMITTEE

A. POLICY – Brent Hoschar

- 1) Attendance Policy No. 204 Discussion – *R. Lombardo*
- 2) 2014 Board Meeting Schedule
- 3) Spring Grove Education Fund – 2013-14 Annual Plan

B. PERSONNEL – Cindy Huber

- 1) Increased Hours for Part Time Custodian

IV. PLANNING (Items to be considered for future agendas)

V. ADJOURNMENT (*motion and second needed, voice vote*)

POLICY BOARD ACTIONS REQUESTED:

A. **STUDENT DISCIPLINE** – Approval of the following disciplinary actions:

- 1) High School Administration and Superintendent’s recommendation of the Agreement, Waiver and Stipulation as documented (for student 001) during a meeting held on September 27, 2013.
- 2) High School Administration and Superintendent’s recommendation of the Agreement, Waiver and Stipulation as documented (for student 002) during a meeting held on September 27, 2013.
- 3) High School Administration and Superintendent’s recommendation of the Agreement, Waiver and Stipulation as documented (for student 003) during a meeting held on September 30, 2013.

Background Information: *Confidential information concerning these disciplinary recommendations is included in Board member packets.*

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATION** – Approval of the following resignation:
- 1) **High School Marching Band Instructional Staff** – Shane Ruck, effective September 19, 2013, due to personal reasons.
- B. **FAMILY AND MEDICAL LEAVE OF ABSENCE** – Approval of the following requests for family and medical leave:
- 1) **Spring Grove Elementary Head Cook** – Ruth Wentz, effective October 9, 2013, until approximately November 20, 2013, not to exceed the 12 week maximum as outlined under the Family and Medical Leave guidelines for the restoration of health.
 - 2) **Support Services Secretary** – Tamrah Dipuppo, effective October 22, 2013, until approximately November 27, 2013, not to exceed the 12 week maximum as outlined under the Family and Medical Leave guidelines for the restoration of health.
- C. **APPOINTMENTS** – Approval of the following appointments:
- 1) **District Receptionist/Clerical Support Secretary** – Elizabeth Wright, as a full-time, 260 day per year secretary at the Educational Service Center, effective September 30, 2013, pending receipt of current favorable Act 151, Child Abuse Background Clearance. Compensation established at \$10.42 per hour base rate.

***Background Information:** This vacancy occurred with the recent transfer of Darla Webb. Ms. Wright has 19 years of Administrative Office Assistant experience when previously employed at Wellspan Health. She holds a Bachelor's degree in Healthcare Administration from University of Phoenix.*
 - 2) **Middle School Guidance/Special Education Secretary** – Linda Shultz, as a full-time, 260 day per year secretary, effective October 2, 2013, pending receipt of current favorable Act 151, Child Abuse Background Clearance. Compensation established at \$10.42 per hour base rate.

***Background Information:** This vacancy occurred with the recent resignation of Susan Harcourt. Mrs. Shultz had worked for the district previously for 18 years in a Secretarial capacity and most recently she was the Office Administrator at Christ's American Baptist Church for 5 years.*
 - 3) **High School Custodian** – Larry Carter, as a full-time, 2nd shift custodian, effective October 2, 2013. Compensation established at \$9.54 per hour base rate + \$0.20 night shift differential when applicable.

***Background Information:** This vacancy occurred with the recent retirement of Mary Buchanan. Mr. Carter was a Utility Staff/Custodian for 23 years at Perform Group, as well as a security guard for Schaad Detective Agency for 10 years.*

- 4) **High School Assistant Boys' Soccer Coach** – Ryan Mattern, effective September 24, 2013, pending receipt of current favorable Act 151 Child Abuse Background Clearance, for the 2013-2014 school year. Compensation established at a proration of \$1,667.00 for the 2013-2014 school year as outlined in the agreement between the Spring Grove Area Education Association and the Spring Grove Area School District.

Background Information: *Mr. Mattern has played soccer for approximately 15 years.*

- 5) **High School Musical Choral Director** – Brian Buterbaugh, effective October 8, 2013, for the 2013-2014 school year. Compensation established at a stipend of \$1,000.00 for the season.

Background Information: *Mr. Buterbaugh teaches Music education at the High School.*

- 6) **High School Musical Orchestra Director** – Brian Buterbaugh, effective October 8, 2013, for the 2013-2014 school year. Compensation established at a stipend of \$1,030.00 for the season.