



# AGENDA

## VOTING MEETING / DIRECTORS' STUDY FORUM

of the Spring Grove Area School District Board of School Directors

Monday, October 11, 2021, 7:00 PM

Spring Grove Area Middle School, LGI Room #242, 244 Old Hanover Road, Spring Grove, PA

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**6:00 PM: Executive Session for Student Discipline and Personnel, *Closed to Public***

### VOTING MEETING

- I. **Call To Order** .....MS. CINDY HUBER
  - Flag salute and moment of silence
  - Roll call
  - Documented or announced reasons for known absences
  - Announcements regarding Executive Sessions held since last sunshine meeting: N/A

II. **Superintendent Update / 2021-2022**

III. **Formal and Informal Requests to Address the Board**

*Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.*

*The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

IV. **Possible Board and/or Administration Response to Public Comment**

- V. **Correspondence** .....MS. CINDY HUBER

VI. **Action Voting Items (*Motion and second needed, roll call vote*)**

- A. Budget & Finance .....MR. TODD STAUB
- B. Policy .....MRS. KAREN BAUM
- C. Personnel .....MR. DOUG STEIN

VII. **Adjournment of Action Voting Meeting (*Motion and second needed, voice vote*)**

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### DIRECTORS' STUDY FORUM MEETING

- I. **Call To Order** .....MS. CINDY HUBER
- II. **Formal and Informal Requests to Address the Board**
- III. **Possible Board and/or Administration Response to Public Comment**

**IV. Business and Finance Committee**

A. Budget and Finance.....MR. TODD STAUB

- 1) Presentation – 2022-2023 Proposed General Fund Budget – *M. Czapp, T. Showvaker*
- 2) Disposal of Obsolete/Outdated Equipment – *M. Czapp, C. Enck*
  - a. Retirement and Resale of Technology Equipment
  - b. Donation of Technology Equipment

B. Buildings and Grounds .....MR. DOUG WHITE

- 1) Sand Volleyball Courts – Marcellus Shale Legacy Grant – *M. Czapp*
- 2) Review of Community Partnerships Breakfast – *Dr. Ioannidis*

**V. Program Committee**

A. Curriculum .....MR. MAURICE GASKINS

- 1) Preliminary Overview of PSSA Results, Presentation – *Dr. Guadagnino*
- 2) Proposed Major Trips – *Dr. Guadagnino*
  - a. Battle of the Rockets Launch, Centerville, MD – Nov. 2021
  - b. Rocket Launch / Maryland Delaware Rocketry Assoc., Price, MD – Dec. 2021
  - c. Battle of the Rockets Launch, Price, MD – Jan. 2022

**VI. Management Committee**

A. Personnel.....MR. DOUG STEIN

- 1) Proposed Voting Action Items / October 25<sup>th</sup> Regular Voting Meeting

**VII. Planning** (*Items to be considered for future agendas*)

**VIII. Adjournment** (*Motion and second needed, voice vote*)

**IX. Executive Session for Personnel and Negotiations**

**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **HIGH SCHOOL LEADER IN ME PROGRAM AGREEMENT** – Approval to enter into a five-year agreement with Franklin Covey Client Sales, Inc. to implement a “Leader in Me” program at the Spring Grove Area High School, according to the terms and conditions indicated in the attached, and funded by ESSER III funds.

# LeaderinMe®

## Leader in Me® Agreement

This Leader in Me Agreement (“Agreement”) is entered into as of the date given below (the “Effective Date”) by and between Franklin Covey Client Sales, Inc., whose address is 2200 West Parkway Blvd., Salt Lake City, Utah 84119 (“FranklinCovey”), and the following organization (“Client”):

**Organization:** Spring Grove Area Sr. High School-17362      **Contact Person:** George Ioannidis  
**Address:** 1490 Roth’s Church Road      **Telephone:** 717-225-4731  
**City, State, Zip:** Spring Grove, PA. 17362      **Email:** ioannidg@sgasd.org

### Details of Services and Materials

FranklinCovey shall provide Client the training, coaching, and materials (the “Services”) to be included in the Leader in Me® network of Schools. Details of the Services are described in the following table:

#### Year 1: 2021

Deliverable	Start Date	End Date	Invoice Date	Amount	Quantity	Total
<b>Membership</b>						
Annual School Membership	8/01/2021	7/31/2022	8/01/2021	\$9,500.00	1	\$9,500.00
<b>Professional Development</b>						
Prepaid High School Lighthouse Teams 1 Consultant Daily Rate	8/01/2021	7/31/2022	8/01/2021	\$3,500.00	1	\$3,500.00
Prepaid Leading Results Consultant Daily Rate	8/01/2021	7/31/2022	8/01/2021	\$3,500.00	1	\$3,500.00
Prepaid High School 7 Habits and Teaching Leadership Consultant Daily Rate	8/01/2021	7/31/2022	8/01/2021	\$3,500.00	2	\$7,000.00
Core 1 Implementation Coaching Subscription	8/01/2021	7/31/2022	8/01/2021	\$3,500.00	1	\$3,500.00
Multi-Year Discount			8/01/2021	\$(1,905.00)	1	\$(1,905.00)
One-Time Discount			8/01/2021	\$(2,500.00)	1	\$(2,500.00)
<b>Materials*</b>						
High School Lighthouse Team Resource Guide			8/01/2021	\$40.00	30	\$1,200.00
7 Habits Signature 4.0 Hardcover Participant Guide			8/01/2021	\$99.00	100	\$9,900.00
Estimated Shipping and Handling			8/01/2021		1	\$624.30
<b>Total Investment</b>						<b>\$34,319.30</b>

## Year 2: 2022

Deliverable	Start Date	End Date	Invoice Date	Amount	Quantity	Total
<b>Membership</b>						
Annual School Membership	8/01/2022	7/31/2023	8/01/2022	\$9,500.00	1	\$9,500.00
<b>Professional Development</b>						
Prepaid High School Lighthouse Teams 2 Consultant Daily Rate	8/01/2022	7/31/2023	8/01/2022	\$3,500.00	1	\$3,500.00
Prepaid Leading Culture Consultant Daily Rate	8/01/2022	7/31/2023	8/01/2022	\$3,500.00	1	\$3,500.00
Core 2 Implementation Coaching Subscription	8/01/2022	7/31/2023	8/01/2022	\$3,500.00	1	\$3,500.00
Multi-Year Discount			8/01/2022	\$(1,532.75)	1	\$(1,532.75)
<b>Materials*</b>						
Leading Culture Participant Guide			8/01/2022	\$40.00	80	\$3,200.00
7 Habits of Highly Effective Teens: Life Readiness Student Discovery Guide			8/01/2022	\$14.00	350	\$4,900.00
7 Habits of Highly Effective Teens: Life Readiness Student Leadership Guide			8/01/2022	\$22.00	60	\$1,320.00
7 Habits of Highly Effective Teens: Life Readiness Annotated Teacher Discovery Guide			8/01/2022	\$95.00	10	\$950.00
7 Habits of Highly Effective Teens: Life Readiness Annotated Teacher Leadership Guide			8/01/2022	\$95.00	3	\$285.00
Estimated Shipping and Handling			8/01/2022		1	\$595.40
<b>Total Investment</b>						<b>\$29,717.65</b>

## Year 3: 2023

Deliverable	Start Date	End Date	Invoice Date	Amount	Quantity	Total
<b>Membership</b>						
Annual School Membership	8/01/2023	7/31/2024	8/01/2023	\$9,500.00	1	\$9,500.00
<b>Professional Development</b>						
Prepaid High School Lighthouse Teams 3 Consultant Daily Rate	8/01/2023	7/31/2024	8/01/2023	\$3,500.00	1	\$3,500.00
Prepaid High School Leading Achievement Consultant Daily Rate	8/01/2023	7/31/2024	8/01/2023	\$3,500.00	1	\$3,500.00
Core 3 Implementation Coaching Subscription	8/01/2023	7/31/2024	8/01/2023	\$3,500.00	1	\$3,500.00
Multi-Year Discount			8/01/2023	\$(1,485.25)	1	\$(1,485.25)
<b>Materials*</b>						
Leading Achievement Participant Guide			8/01/2023	\$40.00	80	\$3,200.00
7 Habits of Highly Effective Teens: Life Readiness Student Discovery Guide			8/01/2023	\$14.00	350	\$4,900.00
Take Charge: College Readiness Student Leadership Guide			8/01/2023	\$22.00	60	\$1,320.00
Take Charge: College Readiness Annotated Teacher Leadership Guide			8/01/2023	\$95.00	3	\$285.00
Estimated Shipping and Handling			8/01/2023		1	\$537.58
<b>Total Investment</b>						<b>\$28,757.33</b>

## Year 4: 2024

Deliverable	Start Date	End Date	Invoice Date	Amount	Quantity	Total
<b>Membership</b>						
Annual School Membership	8/01/2024	7/31/2025	8/01/2024	\$9,500.00	1	\$9,500.00
<b>Professional Development</b>						
Prepaid Consultant Daily Rate	8/01/2024	7/31/2025	8/01/2024	\$3,500.00	1	\$3,500.00
Custom Implementation Coaching Subscription	8/01/2024	7/31/2025	8/01/2024	\$3,500.00	1	\$3,500.00
Multi-Year Discount			8/01/2024	\$(1,310.25)	1	\$(1,310.25)
<b>Materials*</b>						
LIM Participant Guide			8/01/2024	\$40.00	80	\$3,200.00
7 Habits of Highly Effective Teens: Life Readiness Student Discovery Guide			8/01/2024	\$14.00	350	\$4,900.00
Find Your Voice: Career Readiness Annotated Teacher Leadership Guide			8/01/2024	\$95.00	3	\$285.00
Find Your Voice: Career Readiness Student Leadership Guide			8/01/2024	\$22.00	60	\$1,320.00
Estimated Shipping and Handling			8/01/2024		1	\$421.98
<b>Total Investment</b>						<b>\$25,316.73</b>

## Year 5: 2025

Deliverable	Start Date	End Date	Invoice Date	Amount	Quantity	Total
<b>Membership</b>						
Annual School Membership	8/01/2025	7/31/2026	8/01/2025	\$9,500.00	1	\$9,500.00
<b>Professional Development</b>						
Prepaid Consultant Daily Rate	8/01/2025	7/31/2026	8/01/2025	\$3,500.00	1	\$3,500.00
Custom Implementation Coaching Subscription	8/01/2025	7/31/2026	8/01/2025	\$3,500.00	1	\$3,500.00
Multi-Year Discount			8/01/2025	\$(1,310.25)	1	\$(1,310.25)
<b>Materials*</b>						
LIM Participant Guide			8/01/2025	\$40.00	80	\$3,200.00
7 Habits of Highly Effective Teens: Life Readiness Student Discovery Guide			8/01/2025	\$14.00	350	\$4,900.00
Inspire Others: Leadership Readiness Annotated Teacher Guide			8/01/2025	\$95.00	3	\$285.00
Inspire Others: Leadership Readiness Student Leadership Guide			8/01/2025	\$22.00	60	\$1,320.00
Estimated Shipping and Handling			8/01/2025		1	\$421.98
<b>Total Investment</b>						<b>\$25,316.73</b>

\*Participant materials, whether pre-packaged or downloaded electronically, are required for each work session participant.

Client may contact FranklinCovey via email or purchase order to purchase additional products and/or services, which shall be subject to the terms and conditions of this Agreement. If Client issues a purchase order and there is a conflict between the purchase order terms and this Agreement, this Agreement shall control. If this Agreement is executed by Client after the Invoice Dates above, FranklinCovey may adjust the Invoice Dates based on the Effective Date. Such change shall not affect the Total Investment.

IN WITNESS HEREOF, all Parties have executed the foregoing Agreement by their duly authorized representatives.

Signature:	_____	Signature:	_____
Printed Name:	Lindsay Nelson	Printed Name:	_____
Title:	Client Service Coordinator	Title:	_____
		Effective Date:	_____

### Terms and Conditions

**Grant of Rights To Portal:** FranklinCovey hereby grants Client a limited, non-exclusive, non-transferable, revocable license for Client teachers and/or staff for whom an annual license fee has been paid ("Users") to access the Leader in Me® Online portal ("Portal"). Access to the Portal shall be available only to Users. Users will receive a unique registration code from an authorized representative of Client (e.g., Principal) prior to logging into the Portal. Client and Users agree not to make the Portal available in any manner to the general public, non-parties to this Agreement, students, or any other individual who is not a User.

**Intellectual Property License:** FranklinCovey hereby grants to Client a limited, non-exclusive license (the "License") to use the FC IP (defined below) only in connection with the delivery or promotion of FranklinCovey's *Leader in Me* solution within Client's school. For clarity, and by way of example only, the FC IP may be used with lesson plans, bulletin boards, posters, tee shirts, pins, songs, and other similar uses. However, FC IP may not be used with planners/agendas, unless such planners/agendas are purchased through SDI Innovations. Further, Client shall not use a FranklinCovey trademark, such as "The Leader in Me®," in or as a domain name. The License to the FC IP shall not be sublicensed, assigned, or transferred by Client. All works created by Client using the FC IP shall be deemed derivative works ("Derivative Works"), and are owned by FranklinCovey and may be used only pursuant to the License granted herein. "FC IP" shall mean the Leader in Me trademarks and other materials provided to Client by FranklinCovey, including intellectual property associated with The 7 Habits®. Client shall effectively communicate to its staff, employees, teachers, and anyone else who may have access to or receive the FC IP, that such FC IP is copyright- and/or trademark-protected and the proprietary property of FranklinCovey, and that neither Client nor its employees shall modify, reproduce, file share, email, distribute to a third party, or publicly post (Slide Share, YouTube, etc.) the FC IP and any Derivative Works created by Client or its employees except as expressly provided for herein.

**Measurable Results Assessment:** The Leader in Me process includes a voluntary survey whereby staff, parents, and students are asked questions related to leadership, culture, and academics. An authorized person from Client will be provided a URL link of the survey questions to share with staff, parents, and students. Personally identifiable information ("PII") will not be collected as part of the survey, but in the event information is categorized as PII, FranklinCovey will not permit disclosure outside of its own organization and it will take all commercially practicable measures to destroy PII when it is no longer needed. Survey results will be compiled in an aggregate form and shared with third parties, such as donors and sponsors. Survey results may also be used for research.

**Leadership Development:** Principals Development Track and Lighthouse Coordinator Development Track provide an opportunity for Users to attend professional development. Client is responsible for all travel expenses incurred by Users attending such professional development.

**Scheduling a Consultant.** Contact FranklinCovey via email preferably thirty (30) days in advance to schedule a FranklinCovey consultant. Once scheduled, the cancellation/rescheduling provisions will apply.

**Cancellation/Rescheduling Fees.** Fifteen (15) calendar days' notice is required to cancel or reschedule a scheduled consultant. If Client provides fewer than fifteen days' notice, Client will be billed a cancellation fee of 75% or a rescheduling fee of 25% of the consultant fee to cover costs incurred by FranklinCovey, as well as any travel costs imposed on FranklinCovey as a result of such cancellation or rescheduling. Client will not be assessed a cancellation/rescheduling fee for any consultant services canceled or rescheduled by FranklinCovey.

**Term, Termination, and Events of Termination:** The term of this Agreement shall commence on the Effective Date and terminate on the End Date identified in the table above. Either party may terminate this Agreement with 30 days written notice of a material breach of this Agreement only, if uncured within such 30-day period. Upon termination of this Agreement for any reason, Client shall immediately (a) discontinue all use of the FC IP; and (b) discontinue all use of Derivative Works.

**Payment Terms:** FranklinCovey shall invoice Client for all fees as identified in the table(s) above, which fees are nonrefundable and non-prorateable, including shipping and handling, and sales and use taxes (unless Client submits proof of its tax-exempt status to FranklinCovey). All shipments are FOB Shipping Point. Payment terms are net 30 from the invoice date. Fees are subject to an annual price increase.

**Audio:** Client is responsible for providing a conference line for live online Services, when needed. Such conference line is provided at Client's sole cost and expense.

**Recordings:** Client shall not make or allow to be made any audio and/or video recordings of the Services. Client shall inform the audience and otherwise take reasonable actions to ensure that no recordings of the Services are made.

**Leader in Me Notifications:** FranklinCovey may send to teachers, staff, and employees via email or other means promotional materials, product updates, upcoming events, and other information pertinent to the Leader in Me process. Anyone receiving such information may opt out at any time.

**Copyright:** FranklinCovey owns or controls all intellectual property rights, proprietary rights, and copyrights to all Services and materials provided for in this Agreement, and Client shall communicate the same to recipients of the Services ("Participants"). Client's and/or Participants'

unauthorized use, reuse, copying, reproduction, recording, transmittal, modification, or revision of the Services and/or materials, if applicable, shall constitute a breach of this Agreement and/or federal copyright law. Any materials provided for herein are intended for personal use only by Participants and are not for resale, distribution to a third-party, file sharing, or public display. Nothing in this Agreement implies a grant of license for Client to use the concepts and materials outside the scope of the Agreement.

**Modification of Agreement:** All amendments or modifications to this Agreement must be in writing and signed by the parties hereto. The person executing this Agreement on behalf of Client warrants that he/she is authorized to enter into this Agreement and has authority to bind Client.

**Affirmative Action/Equal Opportunity Employer:** FranklinCovey complies with the EEO Clause of EO 11246, as amended, and the provisions of 41 CFR Section 60-300.5(a); 41 CFR Section 60-741.5(a); 41 CFR Section 60-1.4(a) and (c); 41 CFR Section 60-1.7(a); 48 CFR Section 52.222-54(e); and 29 CFR Part 471, Appendix A to Subpart A, with respect to affirmative action program and posting requirements.

**Force Majeure:** Neither Client nor FranklinCovey shall be required to perform any term, condition, or covenant of this Agreement so long as such performance is delayed or prevented by acts of God, material or labor restriction by any governmental authority, civil riot, floods, hurricanes, or other natural disasters, or any other cause not reasonably within the control of Client or FranklinCovey.

**Entire Agreement:** This Agreement represents the entire understanding between the parties and supersedes all prior agreements, whether written or oral, relating to the subject matter hereof. In the event any terms contained in any subsequent purchase order (or similar document) sent or received in connection with this Agreement are inconsistent with the terms of this Agreement, the terms of the Agreement shall prevail.



**POLICY BOARD ACTIONS REQUESTED:**

A. **STUDENT DISCIPLINE**

- 1) Approval of the High School Administration and Superintendent's recommendation that the Agreement, Waiver and Stipulation, numbered 2021-2022, #001, and dated September 30, 2021, be approved as documented.
- 2) Approval of the High School Administration and Superintendent's recommendation that the Agreement, Waiver and Stipulation, numbered 2021-2022, #002, and dated October 1, 2021, be approved as documented.

**PERSONNEL BOARD ACTIONS REQUESTED:**

A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Paradise Elementary Full Time Custodian** – Ms. Mary Younger, effective October 1, 2021, to accept another position outside of the district.
- 2) **Spring Grove Area High School Nutrition Support (PT)** – Ms. Beth Altland, effective October 6, 2021, for personal reasons.
- 3) **Varsity Head Golf Coach** – Mr. Dave Childress, effective at the end of the fall sports season for personal reasons.

B. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) **Spring Grove Area Middle School Instructional Assistant Special Education (Personal Care)** – Ms. Staci Eckard, effective October 12, 2021. Compensation established at \$12.00 per hour for 7 hours per day, 180 days per year.

**Background Information** – Ms. Eckard has been a bus driver for 10 years and is filling the position resulting from the resignation of Mr. Perry Capurro.

- 2) **Spring Grove Area Middle School Cafeteria Assistant** – Ms. Alisha Hess, effective October 12, 2021. Compensation established at \$10.44 per hour for 3 hours per day / 180 days per year.

**Background Information** – Ms. Hess has 12 years of experience working with children in an early child-care setting. Ms. Hess has been a volunteer coach and club secretary for a local youth athletic association and has been a substitute since 202. Ms. Hess is filling the position resulting from the resignation of Mrs. Deborah Wise.

C. **STRENGTH AND CONDITIONING COACH AND SUBSTITUTES** – Approval of the following coaches for the 2021-2022 school year to provide coverage for strength and conditioning activities, at \$20.00 per hour:

	<b>Appointment</b>	<b>Position</b>
1)	Joshua Fishel	Strength and Conditioning Coach- Substitute
2)	Anthony Miller	Strength and Conditioning Coach
3)	Joseph Sokolovich	Strength and Conditioning Coach- Substitute
4)	Samantha Strausbaugh	Strength and Conditioning Coach- Substitute

K. **PROFESSIONAL SUBSTITUTES** – Approval of the following professional substitutes for the 2021-2022 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Michael Buchheit
- 2) Kiersten Kreider
- 3) Richard Stouffer

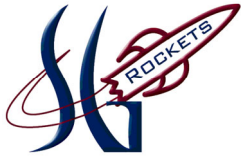


L. **GUEST SUBSTITUTES** – Approval of the following individuals holding a bachelor’s degree and completing the District’s Guest Teacher orientation program to substitute teach in all subject areas during the 2021-2022 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Amanda Bollinger
- 2) John “Jack” Crackett
- 3) Kerry Organ

Q. **CLASSIFIED SUBSTITUTE** – Approval of the following classified substitute for the 2021-2022 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:

- 1) Sarah Rowe



**SPRING GROVE AREA SCHOOL DISTRICT**  
Spring Grove, Pennsylvania

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**MEMO TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**PREPARED BY:** Mr. Christopher Enck, District Technology Coordinator

**DATE:** October 6, 2021

**SUBJECT:** Retirement and Resale of Technology Equipment

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In accordance with Board Policy #706.1, Board approval is required for the disposal of obsolete and/or outdated equipment. The attached list includes a compilation of iPads that are no longer useful to our instructional program; however, in most cases, these devices are still supported by the manufacturer.

Following board members' review at the October 11<sup>th</sup> Directors' Study Forum, it is our recommendation that the Board consider approval at the October 25<sup>th</sup> Regular Voting Meeting to declare the listed equipment as surplus for resale and the Technology Department solicit quotes from electronic recycling vendors to resell as retired assets.

Should you have any questions related to this proposed recommendation, please feel free to contact me prior to the October 11<sup>th</sup> meeting so your questions may be addressed at the meeting.



**SPRING GROVE AREA SCHOOL DISTRICT**  
Spring Grove, Pennsylvania

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**MEMO TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**PREPARED BY:** Mr. Christopher Enck, District Technology Coordinator

**DATE:** October 6, 2021

**SUBJECT:** Donation of Technology Equipment

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Spring Grove Regional Parks and Recreation Center has approached the Spring Grove Area School District with a request to consider donating used technology equipment, no longer being used within our classrooms, for use with students in their before and after school care programs.

After a review of our technology equipment inventory, we have determined that there are four (4) computers currently considered to be surplus equipment and would otherwise be listed for recycling in a future pickup of obsolete equipment. They are of little value to the School District.

At the October 11<sup>th</sup> Directors' Study Forum, Board members will be asked to consider the attached list of four computers surplus/obsolete for the purpose of donating to Spring Grove Regional Parks and Recreation Center. Following discussion, the Board will be asked to take action and approve the recommendation at the October 25<sup>th</sup> Regular Voting Meeting.

If you have any questions related to this proposed donation, please contact me prior to the October 11<sup>th</sup> meeting so your concerns may be addressed at the meeting.

## Donation of Technology Equipment

Serial Number	Model	Details
1S4004G7UMJ83W7F	Lenovo M72e	Donation
1S4004G7UMJ83X2Y	Lenovo M72e	Donation
1S4004G7UMJ83W8H	Lenovo M72e	Donation
1S4004G7UMJ83W8G	Lenovo M72e	Donation

# YORK COUNTY BOARD OF COMMISSIONERS

COMMISSIONERS  
JULIE WHEELER, PRESIDENT  
DOUG HOKE, VICE PRESIDENT  
RON SMITH, COMMISSIONER



ADMINISTRATOR/CHIEF CLERK  
MARK E. DERR

SOLICITOR  
MICHÈLLE POKRIFKA

YORK COUNTY ADMINISTRATIVE CENTER  
28 E. Market Street, York, PA 17401  
(717)771-9964 FAX (717)771-9804  
[www.yorkcountypa.gov](http://www.yorkcountypa.gov)

September 9, 2021

Sarah Czapp  
c/o Mark Czapp  
Spring Grove Areas School District  
100 East College Avenue  
Spring Grove, PA 17362

**RE: Marcellus Shale Legacy Grant**

Dear Sarah:

Congratulations on securing a Marcellus Shale Legacy Fund grant for the Sand Volleball Courts at Spring Grove Area School District. The Board of Commissioners is pleased to be able to assist you with the construction project by authorizing a \$29,000 grant.

I am also writing to confirm how the County manages the distribution of the grant funding. All Marcellus Shale Legacy grants are reimbursable grants. Documentation must be received by the County Commissioners' Office clearly indicating that funds have been paid by the grantee toward completion of the project. Upon receipt of the documentation, a check will be issued in the amount of the qualified expenses submitted up to the approved grant total. The County of York does not "front" Marcellus Shale Legacy Fund monies for eligible expenses.

Should it become necessary for a project to be terminated prior to completion, for any reason, the County's Chief Clerk must be notified immediately. All remaining funds encumbered for the canceled project will be reallocated to other qualified projects.

If you have any questions regarding this process, please do not hesitate to call me directly.

Regards,

Mark E. Derr  
Chief Clerk/Administrator

Cc: Board of Commissioners



Spring Grove Area School District  
**Proposal for Major Trip**

AP #121  
Attachment

**TITLE of TRIP:** Battle of the Rockets Practice Launch, Central Sod Farm

**DESTINATION:** Centerville, MD

**PROPOSED TRIP DATES:**

Saturday or Sunday in November 2021 (depending on weather)

**TRIP SUPERVISION:**

**Who will be in charge?** Brian Hastings, High School Science Teacher

**How many adults will be required to attend this trip to ensure safety and to act as chaperones?**

Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, will be chaperoning this trip.

**BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:**

The students will learn and understand the fluid dynamics of a rocket going through air. They will have experience in an engineering and design team to design, build, and test rockets for a scientific experiment payload.

**Who will be eligible to attend this trip?**

Students on the 2021 Battle of the Rockets team that have already designed and built the rocket.

**PERFORMANCES / EXCHANGES / DETAILED ITINERARY:**

Saturday or Sunday

9:00 a.m. – Depart from Spring Grove Area High School  
11:30 a.m. – Arrive at Central Sod Farm, Centerville, MD  
12:00 p.m. – Lunch  
1:30 p.m. – 5:00 p.m. – Launch  
5:00 p.m. – Depart Centerville, MD  
8:30 p.m. – Arrive at Spring Grove Area High School

**HEALTH / SAFETY:**

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e. Inhaler, epi pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs. Many parents will be meeting the group there on Saturday/Sunday to watch the competition.

All CDC and District guidelines in the health and safety plan will be followed including wearing face coverings, social distancing, hand washing, hand sanitizer available, health screening before leaving (if needed), etc.

**COSTS:**

**Cost to student:**

\$0

**Cost to finance trip / Methods to assist students:**

\$160.00 – Transportation (3 vans)

\$338.00 - Meals

**\$498.00 – TOTAL** (Expenses are to be covered by student fundraising activities, grants, donations, and corporate sponsors.)

**Community donations:**

Funds are being solicited to help with the cost of the program including materials, transportation, hotel, and meals. The team has already been awarded a \$2500 grant from TE Connectivity, \$2500 from the PA Space Grant Consortium and \$250 from Rutters. Additional fundraisers will be completed throughout the year.





# Proposal for Major Trip

**TITLE of TRIP:** Rocket Launch at Maryland Delaware Rocketry Association (MDRA)

**DESTINATION:** Higgs Farm, Price, MD

**PROPOSED TRIP DATES:** Saturday or Sunday in December 2021 (depending on weather)

**TRIP SUPERVISION:**

**Who will be in charge?** Brian Hastings, High School Science Teacher

**How many adults will be required to attend this trip to ensure safety and to act as chaperones?**

Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, will be chaperoning this trip.

**BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:**

The students will learn and understand the fluid dynamics of a rocket going through air. Students will have experience in an engineering and design team to design, build and test rockets for a scientific experiment payload.

**Who will be eligible to attend this trip?**

The students on the 2021 Battle of the Rockets teams that have already designed and built the rockets.

**PERFORMANCES / EXCHANGES / DETAILED ITINERARY:**

Saturday or Sunday

7:30 a.m. – Depart from Spring Grove Area High School

10:00 a.m. – Arrive at Higgs Farm, Price, MD

12:00 noon – Lunch

1:30 p.m. – Launch

5:00 p.m. – Depart Higgs Farm

8:30 p.m. – Arrive at Spring Grove Area High School

**HEALTH / SAFETY:**

**What plan will be in place to address health and safety issues?**

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e. Inhaler, epi pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs. Many parents will be meeting the group there on Saturday/Sunday to watch the competition.

All CDC and District guidelines in the health and safety plan will be followed including wearing face coverings, social distancing, hand washing, hand sanitizer available, health screening before leaving (if needed), etc.

**COSTS:**

**\*\*Cost to student:**

\$0

**\*\*Cost to finance trip / Methods to assist students:**

\$160.00 – Transportation (2 school vans)

\$338.00 - Meals

\$498.00 – TOTAL (Expenses are to be covered by SLI budget)

**Community donations:**

The trip will be financed by the SLI program budget. The team has already been awarded a \$2500 grant from TE Connectivity, and \$250 from Rutters. Additional fundraisers will be completed throughout the school year.



Spring Grove Area School District  
**Proposal for Major Trip**

AP #121  
Attachment

**TITLE of TRIP:** Battle of the Rockets Practice Launch, Higgs Farm

**DESTINATION:** Higgs Farm, Price, MD

**PROPOSED TRIP DATES:**

Saturday or Sunday in January 2022 (depending on weather)

**TRIP SUPERVISION:**

**Who will be in charge?** Brian Hastings, High School Science Teacher

**How many adults will be required to attend this trip to ensure safety and to act as chaperones?**

Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, will be chaperoning this trip.

**BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:**

The students will learn and understand the fluid dynamics of a rocket going through air. They will have experience in an engineering and design team to design, build, and test rockets for a scientific experiment payload.

**Who will be eligible to attend this trip?**

Students on the 2021 Battle of the Rockets team that have already designed and built the rocket.

**PERFORMANCES / EXCHANGES / DETAILED ITINERARY:**

Saturday or Sunday in January 2022

7:30 a.m. – Depart from Spring Grove Area High School

10:00 a.m. – Arrive at Higgs Farm, Price, MD

12:00 p.m. – Lunch

1:30 p.m. – Launch

5:00 p.m. – Depart Higgs Farm

8:30 p.m. – Arrive at Spring Grove Area High School

**HEALTH / SAFETY:**

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e. Inhaler, epi pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs. Many parents will be meeting the group there on Saturday/Sunday to watch the competition.

All CDC and District guidelines in the health and safety plan will be followed including wearing face coverings, social distancing, hand washing, hand sanitizer available, health screening before leaving (if needed), etc.

**COSTS:**

**Cost to student:**

\$0

**Cost to finance trip / Methods to assist students:**

\$160.00 – Transportation (3 vans)

\$338.00 - Meals

**\$498.00 – TOTAL** (Expenses are to be covered by student fundraising activities, grants, donations, and corporate sponsors.)

**Community donations:**

Funds are being solicited to help with the cost of the program including materials, transportation, hotel, and meals. The team has already been awarded a \$2500 grant from TE Connectivity, \$2500 from the PA Space Grant Consortium and \$250 from Rutters. Additional fundraisers will be completed throughout the year.

*\*\* Provide details on Travel Agency incentives, cash discounts, rewards, free travel vouchers and how will these be allocated for this trip*