



AGENDA

VOTING MEETING / DIRECTORS' STUDY FORUM

of the Spring Grove Area School District Board of School Directors

Monday, January 10, 2022, 7:00 PM

Spring Grove Area Middle School, LGI Room #242, 244 Old Hanover Road, Spring Grove, PA

6:00 PM..... Executive Session for Legal, Negotiations, Real Estate
~ Closed to Public

VOTING MEETING

I. **Call To Order**MRS. RACHEL ROHRBAUGH

- Flag salute and moment of silence
- Roll call
- Documented or announced reasons for known absences
- Announcements regarding Executive Sessions held since last sunshine meeting: N/A

II. **Superintendent Update / 2021-2022**

- January 14, 2022 – Board Recognition at Halftime during Varsity Girls’ Basketball @ HS

III. **Formal and Informal Requests to Address the Board**

Members of the public who are school district residents, own property within the school district, or are current district employees will be recognized and invited to speak on any matter concerning the operation of the schools of our district. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board’s rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the School Directors present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed. The period of public comment is not designed to serve as an open dialogue, but rather to be an opportunity for district residents to express their opinions before the Board. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. A limited response, for purposes of clarification only, may or may not be offered by either a board member or the school administration.

- Heather Zimmerman

IV. **Possible Board and/or Administration Response to Public Comment**

V. **Correspondence**.....MRS. RACHEL ROHRBAUGH

VI. **Action Voting Items** (*Motion and second needed, roll call vote*)

- A. Policy MRS. KAREN BAUM
- B. Personnel..... MR. DOUG STEIN
- C. Athletics & MusicMR. DAVE TRETTEL

VII. **Adjournment of Action Voting Meeting** (*Motion and second needed, voice vote*)

DIRECTORS' STUDY FORUM MEETING

I. **Call To Order**MRS. RACHEL ROHRBAUGH

II. **Formal and Informal Requests to Address the Board**

III. **Possible Board and/or Administration Response to Public Comment**

IV. **Business and Finance Committee**

A. Budget and Finance.....MR. DOUG WHITE

- 1) Presentation – Continuation 2022-2023 Proposed General Fund Budget – *M. Czapp*
- 2) YCST 2022-2023 Proposed General Operating Budget – *M. Czapp*
- 3) York County Treasurer’s Office Agreement for Tax Collection Services – *M. Czapp*

B. Buildings and Grounds MR. RODNEY SHEARER

- 1) Review of September 27th Buildings and Grounds Board Actions – *G. Ioannidis*
- 2) Consideration of Updated DRAFT Operating Contract with Everside Health for Onsite Healthcare Clinic – *G. Ioannidis*
- 3) Consideration of Updated DRAFT Agreement of Sale with YMCA – *G. Ioannidis*
- 4) Summary Memorandum – Security System RFP Results (*to be provided at Board members’ seats*) – *G. Ioannidis*
- 5) Informational Update – Summary of Remote Penetration Test – *C. Enck*
- 6) Memorandum - Announcement of Department of Justice Grant – *G. Ioannidis*

V. Program Committee

A. CurriculumMRS. NICOLE WILSON

- 1) Major Trip Proposals (5) – *Dr. Guadagnino*

VI. Management Committee

A. Policy MRS. KAREN BAUM

- 1) Review of District Health and Safety Plan Dated July 19, 2021 – *G. Ioannidis*
- 2) Policy No. 006: Local Board Procedures, Meetings (revised) – *G. Ioannidis*
- 3) Policy No. 011: Local Board Procedures, Board Governance (review) – *G. Ioannidis*
- 4) Policy No. 113: Programs, Special Education (revised) – *K. Brown*
- 5) Policy No. 113.3: Programs, Screening and Evaluations for Students with Disabilities (revised) – *K. Brown*
- 6) Policy No. 217: Pupils, Graduation Requirements (revised) – *S. Guadagnino*
- 7) Policy No. 816: Operations, District Social Media (new) – *S. Kennedy*

B. Personnel..... MR. DOUG STEIN

- 1) Proposed Voting Action Items / January 24, 2022, Regular Voting Meeting

VII. Planning (*Items to be considered for future agendas*)

- A. Board Member iPad Assignment / Responsible Use Form – *G. Ioannidis*

VIII. Adjournment (*Motion and second needed, voice vote*)

IX. Executive Session for Negotiations (*Closed to public*)

POLICY BOARD ACTIONS REQUESTED:

- A. **2022 BOARD COMMITTEES** – Approval of the attached 2022 Committees of the Board of School Directors as a result of Reorganization of the School Board on December 6, 2021, and election of new board members.

2022 DRAFT Committees of the Board of School Directors

<u>Business/Finance Committees:</u>	<u>Program/Management Committee</u>	
<p><u>Budget & Finance</u> Ben Ramsay Michael Ritz Rodney Shearer *Doug White</p>	<p><u>(Program) Athletics/Music</u> Karen Baum Doug Stein *Dave Trettel Nicole Wilson</p>	<p><u>Student Disciplinary Committee</u> Rachel Rohrbaugh Doug Stein* Dave Trettel Doug White</p>
<p><u>Buildings & Grounds</u> Ben Ramsay Michael Ritz *Rodney Shearer Doug White</p>	<p><u>(Program) Curriculum</u> Karen Baum Doug Stein Dave Trettel *Nicole Wilson</p>	<p><u>Negotiating Committee</u> Ben Ramsay *Rachel Rohrbaugh Dave Trettel Nicole Wilson</p>
<p><u>Cafeteria</u> *Ben Ramsay Michael Ritz Rodney Shearer Doug White</p>	<p><u>(Management) Personnel</u> Karen Baum *Doug Stein Dave Trettel Nicole Wilson</p>	<p><i>*Indicates chairperson for committee topic.</i></p> <p><i>Four Board members for each committee.</i></p> <p><i>Board President/Superintendent are ex-officio members of EACH committee.</i></p>
<p><u>Transportation</u> Ben Ramsay *Michael Ritz Rodney Shearer Doug White</p>	<p><u>(Management) Policy</u> *Karen Baum Doug Stein Dave Trettel Nicole Wilson</p>	
<p><u>York County School of Technology Operating Committee</u> <i>(3-year term: eff. 1/1/21 / exp. 12/31/23)</i></p> <p>Dave Trettel – <i>Joint Board Member</i> Rodney Shearer – <i>Alternate</i></p>	<p><u>York County School of Technology Building Authority</u> <i>(5-year term: eff. 1/1/20 / exp. 12/31/24)</i></p> <p>Doug White – <i>Joint Board Member</i> <i>(No Alternate Recognized)</i></p>	<p><u>York Adams Academy Joint Advisory Board of Directors</u> <i>(1-year term – renew JUNE of each year)</i></p> <p>Karen Baum</p>

2022 DRAFT Committees of the Board of School Directors

<p><u>Lincoln Intermediate Unit #12 Board of Directors</u> <i>SGASD Representation shared with West York (3-year term: eff. 7/1/21-6/30/24)</i></p> <p>Doug White – Joint Board Member</p>	<p><u>Lincoln Intermediate Unit #12 Building Authority</u> <i>(5-year term: eff. 1/1/22 / exp. 12/31/26)</i></p> <p>Bill Stiles – Joint Board Member No Alternate</p>	
<p><u>School Safety & Security Committee</u></p> <p>Dave Trettel Doug White</p>	<p><u>Citizen’s Advisory Council Committee</u></p> <p>Karen Baum Dave Trettel</p>	<p><u>SGEA Liaison Committee</u></p> <p>Karen Baum</p>
<p><u>District Health & Wellness Committee</u></p> <p>Rachel Rohrbaugh Nicole Wilson</p>	<p><u>Comprehensive Plan Committee</u></p> <p>Karen Baum Doug Stein</p>	<p><u>Legislative Committee / PSBA Liaison</u></p> <p>Ben Ramsay Nicole Wilson – <i>Alternate</i></p>
<p><u>Career Education Council Committee</u></p> <p>Doug White</p>	<p><u>District Athletic Hall of Fame Committee</u></p> <p>Dave Trettel</p>	<p><u>Federal Programs Committee</u></p> <p>Karen Baum Michael Ritz</p>
<p><u>Spring Grove Regional Parks & Recreation Ctr.</u> <i>(5-year term: eff. 1/1/19-12/31/23)</i></p> <p>Betty Stein – <i>District Rep. / Board Member</i> Mark Czapp – <i>Alternate</i></p>		<p><u>York-Adams Earned Income Tax Bureau Earned Income Tax Committee / TCC</u> Thomas Showvaker – <i>Comm. Board Member</i> Mark Czapp – <i>Alternate</i></p>
<p><u>2021-2022 Student Representative to the Board:</u> Paige Little, 21-22 Student Council President</p>		

Board Approved:

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RETIREMENT RESIGNATION** – Approval of the following retirement resignation, with regret:
- 1) **Spring Grove Area High School Science Instructor** – Ms. Celeste Barnes, effective the last day before the first day of the start of the 2022-2023 school year, for the purposes of retirement following 18 years of service to the School District.
- B. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Spring Grove Area School District Instructional Assistant – Special Education** – Ms. Susan Good, effective December 7, 2021, for personal reasons.
 - 2) **Girls’ Varsity Assistant Soccer Coach** – Mr. Brandon Vieth, effective December 1, 2021, for personal reasons.
 - 3) **Girls’ Varsity Assistant Lacrosse Coach** – Mr. Samuel Seashole, effective December 6, 2021.
- C. **UNCOMPENSATED LEAVE REQUEST** – Approval of the following request for uncompensated leave:
- 1) **Spring Grove Area Intermediate School Part-Time Nutrition Support** – Ms. Tammy Vernon, effective approximately December 8, 2021, through approximately January 10, 2022.
- D. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **Spring Grove Intermediate School Special Education Instructor** – Ms. Brittany Rife, effective January 11, 2022, pending verification of Pennsylvania certification. Compensation established at Step 1 of the Bachelor Schedule.

***Background Information** – Ms. Rife earned a Bachelor of Arts Degree from Western Governor’s University in Special Education. Ms. Rife worked as a personal care assistant while completing her degree and resigned at the beginning of this school year to complete student teaching at the Spring Grove Area School District. She is filling the position resulting from the resignation of Ms. Trish Lackey and subsequent transfer of Ms. Sarah Moore to teach at Paradise Elementary in the Life Skills classroom.*
 - 2) **Spring Grove Area High School Full-Time Custodian (2nd Shift)** – Ms. Breyonna Mummert, effective January 11, 2022. Compensation established at \$12.88 per hour for 8 hours per day, 260 days per year.

***Background Information** – Ms. Mummert is a graduate of Spring Grove Area High School and has 4 years of work experience. Ms. Mummert is filling the position resulting from the resignation of Mr. Benjamin Morin.*
 - 3) **Spring Grove Area Elementary School Instructional Assistant Special Education - Personal Care** – Ms. Grace Stiffler, effective January 11, 2022. Compensation established at \$12.48 per hour for 7 hours per day, 180 days per year.

Background Information – Ms. Stiffler is a graduate of Spring Grove Area High School and has college coursework in elementary education. Ms. Stiffler has two years of work experience in a preschool. She is filling the position resulting from the transfer of Ms. Desarae Kennedy to the High School prior to her resignation.

- E. **STUDENT EMPLOYEES** – Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers, with compensation established at \$10.25 per hour:
- 1) Jeremy Markle, Student Custodian
 - 2) Nevaeh Wolfe, Student Instructional Assistant
- F. **GUEST SUBSTITUTES** – Approval of the following individuals holding a bachelor’s degree and completing the District’s Guest Teacher orientation program to substitute teach in all subject areas during the 2021-2022 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Kristin Cardamone
 - 2) Lauren Grove
 - 3) Brittany Rife
- G. **ACT 86 DAY-TO-DAY STUDENT SUBSTITUTES** – Approval of the following Act 86 substitutes for a maximum of 20 days for the 2021-2022 school year at a rate of \$110.00 per day, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Kristin Cardamone
 - 2) Brittany Rife
- H. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2021-2022 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Lindsey Dugan
 - 2) Brenda Searle
 - 3) Kyle Shoenerberger
 - 4) Michael Treadway, Jr.



PERSONNEL REPORT / FOR INFORMATION ONLY

FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Lora Workinger	SGE	4 th grade	12/06/2021	01/04/2022
Kathleen Krall	High School	Social Studies	12/07/2021	01/17/2022
Lucinda Peterson	High School	Facilities Services	01/05/2022	03/07/2022
Kristen King	High School	Special Education	01/18/2022	02/11/2022



ATHLETICS & MUSIC BOARD ACTIONS REQUESTED:

- A. **SUBSTITUTE ATHLETIC TRAINER AGREEMENT** – Approval to contract with OSS Orthopaedic Hospital, LLC for substitute Athletic Trainer Support services, on an as-needed basis, effective immediately and ending on June 30, 2022.

ATHLETIC TRAINER SERVICES AGREEMENT

This **ATHLETIC TRAINER SERVICES AGREEMENT** (“Agreement”), is entered into on 1/10/2022, by and between **OSS ORTHOPAEDIC HOSPITAL, LLC dba OSS HEALTH**, (“Provider”), and **SPRING GROVE AREA SCHOOL DISTRICT** (the “District”), who, for the purposes of this Agreement, may be referred to individually as Party (“Party”) or collectively, the Parties (the “Parties”).

WHEREAS, Provider maintains and operates an orthopaedic practice with certified and licensed athletic trainers and support employees; and

WHEREAS, District is a fully accredited educational institution offering academic and athletic opportunities to its students; and

WHEREAS, District desires to obtain the assistance and services of Provider to complement its interscholastic athletic events and programs; and

WHEREAS, Provider desires to assist the District in maintaining an athletic training program designed to reduce athletic injuries and promote the safe and prompt rehabilitation of students after athletic injuries by providing the services of a certified athletic trainer (the “Athletic Trainer”).

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby covenant and agree as follows:

1. **Provider Responsibilities.** In the event the School requires the assistance of a substitute athletic trainer for the School employed athletic trainer, Provider agrees to provide one Athletic Trainer to provide services at District schools (the “School”) as set forth in **Exhibit A** (the “Services”).

2. **District Responsibilities.** District agrees to provide the services and discharge the responsibilities as set forth in **Exhibit B**.

3. **Term.** The term of this Agreement shall be from 1/10/2022 to 6/30/2022 (the “Term”). Notwithstanding the foregoing, this Agreement may be terminated by either Party at any time by providing thirty (30) days’ advanced written notice to the other Party. Either Party may terminate this Agreement immediately upon material breach of any term or condition of this Agreement by providing written notice of termination to the breaching Party.

4. **Fees.** District agrees to pay Provider the fees as set forth in **Exhibit C** and shall pay all invoices submitted by Provider within thirty (30) days of receipt of invoice.

5. **Insurance.** District shall maintain in effect general liability and professional liability insurance of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate at all times during the Term of this Agreement. District shall be responsible for providing general liability and professional liability insurance for its property,

including adverse events, and for the activities of its employees, students, and faculty, and proof of such shall be sent to Provider within ten (10) days of executing this Agreement.

6. **HIPAA Compliance.** Provider and District are both “covered entities” as defined in the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”). Both Parties agree that they will comply with the Security Standards for the Protection of Electronic Protected Health Information and the Standards for Privacy of Individual Identifiable Health Information (collectively, the “HIPAA Standards”), 45 CFR parts 160 and 164, as amended by the Health Information Technology for Economic and Clinical Health Act (the “HITECH Act”) and its implementing regulations.

7. **Compliance with Laws.**

- (a) Provider shall comply with all applicable federal, state, and local laws with respect to the Services performed under the terms of this Agreement. Provider shall adhere to the regulations of the Occupational Safety and Health Administration (OSHA) with respect to the Services performed under the terms of this Agreement and the storing and dispensing of pharmaceuticals.
- (b) Each Party is responsible for compliance with all applicable laws, rules, regulations, or ordinances which may relate to its respective activities and responsibilities under this Agreement and are in compliance with the federal Medicare/Medicaid Anti-Kickback Statute. By virtue of this Agreement or otherwise, Parties will, at all times, refrain from willfully offering, paying, soliciting, or receiving remuneration in return for referring an individual to or from each other for the furnishing of any item or service reimbursed under the Medicare or other federal or state health care programs.

8. **Governing Law; Venue.** This Agreement, including all exhibits attached hereto, and all matters arising out of or relating to this Agreement, are governed by, and construed in accordance with, the laws of the Commonwealth of Pennsylvania without regard to conflict of laws rules. Venue for any action brought under this Agreement shall be the Court of Common Pleas of York County, Pennsylvania.

9. **Mutual Indemnification.** Each party hereby agrees to indemnify, defend and hold the other Party, its directors, officers, employees, agents and Affiliates harmless from and against any and all damages or other amounts payable to a Third Party claimant, as well as any reasonable attorneys’ fees and costs of litigation (collectively, “Damages”) arising out of or resulting from any claim, suit, proceeding or cause of action (each, a “Claim”) brought by a Third Party against a Party or its Representatives based on: (a) breach of any representation or warranty by the Indemnifying Party contained in this Agreement, (b) breach of any applicable Law by such Indemnifying Party, or (c) gross negligence or willful misconduct by such Indemnifying Party, its Affiliates, or their respective employees, contractors or agents. Notwithstanding anything in this Agreement to the contrary, nothing in this Agreement shall be deemed to be a direct or indirect waiver of or limitation to any sovereign or governmental immunity, in any respect, applicable to District, its directors, officers, employees and agents (including, without limitation, under the Pennsylvania Political

Subdivision Tort Claims Act) or impose liability, directly or indirectly, on the District and its directors, officers, employees, and agents from which it would otherwise be immune under applicable law.

10. **Amendment or Modification.** This Agreement will not be waived, changed, modified, extended, or discharged except by an agreement in writing, signed by the Parties.

11. **Non-Discrimination.** Both Parties shall assure that the Services provided pursuant to this Agreement are rendered without regard to race, color, ancestry, national origin, religion, creed, service in the uniformed services (as defined in state and federal law), veteran status, sex, sexual orientation, marital or family status, pregnancy, pregnancy-related conditions, physical or mental disability, gender, perceived gender, gender identity, genetic information or political ideas.

12. **Notice.** Any notice required under this Agreement shall be in writing and shall be given, and be deemed to have been duly given, upon the date delivered, if delivered personally, or upon the date received, if mailed postage pre-paid by certified mail return receipt requested, in either case addressed to the address of the other Party as indicated below, or to such other address as either Party may designate in writing by notice.

If to Provider:

OSS ORTHOPAEDIC HOSPITAL, LLC
1855 Powder Mill Road
York, PA 17402
Attn. Bob Burton

If to District:

SPRING GROVE AREA SCHOOL DISTRICT
100 E. College Avenue
Spring Grove, PA 17362
Attn: Jeffrey Laux, District Athletic Coordinator

13. **Confidentiality.** Both Parties agree to keep confidential and not to use or disclose to others during the Term and any renewal term of this Agreement or at any time thereafter, except as expressly agreed in writing by both Parties, or as required by law, any proprietary information, financial information, patient information or any matter the use or disclosure of which might reasonably be construed to be contrary to the best interests of the Parties.

14. **Mutual Cooperation.** The Parties shall reasonably cooperate with each other in carrying out their respective obligations hereunder.

15. **Severability.** If any provision of this Agreement is determined to be illegal or unenforceable, that provision shall be severed from this Agreement, and such severance shall have no effect upon the enforceability of the remainder of this Agreement, unless doing so would create a material breach, which would then render this Agreement null and void.

16. **No Assignment.** This Agreement shall inure to the benefit of and be binding upon the parties, their successors and permitted assigns. This Agreement shall not be assignable by either Party without the prior written consent of the other Party, except by OSS to any of its affiliates or any successor in interest of Provider's business.

17. **Entire Agreement.** This Agreement is the entire understanding and agreement of the Parties regarding its subject matter and supersedes all prior oral or written agreements, representations, understandings or discussions.

18. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. Signatures sent by fax or electronic mail transmissions shall constitute originals.

IN WITNESS WHEREOF, the Parties have duly executed this Agreement on the later of the dates that each party signed this Agreement ("Execution Date").

OSS ORTHOPAEDIC HOSPITAL, LLC:

SPRING GROVE AREA SCHOOL DISTRICT:

Signature: _____

Signature: _____

Title: _____

Title: Dr. George Ioannidis, Superintendent

Date: _____

Date: January 10, 2022

Exhibit A

Services

1. The Services will include:
 - (a) the evaluation and treatment of minor injuries; and
 - (b) the application of first aid and other medical assistance as is reasonable and possible under the circumstances pending the arrival of ambulance services in the case of major injuries; and
 - (c) preventative taping and strapping of athletes, as needed; and
 - (d) providing nutritional information to student athletes; and
 - (e) providing conditioning and flexibility training suggestions to School coaching staff with the advice and consent of the team physician; and
 - (f) providing recommendations for exercise or other physical measures for minor injuries under the directions, supervision and review of a physician; and
 - (g) providing the School with accurate records of treatment rendered for all athletic injuries for which Provider renders treatment and of all rehabilitation procedures provided by Provider; and
 - (h) request from the School the equipment and supplies required to render the Services in sufficient time to permit the School to obtain such equipment and supplies when required by Provider; and
 - (i) facilitate communication between injured athletes, the School Athletic Director, parent/guardian and the team or family physician.

2. Additional Services may include:
 - (a) Assist School with parent injury education programs at parent meetings that are conducted at the school periodically throughout the year.
 - (b) Assist with the establishment of School's athletic training room.
 - (c) Assist School faculty and athletic coaching staff with the continuing education program for athletic coaching staff.
 - (d) Assist School with the documentation and tracking of athletic injuries through its medical records system.

Exhibit B

District Responsibilities

- Provide adequate space for the Athletic Trainer to use specifically for the Services to assist in positive injury prevention, treatment and rehabilitative atmosphere that is accessible to all athletes of any athletic training program, including appropriate equipment for the development of preventative and rehabilitation programs.
- Provide Athletic Trainer with necessary medical information including access to all physical exam forms as well as providing a secure filing location for medically related documents. The release of any medical information to the Certified Athletic Trainers shall be in compliance with State law.

Exhibit C

Fees

Hourly rate for substitute coverage up to and including 40 hours per week:

Athletic Trainer	\$25.00
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Hourly rate for substitute coverage exceeding 40 hours per week:

Athletic Trainer	\$40.00
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York County School of Technology 2022/23 Budget Resolution

Indicating the approval of this School District of a Budget for the 2022/2023 fiscal year for the York County School of Technology; agreeing to pay this School District's prorated share of the budgetary expenditures and agreeing to levy the necessary taxes therefore;

WHEREAS, this School District is a member School District of the York County School of Technology heretofore established; and

WHEREAS, the appropriate Committee has prepared a proposed budget for the operation of said School for the fiscal year 2022/2023;

- 1) The budget for the York County School of Technology for the school year 2022/2023, as submitted to this Board, has been studied and is hereby approved in an amount not to exceed \$33,614,104.00 of which \$22,685,000.00 is from member district contributions.
- 2) This School District will provide in its budget for the 2022/2023 fiscal year, a sum sufficient to cover its share of the current expense items of the York County School of Technology budget, based on the number of its pupils enrolled in said School during the 2022/2023 school year.
- 3) At the time of the adoption by this School District of its budget for the 2022/2023 fiscal year, it will levy the necessary taxes which, together with estimated State appropriations, will be sufficient to balance the said budget, including expenditures for the York County School of Technology authorized by this resolution.

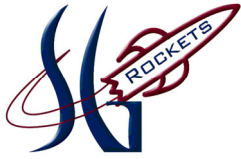
Certification

I, Secretary of the School Board for the _____ do hereby certify that this is a true and correct copy of a Resolution duly adopted at a meeting of the Board of Directors of said School District duly held on the _____ day of _____, 20___, and at which a quorum was present. I further certify that _____ votes were cast in favor of this resolution, and _____ votes were cast in opposition of this resolution.

(Please list the name of each Board Member and record his/her vote.)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Secretary



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Mark A. Czapp, Director of Business Operations

DATE: January 5, 2022

SUBJECT: Paradise Township School Real Estate Tax Collector

With the recent resignation of the Paradise Township Tax Collector, we are requesting the School Board's consideration of approval to adopt the resolution language (below) in addition to the attached agreement at the January 24, 2022, regular voting meeting. This is effectively an extension of the current arrangement that is necessitated by the continued vacancy of the elected tax collector position.

SERVICES FOR PARADISE TOWNSHIP SCHOOL REAL ESTATE TAX COLLECTION –
Approval to authorize and appoint York County and the York County Treasurer to collect Paradise Township school real estate taxes for the tax years beginning January 1, 2022, and ending December 31, 2023.

If you have any questions, please reach out to Mark Czapp or me prior to the January 10th meeting so that any concerns may be addressed at the meeting. Thank you.

AGREEMENT

THIS AGREEMENT, made this 24th day of January, 2022, by and between the York County Treasurer's Office, hereinafter referred to as "YCTO" and Spring Grove Area School District, hereinafter referred to as "Spring Grove Area School District":

WHEREAS, Spring Grove Area School District has requested that YCTO perform tax collection services for the real estate taxes for Paradise Township parcels for the tax year beginning January 1, 2022, and ending December 31, 2023, for School taxes; and

WHEREAS, YCTO has agreed to perform this service for a fee of Two and 00/100 (\$2.00) Dollars per original tax bill collected; a fee of One and 00/100 (\$1.00) Dollar per installment tax bill collected; and

WHEREAS, Spring Grove Area School District will be responsible for preparation, postage and mailing of each original tax bill; and

WHEREAS, the fee charged by YCTO to collect the tax bills will include the following:

1. Mailing of the tax bills
2. The maintenance of the duplicate book
3. Monthly DCED Reports
4. Funds transfer to Spring Grove Area School District
5. Preparation of past due notices
6. Completion of the annual tax settlements
7. Preparation of the Lien List for submission to the Tax Claim Bureau by January 15th of each year; and

WHEREAS, YCTO has agreed to provide Real Estate Tax Certifications as requested for a fee of Ten and 00/100 (\$10.00) Dollars per certification, per authority and

WHEREAS, YCTO has agreed to charge a sitting fee of Twenty-five and 00/100 (\$25.00) Dollars per hour; and

WHEREAS, YCTO shall prepare and mail all interim tax bills based on information provided by Spring Grove Area School District. YCTO has agreed to perform this service for a Zero and 25/100 (\$0.25) Dollar per tax bill mailed; and

WHEREAS, Spring Grove Area School District will be responsible to pay the postage for each interim tax bill mailed; and

WHEREAS, the fee charged by YCTO to collect the interim tax bills will be the same fee as to collect original tax bills:

WITNESSETH: YCTO and Spring Grove Area School District, in consideration of the promises, the terms and provisions of this Agreement, the mutual benefit to be gained by the performance hereof, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby agree as follows:

1. YCTO shall provide the services as outlined above.
2. Spring Grove Area School District shall provide all information as requested by YCTO promptly.
3. Spring Grove School Area School District shall provide payment for services rendered as outlined above within 30 days.
4. At such time as all of the payment and performance obligations set forth in the Agreement have been fully performed by YCTO this Agreement shall terminate.

5. This Agreement constitutes the entire agreement between the parties. Any amendment, change or addition to this Agreement shall be made only in writing and signed by each party.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be agreed and accepted and duly executed below on this 24th day of January, 2022.

WITNESS:

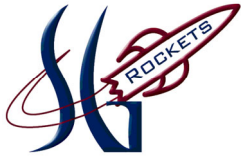
York County Treasurer's Office

BY: _____

Spring Grove Area School District

Mark A. Czapp, School Board Secretary

BY: _____
Rachel Rohrbaugh, School Board President



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

MEMO TO: Board of School Directors
FROM: Dr. George W. Ioannidis, Superintendent
DATE: January 5, 2022
SUBJECT: Summary of Capital Projects

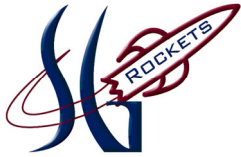
Following November 2021 elections and swearing in of new board directors at the December Reorganization meeting, a request was made to provide an overview of ongoing capital projects within the District for familiarity. The attached is provided as a reference for review of current projects during the January 10th Directors' Study Forum (DSF).

The administration presented the proposed actions listed on the attachment to the School Board on September 27, 2021. Seated board members at that time granted approval for the administration to continue the necessary conversations and various steps associated with respective projects.

This is an information-sharing item only to be reviewed during the DSF.

BUILDINGS AND GROUNDS BOARD ACTIONS:

- A. **REQUEST TO PROCEED WITH FACILITIES/CAPITAL PROJECT PROPOSALS AND/OR ACTIONS** – Agreement of the Board of School Directors for Spring Grove Area School District administration to move forward and continue conversations with various vendors and contractors to request necessary engineering studies, draft proposals, preparation of plans and architectural drawings related to the following facilities projects and potential real estate transactions, understanding that the Board of School Directors will consider approval of each proposed project individually following a presentation and/or review of proposed actions related to the project:
- 1) Conduct an engineering study for potential installation of alternate access road between Spring Grove Area High School and Spring Grove Elementary
 - 2) Conduct an engineering study for potential installation of an access road from the student parking lot at the Spring Grove Area High School
 - 3) Continue discussions and develop a proposed agreement with Krise Transportation to install access road between Old Hanover Road and Rocket Drive
 - 4) Develop plans to construct a Maintenance Department Facility on Roth’s Church Road Campus
 - 5) Consider options and solicit quotes to upgrade/replace the Digital Signs on Roth’s Church Road Campus and the Papermakers Stadium
 - 6) Engage with consulting firms to develop proposed projects under Guaranteed Energy Savings Act (GESA) requirements
 - 7) Develop overall project master plan and associated contractual agreements for the continued development of the Roth’s Church Road Community Partnership (RCRCP) Project
 - 8) Communicate with Spring Grove Borough officials about the disposition of the tentative sale of the vacant land and determine any interest in the acquisition of the Educational Service Center
 - 9) Communicate with Paradise Township officials to develop a more detailed plan for the proposed land acquisition and the development of an access road from our Elementary School site



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

MEMO TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Christopher Enck, District Technology Coordinator

DATE: January 5, 2022

SUBJECT: Department of Homeland Security/CISA Remote Penetration Test

In the fall of 2019, District Technology Coordinator, Christopher Enck, requested a Remote Penetration Test (RPT) from the Department of Homeland Security (DHS) Cybersecurity and Infrastructure Security Agency (CISA) Assessments team. This is a service provided by the federal government to help organizations understand, manage, and reduce the risk to their cyber and physical infrastructure. It is of no cost to the school district. Due to the volume of requests at that time, Spring Grove was placed on their waiting list.

This past November, the district's name was selected, and the initial request was acted upon, wherein CISA conducted an RPT from the DHS lab in Arlington, VA.

The assessment lasted approximately three (3) weeks and consisted of two parts:

1. External Assessment – To determine what exploitable vulnerabilities exist within the SGASD-provided external IP address ranges that an uncredentialed, Internet-based user can exploit.
2. Phishing Assessment – To determine the susceptibility of infrastructure to phishing attacks.

The CISA Assessments team used a variety of tools and their significant security expertise to conduct the RPT. No critical severity findings were identified within the SGASD Internet-facing environment. The testing team was able to identify one (1) high, three (3) medium, and one (1) low severity findings that pose risks to SGASD systems, networks, and users. Of these, none of them could be actively exploited by the testing team.

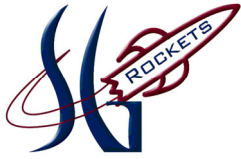
- The high severity finding involved an open-source program used by the high school for instructional purposes. Once disclosed, the technology department notified the teacher who manages that program, and it was subsequently patched.
- The medium severity findings involved exposed administrative interfaces that the technology department uses to remotely manage parts of the internal infrastructure. These are not inherently dangerous but necessitate the use of administrative credentials that are difficult to attack. The technology department feels the current credentials meet this level of difficulty.
- The low severity finding involved the disclosure of software package information and internal IP addresses on the internet. While this information cannot be directly used to affect the identified systems, it can be used in conjunction with social engineering attacks. This sort of finding is best remediated through user education to inform and instruct our staff on best practices against social engineering attacks.

In the second part of the assessment, a simulated phishing attack was performed, during which the CISA team attempted to execute a variety of simulated malicious payloads on one of the district's workstations. This simulated attack scenario was meant to test SGASD's security controls and our ability to identify, alert, and prevent such attack vectors.

The initial email containing a link to the malicious payloads was able to circumvent border protections and to reach the complicit user's inbox. Of the twenty-four (24) different payloads tested, none successfully executed and connected to the CISA team's command-and-control (C2) server. From the attached payloads test, three (3) of the eight (8) emails containing malicious attachments were able to circumvent border protections and to reach the complicit user's inbox. However, none were able to successfully execute.

In summary, the internal and email infrastructures incorporated multiple security features that reduced the effectiveness of phishing payloads. The use of an email security appliance identified most malicious attachments, preventing their delivery to the inbox. The environment utilized multiple anti-virus and detection/response systems, which identified many malicious payloads during the phishing assessment. The implementation of security measures on the internal domain disabled the use of macros in the Office Suite (Word and Excel) documents, which prevented the successful execution of several malicious payloads.

Overall, the organization's utilization of defense-in-depth principles helped to reduce the effectiveness of phishing attacks against the environment. We are grateful for the assistance and support of the DHS in conducting this test and helping affirm, and improve, our security measures.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

MEMO TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

DATE: January 5, 2022

SUBJECT: Information Sharing / Department of Justice Grant Award

We are pleased to share with the Board that the School District has been awarded a “COPS” grant from the Federal Department of Justice for some security upgrades to our facilities. By way of background, the administration had planned an upgrade of locking mechanisms, lighting, and other improvements to our facilities as part of our capital projects planned. This project has been on the Capital Projects Plan for a couple of years. In parallel, with the support of the Ed Fund, the District applied for this grant from the Department of Justice through a grant-writing consultant. In summary, we have been awarded approximately \$254,000 towards a project of a \$340,000 budget – the recipient (the District) must invest \$85,000.

The purpose of the COPS Office School Violence Prevention Program (SVPP) is to improve security at schools and on school grounds through school safety programs and technology. Funding under this award is to be used under the school’s jurisdiction to implement evidence-based programs to improve school security and promote a positive learning environment for all students.

To do so, the district submitted a grant proposal for installing magnetic door latches, improving outdoor lighting, installing BEST shelter locks, and replacing doors at various locations. We are pleased to have been successful with our grant application. We are in the process of reviewing the documents and executing the contracts so that we can begin the project. This grant award will offset a very large, planned capital projects project and relieve, in part, the financial needs of the district.

I wish to acknowledge the hard work of Stephanie Kennedy, Bill Stiles, Mark Czapp, and Karyn Brown in assembling the materials and working with the consultant to submit this successful application. I also wish to thank the Ed Fund for paying for the consulting services that led to this award. The grant represents a lot of work and is one of the larger competitive government grants that the District has been awarded.



Spring Grove Area School District
Proposal for Major Trip

AP #121

TITLE of TRIP: Rocket Launch at Maryland Delaware Rocketry Association (MDRA)

DESTINATION: Higgs Farm, Price, MD

PROPOSED TRIP DATES: Saturday, February 12, 2022, and Sunday, February 13, 2022

TRIP SUPERVISION:

Who will be in charge? Brian Hastings, High School Science Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, will be chaperoning this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The students will learn and understand the fluid dynamics of a rocket going through air. Students will have experience in an engineering and design team to design, build, and test rockets for a scientific experiment payload. The group plans to launch the full-scale rocket for the Battle of the Rockets.

Who will be eligible to attend this trip?

Approximately 14 students on the 2022 Battle of the Rockets and TARC teams that have already designed and built the rockets are eligible for this trip.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Saturday, February 12, 2022

7:00 a.m. - Depart from Spring Grove Area High School

9:00 a.m. - Arrive at Higgs Farm

12:00 noon - Lunch

1:30 p.m. - Launch

6:30 p.m. - Arrive at Best Western Plus, Easton MD

Sunday, February 13, 2022

8:00 a.m. - Breakfast

9:00 a.m. - Depart for Higgs Farm

9:45 a.m. - Arrive at Higgs Farm

10:15 a.m. - Launch

11:30 a.m. - Lunch

12:30 p.m. - Pack

5:00 p.m. - Depart Higgs Farm

8:30 p.m. - Arrive at Spring Grove Area High School

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e., Inhaler, Epipen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs. Many parents will be meeting the group there on Saturday to watch the competition.

All CDC and District guidelines in the health and safety plan will be followed including wearing face coverings, social distancing, hand washing, hand sanitizer available, health screening before leaving (if needed), etc.

COSTS:

Cost to Student:

\$0

Cost to finance trip / Methods to assist students:

\$ 300.00 – Transportation (2 school vans)

\$ 832.00 – Meals

\$ 800.00 – Hotel

\$1,932.00 – TOTAL (Expenses are to be covered by SLI budget)

Community donations:

The trip will be financed by the SLI program budget. Money will be raised for the budget through a Bonus Book sale, dress down day, cotton candy sales, and other fundraising activities, as well as requesting corporate sponsorship.



Spring Grove Area School District
Proposal for Major Trip

AP #121

TITLE of TRIP: Rocket Launch at Maryland Delaware Rocketry Association (MDRA)

DESTINATION: Higgs Farm, Price, MD

PROPOSED TRIP DATES: Saturday, March 12, 2022, and Sunday, March 13, 2022

TRIP SUPERVISION:

Who will be in charge? Brian Hastings, High School Science Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, will be chaperoning this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The students will learn and understand the fluid dynamics of a rocket going through air. Students will have experience in an engineering and design team to design, build, and test rockets for a scientific experiment payload. The group plans to launch the full-scale rocket for the Battle of the Rockets.

Who will be eligible to attend this trip?

Approximately 14 students on the 2022 Battle of the Rockets and TARC teams that have already designed and built the rockets are eligible for this trip.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Saturday, March 12, 2022

7:00 a.m. - Depart from Spring Grove Area High School

9:00 a.m. - Arrive at Higgs Farm

12:00 noon - Lunch

1:30 p.m. - Launch

6:30 p.m. - Arrive at Best Western Plus, Easton MD

Sunday, March 13, 2022

8:00 a.m. - Breakfast

9:00 a.m. - Depart for Higgs Farm

9:45 a.m. - Arrive at Higgs Farm

10:15 a.m. - Launch

11:30 a.m. - Lunch

12:30 p.m. - Pack

5:00 p.m. - Depart Higgs Farm

8:30 p.m. - Arrive at Spring Grove Area High School

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e., Inhaler, Epipen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs. Many parents will be meeting the group there on Saturday to watch the competition.

All CDC and District guidelines in the health and safety plan will be followed including wearing face coverings, social distancing, hand washing, hand sanitizer available, health screening before leaving (if needed), etc.

COSTS:

Cost to student:

\$0

Cost to finance trip / Methods to assist students:

\$ 300.00 – Transportation (2 school vans)

\$ 832.00 – Meals

\$ 800.00 – Hotel

\$1,932.00 – TOTAL (Expenses are to be covered by SLI budget)

Community donations:

The trip will be financed by the SLI program budget. Money will be raised for the budget through a Bonus Book sale, dress down day, cotton candy sales, and other fundraising activities, as well as requesting corporate sponsorship.



Spring Grove Area School District
Proposal for Major Trip

AP #121

TITLE of TRIP: TARC Practice Launch

DESTINATION: The Plains, VA

PROPOSED TRIP DATES (*specify student instructional days missed*):
Saturday, April 2, 2022

TRIP SUPERVISION:

Who will be in charge? Brian Hastings, High School Science Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Brian Hastings and Kim Richard, High School Science Teachers, and Janet Senft, High School Aide, will be chaperoning this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The students will learn and understand the fluid dynamics of a rocket going through air. Students will have experience in an engineering and design team to design, build and test rockets for a scientific experiment payload. The trip will be used for TARC Nationals practice launch and for TARC qualify launches.

Who will be eligible to attend this trip?

Six teams consisting of 24 total possible members.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Saturday, April 2, 2022

8:00 a.m. - Depart from Spring Grove Area High School

10:30 a.m. - Arrive in The Plains, VA

11:00 a.m. - 4:00 p.m. - Launch

5:00 p.m. - Depart The Plains, VA

8:00 p.m. - Arrive at Spring Grove Area High School

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e., Inhaler, Epi Pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs. Many parents will be meeting the group there on Saturday to watch the competition.

All CDC and District guidelines in the health and safety plan will be followed including wearing face coverings, social distancing, hand washing, hand sanitizer available, health screening before leaving (if needed), etc.

COSTS:

Cost to student:

\$0

Cost to finance trip / Methods to assist students:

\$ 500.00 – Transportation (3 school vans)

\$ 702.00 – Meals

\$1,202.00 – TOTAL (Expenses are to be covered by TARC)

Community donations:

The trip will be financed by the TARC program budget. Funds have been raised from grants and corporate donations. Fundraisers will also be completed throughout the school year.



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: Battle of the Rockets

DESTINATION: Culpeper, VA

PROPOSED TRIP DATES:

Thursday, April 7 – Monday, April 11, 2022
April 8 and April 11, will be instructional days missed.

TRIP SUPERVISION:

Who will be in charge? Brian Hastings, High School Science Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, will be chaperoning this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The students will learn and understand the fluid dynamics of a rocket going through air. They will have experience in an engineering and design team to design, build, and test rockets for competition. The students will have an opportunity to work with other team members on a common goal. Students will be required to submit a detailed proposal, complete several design reviews, and educate middle school students in a STEM area.

Who will be eligible to attend this trip?

Approximately 10 high school student rocket team members are eligible for this trip.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Thursday, April 7, 2022

3:00 p.m. - Depart from Spring Grove Area High School
5:00 p.m. - Dinner
7:30 p.m. - Arrive in Culpeper, VA

Friday April 8, 2022

7:30 a.m. - Breakfast at hotel
8:30 a.m. - Depart the hotel
9:00 a.m. - 4:00 p.m. - Launch
5:00 p.m. - Dinner
6:30 p.m. - Arrive back at hotel for the night

Saturday, April 9, 2022

9:00 a.m. - Breakfast at hotel
10:00 a.m. - Depart for launch field
10:30 a.m. - 5:00 p.m. - Launch
5:30 p.m. - Depart for hotel
6:00 p.m. - Arrive back at hotel for the night

Sunday, April 10, 2022

9:00 a.m. - Breakfast at hotel
10:00 a.m. - Depart for launch field
10:30 a.m. - 5:00 p.m. - Launch
5:30 p.m. - Depart for hotel
6:00 p.m. - Arrive back at hotel for the night

Monday, April 11, 2022

9:00 a.m. - Breakfast at hotel
10:00 a.m. - Depart Culpeper, VA
12:00 noon - 1:00 p.m. - Lunch
3:00 p.m. - Arrive back at Spring Grove Area High School

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e., Inhaler, Epi Pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs. Many parents will be meeting the group there on Saturday to watch the competition.

All CDC and District guidelines in the health and safety plan will be followed including wearing face coverings, social distancing, hand washing, hand sanitizer available, health screening before leaving (if needed), etc.

COSTS:

Cost to student:

\$0

Cost to finance trip / Methods to assist students:

\$1,400.00 – Transportation (2 school vans)

\$2,100.00 – Hotel

\$1,560.00 - Meals

\$5,060.00 – TOTAL (Expenses are to be covered by student fundraising activities, grants, donations, and corporate sponsors.)

Cost to district:

Substitutes will be acquired for Brian Hastings and Janet Senft for April 8 and 11, 2022.

Community donations:

Funds are being solicited to help with the cost of the program including materials, transportation, hotel, and meals. Many fundraisers have been planned. Corporate sponsors from last year have already pledged their support, but no exact dollar figures have been determined.



Spring Grove Area School District
Proposal for Major Trip

AP #121

TITLE of TRIP: Team America Rocketry Challenge (TARC) Nationals

DESTINATION: The Plains, VA

PROPOSED TRIP DATES (*specify student instructional days missed*):

Thursday, May 12 - Sunday, May 15, 2022

Friday, May 13, 2022, will be an instructional day missed.

TRIP SUPERVISION:

Who will be in charge? Brian Hastings, High School Science Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Brian Hastings and Kim Richard, High School Science Teachers, and Janet Senft, High School PCA, will chaperone this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The students will learn and understand the fluid dynamics of a rocket going through air. Students will have experience in an engineering and design team to design, build, and test rockets for competition.

Who will be eligible to attend this trip?

Approximately 24 students, comprising six teams, will be participating in this trip. All students on qualifying teams will be eligible.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Thursday, May 12, 2022

5:00 p.m. - Depart from Spring Grove Area High School

8:30 p.m. - Arrive at hotel in Manassas, VA

Friday, May 13, 2022

8:00 a.m. - Breakfast at hotel

9:00 a.m. - Depart for Air and Space Museum at Dulles Airport

10:00 a.m. - 4:00 p.m. - Tour the Air and Space Museum

4:00 p.m. - Depart for hotel

Saturday, May 14, 2022

8:30 a.m. - Breakfast at hotel

9:30 a.m. - Depart for the Vienna Metro Station

10:10 a.m. - Take the Metro to the House Senate Building

10:45 a.m. - Arrive at the House Senate Building

11:00 a.m. - Rockets on the Hill event

12:00 noon - Lunch

1:00 p.m. - 3:30 p.m. - Smithsonian

3:30 p.m. - Depart Smithsonian

4:15 p.m. - Arrive at hotel

5:00 p.m. - Dinner

7:00 p.m. - Attend Mandatory Orientation and Safety Meeting

9:30 p.m. - Return to hotel

Sunday, May 15, 2022

6:00 a.m. - Breakfast

7:00 a.m. - 5:00 p.m. - Competition

6:00 p.m. - Depart Hotel

9:00 p.m. - Arrive at Spring Grove Area High School

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e., Inhaler, epi pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs. Many parents will be meeting the group there on Sunday to watch the competition.

All CDC and District guidelines in the health and safety plan will be followed including wearing face coverings, social distancing, hand washing, hand sanitizer available, health screening before leaving (if needed), etc.

COSTS:

Cost to student:

\$0

Cost to finance trip / Methods to assist students:

\$1,020.00 – Transportation (3 school vans)

\$4,455.00 - Hotel

\$2,730.00 – Meals

\$8,205.00 – TOTAL (depending on number of teams qualifying)

Cost to district:

Substitutes will be acquired for Brian Hastings, Kim Richard, and Janet Senft for May 13, 2022.

Community donations:

Funds are being solicited to help with the cost of the program including materials, transportation, hotel, and meals.



SPRING GROVE AREA SCHOOL DISTRICT

ARP ESSER Health and Safety Plan

Health and Safety Plan Summary: SPRING GROVE AREA SCHOOL DISTRICT

Initial Effective Date: JULY 19, 2021

Date of Review: JANUARY 10, 2022

Date of Next Review: AUGUST 19, 2022 (*not later than*)

Date of Last Revision:

The mission of the Spring Grove Area School District, in partnership with families, businesses, and community organizations, is to provide a safe and engaging learning environment that will challenge and motivate all students to demonstrate continual growth on assessments and to attain their full potential while preparing for the future.

PLAN SUMMARY

1. ***How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?***

For the new school year scheduled to begin on August 16, 2021, the Spring Grove Area School District (SGASD, the District) will welcome its students and staff to a familiar setting with no masking requirements, physical distancing requirements, and other restrictions previously in force during the 2020-2021 school year. In keeping with its own past practices and along with prevailing guidance from state and federal governmental entities, authorities, and organizations, the District will continue to observe cleaning, sanitizing, and hygiene protocols with respect to its buildings, equipment, and vehicles.

The Spring Grove Area School District will, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning.

2. ***How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?***

For the 2021-2022 school year, the Spring Grove Area School District is returning to the familiar learning environment and will be welcoming all students into our school buildings. Traditional learning in the classroom will occur daily, in accordance with the approved school calendar.

SGASD's traditional learning environment has been enhanced with various learning technologies and best practices to provide the highest quality learning experience to our in-person learners and to allow for a transition to Virtual Learning at Home, if needed. SGASD will use trauma-informed care practices to attend to the needs of students and staff and to support the families in the District in social-emotional matters. Through the coordination of the Pupil Services Department, the District will provide support for the mental and physical needs of the students.

3. ***Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.***

ARP ESSER REQUIREMENT	STRATEGIES, POLICIES AND PROCEDURES
<p><i>Universal and correct wearing of masks</i></p>	<p>If warranted, SGASD has plans in place to execute provisions, such as:</p> <p>Face coverings are optional for staff and students on SGASD property. Should situations arise where masking is indicated as a health measure, nursing staff may support the use of appropriate face coverings (masks or shields) as may be warranted to protect the learning and working environment for all.</p> <p>Individual staff and students may request the voluntary use and wearing of a facial covering or shield due to individual health concerns and to exercise their own caution.</p>
<p><i>Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)</i></p>	<p>If warranted, SGASD has plans in place to execute provisions, such as:</p> <p>Students and staff will be encouraged to physically distance themselves as much as possible in large spaces, hallways, and stairways.</p> <p>Instructional spaces will be arranged to support physical distancing to the extent feasible through class scheduling, seating assignments and classroom layout.</p> <p>Cohorts will be used in settings where feasible (i.e., homerooms, teams, etc.).</p> <p>Volunteers and visitors will be asked to comply with screening and health and safety procedures.</p> <p>Field trips will be evaluated on a case-by-case basis for health and safety.</p> <p>Extra-curricular activities and athletics will adhere to this Health and Safety Plan for all events and activities. The District will observe PIAA, District III, and YAIAA applicable health and safety protocols for athletic practices and events.</p> <p>SGASD will follow facility capacities for events based upon Commonwealth guidelines.</p>

ARP ESSER REQUIREMENT	STRATEGIES, POLICIES AND PROCEDURES
<p><i>Handwashing and respiratory etiquette</i></p>	<p>Handwashing is a very effective infection control measure. Reminders of key times for handwashing will be posted near building entrances, bathroom, and cafeteria entrances.</p> <p>Nursing staff will reinforce handwashing and respiratory etiquette through incidental teaching encounters with staff and students. Additional reminders will be shared for use with pupil transportation service providers.</p>
<p><i>Cleaning and maintaining healthy facilities, including improving ventilation</i></p>	<p>If warranted, SGASD has plans in place to execute provisions, such as:</p> <p>Custodial staff will observe physical separation as much as possible when carrying out daily responsibilities of cleaning/sanitizing/disinfecting.</p> <p>In addition to regular cleaning processes, all buildings will be periodically cleaned and sanitized through fogging (electrostatic spraying) or other similar systems.</p> <p>Air scrubber units will be used in large common areas and any heavily used rooms. HVAC filters will be monitored and changed out on a regularly scheduled basis. Ionized air systems installed and operating in various areas of all buildings will be monitored regularly. Custodial staff in every building will clean high touch points, such as door handles and bathroom handles, as needed.</p> <p>Adequate supplies of disinfectants and sanitizing products will continue to be inventoried and kept on hand.</p> <p>In the event of physical space separation requirements, the District will utilize barriers in high traffic and/or condensed areas.</p> <p>School vehicles, playground equipment, and athletic equipment will undergo similar, regularly scheduled cleaning protocols.</p>

ARP ESSER REQUIREMENT	STRATEGIES, POLICIES AND PROCEDURES
<i>Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments</i>	<p>If warranted, SGASD has plans in place to execute provisions, such as:</p> <p>Nursing staff will continue to assess student and staff populations for signs and symptoms of acute illness, as needed. In collaboration with DoH, and following District guidelines, contact tracing, as well as quarantine and isolation practices may be implemented.</p> <p>The District will follow the prevailing guidance for isolation and quarantine and will work to limit the disruption to the educational services of individual and groups of students.</p>
<i>Diagnostic and screening testing</i>	<p>Nursing staff may provide resources to staff, students/families for obtaining screening or diagnostic testing. Test results may be requested to guide decision-making for further infection control measures.</p>
<i>Efforts to provide vaccinations to school communities</i>	<p>SGASD recognizes the importance of the coordination and support for community health in the efficient and effective distribution of vaccines and other medical supplies and treatment.</p> <p>When called upon, SGASD will fulfill its commitment to serve as a point of distribution (POD) under the appropriate order from the federal or state authorities, regardless of the prevailing health issue.</p>
<i>Appropriate accommodations for students with disabilities with respect to health and safety policies</i>	<p>SGASD will provide in person or virtual learning instruction based on student needs and IEP/504 team recommendations.</p> <p>Appropriate and practicable accommodations for individuals requiring assistance with respect to prevailing health conditions will be assessed and solutions developed by the appropriate school building and/or District team.</p>
<i>Coordination with state and local health officials</i>	<p>SGASD will continue the positive interaction and coordination with officials and staff of the DoH. Communications will continue to be coordinated through the office of the Superintendent with support from the Nurse staff, Human Resources Director, Facilities Director, Nutrition Services Director, and Pupil Services Director.</p>

