



AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, July 19, 2021

Spring Grove Area Middle School / LGI Room #242 (Enter @ Door No. 15)

244 Old Hanover Road, Spring Grove, PA 17362

I. **Call To Order**MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
N/A

II. **Superintendent’s Update**

III. **Welcome Visitors: Formal and Informal requests to address the Board**

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.

The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

- Heather Houser, Paradise Township – Health and Safety Plan

IV. **Board and Administration Response to Public Comment**

V. **Superintendent’s Report** DR. GEORGE W. IOANNIDIS

VI. **Correspondence**.....NO CORRESPONDENCE

VII. **Legislative Update**.....MR. TODD STAUB

VIII. **York County School of Technology**.....MR. DAVE TRETTEL

IX. **York Adams Academy**.....MRS. KAREN BAUM

X. **Special Committee Reports (as needed)**



XI. **Approval of Minutes:** *(motion and second needed, voice vote)*

- June 28, 2021 – Regular Voting Meeting
- June 28, 2021 – Directors’ Study Forum

XII. **Treasurer’s Report** *(motion and second needed, roll call vote)*..... NO REPORT

- Months ending June/July 2021 to be included with August Board Report

XIII. **Departmental Reports/Board Action Requests** *(motion and second needed, roll call vote)*

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance.....MR. TODD STAUB
- Buildings and Grounds ***For Information Only***
- Transportation.....MRS. RACHEL ROHRBAUGH

- **MANAGEMENT REPORTS**

- Policy MRS. KAREN BAUM
- Personnel..... MR. DOUG STEIN

- **PROGRAM REPORTS**

- CurriculumMR. MAURICE GASKINS

XIV. **Adjournment** *(motion and second needed, voice vote)*

BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LISTS** – Approval of the General Fund and Nutrition Services Fund Accounts Payable lists, as presented.

- B. **2020-2021 BUDGETARY TRANSFERS** – Approval of the attached budgetary transfers for the 2020-2021 fiscal year.

BUDGETARY TRANSFER PROOF

Year: 2020-2021 Fiscal Yr

Sort: Transfer ID

Transfer ID / Description	Transfer Date	Batch	Dt Posted / Entered By
BT04302021	04/30/2021		
Budget Transfers 4/30/2021			antosha
From Account Code / ASN / Description	From Amount	To Account Code	To Amount
10-2511-650-000-00-000-000-0000 Budget Transfer 4/30/21	(66,000.00)	10-2831-340-000-00-000-000-0000 Budget Transfer 4/30/21	59,061.38
10-2590-530-000-00-000-000-0000 Budget Transfer 4/30/21	(20,000.00)	10-2831-532-000-00-000-000-0000 Budget Transfer 4/30/21	352.77
10-2514-340-000-00-000-000-0000 Budget Transfer 4/30/21	(2,940.29)	10-2831-550-000-00-000-000-0000 Budget Transfer 4/30/21	1,125.00
10-2832-390-000-00-000-000-0000 Budget Transfer 4/30/21	(5,085.00)	10-2831-810-000-00-000-000-0000 Budget Transfer 4/30/21	28,401.14
10-2511-340-000-00-000-000-0000 Budget Transfer 4/30/21	(20,800.00)	10-2832-329-000-00-000-000-0000 Budget Transfer 4/30/21	1,500.00
10-2511-442-000-00-000-000-0000 Budget Transfer 4/30/21	(21,325.59)	10-2832-340-000-00-000-000-0000 Budget Transfer 4/30/21	42,125.59
		10-2832-582-000-00-000-000-0000 Budget Transfer 4/30/21	25.00
		10-2832-810-000-00-000-000-0000 Budget Transfer 4/30/21	3,560.00
10-2511-650-000-00-000-000-0000 Budget Transfer 4/30/21	(37,362.86)	10-2511-330-000-00-000-000-0000 Budget Transfer 4/30/21	15,840.48
		10-2511-438-000-00-000-000-0000 Budget Transfer 4/30/21	1,868.73

BUDGETARY TRANSFER PROOF

Year: 2020-2021 Fiscal Yr

Sort: Transfer ID

		10-2511-532-000-00-000-000-0000 Budget Transfer 4/30/21	9,165.41
		10-2515-340-000-00-000-000-0000 Budget Transfer 4/30/21	7,000.00
		10-2519-810-000-00-000-000-0000 Budget Transfer 4/30/21	3,488.24
10-2720-650-000-00-000-000-0000 Budget Transfer 4/30/21	(117.62)	10-2720-610-000-00-000-000-0000 Budget Transfer 4/30/21	117.62
10-2360-581-000-00-000-000-0000 Budget Transfer 4/30/21	(1,618.54)	10-2360-340-000-00-000-000-0000 Budget Transfer 4/30/21	203.04
		10-2360-610-000-00-000-000-0000 Budget Transfer 4/30/21	64.38
		10-2360-810-000-00-000-000-0000 Budget Transfer 4/30/21	1,351.12
10-1110-650-000-10-250-012-000-0000 Budget Transfer 4/30/21	(600.00)	10-1110-618-000-10-250-012-000-0000 Budget Transfer 4/30/21	654.00
10-1110-610-000-10-250-000-000-0004 Budget Transfer 4/30/21	(54.00)		
10-1110-340-000-10-250-012-000-0000 Budget Transfer 4/30/21	(238.00)	10-1110-340-000-10-250-000-000-0000 Budget Transfer 4/30/21	256.65
10-1110-610-000-10-250-000-000-0004 Budget Transfer 4/30/21	(18.65)		
10-2380-650-000-10-250-000-000-0000 Budget Transfer 4/30/21	(81.50)	10-1110-618-000-10-250-000-000-0000 Budget Transfer 4/30/21	81.50
10-1110-610-000-10-250-000-000-0004 Budget Transfer 4/30/21	(631.79)	10-1110-750-000-10-250-000-000-0000 Budget Transfer 4/30/21	631.79

BUDGETARY TRANSFER PROOF

Year: 2020-2021 Fiscal Yr

Sort: Transfer ID

10-1110-610-000-10-240-000-000-0000 Budget Transfer 4/30/21	(6,223.88)	10-1110-610-000-10-240-000-000-0900 Budget Transfer 4/30/21	560.00
		10-1110-610-000-10-240-000-903-0000 Budget Transfer 4/30/21	1,029.84
		10-1110-610-000-10-240-002-000-0000 Budget Transfer 4/30/21	235.18
		10-1110-610-139-10-240-672-000-0000 Budget Transfer 4/30/21	3,500.00
		10-1110-618-000-10-240-000-000-0000 Budget Transfer 4/30/21	169.34
		10-1110-618-000-10-240-012-000-0000 Budget Transfer 4/30/21	654.00
		10-1110-640-000-10-240-058-000-0000 Budget Transfer 4/30/21	75.52
10-1110-610-000-10-210-002-000-0000 Budget Transfer 4/30/21	(1,142.17)	10-1110-610-000-10-210-000-000-0000 Budget Transfer 4/30/21	11,371.33
10-1110-610-000-10-210-005-000-0000 Budget Transfer 4/30/21	(599.28)		
10-1110-635-000-10-210-000-000-0000 Budget Transfer 4/30/21	(1,000.00)		
10-1110-640-000-10-210-000-905-0000 Budget Transfer 4/30/21	(1,700.00)		
10-1110-640-000-10-210-000-906-0000 Budget Transfer 4/30/21	(1,700.00)		
10-1110-750-000-10-210-000-000-0000 Budget Transfer 4/30/21	(1,800.00)		

BUDGETARY TRANSFER PROOF

Year: 2020-2021 Fiscal Yr

Sort: Transfer ID

10-1110-760-000-10-210-000-000-0000 Budget Transfer 4/30/21	(3,429.88)		
10-1110-430-000-10-210-012-000-0000 Budget Transfer 4/30/21	(1,006.16)	10-1110-430-000-10-210-000-000-0000 Budget Transfer 4/30/21	1,006.16
10-1110-582-000-10-210-000-000-0000 Budget Transfer 4/30/21	(715.10)	10-1110-610-000-10-210-012-000-0000 Budget Transfer 4/30/21	715.10
10-1110-582-000-10-210-000-000-0000 Budget Transfer 4/30/21	(8.91)	10-1110-610-000-10-210-054-000-0000 Budget Transfer 4/30/21	8.91
10-1110-582-000-10-210-000-000-0000 Budget Transfer 4/30/21	(75.99)	10-1110-618-000-10-210-000-000-0000 Budget Transfer 4/30/21	81.50
10-1110-582-000-10-210-012-000-0000 Budget Transfer 4/30/21	(5.51)		
10-1110-582-000-10-210-012-000-0000 Budget Transfer 4/30/21	(244.49)	10-1110-648-000-10-210-012-000-0000 Budget Transfer 4/30/21	1,620.00
10-1110-648-000-10-210-000-905-0000 Budget Transfer 4/30/21	(650.00)		
10-1110-750-000-10-210-012-000-0000 Budget Transfer 4/30/21	(372.50)		
10-1110-513-000-10-210-000-000-0000 Budget Transfer 4/30/21	(353.01)		
10-2380-532-000-10-210-000-000-0000 Budget Transfer 4/30/21	(1,500.00)	10-2380-442-000-10-210-000-000-0000 Budget Transfer 4/30/21	1,714.60
10-2380-581-000-10-210-000-000-0000 Budget Transfer 4/30/21	(214.60)		
10-2380-550-000-10-210-000-000-0000 Budget Transfer 4/30/21	(100.00)	10-2380-582-000-10-210-000-000-0000 Budget Transfer 4/30/21	100.00

BUDGETARY TRANSFER PROOF

Year: 2020-2021 Fiscal Yr

Sort: Transfer ID

10-1110-610-000-30-830-000-000-0000 Budget Transfer 4/30/21	(81.50)	10-1110-618-000-30-830-000-000-0000 Budget Transfer 4/30/21	81.50
10-1110-610-000-30-830-000-000-0000 Budget Transfer 4/30/21	(229.11)	10-1110-635-000-30-830-000-000-0000 Budget Transfer 4/30/21	229.11
10-1110-610-000-30-830-000-000-0000 Budget Transfer 4/30/21	(930.00)	10-1231-610-000-30-830-000-000-0000 Budget Transfer 4/30/21	930.00
10-1341-610-000-30-830-009-000-0000 Budget Transfer 4/30/21	(2,182.17)	10-1341-635-000-30-830-009-000-0000 Budget Transfer 4/30/21	2,182.17
10-2120-610-000-30-830-000-000-0000 Budget Transfer 4/30/21	(45.00)	10-2120-532-000-30-830-000-000-0000 Budget Transfer 4/30/21	45.00
10-2250-610-000-30-830-000-000-0000 Budget Transfer 4/30/21	(193.75)	10-2250-635-000-30-830-000-000-0000 Budget Transfer 4/30/21	193.75
10-2250-610-000-30-830-000-000-0000 Budget Transfer 4/30/21	(3,963.45)	10-2250-640-000-30-830-000-000-0000 Budget Transfer 4/30/21	3,963.45
10-2250-610-000-30-830-000-000-0000 Budget Transfer 4/30/21	(2,276.00)	10-2250-650-000-30-830-000-000-0000 Budget Transfer 4/30/21	2,276.00
10-2260-645-000-10-000-000-000-0000 Budget Transfer 4/30/21	(31,000.00)	10-2260-324-000-30-830-000-000-0000 Budget Transfer 4/30/21	8,000.00
		10-2260-390-000-00-000-000-000-0000 Budget Transfer 4/30/21	3,000.00
		10-2260-610-000-00-000-000-000-0000 Budget Transfer 4/30/21	20,000.00
10-2270-324-000-00-000-000-000-0000 Budget Transfer 4/30/21	(5,000.00)	10-2270-610-000-00-000-000-000-0000 Budget Transfer 4/30/21	2,000.00
		10-2270-650-000-00-000-000-000-0000 Budget Transfer 4/30/21	3,000.00

BUDGETARY TRANSFER PROOF

Year: 2020-2021 Fiscal Yr

Sort: Transfer ID

10-3310-550-000-40-000-000-000-0000 Budget Transfer 4/30/21	(888.00)	10-3310-610-000-40-000-000-000-0000 Budget Transfer 4/30/21	888.00
10-3250-430-000-30-830-022-000-0000 Budget Transfer 4/30/21	(214.00)	10-3250-415-000-30-830-022-000-0000 Budget Transfer 4/30/21	214.00
10-3250-810-000-30-830-000-000-0000 Budget Transfer 4/30/21	(10,960.00)	10-3250-340-000-30-830-000-000-0000 Budget Transfer 4/30/21	10,960.00
10-3250-750-000-30-830-000-000-0000 Budget Transfer 4/30/21	(1,500.00)	10-3250-760-000-30-830-000-000-0000 Budget Transfer 4/30/21	1,500.00
10-3250-581-000-30-830-000-000-0000 Budget Transfer 4/30/21	(450.00)	10-3250-582-000-30-830-000-000-0000 Budget Transfer 4/30/21	450.00
10-3250-581-000-30-830-000-000-0000 Budget Transfer 4/30/21	(15.00)	10-3250-640-000-30-830-000-000-0000 Budget Transfer 4/30/21	15.00
10-3250-581-000-30-830-000-000-0000 Budget Transfer 4/30/21	(192.00)	10-3250-442-000-30-830-000-000-0000 Budget Transfer 4/30/21	192.00
10-2380-582-000-30-820-000-000-0000 Budget Transfer 4/30/21	(518.88)	10-1110-582-000-30-820-000-000-0000 Budget Transfer 4/30/21	518.88
10-1110-635-000-30-820-000-000-0000 Budget Transfer 4/30/21	(81.50)	10-1110-618-000-30-820-000-000-0000 Budget Transfer 4/30/21	81.50
10-2120-610-000-30-820-000-000-0000 Budget Transfer 4/30/21	(3,659.74)	10-2120-650-000-30-820-000-000-0000 Budget Transfer 4/30/21	3,659.74
10-2380-582-000-30-820-000-000-0000 Budget Transfer 4/30/21	(190.00)	10-2380-810-000-30-820-000-000-0000 Budget Transfer 4/30/21	190.00
Totals	(264,285.42)		264,285.42



FOR INFORMATION ONLY:

BUILDING FIRE DRILLS

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
Spring Grove Elementary	6/30/2021	1	20
Spring Grove Area Intermediate School	7/12/2021	1	25
Spring Grove Area Middle School	7/13/2021	1	59
Spring Grove Area High School	6/28/2021	2	01

The Office of Safe Schools requires buildings to conduct a fire drill during months when students are in the building seven or more days. The June drill for SGE is in addition to an earlier reported drill.



TRANSPORTATION BOARD ACTIONS REQUESTED:

- A. **AGREEMENT WITH BUSPATROL FOR STOP ARM VIOLATIONS** – Approval of the attached Agreement with BusPatrol America LLC, to operate a School Bus Stop Arm Program within the Spring Grove Area School District. The agreement includes all equipment and services necessary to deliver and enforce the program by BusPatrol, a yearly reduction of \$25,000 to the District’s total pupil transportation contract cost with Krise Transportation, for the seven-year term of the contract, and a 40% share of net revenue for collected tickets distributed to the District.

POLICY BOARD ACTIONS REQUESTED:

- A. **2021-2022 ARP ESSER HEALTH AND SAFETY PLAN** – Adoption of the 2021-2022 ARP ESSER Health and Safety Plan for the Spring Grove Area School District based upon PDE guidance, to serve as the local guidelines for all instructional and non-instructional reopening activities.
- B. **2021-2022 EMERGENCY INSTRUCTIONAL TIME PROVISIONS TEMPLATE** – Approval to submit the attached 2021-2022 Emergency Instructional Time Template to the Pennsylvania Department of Education to ensure a minimum of 180 days of instruction, with a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level, and include, but not be limited to, variations on alternative schedules and any such combination of in-person and/or remote learning mechanisms as the Superintendent deems appropriate to address the health and safety of students, faculty, and the community.
- C. **2021-2022 RESOLUTION DECLARING INSTRUCTIONAL HOURS DURING THE CONTINUATION OF THE COVID-19 PANDEMIC** – Adoption of the attached Resolution by the Spring Grove Area School District Board of School Directors, ensuring that the district meets or exceeds the minimum number of days and hours of instruction requirements for students during the 2021-2022 school year during the continuation of the COVID-19 pandemic, and in no event exceeding four (4) years, in providing the maximum flexibility to the Superintendent in providing the required hours of instruction for all students.
- D. **2021-2022 STUDENT/PARENT HANDBOOK** – Approval of the attached, final version of the Student/Parent Handbook for the 2021-2022 school year, including the Code of Student Conduct and a core section relevant to district policies and procedures implemented with students at K-12 educational levels.

Background Information: *A draft version of the handbook was shared with board members at the June 28, 2021, voting meeting.*

- E. **DONATIONS** – Acknowledgment and/or acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
- 1) A monetary grant in the amount of \$2,500.00 from T.E. Connectivity to support the District's Student Launch Initiative.



SPRING GROVE AREA SCHOOL DISTRICT

ARP ESSER Health and Safety Plan

Health and Safety Plan Summary: SPRING GROVE AREA SCHOOL DISTRICT

Initial Effective Date: JULY 19, 2021
Date of Last Review: JULY 19, 2021
Date of Next Review: JANUARY 19, 2022 (*not later than*)
Date of Last Revision: N/A

The mission of the Spring Grove Area School District, in partnership with families, businesses, and community organizations, is to provide a safe and engaging learning environment that will challenge and motivate all students to demonstrate continual growth on assessments and to attain their full potential while preparing for the future.

PLAN SUMMARY

1. ***How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?***

For the new school year scheduled to begin on August 16, 2021, the Spring Grove Area School District (SGASD, the District) will welcome its students and staff to a familiar setting with no masking requirements, physical distancing requirements, and other restrictions previously in force during the 2020-2021 school year. In keeping with its own past practices and along with prevailing guidance from state and federal governmental entities, authorities, and organizations, the District will continue to observe cleaning, sanitizing, and hygiene protocols with respect to its buildings, equipment, and vehicles.

The Spring Grove Area School District will, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning.

2. ***How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?***

For the 2021-2022 school year, the Spring Grove Area School District is returning to the familiar learning environment and will be welcoming all students into our school buildings. Traditional learning in the classroom will occur daily, in accordance with the approved school calendar.

SGASD's traditional learning environment has been enhanced with various learning technologies and best practices to provide the highest quality learning experience to our in-person learners and to allow for a transition to Virtual Learning at Home, if needed. SGASD will use trauma-informed care practices to attend to the needs of students and staff and to support the families in the District in social-emotional matters. Through the coordination of the Pupil Services Department, the District will provide support for the mental and physical needs of the students.

3. ***Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.***

ARP ESSER REQUIREMENT	STRATEGIES, POLICIES AND PROCEDURES
<p><i>Universal and correct wearing of masks</i></p>	<p>If warranted, SGASD has plans in place to execute provisions, such as:</p> <p>Face coverings are optional for staff and students on SGASD property. Should situations arise where masking is indicated as a health measure, nursing staff may support the use of appropriate face coverings (masks or shields) as may be warranted to protect the learning and working environment for all.</p> <p>Individual staff and students may request the voluntary use and wearing of a facial covering or shield due to individual health concerns and to exercise their own caution.</p>
<p><i>Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)</i></p>	<p>If warranted, SGASD has plans in place to execute provisions, such as:</p> <p>Students and staff will be encouraged to physically distance themselves as much as possible in large spaces, hallways, and stairways.</p> <p>Instructional spaces will be arranged to support physical distancing to the extent feasible through class scheduling, seating assignments and classroom layout.</p> <p>Cohorts will be used in settings where feasible (i.e., homerooms, teams, etc.).</p> <p>Volunteers and visitors will be asked to comply with screening and health and safety procedures.</p> <p>Field trips will be evaluated on a case-by-case basis for health and safety.</p> <p>Extra-curricular activities and athletics will adhere to this Health and Safety Plan for all events and activities. The District will observe PIAA, District III, and YAIAA applicable health and safety protocols for athletic practices and events.</p> <p>SGASD will follow facility capacities for events based upon Commonwealth guidelines.</p>

ARP ESSER REQUIREMENT	STRATEGIES, POLICIES AND PROCEDURES
<p><i>Handwashing and respiratory etiquette</i></p>	<p>Handwashing is a very effective infection control measure. Reminders of key times for handwashing will be posted near building entrances, bathroom, and cafeteria entrances.</p> <p>Nursing staff will reinforce handwashing and respiratory etiquette through incidental teaching encounters with staff and students. Additional reminders will be shared for use with pupil transportation service providers.</p>
<p><i>Cleaning and maintaining healthy facilities, including improving ventilation</i></p>	<p>If warranted, SGASD has plans in place to execute provisions, such as:</p> <p>Custodial staff will observe physical separation as much as possible when carrying out daily responsibilities of cleaning/sanitizing/disinfecting.</p> <p>In addition to regular cleaning processes, all buildings will be periodically cleaned and sanitized through fogging (electrostatic spraying) or other similar systems.</p> <p>Air scrubber units will be used in large common areas and any heavily used rooms. HVAC filters will be monitored and changed out on a regularly scheduled basis. Ionized air systems installed and operating in various areas of all buildings will be monitored regularly. Custodial staff in every building will clean high touch points, such as door handles and bathroom handles, as needed.</p> <p>Adequate supplies of disinfectants and sanitizing products will continue to be inventoried and kept on hand.</p> <p>In the event of physical space separation requirements, the District will utilize barriers in high traffic and/or condensed areas.</p> <p>School vehicles, playground equipment, and athletic equipment will undergo similar, regularly scheduled cleaning protocols.</p>

ARP ESSER REQUIREMENT	STRATEGIES, POLICIES AND PROCEDURES
<i>Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments</i>	<p>If warranted, SGASD has plans in place to execute provisions, such as:</p> <p>Nursing staff will continue to assess student and staff populations for signs and symptoms of acute illness, as needed. In collaboration with DoH, and following District guidelines, contact tracing, as well as quarantine and isolation practices may be implemented. Appropriately vaccinated students and staff should not need to quarantine in situations where COVID-19 is identified.</p> <p>The District will follow the prevailing guidance for isolation and quarantine and will work to limit the disruption to the educational services of individual and groups of students.</p>
<i>Diagnostic and screening testing</i>	<p>Nursing staff may provide resources to staff, students/families for obtaining screening or diagnostic testing. Test results may be requested to guide decision-making for further infection control measures.</p>
<i>Efforts to provide vaccinations to school communities</i>	<p>SGASD recognizes the importance of the coordination and support for community health in the efficient and effective distribution of vaccines and other medical supplies and treatment.</p> <p>When called upon, SGASD will fulfill its commitment to serve as a point of distribution (POD) under the appropriate order from the federal or state authorities, regardless of the prevailing health issue.</p>
<i>Appropriate accommodations for students with disabilities with respect to health and safety policies</i>	<p>SGASD will provide in person or virtual learning instruction based on student needs and IEP/504 team recommendations.</p> <p>Appropriate and practicable accommodations for individuals requiring assistance with respect to prevailing health conditions will be assessed and solutions developed by the appropriate school building and/or District team.</p>
<i>Coordination with state and local health officials</i>	<p>SGASD will continue the positive interaction and coordination with officials and staff of the DoH. Communications will continue to be coordinated through the office of the Superintendent with support from the Nurse staff, Human Resources Director, Facilities Director, Nutrition Services Director, and Pupil Services Director.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Spring Grove Area School District reviewed and approved the Health and Safety Plan on _____.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: _____

By:

(Signature of Board President)*

CINDY A. HUBER

(Printed Name of Board President)



Emergency Instructional Time Template

Section 520.1 - 2021-22 School Year

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. As occurred for the 2020-21 school year, the Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1 for the 2021-22 school year. Nothing in Section 520.1 of the School Code should be construed to extend beyond the 2021-22 school year.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE's July 6, 2020, guidance. Such LEAs must provide PDE with the following information specific to the 2021-22 school year:

1. LEA's Proposed Calendar and Schedule(s) for SY 2021-22

a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days Must meet minimum 180 days
8/17/21	5/27/22	180

- b. Should a school need to use remote learning at either the student or school level, LEAs should submit a sample weekly schedule reflecting remote learning as approved by the LEA's governing body. (Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.)

2. When using remote learning (i.e., learning outside of the school building), describe how the LEA will ensure access for all students.

All students are issued individual technology devices for use in class and at home. Instructional materials are made available electronically for use in both settings. When necessary, the District will work with families to provide near-broadband level Internet access for students. Staff have engaged in professional development to effectively provide instruction to students using the tools and systems in place under remote conditions. Remote learning will include teacher-led activities, teacher-defined expectations for student engagement and work, and attendance requirements. Activities will include synchronous and asynchronous activities, defined by teacher and appropriate for the course/subject matter.

3. The Chief School Administrator and Board President affirm the following:

- The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.
- The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.
- The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)
- The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)
- Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.
- The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.
- The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.
- Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Name of Local Education Agency: Spring Grove Area School District

Signature of Chief School Administrator

Date

Signature of Governing Body President

Date

Date Approved at Board Meeting:

Please scan and submit this entire signed document, the proposed weekly schedule, and a copy of the board meeting minutes at which such schedule was approved to to RA-EDContinuityofED@pa.gov.

Questions can also be submitted to this email address.

SPRING GROVE AREA SCHOOL DISTRICT
RESOLUTION
Re: Instructional Hours 2021-2022

WHEREAS, the World Health Organization has declared the current outbreak of COVID-19 a global pandemic; and

WHEREAS, the Pennsylvania Department of Education has determined that the COVID-19 pandemic constitutes an “emergency” within the meaning of Section 520.1 of the Public School Code of 1949, 24 P.S. § 5-520.1; and

WHEREAS, notwithstanding the current pandemic emergency, the Board of School Directors desires to ensure that the District meets or exceeds the minimum number of days and hours of instruction requirements for students in the 2021-2022 school year and further desires to provide the Administration with maximum flexibility in providing hours of instruction for all students;

NOW THEREFORE, the Board finds and declares that the COVID-19 pandemic is an emergency within the meaning of Section 520.1 of the Pennsylvania School Code and in order to meet or exceed the minimum number of instructional days and hours, further resolves as follows:

1. For the duration of said pandemic but in no event for any period exceeding four (4) years, the Superintendent shall have the duty and the authority to develop a Health and Safety Plan (Plan) in a form and manner prescribed by the Pennsylvania Department of Education (PDE).
2. Correlating to such Plan, the Board now submits to PDE the required Emergency Instructional Time Provisions (Provisions) that ensure a minimum of 180 days of instruction, with a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.
3. The Provisions include, but are not limited to, variations on alternative schedules and any such combination of in-person and/or remote learning mechanisms as the Superintendent deems appropriate to address the health and safety of students, faculty, and community, and the learning needs of students.
4. The Board will clearly define systems for tracking attendance and instructional to ensure student engagement in remote instruction.
5. The Board affirms that clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.
6. The Provisions provide FAPE to all students with disabilities and ensure ESL services to English Learner students.

7. The Provisions include planned instruction consistent with relevant Chapter 4 academic standards and regulations and allow sufficient instructional time necessary for content mastery.
8. The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees, consistent with applicable law.
9. The Superintendent is authorized to submit all required documents, including but not limited to, the completed Emergency Instructional Time Template, to the Secretary of Education to demonstrate that the District's plan accounts for at least 180 days and 990/900 hours of instruction. The Superintendent is further authorized to take all necessary steps to implement this Resolution, the Plan, and the Provisions.

RESOLVED this XX day ofXX, 2021.

ATTEST:

BOARD OF SCHOOL DIRECTORS
SPRING GROVE AREA SCHOOL DISTRICT

Mark A. Czapp
Secretary

By: _____
Cindy A. Huber
President, Board of School Directors

(SEAL)

PERSONNEL BOARD ACTIONS REQUESTED:
A. RETIREMENT RESIGNATION – Approval of the following retirement resignation, with regret:

- 1) **Spring Grove Area School District Art Instructor** – Mrs. Natalie Lamparter, effective the last day before the first day of the start of the 2021-2022 school year for the purposes of early retirement and to work in the family business following 16 years of service to the School District.

B. RESIGNATIONS – Approval of the following resignations:

- 1) **Spring Grove Area School District Special Education Instructor** – Ms. Laura Blacker, effective the last day before the first day of the 2021-2022 school year accept a position in a district closer to family and relocate.
- 2) **Spring Grove Area Intermediate School Full-Time Custodian** – Mr. Eric Becker, effective July 22, 2021, for personal reasons.
- 3) **Spring Grove Area School District Personal Care Assistant** – Ms. Danielle Emig, effective July 22, 2021, to accept a full-time position outside of the District.
- 4) **Varsity Assistant Boys Soccer Coach** – Mr. John Sporer, effective June 23, 2021, for personal reasons.
- 5) **Marching Band Instructional Staff** – Ms. Alexandra Burkeen, effective June 30, 2021, due to relocation.

C. APPOINTMENTS – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) **Spring Grove Area School District Athletic Trainer** – Mrs. Marina Rosario, effective July 26, 2021. Compensation established at an annual rate of \$60,000.00 for 220 days per year.

Background Information – Mrs. Rosario earned a Bachelor's Degree in Athletic Training from Messiah College and has five years of experience as an Athletic Trainer in two different school districts. Mrs. Rosario is filling the position resulting from the resignation of Mr. Michael Fleming.

- 2) **Spring Grove Area School District Long-Term Substitute** – Mrs. Wanda Peterson, effective for the first semester of the 2021-2022 school year, with compensation established at Step 1 of the Bachelor's Schedule.

Background Information – Mrs. Peterson is filling a position resulting from the professional leave of absence of Mrs. Chanda Barley.

- 3) **New Salem Elementary Full-Time Custodian (2nd Shift)** – Mr. Dean Wise, effective July 26, 2021. Compensation established at \$12.57 per hour for 8 hours per day, 260 days per year.

Background Information – Mr. Wise recently retired following 44 years of service as an assembly operator and is filling the position resulting from the resignation of Mr. Richard Turner.

- 4) **Paradise Elementary Heath Room Assistant Nurse – Licensed** – Mrs. Sara Wallet, effective August 9, 2021, with compensation established at \$19.50 for 7 hours per day, 180 days per year.

Background Information – Mrs. Wallet is a Licensed Practical Nurse and has 12 years of experience worked in retirement communities locally. She has also been a substitute nurse for two neighboring school districts. Mrs. Wallet. is filling the position resulting from the retirement of Karla Witmer.

- D. **ATHLETICS** – Approval of the following coaches for the 2021-2022 Fall Season, with compensation determined by the Coaches’ Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment as a result of a delayed, shortened, or canceled seasons that may be pandemic-related:

Job Title	Coach Name	Stipend
Boys Soccer - Varsity Assistant Coach	Vacant	
Boys Soccer - Varsity Assistant Coach	Christopher Salemme	\$2,909.00
Boys Soccer - Varsity Head Coach	Bryan Gettman	\$4,254.00
Cheerleading (Competition) - Varsity Head Coach	Vacant	
Cheerleading (Football) - JH Head Coach	Kelsey Sersen	\$1,189.00
Cheerleading (Football) - Varsity Head Coach	Jordan Myers	\$1,928.00
Cross Country - JH Head Coach	Stephen Perago	\$2,050.00
Cross Country - Varsity Asst. Coach	Paxton Beck	\$2,100.00
Cross Country - Varsity Head Coach	Brian Bahn	\$3,593.00
Field Hockey - JH Asst. Coach	Morgan Miller	\$2,493.00
Field Hockey - JH Head Coach	Rachel Zepp	\$2,700.00
Field Hockey - Varsity Asst. Coach	Lindy Eisenhart	\$2,909.00
Field Hockey - Varsity Head Coach	Julia Snyder	\$4,254.00
Football - 8th Grade Asst. Coach	Vacant	
Football - 8th Grade Head Coach	Eric Baumgardner	\$3,392.00
Football - 9th Grade Asst. Coach	Jackson Levault	\$2,993.00
Football - 9th Grade Head Coach	Nathan Smith	\$3,242.00
Football - Varsity Assistant Coach	Devin Altland	\$1,745.50
Football - Varsity Assistant Coach	Carl Barnes	\$1,745.00
Football - Varsity Assistant Coach	Matthew Foltz	\$1,820.00
Football - Varsity Assistant Coach	Matthew Osmun	\$3,541.00
Football - Varsity Assistant Coach	Benjamin Redding	\$1,745.50
Football - Varsity Assistant Coach	Weston Yohe	\$1,745.50
Football - Varsity Assistant Coach	Jeffrey Zinn	\$1,795.50
Football - Varsity Head Coach	Kyle Sprenkle	\$5,188.00
Girls Soccer - Varsity Assistant Coach	Brandon Vieth	\$2,984.00
Girls Soccer - Varsity Assistant Coach	Renee Wilson	\$2,984.00
Girls Soccer - Varsity Head Coach	Emily Wryk	\$4,304.00
Girls Tennis - Varsity Asst. Coach	Nicole Harlacher	\$2,175.00

Job Title	Coach Name	Stipend
Girls Tennis - Varsity Head Coach	Holly Metzger-Brown	\$3,716.00
Girls Volleyball - Varsity Asst. Coach	Samantha Strausbaugh	\$2,984.00
Girls Volleyball - Varsity Head Coach	Elizabeth Zeigler	\$4,304.00
Golf - Varsity Head Coach	David Childress	\$3,231.00

E. **AQUATICS** – Approval of the following individuals, pending receipt of updated clearances, to work aquatics events at the established hourly aquatics rate in the matrix and to provide aquatic assistance during community swim activities:

- | | |
|---------------------|--------------------|
| 1) Kira Carlisle | 8) Emily Kile |
| 2) Christine Craver | 9) Peggy Kile |
| 3) Sarah Czapp | 10) Caitlyn Martin |
| 4) Alyssa Godman | 11) Leah Martin |
| 5) Kaylyn Godman | 12) John Raub |
| 6) Megan Heist | 13) Ava Sterner |
| 7) Dana Kile | |

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TEXTBOOKS** – Approval to purchase the following textbooks for the approved new courses for 2021-2022:

Course	Title	Publisher
Pre-Apprenticeship Class/Commercial & Industrial Trades	CORE: Introduction to Basic Construction Skills, 6th Edition; National Center for Construction Education and Research Core Curriculum (NCCEER)	Pearson Publishing
College Algebra (College in the High School)	College Algebra, J. Abramson 2021; OpenStax	OpenStax
Introduction to Business (College in the High School)	M: Business, version 7e; Ferrell Hirt Ferrell	McGraw Hill