



# AGENDA – REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

7:00 PM – Monday, February 22, 2021

MEETING HELD VIRTUALLY VIA ZOOM

**A ZOOM WEBINAR LINK WILL BE PROVIDED FOR PARTICIPATION BY BOARD MEMBERS, ASSIGNED ADMINISTRATORS AND ALL OTHER INTERESTED ATTENDEES**

## 6:45 PM: Executive Session for Personnel / Closed to Public

### I. **Call to Order** .....MS. CINDY HUBER

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding executive sessions held since the last sunshine meeting:
  - **February 8, 2021 for Legal and Personnel Purposes**

### II. **Superintendent Updates** ..... DR. GEORGE W. IOANNIDIS

### III. **Welcome Visitors: Formal and Informal requests to address the Board**

*Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed.*

*The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.*

### IV. **Board and Administration Response to Public Comment**

### V. **Superintendent's Report** ..... DR. GEORGE W. IOANNIDIS

### VI. **Student Representative's Report**.....MISS PAIGE LITTLE

### VII. **Correspondence**.....MS. CINDY HUBER

### VIII. **Legislative Update**.....MR. TODD STAUB

### IX. **York County School of Technology**.....MR. DAVE TRETTEL

### X. **York Adams Academy**.....MRS. KAREN BAUM

### XI. **Special Committee Reports (as needed)**



XII. **Approval of Minutes:** (*motion and second needed, voice vote*)

- January 25, 2021 Regular Voting Meeting – *noting revisions made to Budget & Finance action items B.1. and B.2. correctly identifying title of documents from General Obligation Bonds to General Obligation Notes*
- February 8, 2021 Voting Meeting
- February 8, 2021 Directors’ Study Forum

XIII. **Treasurer’s Report:** (*motion and second needed, roll call vote*)

- January 31, 2021

XIV. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

• **BUSINESS/FINANCE REPORTS**

- Budget and Finance..... Mr. Todd Staub
- Buildings and Grounds ..... ***For Information Only***

• **MANAGEMENT REPORTS**

- Policy ..... Mrs. Karen Baum
- Personnel..... Mr. Doug Stein

XV. **Adjournment** (*motion and second needed, voice vote*)

## TREASURER'S REPORT FOR THE MONTH ENDING January 31, 2021

**GENERAL FUND - CHECKING**

<u>Balance 12/31/2020</u>		28,585,845.58	<b>\$28,585,845.58</b>
<u>Receipts</u>			
	Total Receipts (as per attached)	2,438,713.74	<b>\$2,438,713.74</b>
<u>Expenditures</u>			
	Paid bills/Payroll through December 31, 2020	5,572,561.74	<b>\$5,572,561.74</b>
	Voided Checks		<b>\$0.00</b>
<u>Balance 1/31/2021</u>			
	ACNB (.95%)	<b>\$25,451,997.58</b>	<b>\$25,451,997.58</b>

**GENERAL FUND - INVESTMENTS**

<u>Balance 1/31/2021</u>			
	PLGIT Plus (.02%)	1,535.29	
	PSDLAF - Max (.10%)	5,083,379.47	
	PSDLAF - CrossFirst Bank (0.60%) 3/08/21	245,000.00	
	PSDLAF - The First Bancorp (0.16%) 4/26/21	245,000.00	
	PSDLAF - Malvern Federal Savings Bank (0.40%) 6/10/21	245,000.00	
	PSDLAF - Vast Bank USSC (0.21%) 7/28/21	245,000.00	
	PSDLAF - Full Flex Pool (.10%) 1/14/21	3,000,000.00	
			<b>\$9,064,914.76</b>
<b>GENERAL FUND - TOTAL</b>			<b>\$34,516,912.34</b>

**NUTRITION SERVICES FUND**

<u>Balance 12/31/2020</u>		323,760.05	<b>\$323,760.05</b>
<u>Receipts</u>			
	Total Receipts (as per attached)	382,630.92	<b>\$382,630.92</b>
<u>Expenditures</u>			
	Paid bills through December 31, 2020	315,139.10	<b>\$315,139.10</b>
	Voided Checks		<b>\$0.00</b>
<u>Balance 1/31/2021</u>			
	ACNB (.95%)	<b>\$391,251.87</b>	<b>\$391,251.87</b>
<b>NUTRITION SERVICES FUND TOTAL</b>			<b>\$391,251.87</b>

**CAPITAL RESERVE FUND**

<u>Balance 12/31/2020</u>		195,290.96	<b>\$195,290.96</b>
<u>Receipts</u>			
	Interest	138.15	
	Deposit		<b>\$138.15</b>
<u>Expenditures</u>			
	Paid bills through December 31, 2020	<u>58,236.15</u>	<b>\$58,236.15</b>
<u>Balance 1/31/2021</u>			
	ACNB (.95%)	<u>137,192.96</u>	<b>\$137,192.96</b>

**CAPITAL RESERVE INVESTMENTS**

	PSDLAF PSDMAX (.010%)		\$1,002,105.53
			<b>\$1,002,105.53</b>
<b>CAPITAL RESERVE TOTAL</b>			<b>\$1,139,298.49</b>

Invoices presented for Board approval - February 2021

\$0.00

**STUDENT ACTIVITY FUNDS**

<u>Balance 1/31/2021</u>			
	Elementaries	6,395.61	
	Intermediate School	7,795.07	
	Middle School	1,928.93	
	High School	<u>89,912.12</u>	
<b>STUDENT ACTIVITY FUNDS-TOTAL</b>			<b>\$106,031.73</b>



**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **ACCOUNTS PAYABLE LISTS** – Approval of the Accounts Payable list, as presented.
- B. **2021-2022 LINCOLN INTERMEDIATE UNIT #12 BUDGET** – Approval of the proposed 2021-2022 General Operating Budget for Lincoln Intermediate Unit #12, with a total expenditure amount of \$7,702,177, representing an increase of \$53,726 from 2020-2021, and Spring Grove Area School District’s contribution being \$5,865.96, representing a decrease from 2020-2021 of \$11,117.32.
- C. **2021-2022 YORK ADAMS ACADEMY GENERAL FUND BUDGET** – Approval of the proposed 2021-2022 General Fund Budget for York Adams Academy, with a total expenditure amount of \$752,183, representing an increase of \$24,819 over 2020-2021, and revenues projected at \$682,074, representing an increase of \$150 per seat tuition cost for member districts.

**Background Information:** *Spring Grove Area School District is currently holding 12 seats with YAA for the current school year, with no change anticipated for the 2021-2022 school year.*

- D. **ASSIGNMENT OF CLAIMS** – Approval of the Assignment of Claims to Paradise Township as discussed by the Board of School Directors in executive session on February 8, 2021.



**FOR INFORMATION ONLY:**

**BUILDING FIRE DRILLS**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	1/29/2021	1	40
Paradise Elementary	1/28/2021	1	30
Spring Grove Elementary	1/21/2021	1	33
Spring Grove Area Intermediate School	1/13/2021	1	43
Spring Grove Area Middle School	1/27/2021	2	7
Spring Grove Area High School	*1/14/2021	n/a	n/a

*\* Safety/Lockdown Drill was conducted in partnership with NYCRPD and used to review lockdown procedures and evacuation protocol with students.*

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**POLICY BOARD ACTIONS REQUESTED:**

- A. **FIRST READING** – Approval of a first reading for the following policies:
- 1) Policy No. 103, PROGRAMS: Discrimination / Title IX Sexual Harassment Affecting Students – *revised*
  - 2) Policy No. 218.3, PUPILS: Discipline of Student Convicted/Adjudicated of Sexual Assault – *new*
  - 3) Policy No. 233, PUPILS: Suspension and Expulsion – *revised*
  - 4) Policy No. 252, PUPILS: Dating Violence – *revised*
- B. **DONATIONS** – Acknowledgment and/or acceptance of the following donations in accordance with Board Policy No. 702, Gifts, Grants and Donations:
- 1) A donation of a King Tenor Trombone donated by Ms. Joanna Tice, to be used in support of the District’s Music Program.
  - 2) A donation of discounted X-TECH Ultem materials for the 3-D printer housed at the High School, to be used in support of the District’s Student Launch Initiative, from the following suppliers:
    - a. MHolland Company, Northbrook, IL
    - b. The 3D Printing Store, Englewood, CO
  - 3) A monetary donation of \$1,000 from Edgar P. Kable Foundation to be used in support of the District’s Student Launch Initiative.
  - 4) A monetary donation of \$250 from Rutter’s Children’s Charities, Inc., to be used in support of the District’s TARC Program.

**PERSONNEL BOARD ACTIONS REQUESTED:**

- A. **PSBA COMPENSATION ANALYSIS AND MARKET ASSESSMENT AGREEMENT** – Approval to enter into agreement with Pennsylvania School Boards Association (PSBA) for professional consultation and clerical services to conduct a comprehensive market analysis and compensation study for Support Staff and Level V positions within the School District, based upon agreed upon terms and conditions as outlined in the attached contract.
- B. **RETIREMENT RESIGNATIONS** – Approval of the following retirement resignations, with regret:
- 1) **Spring Grove Area Intermediate School Intensive Learning Support Aide** – Mrs. Peggy Kile, effective June 30, 2021, for the purpose of retirement following 28 years of service to the School District.
  - 2) **Spring Grove Elementary Special Education Instructor** – Ms. Margaret Anthony, effective the last day prior to the first day of the 2021-2022 school year, for the purpose of retirement following 35 years of service to the School District.
- C. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Spring Grove Area Intermediate School / New Salem Elementary School Health and Physical Education Instructor** – Mr. Ronald Somerville, effective January 28, 2021, for personal reasons.
  - 2) **Indoor Color Guard Instructor** – Ms. Alexandra Burkeen, effective February 26, 2021, for personal reasons.
- D. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **Paradise Elementary Personal Care Assistant** – Ms. Sierra Shaffer, effective February 23, 2021. Compensation established at \$11.28 per hour for 7 hours per day, 180 days per year.
  - 2) **New Salem Elementary Attendance Secretary** – Mrs. Jennifer Kibler, effective February 23, 2021. Compensation established at \$12.58 per hour for 4.5 hours per day, 190 days per year.
  - 3) **Spring Grove Area High School Library (Integrated Arts Center) Clerical Aide** – Ms. Stephanie Doyle, effective February 23, 2021. Compensation established at \$11.50 per hour for 5 hours per day, 180 days per year.
- E. **STUDENT CUSTODIANS** – Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective for the 2020-2021 school year to assist in the Custodial Services Department. Compensation established at \$9.00 per hour.
- 1) Mark Anders
  - 2) Jacob Moor
  - 3) Dakota Shank



D. **STUDENT COOK** – Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective for the 2020-2021 school year to assist in the Nutrition Services Department. Compensation established at \$9.00 per hour.

1) James Reed

F. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitute for the 2020-2021 school year at the hourly rates indicated on the Support Staff/Substitute Salary Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

1) Lauren Reichenberg