



SPRING GROVE AREA SCHOOL DISTRICT
December 6, 2021 @ 7 PM

 **Agenda**

Reorganization / Voting Meeting of the Board of School Directors
Spring Grove Area Middle School, 244 Old Hanover Road, Spring Grove, PA
LGI Room #242 – park in rear and enter at door no. 15

I. Call To Order Reorganization MeetingMR. MARK CZAPP

- A. Flag salute and moment of silence
- B. Roll call
- C. Documented or announced reasons for known absences
- D. Announcement regarding executive sessions held since the last sunshine meeting:
 - o N/A

II. Board Reorganization

- A. Meeting Purpose (*Mr. Czapp, Board Secretary*)
- B. Roll Call of Holdover Members (*Mrs. Sterner, Board Recording Secretary*)
- C. Nomination / Election of Temporary President (*Mr. Czapp*)
- D. Reading of Certificates of Election (*Mr. Czapp*)
- E. Oath of Office / Swearing in (*Mrs. Sterner, Notary Public*)
- F. Nomination / Election of President (*Temporary President*)
- G. Nomination / Election of Vice President (*Board President*)
- H. Nomination / Election of Treasurer (*Board President*)
- I. Motion to Approve 2022 Board Committees (*Informational Item*)
- J. Distribution of 2022 Member Contact Info (*Informational Item*)
- K. Conclude and Adjourn Reorganization (*Motion and second needed, voice vote*)

III. Call To Order Voting Meeting.....BOARD PRESIDENT

IV. Superintendent’s Report DR. GEORGE W. IOANNIDIS

V. Student Representative Report.....MISS PAIGE LITTLE

VI. Welcome Visitors: Formal and Informal requests to address the Board

(A maximum of five (5) minutes will be granted per individual and generally a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present.)

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.



- VII. **Board and Administration Response to Public Comment**
- VIII. **Correspondence**
- IX. **Legislative Update**..... DR. GEORGE W. IOANNIDIS
- X. **York County School of Technology**.....MR. DAVE TRETTEL
- XI. **York Adams Academy**..... MRS. KAREN BAUM
- XII. **Special Committee Reports** (*as needed*)
- XIII. **Approval of Minutes:** (*motion and second needed, voice vote*)
 × November 22, 2021 Regular Voting Meeting
- XIV. **NO Treasurer’s Report**.....*To be included with January 2022 materials*
- XV. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)
- A. BUSINESS/FINANCE REPORTS
- × Budget and Finance.....MR. DOUG WHITE
- × Buildings and GroundsMR. DOUG WHITE
- B. MANAGEMENT REPORTS
- × Policy MRS. KAREN BAUM
- × Personnel..... MR. DOUG STEIN
- XVI. **Adjournment** (*motion and second needed, voice vote*)



BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LIST** – Approval to disburse December 2021 Accounts Payable checks, with formal presentation of those disbursements in January 2022.

Background Information: *Checks will be distributed consistent with the regular payables process, with listings included in January 2022 board materials.*

- B. **2020-2021 FINANCIAL AUDIT** – Acceptance of the School District’s annual financial audit for the period ending June 30, 2021, as submitted by Kochenour, Earnest, Smyser & Burg, Certified Public Accountants.

Background Information: *A hard copy of the report was shared with holdover and newly elected board members prior to the reorganization meeting.*



BUILDINGS AND GROUNDS BOARD ACTIONS REQUESTED:

- A. **AWARDING SITE WATER SERVICE RENOVATIONS BID** – Approval to award the Spring Grove Area School District Site Water Service Renovations Bid to York Excavating Co. LLC in the amount of \$369,369.00 to complete renovations at the Technology Center and Spring Grove Elementary School.



FOR INFORMATION ONLY:

MANDATED BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	11/09/2021	1	21
Paradise Elementary	11/11/2021	1	27
Spring Grove Elementary	11/19/2021	1	26
Spring Grove Area Intermediate School	11/22/2021	2	8
Spring Grove Area Middle School	11/01/2021	2	18
Spring Grove Area High School	11/17/2021	4	26

POLICY BOARD ACTIONS REQUESTED:

- A. **YORK COUNTY SCHOOL OF TECHNOLOGY JOINT OPERATING COMMITTEE MEMBER AND ALTERNATE** – Approval for Dave Trettel to continue as representative and Rodney Shearer to be appointed as alternate on the York County School of Technology Joint Operating Committee, to fulfill a three-year term that will end on December 31, 2024.

- B. **LINCOLN INTERMEDIATE UNIT #12 BUILDING AUTHORITY MEMBER** – Approval for Bill Stiles, Buildings and Grounds Manager, to continue as district representative on the Lincoln Intermediate Unit #12 Joint Building Authority for a five-year term commencing on January 1, 2022 and ending on December 31, 2026.

- C. **DONATIONS** – Acknowledgment and/or acceptance of the following grant in accordance with Board Policy No. 702, Gifts, Grants and Donations:
 - 1) A monetary grant in the amount of \$5,000.00 from Chesapeake Bay Trust to support the Environmental II students’ construction of a new bridge on the wetlands (*located on district property, to the rear of the high school cafeteria/metal shop area*).

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Boys’ Varsity Head Tennis Coach** – Ms. Holly Metzger-Brown, effective November 12, 2021, for personal reasons.
 - 2) **Girls’ Varsity Head Tennis Coach** – Ms. Holly Metzger-Brown, effective November 12, 2021, for personal reasons.
 - 3) **Girls’ Varsity Assistant Tennis Coach** – Ms. Nicole Harlacher, effective November 12, 2021, for personal reasons.
- B. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **Spring Grove Elementary School Principal** – Mr. Noah Stachelek, effective February 1, 2022, or earlier if/as negotiated with the current employer. Compensation established and prorated at an annual rate of \$108,000.00.

***Background Information** – Mr Stachelek earned a Bachelor of Science in Elementary and Special Education from Geneva College, and a Master of Education and Principal Certification from Edinboro University. He is currently pursuing a Doctor of Education through California University of Pennsylvania. Mr. Stachelek was a special education instructor prior to his position as Assistant Principal in a neighboring district for the last 4 years. Mr. Stachelek is filling the position resulting from the retirement of Mr. Jon Weaver.*
 - 2) **Paradise Elementary – Instructional Assistant Special Education - Life Skills Support** – Ms. Stephanie Bentzel, effective December 7, 2021. Compensation established at \$12.48 per hour for 7 hours per day, 180 days per year.

***Background Information** – Ms. Bentzel has 6 years of experience working in a healthcare setting and has experience volunteering in the children’s classrooms. Ms. Bentzel is filling the position resulting from the internal transfer of Ms. Susan Good to Spring Grove Area Middle School Instructional Assistant Special Education – Autistic Support following Ms. Kimberly Hans’ transfer.*
 - 3) **Spring Grove Area High School Instructional Assistant – Special Education – Personal Care** – Ms. Ashley Freyman, effective December 7, 2021. Compensation established at \$13.75 per hour for 7 hours per day, 180 days per year.

***Background Information** – Ms. Freyman has 4 years of experience working with children as a personal care assistant or teacher assistant and nearly 10 years of experience working with adults with special needs. She is filling the position resulting from the resignation of Ms. Desarea Kennedy.*
 - 4) **Spring Grove Area Middle School Instructional Assistant – Special Education – Personal Care** – Ms. Carly Knapp, effective December 7, 2021. Compensation established at \$13.00 per hour for 7 hours per day, 180 days per year.

***Background Information** – Ms. Knapp earned an Associate’s degree in Occupational Therapy and an Associate’s degree in Gerontology. Ms. Knapp has 4 years of experience as a personal care associate for adults and 2 years of experience with a local intermediate unit. She is filling the position resulting from resignation of Ms. Jessica Wise.*

- 5) **Spring Grove Area High School Full-Time Custodian (2nd Shift)** – Mr. Christian Kidd, effective December 7, 2021. Compensation established at \$12.88 per hour for 8 hours per day, 260 days per year.

Background Information – Mr. Kidd is a graduate of Spring Grove Area High School and has 3 years of work experience. Mr. Kidd is filling the position resulting from the retirement of Ms. Ellen Wyatt.

- 6) **Spring Grove Area High School Part-Time Custodian (2nd Shift)** – Mr. Trenton Starkweather, effective December 7, 2021. Compensation established at \$12.88 per hour for 4 hours per day, 260 days per year.

Background Information – Mr. Starkweather is a graduate of Spring Grove Area High School and has 4 years of work experience and is filling the position resulting from the resignation of Mr. Keith Fishel.

- 7) **Spring Grove Area High School Nutrition Support** – Ms. Debra Patterson, effective December 7, 2021. Compensation established at \$12.00 per hour for 4 hours per day, 180 days per year.

Background Information – Ms. Patterson has 20 years of experience in school nutrition in New York prior to her relocation to Pennsylvania. Ms. Patterson is filling the position resulting from the resignation of Ms. Beth Altland.

- C. **ATHLETICS** – Approval of the following additional coach for the 2021-2022 Winter Season, with compensation determined by the Coaches’ Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment as a result of a delayed, shortened, or canceled seasons due to COVID-19:

Job Title	Coach Name	Stipend
Swimming and Diving - Varsity Assistant Coach	James Gingerich	\$ 2,909.00

- D. **STUDENT EMPLOYEE** – Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers, with compensation established at \$10.25 per hour:

- 1) Rylee Zedek, Student Instructional Assistant

- E. **ACT 86 DAY-TO-DAY STUDENT SUBSTITUTE** – Approval of the following Act 86 substitute for a maximum of 20 days for the 2021-2022 school year at a rate of \$110.00 per day, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Cameron Tinner

- F. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2021-2022 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:

- 1) McKenna Clark
- 2) Julia Demers
- 3) Kaylee Miller
- 4) Breyonna Mummert
- 5) Isaac Rinehart



PERSONNEL REPORT / FOR INFORMATION ONLY

FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Linda Yingling	Intermediate School	5 th Grade	02/07/2022	05/02/2022
Jennifer Huhn	High School	English	02/10/2022	05/05/2022